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Zoom Room: <https://www.zoom.us/j/262710396>

**AGENDA**

**UAF FACULTY SENATE MEETING #208**

Monday, September 14, 2015 – 1:00 - 3:00 PM

Wood Center Carol Brown Ballroom

- |      |      |   |         |
|------|------|---|---------|
| 1:00 | I.   | Call to Order – Debu Misra  | 4 Min.  |
|      |      | A. Roll Call  |         |
|      |      | B. Approval of Minutes to Meetings #207   |         |
|      |      | C. Adoption of Agenda   |         |
| 1:04 | II   | Status of Chancellor's Office Actions   | 1 Min.  |
|      |      | A. Motions Approved:  |         |
|      |      | 1. Motion to approve the 2014-2015 degree candidates  |         |
|      |      | 2. Motion to amend UAF natural science requirement for UA transfer of credit  |         |
|      |      | B. Motions Pending: <i>None</i>   |         |
| 1:05 | III  | A. President's Remarks – Debu Misra   | 6 Min.  |
|      |      | B. President-Elect's Remarks – Orion Lawlor   |         |
| 1:11 | IV   | A. Interim Chancellor's Remarks – Mike Powers   | 20 Min. |
|      |      | B. Provost's Remarks – Susan Henrichs   |         |
|      |      | C. Interim VC for Research – Larry Hinzman  |         |
|      |      | D. Members' Questions/Comments  |         |
| 1:31 | V    | Public Comment  | 5 Min.  |
| 1:36 | VI   | Guest Speaker: UA President James Johnsen   | 24 Min. |
|      |      | Topic: UA: Serving Alaska in Challenging Times  |         |
| 2:00 |      | BREAK   |         |
| 2:05 | VII  | Invited Comments: Anita Hartman, HR Director  |         |
|      |      | Topic: Employee Engagement  | 2 Min.  |
| 2:07 | VIII | Adoption of Consent Agenda  | 5 Min.  |
|      |      | A. Resolution in Support of Allowing Candidates for Promotion, Tenure, or Comprehensive Review to Opt for Open Meetings, submitted by the Administrative Committee (Attachment 208/1) |         |
|      |      | B. Motion endorsing 2015-16 Faculty Senate Committees, submitted by the Administrative Committee (Attachment 208/2)   |         |
| 2:12 | IX   | New Business  | 5 Min.  |
|      |      | A. Motion to approve Unit Criteria for the Justice Department, submitted by the Unit Criteria Committee (Attachment 208/3)  |         |

2:17	X	<p>Discussion Items</p> <p>A. Implementation of May '15 Core/GER Resolution</p> <p>B. Proposed Motion to replace O and W requirements submitted by the Curricular Affairs Committee (Attachment 208/4)</p>	25 Min.
2:42	XI	Public Comment	5 Min.
2:47	XII	<p>Governance Reports</p> <p>A. Staff Council – Faye Gallant</p> <p>B. ASUAF – Mathew Carrick</p> <p>C. UNAC – Sine Anahita UAFT – Jane Weber UNAD – Katie Boylen</p> <p>D. Athletics – Dani Sheppard</p>	10 Min.
2:57	XIII	<p>Members' Comments/Questions/Announcements</p> <p>A. General Comments/Announcements</p> <p>B. Committee Chair Comments</p> <p>Curricular Affairs – Jennifer Carroll, Chair</p> <p>Faculty Affairs – Chris Fallen, Chair</p> <p>Unit Criteria – Mara Bacsujlaky, Chair (Attachment 208/5)</p> <p>Committee on the Status of Women - Jane Weber, Chair (Attachment 208/6)</p> <p>Core Review – Kathy Arndt, Convener</p> <p>Curriculum Review - Rainer Newberry, Chair</p> <p>Student Academic Development &amp; Achievement – Sandra Wildfeuer, Chair</p> <p>Faculty Development, Assessment &amp; Improvement – Franz Meyer, Convener (Attachment 208/7)</p> <p>Graduate Academic &amp; Advisory Committee – Donie Bret-Harte, Chair</p> <p>Research Advisory Committee – Jessica Cherry, Convener</p> <p>FY2015 UAF Research Review Report: Copies available at the back table, and online: <a href="http://www.uaf.edu/uafgov/faculty-senate/committees/15-16-rac/">http://www.uaf.edu/uafgov/faculty-senate/committees/15-16-rac/</a></p> <p>Information Technology Committee – Julie Cascio, Chair</p>	3 Min.
3:00	XIV	Adjournment	

**Background:**

The following resolution was first passed at Faculty Senate Meeting #146 in November 2007, and was endorsed by a letter distributed to the UAF faculty in Fall 2008. Since then the Provost has annually provided this resolution to all Faculty Review Committees. The Faculty Senate reaffirmed this resolution at Meeting #176 in September 2011, Meeting #184 in September 2012, and Meeting #192 in September 2013, and Meeting #200 in September 2014. For academic year 2015-2016, the Administrative Committee submits an updated resolution to the Faculty Senate Meeting #208 on September 14, 2015

**RESOLUTION**

**WHEREAS** the members of Faculty Committees are called upon under the concept of shared governance to provide professional review of other faculty candidates undergoing Tenure, Promotion, and Comprehensive Review (Pre and Post-tenure),

**WHEREAS** the faculty portion of the review process must be fair and reasonable in order to maintain the reputation of the University, and the integrity of the academic process,

**WHEREAS** open and transparent Committee deliberations facilitate fair and reasonable review,

**THEREFORE BE IT RESOLVED THAT** the UAF Faculty Senate strongly requests that all Faculty Review Committees choose to follow the traditional option of allowing a candidate for Tenure, Promotion, or Comprehensive Review to opt for an “open” meeting, and that “mandatory closed” meetings be avoided, including during the 2015-16 review cycle.

**RATIONALE:**

1. Faculty Committee meetings are “open” at the request of a candidate and are consistent with all other relevant UAF rules and procedures.
2. Open meetings provide strong incentives for fair and reasonable review, including the oversight of the candidate.
3. The Committee can query a candidate for clarification of the file, which will greatly reduce the number of false assumptions and errors during deliberation.
4. Open meetings are educational—candidates who opt to attend their review have the opportunity to learn about academic traditions and practices.
5. Attendance can reduce candidates' anxiety, and make them feel like a part of the process.

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ATTACHMENT 208/2  
UAF Faculty Senate #208, Sept. 14, 2015  
Submitted by the Administrative Committee

**MOTION:**

The UAF Faculty Senate moves to endorse the 2015-2016 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighed against membership distribution from schools and colleges.

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**2015-2016 Faculty Senate Committees**

*Standing Committees*

**Curricular Affairs Committee**

Ken Abramowicz, SOM (16)  
Jennifer Carroll, CRCD (17) - Chair  
Eric Collins, SFOS (17)  
Cindy Hardy, SADAC Liaison - ex officio  
Eileen Harney, CLA (17)  
Joan Hornig, SOE (16)  
Cathy Hanks, CNSM (16)  
Jenny Liu, CEM (16)  
Lisa Lunn, CNSM (17)  
Rainer Newberry, CNSM (17)  
Patrick Plattet, CLA (16 – Alternate)

**Faculty Affairs Committee**

Elizabeth Allman, CNSM (16)  
Andy Anger, CRCD – CTC (17 - Alternate)  
Nicole Cundiff, SOM (17)  
Chris Fallen, GI (17 - Alternate) - Chair  
Valerie Gifford, SOE (17)  
Joshua Greenberg, SNRE (17 – Alternate)  
John Heaton, CLA (17)  
Julie (Jak) Maier, CRCD (17)  
Leslie McCartney, LIB (17)  
Walter Skya, CLA (16)

**Unit Criteria Committee**

Mara Bacsujlaky, CES (16 – Alternate) - Chair  
Bob Bolton, IARC (17 – Alternate)

Unit Criteria Committee - continued  
Carrie Green, SOE (17 – Alternate)  
Chris Hartman, CEM (16)  
David Maxwell, CNSM (16)  
Sarah Hardy, SFOS (17)  
Alexander Hirsch, CLA (17 – Alternate)  
Sunny Rice, SFOS (16)  
Jennifer Tilbury, CRCD CTC (17)

*Permanent Committees*

**Faculty Development, Assessment and Improvement Committee**

Gerri Brightwell, CLA (17 – Alternate)  
Bernard Coakley, CNSM (17 – Alternate)  
Candi Dierenfield, CES (17)  
Diana DiStefano, CLA (16)  
Brian Himelbloom, SFOS (16, Alternate)  
Steven Hunt, LIB (17 – Alternate)  
Franz Meyer, CNSM (17) – Convener  
(Additional membership from at-large.)

**Graduate Academic and Advisory Committee**

Donie Bret-Harte, CNSM (17) – Convener  
Michael Daku, CLA (non-senate member)  
Daryl Farmer, CLA (17)  
Don Hampton, GI (17)  
Sean McGee, SOM (non-senate member)

Graduate Academic & Advisory - continued  
John Yarie, SNRE (16)  
Additional Faculty members to be named  
Graduate Student member(s) to be named

#### **Research Advisory Committee**

Jessica Cherry, IARC (17) - Convener  
Jamie Clark, CLA (17 - Alternate)  
Larry Duffy, CNSM (17 – Alternate)  
Kris Hundertmark, IAB (non-senate member)  
Andrew Mahoney, GI (16)  
Andrew McDonnell, SFOS (16)  
Dennis Moser, LIB (16)  
Dejan Raskovic, CEM (17 – Alternate)  
Gay Sheffield, SFOS (17 – Alternate)

#### **Information Technology Committee**

Judith Atkinson, CRCDD (non-senate member)  
Bill Barnes, CRCDD - CTC (16)  
Julie Cascio, CES (16) – Chair  
Falk Huettmann, CNSM (16 – Alternate)  
Rorik Peterson, CEM (16) – Co-Chair  
Siri Tuttle, CLA (17)  
OIT member - ex-officio  
eLearning member - ex-officio  
Additional faculty members to be named.

#### **Committee on the Status of Women**

*Elected membership*  
Diana DiStefano, CLA (16 – CSW term & senator)  
Mary Ehrlander, CLA (16 – CSW term)  
Ellen Lopez, CANHR (17 – CSW term)  
Erin Pettit, CNSM (16 – CSW term)  
Megan McPhee, SFOS (16 - CSW term)  
Derek Sikes, CNSM (17 – CSW term)  
Jane Weber, CRCDD (CSW term & senator) –  
Convener

#### **Core Review Committee**

(Elected membership: year in (#) refers to term on this committee only. Senate membership is not required.)

CLA:

Yelena Matushevich, Humanities (16)  
Kevin Sager, Communication (16)  
Burns Cooper, English (17)  
Brian Kassof, Social Sciences (16)

Core Review Committee - continued  
LIB:

Kathy Arndt, Library (17) – Convener  
CNSM:  
Larry Duffy, Science (16)  
*Larry is also an Alternate for CNSM (17)*  
Margaret Short, Math (17)  
At-Large Representative:  
Andrew Seitz, SFOS  
College Reps:  
Tony Rickard, CNSM  
Kevin Berry, SOM

#### **Student Academic Development & Achievement Committee**

(Elected membership; year in (#) refers to term on this committee only. Senate membership is not required.)

Cindy Hardy, CRCDD/DevEd –  
*--Cindy is also a CRCDD Alt (17) and liaison to Curricular Affairs Committee for SADAC*  
Joe Mason, CRCDD Northwest Campus  
Eileen Harney, CLA – English (16)  
Bill Howard, CNSM – Science (17)  
Ben Kuntz, CRCDD – Kuskokwim Campus  
Jennifer Tilbury, CRCDD CTC – Co-Chair  
Jill Faudree, CNSM – Math (17)  
Sandra Wildfeuer, CRCDD – BBC/IAC - Chair  
Representatives from Rural Student Services, Student Support Services, Academic Advising Center.

#### **Curriculum Review Committee**

*Curriculum Council Chairs or Reps – Appointed membership to be confirmed for 2015-16*

Rainer Newberry, Senator – Convener  
SNRE: Julie Joly (17)  
CRCDD: Shawn Russell  
UAF-CTC: Galen Johnson  
SOE: Gary Jacobsen  
CNSM: Jessica Larsen  
SOM: Thomas Zhou (undergrad curriculum)  
CLA: Trina Mamoon  
CEM: Santanu Khataniar  
SFOS Rep: Andres Lopez

*List as of 09/09/2015*

**MOTION:**

The UAF Faculty Senate moves to approve the Unit Criteria for the Justice Department (CLA).

EFFECTIVE: Upon Chancellor Approval

RATIONALE: The Unit Criteria Committee reviewed the unit criteria which were submitted from the Justice Department. With minor revisions, the unit criteria were found to be consistent with UAF guidelines.

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UAF REGULATIONS FOR THE APPOINTMENT  
AND EVALUATIONS OF FACULTY  
AND JUSTICE DEPARTMENT UNIT CRITERIA,  
STANDARDS, AND INDICES

*THE FOLLOWING IS AN ADAPTATION OF UAF AND BOARD OF REGENTS' CRITERIA FOR ANNUAL REVIEW, PRE-TENURE REVIEW, POST-TENURE REVIEW, PROMOTION AND TENURE, SPECIFICALLY ADAPTED FOR USE IN EVALUATING THE FACULTY OF THE JUSTICE DEPARTMENT. ITEMS IN BOLDFACE ITALICS ARE THOSE SPECIFICALLY ADDED OR EMPHASIZED BECAUSE OF THEIR RELEVANCE TO THE DEPARTMENT'S FACULTY, AND BECAUSE THEY ARE ADDITIONS TO UAF REGULATIONS.*

**Chapter I**

**Purview**

The University of Alaska Fairbanks document, "Faculty Appointment and Evaluation Policies," supplements the Board of Regents (BOR) policies and describes the purpose, conditions, eligibility, and other specifications relating to the evaluation of faculty at the University of Alaska Fairbanks (UAF). Contained herein are regulations and procedures to guide the evaluation processes and to identify the bodies of review appropriate for the university.

The university, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

These regulations shall apply to all of the units within the University of Alaska, Fairbanks, except insofar as extant collective bargaining agreements apply otherwise.

The provost is responsible for coordination and implementation of matters relating to procedures stated herein.

## **Chapter II**

### **Initial Appointment of Faculty**

#### **A. Criteria for Initial Appointment**

Minimum degree, experience and performance requirements are set forth in "UAF Faculty Appointment and Evaluation Policies," Chapter IV. Exceptions to these requirements for initial placement in academic rank or special academic rank positions shall be submitted to the Chancellor or Chancellor's designee for approval prior to a final selection decision.

#### **B. Academic Titles**

Academic titles must reflect the discipline in which the faculty are appointed.

#### **C. Process for Appointment of Faculty with Academic Rank**

Deans of schools and colleges, and directors when appropriate, in conjunction with the faculty in a unit, shall observe procedures for advertisement, review, and selection of candidates to fill any vacant faculty position. These procedures are set by UAF Human Resources and the Campus Diversity and Compliance (EEO) office and shall provide for participation in hiring by faculty and administrators as a unit.

#### **D. Process for Appointment of Faculty with Special Academic Rank**

Deans and/or directors, in conjunction with the faculty in a unit, shall establish procedures for advertisement, review, and selection of candidates to fill any faculty positions as they become available. Such procedures shall be consistent with the university's stated EEO policies and shall provide for participation in hiring by faculty and administrators in the unit.

#### **E. Following the Selection Process**

The dean or director shall appoint the new faculty member and advise him/her of the conditions, benefits, and obligations of the position. If the appointment is to be at the professor level, the dean/director must first obtain the concurrence of the Chancellor or Chancellor's designee.

#### **F. Letter of Appointment**

The initial letter of appointment shall specify the nature of the assignment, the percentage emphasis that is to be placed on each of the parts of the faculty responsibility, mandatory year of tenure review, and any special conditions relating to the appointment.

This letter of appointment establishes the nature of the position and, while the percentage of emphasis for each part may vary with each workload distribution as specified in the annual workload agreement document, the part(s) defining the position may not.

## **Chapter III**

### **Periodic Evaluation of Faculty**

#### **A. General Criteria**

Criteria are outlined in "UAF Faculty Appointment and Evaluation Policies," Chapter IV,

evaluators may consider, but shall not be limited to, whichever of the following are appropriate to the faculty member's professional obligation: mastery of subject matter; effectiveness in teaching; achievement in research, scholarly, and creative activity; effectiveness of public service; effectiveness of university service; demonstration of professional development and quality of total contribution to the university.

For purposes of evaluation at UAF, the total contribution to the university and activity in the areas outlined above will be defined by relevant activity and demonstrated competence from the following areas: 1) effectiveness in teaching; 2) achievement in scholarly activity; and 3) effectiveness of service.

### **Bipartite Faculty**

Bipartite faculty are regular academic rank faculty who fill positions that are designated as performing two of the three parts of the university's tripartite responsibility. *JUSTICE FACULTY MAY BE EITHER BIPARTITE OR TRIPARTITE.*

The dean or director of the relevant college/school shall determine which of the criteria defined above apply to these faculty.

Bipartite faculty may voluntarily engage in a tripartite function, but they will not be required to do so as a condition for evaluation, promotion, or tenure.

## **B. Criteria for Instruction**

A central function of the university is instruction of students in formal courses and supervised study. Teaching includes those activities directly related to the formal and informal transmission of appropriate skills and knowledge to students. The nature of instruction will vary for each faculty member, depending upon workload distribution and the particular teaching mission of the unit. Instruction includes actual contact in classroom, correspondence or electronic delivery methods, laboratory or field and preparatory activities, such as preparing for lectures, setting up demonstrations, and preparing for laboratory experiments, as well as individual/independent study, tutorial sessions, evaluations, correcting papers, and determining grades. Other aspects of teaching and instruction extend to undergraduate and graduate academic advising and counseling, training graduate students and serving on their graduate committees, particularly as their major advisor, curriculum development, and academic recruiting and retention activities.

### **1. Effectiveness in Teaching**

Evidence of excellence in teaching may be demonstrated through, but not limited to, evidence of the various characteristics that define effective teachers. Effective teachers:

- a. are highly organized, plan carefully, use class time efficiently, have clear objectives, have high expectations for students;
- b. express positive regard for students, develop good rapport with students, show interest/enthusiasm for the subject;
- c. emphasize and encourage student participation, ask questions, frequently monitor student participation for student learning and teacher effectiveness, are sensitive to student diversity;
- d. emphasize regular feedback to students and reward student learning success;

- e. demonstrate content mastery, discuss current information and divergent points of view, relate topics to other disciplines, deliver material at the appropriate level;
- f. regularly develop new courses, workshops and seminars and use a variety of methods of instructional delivery and instructional design *SUCH AS THOSE UNIQUELY SUITED TO ALASKAN COMMUNITIES*;
- g. may receive prizes and awards for excellence in teaching;

*H. ENGAGE IN DIVERSE INSTRUCTIONAL ACTIVITIES SUCH AS TEACHING AT RURAL OR BRANCH CAMPUSES, TEACHING DISTANCE DELIVERED COURSES AND TEACHING IN SUMMER SCHOOLS;*

*I. INVOLVE UNDERGRADUATE STUDENTS IN RESEARCH OR INTERNSHIP ACTIVITIES;*

*J. EFFECTIVELY MENTOR AND RECRUIT STUDENTS;*

*K. SUPPORT URSA INITIATIVES INCLUDING JOINT PROJECTS WITH STUDENTS, E.G., CASE STUDIES BY STUDENT PRACTITIONERS, FORCE MULTIPLIERS, AND MENTORING.*

## **2. Components of Evaluation**

Effectiveness in teaching *AND OTHER INSTRUCTIONAL ACTIVITIES* will be evaluated through information on formal and informal teaching, course and curriculum material, recruiting and advising, training/guiding graduate students, , provided by:

- a. systematic student ratings, i.e. student opinion of instruction summary forms,

and at least two of the following:

- b. narrative self-evaluation,
- c. peer/department chair classroom observation(s) *OR OBSERVATIONS IN ALTERNATE INSTRUCTIONAL SETTINGS (E.G. ONLINE COURSES)*,
- d. peer/department chair evaluation of course materials.

## **C. Criteria for Research, Scholarly, and Creative Activity**

Inquiry and originality are central functions of a land grant/sea grant/space grant university and all faculty with a research component in their assignment must remain active as scholars.

Consequently, faculty are expected to conduct research or engage in other scholarly or creative pursuits that are appropriate to the mission of their unit, and equally important, results of their work must be disseminated through media appropriate to their discipline. Furthermore, it is important to emphasize the distinction between routine production and creative excellence as evaluated by an individual's peers at the University of Alaska and elsewhere.

### **1. Achievement in Research, Scholarly and Creative Activity**

Whatever the contribution, research, scholarly or creative activities must have one or more of the following characteristics:

- a. They must occur in a public forum *UNLESS CONFIDENTIALITY IS REQUIRED BY LAW, UNIVERSITY POLICIES OR REGULATIONS, CONTRACTUAL REQUIREMENTS OR PROFESSIONAL STANDARDS. HOWEVER, IF SUCH WORK CONSTITUTES A SUBSTANTIAL PART OF FACULTY RESEARCH EFFORT, THERE MUST BE PROVISION FOR B. AND C. TO OCCUR.*
- b. They must be evaluated by appropriate peers.
- c. They must be evaluated by peers external to this institution so as to allow an objective judgment.
- d. They must be judged to make a contribution.

*ACHIEVEMENT IN RESEARCH, SCHOLARLY ACTIVITY AND CREATIVE ACTIVITY INVOLVES THESE CHARACTERISTICS:*

- *THEY REGULARLY IDENTIFY AND EXPLORE NEW RESEARCH PROBLEMS IN THE DISCIPLINE AND/OR CRITICALLY EXAMINE EXISTING RESEARCH PROBLEMS TO PROVIDE NEW INSIGHTS;*
- *THEY REGULARLY DEVELOP NEW METHODS, THEORIES OR APPROACHES TO RESEARCH PROBLEMS IN THE DISCIPLINE;*
- *THEY REGULARLY DEMONSTRATE GROWTH IN KNOWLEDGE OF THE DISCIPLINE OR GROWTH IN EMPIRICAL AND/OR CRITICAL RESEARCH ABILITIES;*
- *THEY REGULARLY PARTICIPATE WITH OTHER PRACTITIONERS WITHIN THEIR DISCIPLINE TO IDENTIFY REAL WORLD PROBLEMS AND POSE SOLUTIONS.*

## **2. Components of Research, Scholarly and Creative Activity**

Evidence of excellence in research, scholarly, and creative activity may be demonstrated through, but not limited to:

- a. Books, reviews, monographs, bulletins, articles, proceedings, *CASE STUDIES* and other scholarly works published by reputable journals, scholarly presses, and publishing houses that accept works only after rigorous review and approval by peers in the discipline.
- b. Competitive grants and contracts to finance the development of ideas, these grants and contracts being subject to rigorous peer review and approval.
- c. Presentation of research papers before learned societies that accept papers only after rigorous review and approval by peers.
- d. Exhibitions of art work at galleries, selection for these exhibitions being based on rigorous review and approval by juries, recognized artists, or critics.
- e. Performances in recitals or productions, selection for these performances being based on stringent auditions and approval by appropriate judges.
- f. Scholarly reviews of publications, art works and performance of the candidate.

- g. Citations of research in scholarly publications. *CITATION INDEXES ARE NOT REGARDED AS RELIABLE INDICATORS OF STANDING IN JUSTICE, AND ARE NOT COMMONLY USED. A HIGH LEVEL OF CITATION MIGHT INDICATE A HIGH STANDING IN A FACULTY MEMBER'S FIELD. HOWEVER, A LOW LEVEL OF CITATION SHOULD NOT BE TAKEN TO INDICATE A LACK OF STANDING. THIS UNIT VALUES QUALITATIVE REVIEWS OF RESEARCH, SCHOLARLY, AND CREATIVE ACTIVITY.*
- h. Published abstracts of research papers.
- i. Reprints or quotations of publications, reproductions of art works, and descriptions of interpretations in the performing arts, these materials appearing in reputable works of the discipline.
- j. Prizes and awards for excellence of scholarship.
- k. Awards of special fellowships for research or artistic activities or selection of tours of duty at special institutes for advanced study.
- l. Development of processes or instruments useful in solving problems, such as computer programs and systems for the processing of data, genetic plant and animal material, and where appropriate obtaining patents and/or copyrights for said development.

*M.. POLICY EVALUATION, LAW REVIEW AND CASE STUDIES RESEARCH.*

*N. RESEARCH / PUBLICATIONS STEMMING FROM MANAGERIAL CONSULTATIONS INCLUDING PROBLEM DIAGNOSIS, POLICY DEVELOPMENT, PROGRAM EVALUATION, SEMINARS TO SEED PRACTITIONER EXPERIMENTATION AND NEW PROGRAM IMPLEMENTATION, MONITORING AND EVALUATION.*

*O. JOINT PROJECTS WITH STUDENTS THAT RESULT IN DISSEMINATION OF WORK PRODUCTS, E.G., URSA, CASE STUDIES FROM STUDENT PRACTITIONERS, FORCE MULTIPLIERS, OR MENTORING. THE PROVISIONS OF (C)(1)(A) APPLY TO JOINT PROJECTS.*

*P. PRESENTATIONS OF ORIGINAL RESEARCH LEADING TO NEW LEARNING AND PRACTICAL APPLICATIONS AT ACADEMIC AND PRACTITIONER CONFERENCES, SEMINARS AND TRAINING.*

#### **D. Criteria for Public and University Service**

Public service is intrinsic to the land grant/sea grant/space grant tradition, and is a fundamental part of the university's obligation to the people of its state. In this tradition, faculty providing their professional expertise for the benefit of the university's external constituency, free of charge, is identified as "public service." The tradition of the university itself provides that its faculty assumes a collegial obligation for the internal functioning of the institution; such service is identified as "university service."

##### **1. Public Service**

Public service is the application of teaching, research, and other scholarly and creative

activity to constituencies outside the University of Alaska Fairbanks. It includes all activities which extend the faculty member's professional, academic, or leadership competence to these constituencies. It can be instructional, collaborative, or consultative in nature and is related to the faculty member's discipline or other publicly recognized expertise. Public service may be systematic activity that involves planning with clientele and delivery of information on a continuing, programmatic basis. It may also be informal, individual, professional contributions to the community or to one's discipline, or other activities in furtherance of the goals and mission of the university and its units. Such service may occur on a periodic or limited-term basis.

Examples include, but are not limited to:

- a. Providing information services to adults or youth.
- b. Service on or to government or public committees.
- c. Service on accrediting bodies.
- d. Active participation in professional organizations.
- e. Active participation in discipline-oriented service organizations.
- f. Consulting.
- g. Prizes and awards for excellence in public service.
- h. Leadership of or presentations at workshops, conferences, or public meetings.
- i. Training and facilitating.
- j. Radio and TV programs, newspaper articles and columns, publications, newsletters, films, computer applications, teleconferences and other educational media.
- k. Judging and similar educational assistance at science fairs, state fairs, and speech, drama, literary, and similar competitions.

*L. ACTIVELY PARTICIPATING ON AND CONTRIBUTING TO THE WORK OF PUBLIC AND/OR GOVERNMENTAL BODIES.*

*M. APPLYING THEORIES OR FINDINGS OF THE DISCIPLINE IN PUBLIC SERVICE.*

*N. FIELD INSTRUCTION AND EXTENSION DELIVERY OF SKILLS TO ALASKA'S WORKFORCE.*

## **2. University Service**

University service includes those activities involving faculty members in the governance, administration, and other internal affairs of the university, its colleges, schools, and institutes. It includes non-instructional work with students and their organizations.

Examples of such activity include, but are not limited to:

- a. Service on university, college, school, institute, or departmental committees or governing bodies.
- b. Consultative work in support of university functions, such as expert assistance for specific projects
- c. Service as department chair or term-limited and part-time assignment as assistant/associate dean in a college/school.
- d. Participation in accreditation reviews.
- e. Service on collective bargaining unit committees or elected office.
- f. Service in support of student organizations and activities.
- g. Academic support services such as library and museum programs.
- h. Assisting other faculty or units with curriculum planning and delivery of instruction, such as serving as guest lecturer.
- i. Mentoring *OF NEW FACULTY*.
- j. Prizes and awards for excellence in university service.

*K. EXHIBITING LEADERSHIP AND MANAGERIAL EFFECTIVENESS ON THE DEPARTMENT, COLLEGE, OR UNIVERSITY OF ALASKA FAIRBANKS LEVELS AND/OR ON BEHALF OF STATEWIDE PROGRAMS AND SERVICES.*

*L. ASSISTING IN THE DESIGN OF JUSTICE-RELATED COMMUNITY EFFORTS.*

*M. COORDINATING SPECIALIZED COURSE DELIVERY METHODS FOR STUDENTS IN RURAL ALASKA INCLUDING INTENSIVE ADVISING AND SUPPORT.*

### **3. Professional Service**

Examples of such activity include, but are not limited to:

- a. Editing or refereeing *REVIEWS, CASE STUDIES*, articles or proposals for professional journals or organizations.
- b. Active participation in professional organizations.
- c. Active participation in discipline-oriented service organizations *OR ORGANIZATIONS CLOSELY RELATED TO THE DISCIPLINE*.
- d. Committee chair or officer of professional organizations.
- e. Organizer, session organizer, or moderator for professional meetings, *PRACTITIONER CONFERENCES AND SEMINARS AND OTHER NON-TRADITIONAL VENUES, E.G., NATIVE CORPORATION MEETINGS AND DEVELOPMENT OF CONFERENCES ATTRACTIVE TO PRACTITIONERS. ACADEMICS AND THE PUBLIC WITH THE INTENT OF DEVELOPING KNOWLEDGE AND RESEARCH OPPORTUNITIES.*

f. Service on a national or international review panel or committee.

*G. MANAGERIAL CONSULTATION WHICH MAY INCLUDE PROBLEM DIAGNOSIS, POLICY DEVELOPMENT, PROGRAM EVALUATION, NEW PROGRAM IMPLEMENTATION, MONITORING AND EVALUATION AND SEMINARS TO SEED PRACTITIONER EXPERIMENTATION.*

*H. DEVELOPING CONFERENCES ATTRACTIVE TO PRACTITIONERS, ACADEMICS AND THE PUBLIC, E.G., VILLAGES, LAW ENFORCEMENT AND OTHER JUSTICE PROFESSIONALS.*

#### **4. Evaluation of Service**

Each individual faculty member's proportionate responsibility in service shall be reflected in annual workload agreements. In formulating criteria, standards and indices for evaluation, promotion, and tenure, individual units should include examples of service activities and measures for evaluation appropriate for that unit. Excellence in public and university service may be demonstrated through relevant means, e.g., appropriate letters of commendation, recommendation, and/or appreciation, certificates and awards and other public means of recognition for services rendered.

### **RESOLUTION PASSED BY FACULTY SENATE AT THE MAY 2015 MEETING**

WHEREAS, the University of Alaska Fairbanks Faculty Senate recognizes the need to revise the Core Curriculum; and

WHEREAS, the Senate wishes to widen student choice in the university's general education; and

WHEREAS, the General Education Revitalization Committee has proposed a "classification list" system (lists of approved courses which fulfill arts, humanities, and social science general education requirements) to replace the current Perspectives on the Human Condition (PHC) courses;

THEREFORE BE IT RESOLVED that during the 2015-2016 academic year the UAF Faculty Senate will adopt a classification list system that will meet general education requirements in arts, humanities, and social sciences in lieu of the currently-mandated PHC courses, with the new system to take full effect as of the 2016-17 Course Catalog.

### **PROPOSED DISCUSSION ITEM FOR FAC SENATE SEPT 2015 MEETING**

The Faculty Senate moves to replace the upper division Oral (O) and Written (W) requirement with the requirement that each degree program must satisfy the following Communications Learning Outcomes within the degree program:

UAF undergraduates will demonstrate effective communication when they are able to:

- Explain disciplinary content using a variety of modes of communication.
- Communicate to audiences in the discipline using appropriate disciplinary conventions.
- Translate disciplinary content to audiences outside the discipline, making disciplinary knowledge relevant to broader communities.
- Integrate feedback from others to enhance or revise communication.

Each baccalaureate degree program must submit a Communications Plan that demonstrates how students will achieve each of the learning outcomes as part of the requirements of the major or degree program. Not all courses or requirements need to support every outcome; however, all the outcomes must be met by the completion of the degree.

EFFECTIVE: Fall 2016

RATIONALE: The GERC committee and Curricular Affairs, as part of their work to revise UAF's core requirements, propose replacing the current W/O designators with a requirement that students achieve the Communications Learning Outcomes that are integrated into each baccalaureate degree program and major.

1. The responsibility for ensuring that students achieve these Communications Learning Outcomes is being moved from the University level (via specific O and W courses) to the department level (via the requirements of the degree programs), and from a specific degree requirement (taking two Ws and one O) to a requirement that is achieved by the student completing the degree requirements associated with their program.
2. To ensure student achievement of these Communications Learning Outcomes, each department will demonstrate how their program addresses these learning outcomes by developing a Communications Plan that integrates communication into each degree or program, typically via a collection of lower and/or upper level courses and/or non-curricular degree requirements chosen to meet the needs of the particular program. This

should be done in such a way that all the outcomes are met somewhere in the courses required for the completion of a degree. The Communications Plan for each degree will describe the collection of courses (both in and possibly out of the department) and other requirements (if any) and how they contribute to meeting these outcomes.

3. Departments will submit the Communications Plan for each degree program as part of their SLOA plans, and subsequently, submit a short summary report addressing how the plan is working (and revising the plan as necessary). Once a department has submitted a plan, which will include a required path/collection of paths through the degree wherein students will achieve the Communications Learning Outcomes, then all students in that degree will achieve the Communications Learning Outcomes by virtue of satisfying the degree requirements of that program.

4. Committees will be formed within each school or college (and made up of at least 1 member) to regularly review communications plans submitted by programs.

5. An additional checkbox will be added to Major/Minor course change forms asking “Does this change affect Communications Outcomes Plans?”, so that departments are aware of the impact of potential changes.

6. Existing O and W designators will remain in place (if appropriate) for a period of 2 years from Fall 2016 to facilitate students under catalogs with O/W requirements.

7. Departments should submit as part of their Communications Plans a clarification for how they will handle the transition away from O/W designators for students who fall under a catalog prior to Fall 2016.

8. A web page (similar to the SLOA) will be established where communications plans are collected and disseminated across the university.

ATTACHMENT 208/5  
UAF Faculty Senate #208, Sept. 14, 2015  
Submitted by the Unit Criteria Committee

MINUTES  
UAF FACULTY SENATE UNIT CRITERIA COMMITTEE  
April 28, 2015  
2:30-3:30 PM  
Chancellor's Conference Room

Attending:

Chris Coffman (chair), Chris Hartman, David Maxwell; Ping Lan and Sarah Hardy.

- I. Housekeeping
  - A. Selection of Note-Taker  
Ping Lan
  - B. Approval of Agenda  
Approved unanimously.
  - C. Approval of Minutes from 4/14/15 Meeting  
Approved Unanimously with correction of a faculty name
  - D. Selection of Convener for 15-16  
No selection was made. It needs to be assigned by the leadership of faculty senate.
  - E. Approval of Minor Wordsmithing to Bylaws  
Approved unanimously.
- II. Justice Proposed Unit Criteria (Revised)

Approved unanimously with one condition—eliminate the duplication of certain language. In specify, to eliminate “CITATION INDEXES ARE NOT REGARDED AS RELIABLE INDICATORS OF STANDING IN JUSTICE, AND ARE NOT COMMONLY USED. A HIGH LEVEL OF CITATION MIGHT INDICATE A HIGH STANDING IN A FACULTY MEMBER’S FIELD. HOWEVER, A LOW LEVEL OF CITATION SHOULD NOT BE TAKEN TO INDICATE A LACK OF STANDING. THIS UNIT VALUES QUALITATIVE REVIEWS OF RESEARCH, SCHOLARLY, AND CREATIVE ACTIVITY” in 1 D in page 5, because the paragraph shows in page 6 as 2 G.
- III. Rules for Primacy of Unit Criteria  
Committee members think that the academic unit criteria should weight more in tenure evaluation. It suggests that next committee to seek more inputs from joint-appointed faculty for dealing with the issue.

Meeting adjourned.

ATTACHMENT 208/6  
UAF Faculty Senate #208, Sept. 14, 2015  
Submitted by the Committee on the Status of Women

**Committee on the Status of Women**

Minutes Monday, 11 May 2015, Eielson 304C, 10:30-11:00

Present:

Jane Weber, Kayt Sunwood, Jenny Liu, Diana Di Stefano, Derek Sikes

Members absent: Erin Pettit, Michelle Bartlett, Ellen Lopez, Mary Erlander, Megan McPhee

Members on sabbatical: Amy Barnsley

**1. Promotion / Tenure Workshop** – Next year Megan McPhee will coordinate a video conference (& we'll be sure to invite Ginny Eckert again). Well attended, good questions. Ellen submitted the sign-in sheets to Jayne Harvie. Lots of research professor questions. The extra hour wasn't really necessary so return to 2h plan for next year.

**2. Women's Faculty Luncheon** - Sep 22

Alex Fitts has agreed to be the speaker.

**3. Fall Conversation Café.**

[Repeat of notes from last meeting:] "Ellen will bring cards to the Luncheon so that attendees can write ideas of topics they'd like to discuss at the next Conversation Café. Important to give people enough lead time, (plus reminders) so people can get it on their calendars. Tentatively set for Oct 20, date to be finalized so it can be announced at the luncheon."

**Next meeting:** doodle for next meeting.

Respectfully Submitted, Derek Sikes, These minutes are archived on the CSW website:  
<http://www.uaf.edu/uafgov/faculty-senate/committees/14-15-csw/>

ATTACHMENT 208/7

UAF Faculty Senate #208, Sept. 14, 2015

Submitted by the Faculty Development, Assessment and Improvement Committee

**UAF Faculty Development, Assessment and Improvement Committee  
May 5, 2015 Meeting Minutes**

I. Franz Meyer called the meeting to order at 3:59 pm.

II. Roll call

Present: Bill Barnes, Kelly Houlton, Duff Johnston, Chris Lott, Trina Mamoon, Franz Meyer, Channon Price, Leslie Shallcross

Excused: Diana DiStefano, Andrea Ferrante, Mark Herrmann, Brian Himelbloom, Joy Morrison, Amy Vinlove

Absent: Cindy Fabbri

III. Report by the Office of Faculty Development (report from Joy)

Joy is taking May off without pay in order to add more money to the OFD budget. She will be back in June.

IV. Report by UAF eLearning & Distance Education

Chris reported that eLearning & Distance Education will be moving to their new space starting June 15 and that everything is on track.

UAF eLearning addressed Faculty Senate at their meeting today to provide some myth-busting and ensure that faculty have a good understanding of the role that eLearning plays. Their role is to help faculty develop educationally sound online courses and advocate for appropriate workload releases during the developmental stage. Chris noted that although there is pressure for faculty to develop more online courses, the push does not come from eLearning; they are there to help facilitate and guide faculty members' efforts in these endeavours.

V. News on Electronic Course Assessment Implementation Committee (ECAI)

Franz reported in place of ECAI Chair Andrea Ferrante that the pilot for spring will finish tonight (Monday, May 4), and the final response rates will be available tomorrow. Currently the response rate is about 41%. At the last Administrative Committee meeting, Franz advocated to keep ECAI going for the next year in order to deal with various issues that arise from the spring pilot and the projected summer pilot. He requested that we forward any comments we hear regarding any confusion or issues (or positive comments) on to Andrea so ECAI can investigate and help smooth the transition to full implementation in the fall.

VI. Update on final FDAI bylaws

Franz reported that Faculty Senate tabled the vote on committee bylaws for fall since issues were raised regarding certain "inconsistencies" between the block of bylaws common for all committees and the

individual bylaws that each committee has under their control. While the Administrative Committee thought this was acceptable, the Faculty Senate disagreed. Unfortunately for now we are still somewhat in limbo. Franz asked that we read through the shortened version of our proposed bylaws and email any suggested wording changes on to him. He noted that we may request a special vote on having the FDAI bylaws included in the Faculty Senate bylaws since currently there is nothing.

## VII. Short update on Faculty 180 review

Franz emailed a link to FDAI members to share with their various departments for providing feedback to the Provost's Office on Faculty 180. While the form has existed for a while, it has been largely unknown to faculty. He noted some concern that there is currently little faculty involvement regarding Faculty 180 and its related issues. For example, it is currently not possible for the faculty to "preview" their annual report in the exact format that is seen by their deans. Furthermore, it is unclear if the report that is seen by the deans is currently standardized. At the very least faculty should have the option to view exactly what their report will look like when others view the same report. To ensure consistency in content and formatting of the annual activity reports, more faculty involvement is strongly suggested by FDAI.

To communicate the FDAI's opinion on this issue to the Faculty Senate leadership, the following motion was proposed, seconded and carried with no opposition:

*"The Faculty Development, Assessment and Improvement Committee strongly suggests that improved faculty involvement on the implementation of and reporting procedures within Faculty 180 be instituted".*

## VIII. Other Business

### a. End of year notes

Franz requested that committee members send any comments on the annual FDAI report to him by Friday, May 8 so that he may fine-tune the report and send it on to Jayne Harvey. He sincerely thanked every committee member for their dedicated work on our committee and noted that both Andrea Ferrante and Kelly Houlton received Service Awards from Faculty Senate recognizing non-senators for their "behind-the-scenes" work on committees.

The FDAI Committee also thanked Franz Meyer for another year of excellent work as Chair of our committee.

## IX. Upcoming Events

- a. Next FDAI meeting: September 2015
- b. Next Administrative Committee meeting: August 2015
- c. Next Faculty Senate meeting: September 2015

IX. Adjourned at 4:58 pm (Respectfully submitted by Kelly Houlton.)