A. How do I vote?

Visit: https://orgsync.com/158077/chapter and login (top right corner) with your UAID# and password.
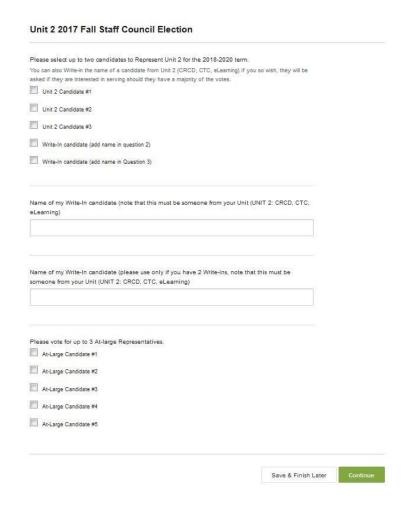
To get to the ballot, click on My Memberships (in the top right corner) and select UAF Staff Council. You should now see the link to the ballot. Cast your votes and then remember to hit Continue to submit your ballot.

B. I don't know my unit number, can I still vote?

Yes, the voting ballot you see when you login to OrgSync only contains the Staff Council Representative seats that you are eligible to vote for. **All** staff members represented by Staff Council, in **all Units** are eligible to vote for open At-Large Representative seats. Staff in even- numbered units vote in odd years for their Representative seats while odd-numbered units vote in even years for their Representative seats.

C. How many people can I vote for?

You can vote for all available At-Large seats. If your unit is voting for Representatives this year, you can submit one vote for each available seat in your unit. You do not have to use all of your votes.   For example, if it is an even-numbered year and Unit 2 has two Representative seats, staff in Unit 2 may submit votes for up to two people for Unit 2 and may submit votes for any available At-Large seats. Here is a screenshot of what the ballot would look like for this example.

Unit 2 2017 Fall Staff Council Election

Please select up to two candidates to Represent Unit 2 for the 2018-2020 term.

You can also Write-in the name of a candidate from Unit 2 (CRCD, CTC, eLearning) if you so wish, they will be asked if they are interested in serving should they have a majority of the votes.

☐ Unit 2 Candidate #1

☐ Unit 2 Candidate #2

☐ Unit 2 Candidate #3

☐ Write-In candidate (add name in question 2)

☐ Write-In candidate (add name in Question 3)

Name of my Write-In candidate (note that this must be someone from your Unit (UNIT 2: CRCD, CTC, eLearning)

[   ]

Name of my Write-In candidate (please use only if you have 2 Write-ins, note that this must be someone from your Unit (UNIT 2: CRCD, CTC, eLearning)

[   ]

Please vote for up to 3 At-large Representatives.

☐ At-Large Candidate #1

☐ At-Large Candidate #2

☐ At-Large Candidate #3

☐ At-Large Candidate #4

☐ At-Large Candidate #5

[Save & Finish Later] [Continue]

Your vote is not submitted until you click continue.

D. The person I want to vote for is listed on both the At-Large Representative ballot and my Unit ballot, can I vote for the same person on both ballots?

Yes, you can vote for the same person on both the At-Large ballot and your Unit ballot.

E. Can I vote for someone if their name is not on the ballot?

Write-in votes may be submitted for individuals within your unit if you are voting on Representative seats in this election. *Write-in votes **cannot** be submitted for At-Large Representative seats.

To write in a candidate, simply select write-in candidate for question 1 and then type the name in questions 2 (and question 3 if you are writing in 2 candidates)

F. Can I vote for candidates on the Unit ballot and write-in my other votes?

Yes, you can submit votes for people listed on the ballot and write-in the names of additional people. However, you have a set number of Representative votes for your Unit (see question C above). Your votes for Representative seats can be submitted in any combination of people on the Unit ballot and write-ins.

G. I am having problems submitting my vote or I have questions related to the election, whom should I contact?

If you encounter any problems when attempting to vote, logging into the system, or need further assistance, please contact the UAF Staff Council Office at 474-7056 or uaf-staff-council@alaska.edu. We will work with you to attempt to resolve the issue.

21 September 2017