

# UNIVERSITY OF ALASKA FAIRBANKS

## College of Rural and Community Development

### Child Development and Family Studies (CDEV)

#### Course Syllabus

**Course Title:** Child Development and Family Studies Portfolio

**Course No:** ECE 480

**Credits:** 3 (.5 + 0 + 1.5)

**Prerequisites:** Engl 211X or 213X and Completion of all CDFS major and concentration requirements.

**Instructor:** Veronica Plumb  
2175 University Ave. #220C

**Phone:** 455-2038

**E-mail:** vmplumbalaska.edu

**Office or Contact hours:** Instructor will post office hours for students at first class.

**Location:** Distance Delivered possibly in conjunction with local site.

**Dates:** TBA 2012

**Times:** TBA

ECE 480 will have a total of three two hour meetings between instructor and student. The student will have the entire semester to complete portfolio work. The concluding time will be spent with the student developing their final program portfolio, concluding their coursework for the Child Development and Family Studies BA program. The instructor will be available for any discussion and trouble-shooting as needed by the student.

#### **Text:**

No specific text required for ECE 480.

Assorted articles that may be handed out in class.

Nolan, A., Reynolds, B. (2008) Portfolios: Documenting a Journey. Research in Practice Series: Early Childhood Australia Inc. 15(4)

Developing a Professional Portfolio

<http://www.fctl.ucf.edu/FacultySuccess/ProfessionalPortfolios/>

Professional Portfolio Development <http://www.uwrf.edu/ccs>

#### **Additional Information:**

NAEYC Standards for Early Childhood Professional Preparation Advanced Programs. Available at the following web site.

[http://www.naeyc.org/files/ncate/file/NAEYC%20Initial%20and%20Advanced%20Standards%206\\_2011-final.pdf](http://www.naeyc.org/files/ncate/file/NAEYC%20Initial%20and%20Advanced%20Standards%206_2011-final.pdf)

### **Course Description:**

A capstone project demonstrating the graduating candidate's professional development as a result of the Child Development and Family Studies program and documenting teaching or professional practices congruent with the goals of the program. The portfolio is recommended for the Child Development and Family Studies BA Degree program in lieu of a written comprehensive exam or a thesis. Required completion of all CDFS major and concentration course work. Can be taken in conjunction with ECE 471, 472 or 473. (.5 + 0 + 1.5)

### **Course Goals:**

*Students will analyze and synthesize their Child Development and Family Studies course work. They will have opportunity to reflect, learn and grow as professionals. The final course goal for ECE 480 is to compile information from the knowledge gained through the CDFS program into a program portfolio.*

### **Student Learning Objectives:**

Upon completion of this course the student will be able to :

- a. Analyze, synthesize and articulate what they have learned and how they have grown professionally through their Child Development and Family Studies course work.
- b. Articulate their personal philosophy for early childhood education in conjunction with family studies.

### **Within this capstone course, the student project portfolio will reflect and address all of the following National Association for the Education of Young Children standards.**

Standard 1: Supporting child development and learning

Standard 2: Building family and community relations

Standard 3: Observing, documenting and assessing to support young children and their families

Standard 4: Using developmentally effective approaches to connect children and families

Standard 5: Using content knowledge to build meaningful curriculum

Standard 6: Becoming a Professional

### **Instructional Methods:**

The method of instruction will be a combination of instructor and student discussion and student field work to evaluate and synthesize all program course work into a final program portfolio. Other communication will take place through email.

### **Requirements and Assignments:**

**The final portfolio will be developed out of the following assignments:**

- **Review and Selection of final papers and projects from previous CDFS course work.**

Final papers and projects will be used to develop the final program portfolio. Previous course work will be reviewed and placed within selections that

address the NAEYC standards to document knowledge constructed during the CDFS program.

- **Table of Contents**
  
- **Portfolio Introduction:**  
An introduction will be written to explain what your portfolio is and how it was developed.
  
- **Final Philosophy of education for young children.**  
A final written philosophy of education will be included within the portfolio either prior to or following the NAEYC standard selections.
  
- **Standard Introduction and final reflections:**  
Each standard section will have an introduction and a final reflection written with the selected documentation coursework from previous classes as content.
  
- **Final portfolio concluding reflection.**  
A concluding reflection will be written that critiques your knowledge development as well as brings your final thoughts together for a final concluding statement.
  
- **Complete Bibliography:**  
Complete bibliography of all sources used throughout all papers, projects and other written work.
  
- **The portfolio will be written using APA formatting.**

**Course Evaluation:**

A Pass (P) or Fail (F) grade will be issued for participants. Passing grade will be 80% and above. Failing grade will be 79% and below.

Grading will be based on:

Completely developed portfolio with inclusion of beginning and ending reflections.

	400	100%
<b>TOTAL</b>	<b>400</b>	<b>100%</b>

All coursework will be evaluated on the following:

- a) Organization 50 pts.
- b) Demonstration of the six NAEYC standards 50 pts.
- c) Reflection of course content 50 pts.

- d) Thoughtful assimilation/accommodation with evidence of conceptual connections and understanding of content 100 pts
- e) Written work contains no or few distracting elements such as spelling errors 100 pts.
- f) APA formatting techniques 50 pts.

**Portfolio Grading Rubric**

Passing (P) 100-80%	Failing (F) 80% below
a) All required items are included and organized according to table of contents. 50 – 40 points	All required items are not included and possibly not organized according to table of contents. 39 points and below
b) Items clearly demonstrate the six NAEYC standards 50 – 40 points	Items do not clearly demonstrate the six NAEYC standards 39 points and below
c) Reflections illustrate the ability to effectively critique work, and to suggest constructive practical alternatives. 50 – 40 points	Reflections do not illustrate the ability to effectively critique work, with or without constructive practical alternatives. 39 points and below
d) Items are clearly introduced, well organized, and creatively displayed, showing connection between items. 100 - 80 points	Items clearly demonstrate some or most of the desired learning outcomes for the term. The student has gained a general understanding of the concepts and applications. 79 oints and below
e) Written work contains no or few distracting elements such as spelling errors 100 – 80 points	Written work contains some or many distracting elements such as spelling and grammar errors 70 points and below
f) APA formatting is followed inclusionary of general format of APA style, citations and reference. 50 – 40 points	APA formatting is not followed in detail of general format of APA style, citations and reference. 39 points and below

Grade	Points	Definition
P = 100% - 80%	400- 320	An honor grade. Demonstrates your work has met and exceeded criteria (a) though (f).
F = 79% and below	319 - 0	Student was not able to meet 79% or more of criteria (a) through (f).

**Draft Course Calendar:**

This schedule is fluid and may be updated during the semester. The instructor will inform students of changes in a timely manner. Any changes will be updated on the class Bb site. Students are responsible for keeping track of schedule changes once announced.

Date	Topic and Assignment
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1) Formal Meeting	<p><b>In class today</b></p> <ul style="list-style-type: none"> <li>• Review portfolio expectations; introductions if a group is enrolled.</li> </ul> <p>Instructor is available for individual assistance throughout the semester.</p>
2) Formal Meeting	<p><b>In class today:</b></p> <ul style="list-style-type: none"> <li>• Go over portfolio presentation.</li> <li>• Discussion to provide assistance for refining work.</li> </ul>
3) Tuesday January 31	<p><b>In class today:</b></p> <ul style="list-style-type: none"> <li>• Finalize portfolio and turn into instructor for review.</li> </ul>

**Support Services:**

The instructor is available upon appointment for additional assistance outside normal session/class hours and posted office hours

**Student Support Services:**

The University has many student support programs. If you need assistance please contact any of the following service programs or departments.

**UAOnline**

<http://uaonline.alaska.edu/>

Your resource for transcripts, accounts and other personal information

**Rural Students Services**

<http://www.uaf.edu/ruralss/>

Rural Student Services (RSS) is an academic advising department with over 35 years of experience in working with students from all over the state of Alaska. We are here to assist you in achieving student success by linking you to current information pertinent to your education, lifestyle, and goals. RSS is known for its welcoming and friendly environment. Many students find meaningful connection at UAF through RSS.

We can help you with:

- Academic requirements
- Registration for classes
- Finding financial aid
- Explaining housing options
- Declaring a major
- Career exploration

CONTACT US AT:

P.O. box 756320, Fairbanks, AK 99775-6320

1-888-478-1452 (toll free within Alaska) or (907) 474-7871

Email us at [fyrrs@uaf.edu](mailto:fyrrs@uaf.edu)

**Writing Center**

<http://www.alaska.edu/english/studentresources/writing/>

The Writing Center is a student-staffed, student-oriented service of the English Department.

801 Gruening Bldg., P.O. Box 755720

Fairbanks, Alaska 99775-5720

Phone: (907) 474-5314 Fax: 1-800-478-5246

\* The UAF Writing Center and Computer Lab offers free writing tutoring to any student in any subject via telephone and fax or over the Internet. Students can call 907-474-5314 for information on how to fax a paper and have it tutored over the telephone, or engage in an interactive Internet session. Both services are free.

### **Library Services for off campus students**

<http://library.uaf.edu/offcampus>

Off-Campus Library Services is a unit set up to serve rural UAF students and faculty who do not have access to appropriate information resources in their town or village. We work in support of The College of Rural & Community Development and The Center for Distance Education and Independent Learning.

We can supply your information needs for the courses you are taking. For example, if a research paper is required in the teleconference or correspondence course that you are taking, you can contact us, explain your information need, and we will send library materials to you so that you can write your paper.

Contact us at Off-Campus Services, Elmer E. Rasmuson Library

310 Tanana Loop, PO Box 756800

Fairbanks, Alaska USA 99775-6800

Phone: 1-800-478-5348 Email: [fyddl@uaf.edu](mailto:fyddl@uaf.edu)

### **For more off campus help go to:**

[http://www.uaf.edu/library/instruction/ls101/other/Distance\\_Resources.html](http://www.uaf.edu/library/instruction/ls101/other/Distance_Resources.html)

### **Computer, Internet and Software**

**Problem: you cannot get your email** Make sure your Internet connection is working; to test it, you can try to go to a new web page and see if it loads.

- If you are having problems with a UAF account, you will need to contact the **UAF help desk 1.800.478.4667**. If it is another company's account, you will need to contact their customer support. There is very little we can do to assist you as we have no control or access to the computers that serve the email.
- Check with your email program's Help.

**Problem: you forgot your password**

- Only the organization that issued your password can do anything to change it. You will need to contact them. For UAF email and Blackboard it is the UAF help desk 1.800.478.4667. For most web services there is a link you can click if you forgot your password. I also recommend writing them down somewhere for back up.

### **Problem: you are having problems with Blackboard**

- You will need to contact the Blackboard administrator, at: <http://classes.uaf.edu/> Office of Information Technology Help Desk 474.6564 or 1.800.478.4667

**Disabilities Services** The Child Development and Family Studies program will work with the Office of Disability Services to provide reasonable accommodation to students with disabilities.

The Disability Services program, located in 208 Whitaker, provides services to students with documented disabilities on the Fairbanks campus as well as the Bristol Bay, Chukchi, Interior Aleutians, Kuskokwim, Northwest, and Community and Technical

College campuses, Distance Education, and the College of Rural and Community Development. The goal of Disability Services is to ensure equal access to educational opportunities at UAF. Academic accommodations are free of charge and available to any student who qualifies as an individual with a disability and is enrolled in at least 1 credit hour.

Disability Services operates an assistive technology lab with specialized software. UAF has an accessible shuttle bus service equipped with a wheelchair lift for transportation on campus and most campus buildings are accessible. Accessible living accommodations are available through Residence Life. There is a swimming pool with a hydraulic lift in the Patty Center.

For more information contact the director of Disability Services at 907-474-5655 or 907-474-1827 (TTY), email [uaf-disabilityservices@alaska.edu](mailto:uaf-disabilityservices@alaska.edu), or online at [www.uaf.edu/disability/](http://www.uaf.edu/disability/).