



UAF FACULTY SENATE

312B Signers' Hall, University of Alaska Fairbanks, P.O. Box 757500, Fairbanks, AK 99775-7500 • (907) 474-7964
www.uaf.edu/uafgov/faculty-senate/

MEMORANDUM

TO: Steve Atwater, Interim Dean, SOE
Hajo Eicken, Director, IARC
Doug Goering, Dean, CEM
Suzan Hahn, Interim Dean, Libraries
Mark Herrmann, Dean, SOM
Anupma Prakash, Associate Dean, CNSM

S. Bradley Moran, Dean, CFOS
Mary Pete, Dean, CRCD
Bob McCoy, Director, GI
Todd Sherman, Dean, CLA
Fred Schlutt, Vice Provost of Extension and Director of Cooperative Extension, SNRE

FROM: Chris Fallen, President
UAF Faculty Senate

DATE: February 1, 2018

SUBJECT: Faculty Senate Elections

The UAF Faculty Senate requests that units begin the election process for 2018-2020 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2018.

Unit elections for the Faculty Senate need to be completed by **Friday, March 9, 2018** so the Senate can conduct committee assignments and install the new members at the May 7 meeting. This also allows elected faculty to include this service in their workloads.

Note that Faculty Senate meetings are typically held on the first Mondays of the month from 1-3pm. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it. The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRC, and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Emily Perryman in the UAF Governance Office at 474-7964. Election information is also posted at <http://www.uaf.edu/uafgov/faculty-senate/elections/>.

Attachments: Guidance on Faculty Senate Elections 2018
UAF Faculty Senate Elections - Terms and Vacancies by Unit
Faculty Senate Permanent Committee Vacancies (if applicable)

Cc: Susan Henrichs, Provost
Larry Hinzman, Vice Chancellor for Research
Evon Peter, Vice Chancellor, CRCD
Faculty Senate Administrative Committee

Faculty Senate Election Spring 2018

COLLEGE OF LIBERAL ARTS (CLA) TERMS AND UPCOMING VACANCIES

Representation: 7 senators and at least 4 alternates

Current representation with expiring terms bolded:

Representatives

Arts & Comm - Wendy Croskrey (18)
English & Humanities - Eileen Harney (19)
Language & Culture - David Henry (19)
Social Science - Alex Hirsch (19)
At Large - Sine Anahita (18)
At Large - Jeff May (19)
At Large - Jennifer Schell (19)

Alternates

Arts & Comm - Karen Taylor (19)
English & Humanities - Sarah Stanley (18)
Language & Culture - Robin Shoaps (18)
Social Science - Chanda Meek (19)
At Large - Jamie Clark (18)

At the end of this year, CLA will have 4 continuing senators and 2 continuing alternates. Ideally, both senate terms and alternate terms should be staggered; e.g., each year 3-4 senators and at least 1-2 alternates should be elected.

Senator terms expiring in May 2018:

- Arts & Comm. - Wendy Croskrey
- At Large - Sine Anahita
- At Large - Jeff May

Alternate terms expiring in May 2018:

- English & Humanities - Sarah Stanley
- Language & Culture - Robin Shoaps
- At Large - Jamie Clark

Please Elect:

3 senators for 2 year terms: 2018-2020

3 alternates for 2 year terms: 2018-2020

Permanent Committees Elections:

Faculty on Permanent committees do not need to be Senators.

Student Academic Development and Achievement Committee (SADAC): 1 seat to fill

- **English seat - Jennifer Schell (2016-2018 SADA Term) will need to be filled**
- CLA seat - Peter DeCaro (2017-2019 SADA Term)

GER and Core Committee (GERC): 2 seats to fill

- **Communication - Kevin Sager (2016-2018 GERC Term) will need to be filled**
- **Social Sciences - Alex Hirsch (2016-2018 GERC Term) will need to be filled**
- Humanities - Seth Jones (2017-2019 GERC Term)
- English - Sarah Stanley (2017-2019 GERC Term)
- Arts - Zoe Jones (2017-2019 GERC Term)

Please report election results to the Faculty Senate Office using the following format for clarity:

ELECTED SENATORS

[Add name] for [Seat filled]

TERM

2018-2020

SADAC

[Add name] for English

TERM

2018-2020

ELECTED ALTERNATES

[Add name] for [Seat filled]

TERM

2018-2020

GER & CORE COMMITTEE

[Add name] for Communication

TERM

2018-2020

[Add name] for Social Sciences 2018-2020

Guidance on Faculty Senate Elections 2018:

1. Elections and election procedures are the responsibility of the units, subject to the Bylaws of the Faculty Senate. Click [here](#) for Faculty Senate Bylaws.
2. The Dean/Director's office is expected to administer the elections. A summary sheet of the senate positions and vacancies specific to each unit has been included with the election memo and attachments.
3. The Dean/Director may not "appoint" anyone to the Faculty Senate; this is the prerogative of the faculty. Ask faculty to nominate other faculty for the open seats.
4. **NOT ALL FACULTY AFFILIATED WITH A UNIT MAY PARTICIPATE.** The Dean/Director's office should NOT use its full faculty list. Compile a separate list for Faculty Senate elections.
 - Tenure-track, research, and term faculty **do qualify** for representation on the Faculty Senate and may participate in the election. Adjunct and affiliate faculty and postdocs **do not qualify**.
 - Faculty with joint appointments are represented only through the unit of their primary appointment, determined as follows:
 - Faculty with joint appointment that include an academic unit (tenure-granting) are represented through that unit, and should vote only in that unit's elections. Faculty with joint appointments through two academic units are represented through the unit in which the faculty member is tenured or will be reviewed for tenure, and should vote only in that unit's election.
 - In accordance with these rules, faculty voting in elections at the research institutes are limited to Research Faculty whose primary appointment is in that unit. There should be no tenure-track faculty participating in elections at the research institutes.
 - Faculty with primary appointment in a unit that is too small to have separate representation at Faculty Senate are represented through another unit.
5. Elections should be timed for completion by **March 9, 2018**. The Dean/Director's office should notify the Faculty Senate office of the results by **March 12, 2018**.

**PERMANENT FACULTY SENATE COMMITTEES WITH ELECTED MEMBERSHIP
CONTINUING MEMBERS & UPCOMING VACANCIES
CLA, CNSM, CRCD & Libraries (as applicable)
Membership as of January 2018**

Student Academic Development & Achievement Committee

Bristol Bay	Sarah Andrew	2017-2019
Chukchi	Kelechukwu Alu	2017-2019
Interior Alaska	Robin Brooks	2017-2019
Kuskowim	Ben Kuntz	2017-2019
Northwest	Kacey Miller	2017-2019
CTC	Jennifer Tilbury	2017-2019
CRCD	Sandra Wildfeuer	2016-2018
CRCD	Cindy Hardy	2016-2018
CNSM / Math	Leah Berman	2017-2019
CNSM / Science	Bill Howard	2017-2019
CLA / At-Large	Peter DeCaro	2017-2019
CLA / English	Jennifer Schell	2016-2018

GER & Core Committee

CLA / Humanities	Seth Jones	2017-2019
CLA / Communication	Kevin Sager	2016-2018
CLA / English	Sarah Stanley	2017-2019
CLA / Social Science	Alex Hirsch	2016-2018
CLA / Arts	Zoe Jones	2017-2019
Library	Kathy Arndt	2017-2019
CNSM / Math	Leah Berman	2017-2019
CNSM / Science	Larry Duffy	2016-2018
CRCD	Jennifer Carroll	2017-2019