

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (Box 7500). See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/> for a complete description of the rules governing curriculum & course changes.

TRIAL COURSE OR NEW COURSE PROPOSAL
(Attach copy of syllabus)

(Revised per CRC recommendations 2/7/2015)

SUBMITTED BY:

Department	Music	College/School	CLA
Prepared by	William Post	Phone	X5827
Email Contact	wdpost@alaska.edu	Faculty Contact	William Post

1. ACTION DESIRED
(CHECK ONE):

Trial Course	<input type="checkbox"/>	New Course	<input checked="" type="checkbox"/>
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2. COURSE IDENTIFICATION:

Dept	MUS	Course #	F476	No. of Credits	3
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Justify upper/lower division status & number of credits:	MUS F476 is an advanced course of supervised scholarly activity: one contact hour per week equivalent to one credit; 6-12 hours per week of scholarly activity, equivalent to two credits. Course serves as the capstone course for the BA degree in Music. Course includes prerequisites of senior standing and permission of the instructor.
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3. PROPOSED COURSE TITLE: **Senior Project**

4. To be CROSS LISTED? YES/NO

NO	If yes, Dept:	<input type="text"/>	Course #	<input type="text"/>
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NOTE: Cross-listing requires approval of both departments and deans involved. Add lines at end of form for additional required signatures.

5. To be STACKED?* YES/NO

NO	If yes, Dept.	<input type="text"/>	Course #	<input type="text"/>
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How will the two course levels differ from each other? How will each be taught at the appropriate level?:

* Use only one Format 1 form for the stacked course (not one for each level of the course!) and attach syllabi. Stacked course applications are reviewed by the (Undergraduate) Curricular Review Committee and by the Graduate Academic and Advising Committee. Creating two different syllabi (undergraduate and graduate versions) will help emphasize the different qualities of what are supposed to be two different courses. The committees will determine: 1) whether the two versions are sufficiently different (i.e. is there undergraduate and graduate level content being offered); 2) are undergraduates being overtaxed?; 3) are graduate students being undertaxed? In this context, the committees are looking out for the interests of the students taking the course. Typically, if either committee has qualms, they both do. More info online - see URL at top of this page.

6. FREQUENCY OF OFFERING: **As Demand Warrants**

Fall, Spring, Summer (Every, or Even-numbered Years, or Odd-numbered Years) - or As Demand Warrants

7. SEMESTER & YEAR OF FIRST OFFERING
(Effective AY2015-16 if approved by 3/31/2015; otherwise AY2016-17)

AY2015-16

8. COURSE FORMAT:

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the Core Review Committee.

COURSE FORMAT: (check all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 weeks to full semester
OTHER FORMAT (specify)							
Mode of delivery (specify lecture,	Supervised scholarly activity						

field trips, labs

9. CONTACT HOURS PER WEEK:

1	LECTURE hours/weeks		LAB hours /week		PRACTICUM hours /week
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Note: # of credits are based on contact hours. 800 minutes of lecture=1 credit. 2400 minutes of lab in a science course=1 credit. 1600 minutes in non-science lab=1 credit. 2400-4800 minutes of practicum=1 credit. 2400-8000 minutes of internship=1 credit. This must match with the syllabus. See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/guidelines-for-computing-/> for more information on number of credits.

OTHER HOURS (specify type)

**6-12 hours per week in scholarly activity outside of direct faculty contact
(Faculty Senate Curriculum Policies Appendix B: Credits for typical scholarly activities should be awarded at a rate of 2400-4800 minutes of work (3-6 hours/week for 14 weeks) per credit.)**

10. COMPLETE CATALOG DESCRIPTION including dept., number, title, credits, credit distribution, cross-listings and/or stacking (50 words or less if possible):

Example of a complete description:

FISH F487 W, O Fisheries Management
3 Credits Offered Spring
 Theory and practice of fisheries management, with an emphasis on strategies utilized for the management of freshwater and marine fisheries. *Prerequisites: COMM F131X or COMM F141X; ENGL F111X; ENGL F211X or ENGL F213X; ENGL F414; FISH F425; or permission of instructor. Cross-listed with NRM F487. (3+0)*

MUS F476 Senior Project
3 credits As Demand Warrants

Preparation and presentation of a senior project based on a topic of the student's choosing in consultation with the instructor. Project may take the form of a research paper, original music composition, music performance as lecture-recital, or some combination of these as appropriate to the topic. Prerequisites: Senior standing and permission of the instructor. (1+0+4)

11. COURSE CLASSIFICATIONS: Undergraduate courses only. Consult with CLA Curriculum Council to apply S or H classification appropriately; otherwise leave fields blank.

H = Humanities S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? If YES, attach form.	YES:		NO:	X
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IF YES, check which core requirements it could be used to fulfill:

O = Oral Intensive, Format 6		W = Writing Intensive, Format 7		X = Baccalaureate Core	
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11.A Is course content related to northern, arctic or circumpolar studies? If yes, a "snowflake" symbol will be added in the printed Catalog, and flagged in Banner.

YES **NO**

12. **COURSE REPEATABILITY:**

Is this course repeatable for credit?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

How many times may the course be repeated for credit?	<input type="checkbox"/>	TIMES
If the course can be repeated for credit, what is the maximum number of credit hours that may be earned for this course?	<input type="checkbox"/>	CREDITS
If the course can be repeated with <u>variable</u> credit, what is the maximum number of credit hours that may be earned for this course?	<input type="checkbox"/>	CREDITS

13. **GRADING SYSTEM:** Specify only one. Note: Changing the grading system for a course later on constitutes a Major Course Change - Format 2 form.

LETTER: PASS/FAIL:

RESTRICTIONS ON ENROLLMENT (if any)

14. **PREREQUISITES** Senior standing and permission of the instructor

These will be required before the student is allowed to enroll in the course.

15. **SPECIAL RESTRICTIONS, CONDITIONS**

16. **PROPOSED COURSE FEES** \$0

Has a memo been submitted through your dean to the Provost for fee approval?

Yes/No

17. **PREVIOUS HISTORY**

Has the course been offered as special topics or trial course previously?

Yes/No

If yes, give semester, year, course #, etc.:

18. **ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

There are no impacts on budget, facilities/space, faculty. The course does not require classroom space. Faculty already in place to instruct this supervised scholarly activity.

19. **LIBRARY COLLECTIONS**

Have you contacted the library collection development officer (kljensen@alaska.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	10/7/2014 Karen Jensen The Rasmuson Library has significant music resources in a variety of formats suitable for research and study in this course. (see attached correspondence)
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20. **IMPACTS ON PROGRAMS/DEPTS**

What programs/departments will be affected by this proposed action? Include information on the Programs/Departments contacted (e.g., email, memo)

Department of Music: music faculty contacted by email, by faculty meeting and by a vote of full

faculty approving the proposed course. The Bachelor of Arts degree program in Music is the only program affected by the proposed course.

21. POSITIVE AND NEGATIVE IMPACTS

Please specify **positive and negative** impacts on other courses, programs and departments resulting from the proposed action.

Positive impacts include providing clear student outcomes and assessment tools for the Bachelor of Arts degree program in Music, as per the recommendation of the most recent BA Program Review. Students will also be able to more effectively utilize or synthesize their major and minor areas of study, as the senior project offers opportunities for an interdisciplinary approach in research and study.

The Department does not anticipate any negative impacts on existing programs or courses, but rather views the strengthening and diversification of the BA degree program as a positive recruitment tool that will generate more interest in UAF Music programs and attract new students into the Department.

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course is part of a major program change to the Bachelor of Arts in Music degree program (Format 5- Major Program Change has been submitted along with this New Course proposal).


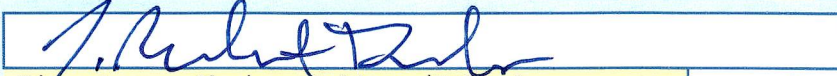
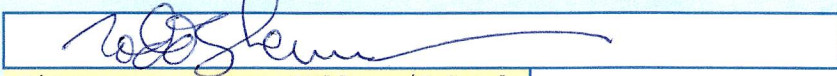
The addition of MUS F476 Senior project to the BA degree is, in part, a response to the Department's recent BA Program Review, which noted the absence of clear student learning outcomes and assessments within the BA.

Furthermore, the addition of a senior project provides greater diversity and flexibility within the BA degree, as students will have the opportunity to develop their own unique project in areas of research, composition, performance, and possibly interdisciplinary study.

Finally, students will have prepared a substantive project that may be presented through a variety of forums such as URSA Research Showcase, lecture-recital, concert event, undergraduate journals, conferences or other publications.

The quality of UAF education will only be enhanced by the expanded opportunities available to music students through a senior project to the BA program.

APPROVALS: Add additional signature lines as needed.

	Date	10/7/14
Signature, Chair, Program/Department of:	Music	
	Date	10/23/14
Signature, Chair, College/School Curriculum Council for:	CLA	
	Date	10/31/14
Signature, Dean, College/School of:	CLA	

Offerings above the level of approved programs must be approved in advance by the Provost.

 	Date	
Signature of Provost (if above level of approved programs)		

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

 	Date	
Signature, Chair Faculty Senate Review Committee: <input type="checkbox"/> Curriculum Review <input type="checkbox"/> GAAC <input type="checkbox"/> Core Review <input type="checkbox"/> SADAC		

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

 	Date	
Signature, Chair, Program/Department of:	 	
 	Date	
Signature, Chair, College/School Curriculum Council for:	 	
 	Date	
Signature, Dean, College/School of:	 	

(Revised per CRC recommendations 2/7/2015)
MUS F476 Senior Project
3 credits

Spring 2016

Instructor: TBA
Office: TBA
Office Hours: TBA

Office Phone: TBA
E-Mail: TBA

Course Materials and Resources:

There are no required texts or materials for this course. The UAF Rasmuson Library contains a large number of resources, databases and media for research and scholarship in music. The University Research and Scholarship Activity organization (URSA) offers a variety of courses, funding sources, events and other types of research support. www.uaf.edu/ursa/

Course Description:

MUS F476 Senior Project
3 credits As Demand Warrants

Preparation and presentation of a senior project based on a topic of the student's choosing in consultation with the instructor. Project may take the form of a research paper, original music composition, music performance as lecture-recital, or some combination of these as appropriate to the topic. Prerequisites: Senior standing and permission of the instructor. (1+0+4)

Course Goals and Learning Outcomes:

At the successful completion of this course, you will be able to:

- focus and develop the topic, scope and content of a large-scale project involving written and oral presentation
- conduct productive research and work independently in scholarly and creative activities
- utilize advanced skills and knowledge attained in theoretical, historical and applied music studies as appropriate to the project topic and presentation
- present the completed project in a public or scholastic venue through written and/or performance media, as appropriate to the topic

Instructional Methods:

MUS F476 is a course of supervised scholarly activity. Your instructor will meet with you one hour weekly to advise you on your project topic, research and creative activities.

Course Policies:

You are expected to abide by the schedule of weekly meetings arranged with the instructor. If you cannot attend a scheduled meeting, you should contact the instructor prior to the meeting time to make other arrangements. You are expected to work independently between six and twelve hours per week throughout the semester toward completion of your senior project and presentation.

You are expected to adhere to the University's policy on plagiarism as published in the Student Code of Conduct. If you are found to have violated this policy, you will fail this course and possibly be subject to disciplinary actions or sanctions by the University. For additional information and details about the Student Code of Conduct, contact the Dean of Students or access information at www.alaska.edu/bor/.

Grading Scale and Assessment:

Your grade for this course will be determined by satisfactory completion of the following:

- 15% Weekly meetings (14+)
-meet regularly and productively with your instructor as scheduled
 - 10% Project Overview
- complete and submit a document that identifies your project topic and outlines its scope, purpose, methods and sources by specified due date
 - 20% Project Drafts (2+)
- complete and submit at least two drafts of work in progress, as applicable to your particular project topic and methods by specified due dates
 - 25% Final Project
-submit the final project in its completed form by specified due date
 - 30% Final Project Presentation
- present the completed project in a public or scholastic venue through written and/or performance media, as appropriate to the topic and as agreed upon with your instructor
-
- 100%

Grading Scale:

A+= 100-98% A= 97-94% A-= 93-90% B+= 89-88% B= 87-84% B-= 83-80% C+= 79-78%
C= 77-74% C-= 73-70% D+= 69-68% D= 67-64% D-= 63-60% F= below 60%

As per Department policy: A minimum grade of C (74%) is required to pass this major course

Support Services:

The Writing Center is a student-staffed, student-oriented service of the English Department. Tutors can assist you in all phases of the writing process. Additional research and writing assistance can be found at www.uaf.edu/english/writing-center/

The Office of Disabilities Services implements the Americans with Disabilities Act (ADA), and insures that UAF students have equal access to the campus and course materials. Your instructor will work with the Office of Disabilities Services (208 WHIT, 474-5655) to provide reasonable accommodation to students with disabilities.

**MUS F476 Senior Project
Course Evaluation Rubric**

Rubric	Excellent	Adequate	Inadequate
1. <u>Weekly Meetings</u> : Student met weekly or regularly as scheduled with project advisor(s). 0-5%	5	4	3 or less
2. Student was consistently well-prepared as directed for productive meetings with project advisor(s). 0-10%	10-9	8-7	6 or less
3. <u>Project Overview</u> : Student submitted project proposal complete and by agreed upon due date. 0-5%	5	4	3 or less
4. Project proposal clearly outlined scope, purpose, methods, sources to be included in the project. 0-5%	5	4	3 or less
5. <u>Project Draft 1</u> : Student submitted substantive draft as work in progress by agreed upon due date. 0-10%	10-9	8-7	6 or less
6. <u>Project Draft 2</u> : Student submitted substantive draft as work in progress by agreed upon due date. 0-10%	10-9	8-7	6 or less
7. <u>Final Project</u> : Student submitted final project complete and by agreed upon due date. 0-5%	5	4	3 or less
8. The final project effectively demonstrates the proposed scope and purpose proposed. 0-5%	5	4	3 or less
9. The final project effectively demonstrates the methods and scholarly activities proposed. 0-10%	10-9	8-7	6 or less
10. The final project effectively utilizes the sources proposed. 0-5%	5	4	3 or less
11. <u>Project Presentation</u> : Student presented the completed project in a venue and through media appropriate to the topic and as agreed upon with project advisor(s). 0-15%	15-14	13-11	10 or less
12. Project presentation was well-organized and presented effectively, demonstrating solid scholarship and depth of understanding. 0-15%	15-14	13-11	10 or less

MUS F476 Senior Project Evaluation

Student Name _____ Date _____

Project Title _____

Project Advisor(s) _____

Rubric	Score
1. <u>Weekly Meetings</u> : Student met weekly or regularly as scheduled with project advisor(s). 0-5%	
2. Student was consistently well-prepared as directed for productive meetings with project advisor(s). 0-10%	
3. <u>Project Overview</u> : Student submitted project proposal complete and by agreed upon due date. 0-5%	
4. Project proposal clearly outlined scope, purpose, methods, sources to be included in the project. 0-5%	
5. <u>Project Draft 1</u> : Student submitted substantive draft as work in progress by agreed upon due date. 0-10%	
6. <u>Project Draft 2</u> : Student submitted substantive draft as work in progress by agreed upon due date. 0-10%	
7. <u>Final Project</u> : Student submitted final project complete and by agreed upon due date. 0-5%	
8. The final project effectively demonstrates the proposed scope and purpose proposed. 0-5%	
9. The final project effectively demonstrates the methods and scholarly activities proposed. 0-10%	
10. The final project effectively utilizes the sources proposed. 0-5%	
11. <u>Project Presentation</u> : Student presented the completed project in a venue and through media appropriate to the topic and as agreed upon with project advisor(s). 0-15%	
12. Project presentation was well-organized, effectively, demonstrating scholarship and understanding. 0-15%	

Course Score: _____% Grade: _____

Project Advisor Signature(s) _____