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A G E N D A
UAF FACULTY SENATE MEETING #70
Monday, March 10, 199
1:30 p.m. - 4:15 p.m.
Wood Center Ballroom

1:30	I	Call to Order - Don Lynch	5 Min.
		A. Roll Call	
		B. Approval of Minutes to Meeting #69	
		C. Adoption of Agenda	
1:35	II	Status of Chancellor's Office Actions	5 Min.
		A. Motions Approved:	
		1. Motion to amend the Transfer of Credit Policy.	
		2. Motion to approve the Core Review Committee recommendation that courses considered for CORE designation must include a plan for its effectiveness evaluation.	
		3. Motion to amend the Policy on approval of academic changes to include a spring review cycle.	
		4. Motion to amend Section 3 (Article V: Committees) of the Bylaws.	
		B. Motions Pending: none	
		1. Motion to amend the UAF Regulations for the Evaluation of Faculty, Article IV.B.2.	
1:40	III	A. Remarks by Chancellor J. Wadlow	15 Min.
		B. Remarks by Provost J. Keating	15 Min.
2:10	IV	Governance Reports	
		A. ASUAF - C. Wheeler	5 Min.
		B. Staff Council -P. Long	5 Min.
		C. President's Report - D. Lynch (Attachment 70/1)	5 Min.
		D. President-Elect's Comments - J. Craven (Attachment 70/2)	5 Min.
		E. System Governance Council - M. Scholle	5 Min.
2:35	V	Public Comments/Questions	5 Min.
2:40		***BREAK***	10 Min.
2:50	VI	New Business	
		A. Motion to amend the Evaluation of Educational Effectiveness policy (Attachment 70/3), submitted by Curricular Affairs	5 Min.
		B. Motion to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws (Attachment 70/4), submitted by Curricular Affairs	5 Min.
		C. Motion to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws (Attachment 70/5), submitted by Core Review	5 Min.

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| | D. | Motion to include a statement on Course Prerequisites in the new class schedule and in the Catalog (Attachment 70/6), submitted by Curricular Affairs | 5 Min. | |
| | E. | Motion to approve the M.S. & Ph.D. in Environmental Chemistry (Attachment 70/7), submitted by Graduate Curricular Affairs | 10 Min. | |
| | F. | Motion to amend the UAF Regulations for the Evaluation of Faculty, IV.B.3.d. (Attachment 70/8), submitted by University-wide Promotion & Tenure Committee | 5 Min. | |
| | G. | Nominations for President-Elect | 10 Min. | |
| 3:35 | VII | Committee Reports | 30 Min. | |
| | A. | Curricular Affairs - Maynard Perkins
(Attachment 70/9) | | |
| | B. | Faculty Affairs & Scholarly Activities - Ray Gavlak
(Attachment 70/10) | | |
| | C. | Graduate Curricular Affairs - Mark Tumeo
(Attachment 70/11) | | |
| | D. | CNCSHDR - Rudy Krejci | | |
| | E. | Developmental Studies - Ron Illingworth | | |
| | F. | Faculty Appeals & Oversight - Diane Bischak | | |
| | G. | Faculty Development, Assessment & Improvement - Rich Seifert | | |
| | H. | Graduate School Advisory Committee - Susan Hendricks | | |
| | I. | Legislative & Fiscal Affairs - Michael Jennings | | |
| | J. | Service Committee - Kara Nance | | |
| | K. | University-Wide Promotion/Tenure - John Keller | | |
| 4:05 | VIII | Discussion Items | | 5 Min. |
| 4:10 | IX | Members' Comments/Questions | 5 Min. | |
| 4:15 | X | Adjournment | | |

ATTACHMENT 70/1
UAF FACULTY SENATE #70
MARCH 10, 1997

REPORT TO THE UAF FACULTY SENATE
Some Highlights of the Faculty Alliance/Regents' Meeting
Juneau, Alaska February 12 - 16, 1997
Donald F. Lynch, President UAF Faculty Senate

All governance leaders met on the afternoon of February 12th to discuss a common position on the University budget. There followed a long discussion with Andy Kline, the governor's representative for advanced communications technology. There are two new television channels, 3 and 4, which can be used for educational purposes with improved technologies. Sheri Tabor of the UALC indicated that Channel 3 broadens the possibilities for educational programs. There is to be a workshop on February 21 regarding WEB based instruction. UALC has raised the question of how preparing a distance delivery course, e.g. on CD Rom, is to be counted towards promotion and tenure.

The Faculty Alliance meeting accepted the resignation of Phil Slattery as its chair. Phil is retiring 1 March 97. John Craven, President Elect of the UAF Faculty Senate was elected chair effective 1 March. There was a long discussion of the status of the Faculty Alliance's proposal to the President of the University for

funding to start planning a summer training institute for UAF faculty. The initial institute is to focus on distance delivery techniques. Evidently, the second proposal has been returned for further revision, although the Alliance rather thought its proposal had satisfied the concerns raised previously and that the requested \$16,000 seed money would be forthcoming.

Some Highlights of the Regents' Meeting

The Bachelor of Science Degree in Environmental Science at UAS was approved. SALRM, SOM, SME will have a super dean and three directors. The consolidation is to occur perhaps in April. The new General Harassment Policy and the revised Sexual Harassment Policy were discussed with emphasis on the need to understand the "context" in which violations might occur. These are to be approved at the April meeting.

After long discussion, it appeared that the Regents wish to institute some form of Program - Budget - Performance analysis to evaluate the base line budget. In the past the Regents have apparently been primarily concerned with budget increments, but in the April meeting's executive session they may consider the relationship among performance, budgets, and programs in the baseline budget. Evidently there is a sub-committee formed to consider this matter.

Comment: The key to this type of analysis is the Performance side of the equation, i.e. what figures of merit are to be used to compare one program with another.

There was a long discussion of student tuition with some small increases. Lower tuition rates were approved for Prince William Sound Community College and Kodiak.

Sites other than Fairbanks, Anchorage and Juneau main campuses can have tuition rates twenty percent lower than those used on the main campuses.

The Regents are to consider what has happened to the one million dollars in unallocated money approved for Fiscal Year 1997 at the April 16 - 17 meeting.

There were three major social events. A well attended meeting of UAF alumni and local legislators, a large pizza party attended by about 60 people including many legislators, and a beautiful evening banquet in honor of Regents Forrer and Breeze.

The visits with legislators seemed successful as was the almost hour long meeting with the governor. Our basic theme was that the University simply can not stand another budget cut without major changes in programs. The Governor's budget recommends the same funding for University as last year with some consolidations on the Fairbanks Campus for budgetary purposes.

Representative Eldon Mulder is chair of the house finance committee's subcommittee on the University. His legislative aid said they were just starting to learn about the University. At the very least, the legislators and the governor should have learned that the student, staff, and faculty governance bodies are working together to promote the entire university.

The Classified Employee's Union presented a need for employee training.

ACC/AFT presented its version of the deadlock in contract negotiations with the University, which was different from the

University's presentation. The idea is that a strike will lead to binding arbitration assuming mediation fails. ACC/AFT was asked to determine if there is another way besides a strike to get to binding arbitration.

United Academics presented its major goals which include strengthening faculty governance.

Overall Impression: Regent Kelly runs an excellent meeting. Many Regents were available for one-on-one conversations after the meetings. We need to start inviting Regents to visit UAF on behalf of our Senate. The search for Performance Indicators is going to be a major exercise this next month or so, something the Senate might usefully consider.

The numbers we have been given regarding future needs of the University for an increase in general funds are probably close to the mark.

Every group involved sees a need for internal staff, supervisory and faculty training. All the governance groups worked very well together.

Comments on the Governor's Proposed Budget

The governor proposes the following general fund allocations:
(Numbers rounded: consult budget book for accurate numbers)

	General Fund	Total of All Funds
Statewide	11.6 million	28.9 million
UAA	60.0	140.0
UAF	82.6	246.8
UAS	13.4	26.8
UAF Main	59.9	146.1
Bristol Bay	.6	1.1
Chukchi	.83	1.5
Interior	1.03	1.8
Kuskokwim	2.7	4.7
Northwest	1.4	1.9
Rural Col.	2.9	4.7
Tanana Valley included above	2.0	4.6
UAS		
Juneau	10.1	19.7
Ketchikan	1.5	2.6
Sitka	1.8	4.4
Anchorage		
Main Campus	50.6	121.7
Homer,		
Kenai	3.4	6.5
Kodiak	1.8	2.8
Mat-Su	2.5	4.7
PWS	1.6	4.4

There are some comments: Fairbanks Campus clearly has the highest performance measures in terms of dollars received per dollar of general fund money.

: the sites not on main campuses are in fact not all that costly in total dollar amounts. In addition, they raise outside of

general fund money at least half of their budgets.

: where the additional seventeen million for Statewide originates might be an interesting question to ask. Perhaps a significant portion comes from overhead recovery on Fairbanks organized research contracts. If so, then Fairbanks may be in fact subsidizing the entire University of Alaska system, an interesting thought.

ATTACHMENT 70/2

UAF FACULTY SENATE #70

MARCH 10, 1997

Report by John Craven, President Elect and Chair of the Administrative Committee

1. Faculty Alliance proposal for a Faculty Development Institute

We are awaiting a reply from Provost Keating for the SAC.

2. Student Recruiting

The issue is being worked within the Administrative Committee.

3. Board of Regents Work on Harassment Issues

The BOR's Human Resources Committee (HRC) again discussed the new general and sexual harassment policies at the February meeting and they are scheduled to approve the new policies at the April 17-18 meeting. It appears to be true that the formal transmission of the information from Statewide to the governance groups was not followed for the general harassment policy. However, we do not think the BOR will be interested in that as a excuse given that we have known about it for some time. Time is running out for the UA system governance groups to comment on these proposed policies. The Alliance has meetings scheduled for March 28th and April 11th, and all faculty governance groups will meet twice before the BOR meeting. However, everyone will meet only once before our written materials must be submitted by about April 1st for the BOR agenda package. This which means the faculty governance groups should try to discuss the issue and send their results to the System Governance Office by March 21st. Additional discussions can be considered at the later governance meetings for inclusion in oral statements before the BOR.

There is one issue in particular that needs our attention: Patty Kastelic (Statewide's Executive Director for Human Resources) has asked me, as incoming chair of the Faculty Alliance, to seek comments by the faculty governance groups on the subject of consensual sexual relationships between faculty and students. The UAF Senate acted on this subject in late 1995, but the Alliance has not discussed this issue at all and we would like to know the status of this issue with the UAS and UAA governance groups. It is clear that some members of the HRC are still grappling with the issues from a perspective far different than that contained in the motion passed by the UAF Senate, and Patty Kastelic has asked me to aid her in the discussion at the HRC's next meeting. They will be looking for language that directly addresses the question of student-faculty relationships where there is control of an academic outcome, such as individual classes and graduate student committees. The BOR will do what it wants to on this issue and the issue of general harassment, but our serious consideration of the

BOR's sensitivity on this issue is important. Patty Kastelic is asking our help in crafting language for this policy, so one option for the Senate is to simply state that it stands with its existing policy.

The harassment issue has been forwarded to the Faculty and Scholarly Affairs Committee for their consideration.

4. Report on Meeting #34 of the UAF Coordinating Committee

Adjustments to the Calendar

A motion was passed to move the last day for fee payment without penalty from September 10th to 12th in the fall '97 semester and from January 21st to 23rd in the spring semester. The motivation for moving the fee payment deadline to Friday in the week was to make it consistent with the Friday deadline for late registration. This has since been signed by the Chancellor.

Committee Reports

A. Intercollegiate Athletics - The coaches have on their own altered the eligibility requirements for the participation of athletes at UAF. As I understand the issue, NCAA requirements are that you must maintain a 2.0 cumulative grade point to participate. This issue was before the Governance Coordination Committee last year to make the requirements conform with the policy for student aid. This means, for example, that you can continue to participate even if you fail all classes in a semester but still maintain a satisfactory GPA. The UAF coaches have raised the bar to require a minimum 1.75 GPA in any semester to travel with the team and 1.5 GPA to participate in home games. As a policy this appears praise worthy, but there must be more to this.

B. Academic Computer Users Committee - The motion was made by the chair of that committee (M. Jiang) to remove the committee from Coordinating Committee and transfer authority to the provost. This discussion was carried out without knowing what the provost's desire is with regard to the method of implementation. A copy of the motion will be sent to the governance bodies, but it had not been received by the Faculty Senate as of February 28th.

C. Grievance Council - Its work is continuing, with proceedings in progress for 4 individuals: 2 faculty, 1 APT and 1 classified. The workload on this committee is too great, due mostly to contributions or demands by legal council for grievant and/or respondent. This issue is in need attention, but is very difficult.

D. Parking Committee - The rate proposals for next year are being considered. The four motion to be presented for discussion at the next meeting are (1) \$300, \$7/credit hour; (2) freeze at current level; (3) freeze for one year then increase \$25/year over 4 years; and (4) faculty, staff - reduce wages by \$200/year and remove parking fee plus \$5/credit hour to maximum of \$70. That meeting has now been held, but I do not yet know what happened.

5. Faculty Alliance

For those of you new to governance, there is a statewide "equivalent" to the UAA and UAF Faculty Senates and the UAS Faculty Council know now as the Faculty Alliance (previously known as the Alliance of Faculty Senates). The chair of the Alliance routinely rotates amongst the three campuses with the return to UAF scheduled to return to UAF this summer. The present chair, Phil Slattery, of UAS, has taken the

RIP as of March 1 and I have been elected to complete his term and then continue into the following year. A principle obligation of the Alliance is to bring to the attention of the UA president issues of importance that affect the three MAUs, some (many) of which are before the Board of Regents. The Fates have placed the harassment issue before the Alliance as I begin my service and we are being asked for our last comments before the BOR acts. I ask for your considered opinion as a body and anything you wish to contribute in private. The Alliance will work on its formal submission at its meetings of March 28 and April 11, and we will have a second opportunity to discuss this at our April 14th meeting. It may appear to some that the BOR does not care a whit what we think, but it certainly will not care if we do not provide the best wise council we can when we are asked

ATTACHMENT 70/3
 UAF FACULTY SENATE #70
 MARCH 10, 1997
 SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

MOTION
 =====

The UAF Faculty Senate moves to amend the Evaluation of Educational Effectiveness policy as indicated below:

EFFECTIVE: Upon approval by the Chancellor

RATIONALE: The first paragraph of additions offers some protection to students and faculty from the misuse of the outcomes assessment process. The second paragraph provides a means of recognition for involvement in this process. The third and fourth additional paragraphs identify department heads and the core review committee as the responsible parties for preparing outcomes assessment reports, identifies the required committee as the responsible parties for preparing outcomes assessment reports, identifies the required content of those reports, identifies the timing of such required reports, and identifies the housing of these reports.

If there is no practical reason for the chairs of each department (or equivalent as identified by the Dean or Director) to prepare a report every 3 years, there is no reason to do it more often than every 4 years.

CAPS = Additions
 [[]] = Deletions

UAF
 EVALUATION OF EDUCATIONAL EFFECTIVENESS
 POLICY

In accordance with its mission, the University of Alaska Fairbanks has a continuing responsibility to review and improve performance of its students, faculty, and programs. The UAF therefore establishes the Educational Effectiveness Evaluation to describe the effects of curriculum, instruction, and other institutional programs. The process will be useful for curricular and institutional reform

and will be consistent with UA Board of Regents Policy and institutional and specialized accreditation standards.

The university shall ensure the academic freedom of the academic community in the development and maintenance of this process.

THE DATA GATHERED AND SUMMARIZED AS PART OF THE EDUCATIONAL EFFECTIVENESS EVALUATION PROCESS SHALL NOT BE USED FOR EVALUATING INDIVIDUAL FACULTY. FURTHERMORE, NO STUDENT SHALL BE DENIED GRADUATION BASED SOLELY UPON INFORMATION GATHERED FOR THE EDUCATIONAL EFFECTIVENESS EVALUATION PROCESS.

EACH FACULTY MEMBER'S ACTIVITIES IN DEVELOPING AND/OR IMPLEMENTING PROGRAMMATIC AND INSTITUTIONAL EDUCATIONAL EACH FACULTY MEMBER'S ACTIVITIES IN DEVELOPING AND/OR IMPLEMENTING PROGRAMMATIC AND INSTITUTIONAL EDUCATIONAL EFFECTIVENESS EFFORTS MAY BE SUMMARIZED IN THE INSTRUCTIONAL SECTION OF ANNUAL EVALUATIONS AND PROMOTION AND TENURE FILES.

Evaluations shall be conducted with regard to the following:

- 1) Student Information
Students shall be assessed upon entry to the university for purposes of course advising and placement, especially in mathematics and English, and for describing the gender, age, ethnicity, and previous education of students recruited, retained, and graduated over time.
- 2) Evaluation of the CORE Curriculum
Evaluation of the CORE curriculum shall include course assessment embedded within CORE courses as well as the assessment of students within upper division courses, especially oral and writing intensive courses. the assessment of students within upper division courses, especially oral and writing intensive courses.
- 3) Programmatic assessment
Each degree and certificate program shall establish and maintain a student outcomes assessment process useful for curricular reform and consistent with institutional and specialized accreditation standards.
- 4) Evaluation of Out of Class Learning
An important element of a student's overall education is learning that occurs outside of classes. Therefore, an evaluation of activities and student support services will be conducted.

The chair of each department (or equivalent as identified by the Dean or Director) shall prepare a report at least every FOUR [[three]] years summarizing the Educational Effectiveness program for each certificate and degree program offered by that department. The report shall include a summary of the following:

- A. STUDENT OUTCOME GOALS AND OBJECTIVES OF THE PROGRAM,
- B. THE METHODS AND CRITERIA USED TO EVALUATE WHETHER THE GOALS AND OBJECTIVES ARE BEING MET,
- C. A DESCRIPTION OF WHAT INFORMATION IS COLLECTED ANNUALLY, AND

D. HOW THE RESULTS OF SUCH INFORMATION ARE BEING USED TO IMPROVE THE CURRICULUM.

THE REPORT SHALL BE PRESENTED TO THE DEAN OR DIRECTOR'S OFFICE DURING THE MONTH OF MAY. AT LEAST SOME INFORMATION GATHERING FOR THIS PROCESS SHALL OCCUR ANNUALLY.

ONCE AN EDUCATIONAL EFFECTIVENESS EVALUATION PROGRAM HAS BEEN IMPLEMENTED FOR THE CORE, THE CORE REVIEW COMMITTEE OF THE FACULTY SENATE SHALL PREPARE A REPORT, AT LEAST BIANNUALLY, SUMMARIZING THE EDUCATIONAL EFFECTIVENESS OF THE COMPONENTS OF THE CORE CURRICULUM. THIS REPORT SHALL BE SIMILAR IN CONTENT TO THE REPORT DESCRIBED ABOVE FOR INDIVIDUAL PROGRAMS BUT SHALL PROVIDE A SUMMARY FOR THE COMPONENTS OF THE CORE CURRICULUM. THE COMPONENTS OF THE CORE MAY BE SUMMARIZED IN THE REPORT ON A ROTATIONAL BASIS, BUT AT LEAST SOME INFORMATION SHOULD BE GATHERED ANNUALLY.

ATTACHMENT 70/4
UAF FACULTY SENATE #70
MARCH 10, 1997
SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

MOTION
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The UAF Faculty Senate moves to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws as follows:

(()) = Deletion
CAPS = Addition

- 9. THE CURRICULUM REVIEW COMMITTEE EVALUATES PROPOSED SUBSTANTIVE UNDERGRADUATE COURSE AND PROGRAM ADDITIONS, CHANGES, AND DELETIONS SUBMITTED BY THE APPROPRIATE SCHOOL/COLLEGE CURRICULUM COMMITTEES. AMONG THE TOPICS OF ITS REVIEW ARE NUMBER AND DUPLICATION OF COURSES, CREDIT ASSIGNMENT, ESTABLISHMENT OF NEED FOR NEW PROGRAMS, AND RESOURCE IMPACTS OF CURRICULAR CHANGES. DECISIONS OF THE CURRICULUM REVIEW COMMITTEE MAY BE APPEALED TO CURRICULAR AFFAIRS BY THE DEPARTMENT SUBMITTING THE PROPOSAL. THE COMMITTEE SHALL BE COMPOSED OF THE CHAIRS OF THE COLLEGE/SCHOOL CURRICULUM COUNCILS, THE CHAIR OF THE DEVELOPMENTAL STUDIES COMMITTEE, THE UNIVERSITY REGISTRAR OR THE REGISTRAR'S DESIGNEE, AND SHALL BE CHAIRED BY A MEMBER OF CURRICULAR AFFAIRS.

EFFECTIVE: Immediately
Upon Chancellor's Approval

RATIONALE: The purpose of this proposed change is to delineate the differences between the functions of the college/school curriculum councils and that of the Curriculum Review Committee. The college/school curriculum councils are the sole judge of the substantive content of proposed new courses, programs. The Curriculum Review Committee is responsible for coordinating the

proposals to insure against needless duplication, proper assignment of course levels against university-wide criteria, etc.

The Core Review Committee is responsible for reviewing and approving courses for inclusion in the Core.

There is no reason why a course should go to both the Curriculum Review and Core Review Committees if it is to be included in the Core. The only exception to this might be Written and Oral Intensive Courses.

ATTACHMENT 70/5
UAF FACULTY SENATE #70
MARCH 10, 1997
SUBMITTED BY CORE REVIEW COMMITTEE

MOTION
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The UAF Faculty Senate moves to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws as follows:

(()) = Deletion
CAPS = Addition

- 10. THE CORE REVIEW COMMITTEE REVIEWS AND APPROVES COURSES SUBMITTED BY THE APPROPRIATE SCHOOL/ COLLEGE CURRICULUM COUNCILS FOR THEIR INCLUSION IN THE CORE CURRICULUM AT UAF. THE CORE REVIEW COMMITTEE COORDINATES AND RECOMMENDS CHANGES TO THE CORE CURRICULUM, DEVELOPS THE PROCESS FOR ASSESSMENT OF THE CORE CURRICULUM, REGULARLY REPORTS ON ASSESSMENT OF THE CORE CURRICULUM, MONITORS TRANSFER GUIDELINES FOR CORE COURSES, ACTS ON PETITIONS FOR CORE CREDIT, AND EVALUATES GUIDELINES IN LIGHT OF THE TOTAL CORE EXPERIENCE. THIS COMMITTEE WILL ALSO REVIEW COURSES FOR ORAL, WRITTEN, AND NATURAL SCIENCE CORE CLASSIFICATION.

THE COMMITTEE SHALL BE COMPOSED OF ONE FACULTY FROM THE FOLLOWING CORE COMPONENT AREAS: BEHAVIORAL SCIENCES, BUSINESS/ENGINEERING, ENGLISH, HUMANITIES, MATHEMATICS, NATURAL SCIENCES, AND COMMUNICATION. MEMBERSHIP ON THE COMMITTEE WILL INCLUDE AN UNDERGRADUATE STUDENT.

EFFECTIVE: Immediately
Upon Chancellor's Approval

RATIONALE: The status of the Core Review Committee should be raised to that of a Permanent Committee. The nature and amount of work accomplished regularly by this committee indicates the need for its recognition in the bylaws.

ATTACHMENT 70/6
UAF FACULTY SENATE #70

MARCH 10, 1997
 SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

MOTION
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The UAF Faculty Senate moves to include the following statement in the new class schedule and in the Catalog.

Course Prerequisites

Course prerequisites indicate the previous preparation that a student must have in order to enter a course. An instructor has the right to drop from the course any student not meeting the course prerequisites. Permission of the instructor to enter a class may be granted to a student not meeting prerequisites under special circumstances.

EFFECTIVE: Immediately

RATIONALE: Prerequisites will become an even more important issue now because of the new option that allows faculty to drop students from their classes. The issue of prerequisites will become even more important for distance delivered courses.

 ATTACHMENT 70/7
 UAF FACULTY SENATE #70
 MARCH 10, 1997
 SUBMITTED BY GRADUATE CURRICULAR AFFAIRS COMMITTEE

MOTION
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The UAF Faculty Senate moves to approve the M.S. & Ph.D. in Environmental Chemistry.

EFFECTIVE: Upon Board of Regents¹ Approval

RATIONALE: See full program proposal #44 on file in the Governance Office, 312 Signers¹ Hall.

EXECUTIVE SUMMARY

For more than a decade UAF has provided graduate training in environmental chemistry through the Chemistry and Biochemistry Department MS Program and the Interdisciplinary Ph.D. Program. In recent years this activity has expanded substantially because of increasing student demand and the recruitment of new chemistry faculty with environmental research interests. The UAF Chemistry and Biochemistry Department believes that further development of this effort can now be accomplished without commitment of additional resources by providing increased visibility through establishment of a Graduate Program in Environmental Chemistry leading to Ph.D. and MS degrees.

The goal of the Graduate Program in Environmental Chemistry

will be to train scientists for research, teaching and other professional positions in atmospheric chemistry, environmental chemical measurement, marine chemistry, chemical aspects of global change and related fields with emphasis on northern environments. These skills are in high demand in Alaska and around the world as societies turn away from preoccupations of the cold war era and focus on issues of sustainable development and environmental quality.

The Graduate Program in Environmental Chemistry will enhance the educational opportunities at UAF, not only at the graduate level, but also for undergraduates by attracting high quality graduate students, some of whom will become teaching assistants in undergraduate classes. This program will also contribute to UAF's research focus on the northern environment. In addition, it will expand links between the university and private sector and governmental organizations in Alaska and throughout the north by means of internships and exchanges.

ATTACHMENT 70/8

UAF FACULTY SENATE #70

MARCH 10, 1997

SUBMITTED BY UNIVERSITY-WIDE PROMOTION & TENURE COMMITTEE

MOTION

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The UAF Faculty Senate moves to amend the UAF Regulations for the Evaluation of Faculty: Initial Appointment, Annual Review, Reappointment, Promotion, Tenure, and Sabbatical Leave, IV.B.3.d. as follows:

[[]] = Deletions

CAPS = Additions

IV. CONSIDERATION OF FACULTY FOR PROMOTION AND TENURE

B. Faculty with Academic Rank

3. d. Constitution and Operation of University-wide Promotion and Tenure Committee. The University-wide Promotion and Tenure committee will be composed of [[one representative from each college or school in existence at the beginning of each academic year.]] TWELVE REPRESENTATIVES: THREE FROM THE COLLEGE OF LIBERAL ARTS (ONE EACH FROM EDUCATION, HUMANITIES, AND SOCIAL SCIENCES); THREE FROM THE COLLEGE OF SCIENCE, ENGINEERING, AND MATHEMATICS (ONE FROM EACH AREA); THREE FROM THE COLLEGE OF RESOURCE DEVELOPMENT AND MANAGEMENT (ONE EACH FROM THE SCHOOLS OF MANAGEMENT, AGRICULTURE AND LAND RESOURCES MANAGEMENT, AND MINERAL ENGINEERING); AND ONE EACH FROM THE SCHOOL OF FISHERIES AND OCEAN SCIENCES, ALASKA COOPERATIVE EXTENSION, AND COLLEGE OF RURAL ALASKA.

EFFECTIVE: Immediately
Upon Chancellor's Approval

RATIONALE:

1. The current definition of the committee makeup is not consistent with the new "mega-colleges" planned or in existence. The motion essentially maintains the status

- quo, but adds one representative each in CLA and CSEM.
2. A new definition of the committee makeup must be in place so that timely elections may be held this Spring for next year.
 3. Five committee members (CLA-Education, SOM, SFOS, ACE, and SALRM) and five alternates [CLA (2), SOM, SFOS, and SALRM] will return next year. Thus elections would be necessary in CSEM (3 rep and 3 alternates), CLA (2 reps and 1 alternate), SME (rep and alternate), ACE (alternate) and CRA (rep and alternate).
 4. During the past several years the overall composition and size of the P/T committee has been satisfactory. The P/T committee traditionally has included representatives from a variety of academic disciplines in order to provide expertise and understanding of the mores and standards within the vastly different disciplines present on this campus.
 5. Some consideration, however, should be made for the number of tenure track faculty (assistant, associate, and full professors, or research versions thereof) within the different units and disciplines. We have counted these in two sources: the 95-96 faculty senate reapportionment census and the 96-97 telephone book (numbers are included in a table at the end of this memo). They agree closely, with the former source yielding 428 faculty, the latter 442. The difference was essentially due to the (apparent) exclusion of Geophysical Institute research faculty in the former compilation. Two promotion files from that unit were considered by the P/T committee this year, suggesting that these faculty should be counted in any P/T committee representation list.
 6. The numbers show that basically CLA and CSEM have been underrepresented on the committee, and that this could be redressed by adding a rep from each college. Logical divisions exist in both colleges: mathematics is a large department that has noticeably different standards and working conditions compared to scientists and engineers, and in CLA there are approximately equal numbers of faculty in humanities and social sciences, again with these two groups having noticeably different scholarly standards and working conditions.
 7. Increasing the size of the committee by two members actually would be a good thing. Even with alternates, there is usually one member and sometimes two out for sickness or conflict of interest. This has decreased the actual voting members to 8 in the past, which may be too small. A larger committee will make organizing slightly more difficult, but on the other hand will ease the task of drafting letters. Two more members can easily be accommodated in any of common meeting rooms.

TENURE TRACK FACULTY AT UAF

Counted: Assistant Professor, Associate Professor, Professor, Research Assistant Professor, Research Associate Professor, Research Professor

Not counted: Instructor, adjunct faculty, Emeriti, Research

Associate, Staff, Lecturer

Dept	96-97 Phone Book	96 Senate Reapportionment
CLA	115	119
AK Nat Language Center	5	5
AK Nat Studies	2	2
Anthropology	9	7
Cross Cultural Commun	2	2
Communication	4	4
Geography	3	3
Northern Studies	1	1
Psychology	5	5
Political Science	5	5
Journalism-Broadcast	5	6
Justice	2	2
Library	11	15
Linguistics	1	0
Military Science		4
Social work, Studies	5	5
Art	7	7
English	18	16
Foreign Lang & Lit.	5	5
History	6	6
Music	11	11
Philosophy	4	4
Theater	4	4
School of Education	19	20
Physical Ed		2
CSEM	145	117
Biology	27	25
Chemistry	9	8
Civil Eng	9	9
Elect Eng	7	7
Geology & Geophysics	23	21
GI (research)	23	0
Math & Computer Sci	19	19
Mechanical Eng	8	7
Physics	18	19
Inst North Eng	2	2
SFOS	50	50
Fisheries	12	9
FITC	5	4
Marine Advisory Prog	10	11
Inst Marine Sci	23	26
School of Management	27	27
Accounting	7	7
Business Admin	12	12
Economics	8	8
SALRM	25	21
Forestry	6	5
Plant etc Sciences	14	5
Resource Management	5	5
Palmer		6
School of Min Eng	13	15
Geol Engineering		3
MIRL	3	3
Mining Eng	4	3
Pet Devel lab	2	2

Petroleum Eng	4	4
ACE	22	30
College of Rural AK	24	29
Bristol Bay	2	1
Chukchi	3	2
Culinary Arts	2	
Kuskokwim	10	12
NW	5	6
Interior/Aleutians	2	2
Tanana Valley		6
Grand Total	442	428

ATTACHMENT 70/9
 UAF FACULTY SENATE #70
 MARCH 10, 1997
 SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

Minutes of Curricular Affairs Meeting, February 17, 1997

Meeting Chaired by Maynard Perkins
 Minutes by Carol Barnhardt
 Submitted by Maynard Perkins, Chair of Curricular Affairs

Attending: Sukumar Bandopadhyay, Carol Barnhardt, Gayle Gregory,
 Jerry McBeath, Terry McFadden, Wanda Martin, Maynard Perkins, Paul
 Reichardt, Madeline Schatz, Ann Tremarello, Jane Weber

AGENDA ITEMS

1. RESOLUTION REGARDING PROVOSTS DELETION OF COURSES FROM UAF CATALOG

DISCUSSION: Discussion of the resolution focused on the need to make it clear that the resolution is referring to the deletion of courses from the PRINTED catalog (i.e. it is still an option to offer these courses at some time in the future but they are not listed in the catalog). Jerry amended the resolution to include the word printed. (On a related matter, Ann also pointed out that the Catalog will never be up-to-date now that course changes can occur during the Spring Semester as well as in the Fall.)

ACTION: The following resolution was approved. One member abstained from voting.

Inclusion of courses, certificate and degree programs in the printed University catalog, or their deletion, fall under Faculty Senate business. The Senate curricular committees will review courses not offered in the previous five-year period and consider whether they should be deleted.

EFFECTIVE: IMMEDIATELY

RATIONALE: Previous actions on the catalog (10/17/86) do not establish conclusively that the approval and continued offering of courses, including their listing in the University catalog or deletion from it, are curricular matters determined by the faculty. The resolution clearly connects the catalog to the curriculum approved and regularly reviewed by the Faculty Senate.

2. REVIEW OF THE EVALUATION OF EDUCATIONAL EFFECTIVENESS POLICY

DISCUSSION: Discussion focused on the rationale for a 3 year report cycle (i.e. the summary report prepared by each department chair). Jerry pointed out that department heads are selected bi-annually and therefore the 3 year policy could catch a new department head in his or her first year. He also pointed out that department heads are not compensated and preparing this report would mean a lot of additional work. Paul said that the upper limit of years in the cycle would be 5 due to the NW accreditation cycle. He said that he hoped that the report would consist primarily of assembling and analyzing information and material that was already available, and therefore he anticipated that it would not place a large additional burden on department heads. Jerry recommended changing the review cycle to 4 years and Paul pointed out that this would need to be staggered. Madeline suggested that the motion not be voted on until after there had been a determination made by the Union about the responsibilities of department heads. General consensus was that this new responsibility should be as least onerous as possible.

ACTION: There were two votes: one to amend the amended motion, and the second vote was to approve the motion with the changes. Maynard will contact Dana Thomas about this recommendation.

(See Attachment 70/3 for motion.)

3. PROPOSED CHANGE IN BY-LAWS REGARDING CURRICULUM REVIEW COMMITTEE.

DISCUSSION: The Administrative Committee asked that Curricular Affairs respond to the proposed change in the by-laws as described below.

THE CURRICULUM REVIEW COMMITTEE EVALUATES PROPOSED SUBSTANTIVE UNDERGRADUATE COURSE AND PROGRAM ADDITIONS, CHANGES, AND DELETIONS SUBMITTED BY THE APPROPRIATE SCHOOL/COLLEGE CURRICULUM COMMITTEES. AMONG THE TOPICS OF ITS REVIEW ARE NUMBER AND DUPLICATION OF COURSES, CREDIT ASSIGNMENT, ESTABLISHMENT OF NEED FOR NEW PROGRAMS, AND RESOURCE IMPACTS OF CURRICULAR CHANGES. DECISIONS OF THE CURRICULUM REVIEW COMMITTEE MAY BE APPEALED TO CURRICULAR AFFAIRS BY THE DEPARTMENT SUBMITTING THE PROPOSAL. THE COMMITTEE SHALL BE COMPOSED OF THE CHAIRS OF THE COLLEGE/SCHOOL CURRICULUM COUNCILS, THE CHAIR OF THE DEVELOPMENTAL STUDIES COMMITTEE, THE UNIVERSITY REGISTRAR OR THE REGISTRAR'S DESIGNEE, AND SHALL BE CHAIRED BY A MEMBER OF CURRICULAR AFFAIRS.

ACTION: There was unanimous approval of this proposed change.

4. COURSE PREREQUISITES

DISCUSSION: Ann brought the following statement forward as an item for information and requested feedback from the Committee (i.e. do we have reason to object? is it clear?). Ann indicated that prerequisites will become an even more important issue now because of the new option that allows faculty to drop students from their classes. Maynard pointed out that the issue of prerequisites will become even more important for distance delivered courses.

ACTION: The following statement will be included in the new

class schedule and in the Catalog.

Course Prerequisites

Course prerequisites indicate the previous preparation that a student must have in order to enter a course. An instructor has the right to drop from the course any student not meeting the course prerequisites. Permission of the instructor to enter a class may be granted to a student not meeting prerequisites under special circumstances.

5. MEMO TO DEANS AND DEPARTMENTS CONCERNING RESIDENCY CREDITS AND DISTANCE-DELIVERED COURSES

DISCUSSION: Maynard took the draft memo to the UALC meeting in January, but was asked to delay sending the memo to deans and departments until they could additional information could be gathered. Ann indicated that some decisions would need to be made soon because UALC courses will be pulled into BANNER and someone needs to determine how the UALC courses will be identified (or not identified) on BANNER. As a related matter, we also discussed correspondence courses and how they will be identified on BANNER and whether or not the year-long correspondence courses will be treated differently.

ACTION: Maynard will work with members of the UALC Group to develop an appropriate memo, and will send it out to deans and departments to get their feedback.

6. MOTION CONCERNING THE TRANSFER OF CORE CREDITS FROM OTHER INSTITUTIONS.

DISCUSSION: Ann has not yet had the opportunity to work with Jin Brown to prepare a motion.

7. AD HOC COMMITTEE FOR PETITION PROCESS

DISCUSSION: Members of the ad hoc committee will meet and try to prepare a motion that can go forward to the Senate by the second to the last meeting of the year. Members of the committee are: Pat Lambert DMS, CNS; Jane Weber, TVC, CA; Diane Preston, Disability Students Rep; Jin Brown, CLA; Janice Reynolds, CLA.

8. DATE FOR LOW GRADE REPORTS IN DRAFT OF 1997-98 UAF CALENDAR:

DISCUSSION: Ann indicated that a draft copy of the 1997-98 calendar had been prepared, and she pointed out that the date for low grade reports for freshman had not been changed even though other policies and dates related to grades had been changed (because of Faculty Senate action in regard to drop dates, etc.). Ann asked that the Committee discuss and, and if appropriate, make a recommendation regarding a change in the date/time for submission of low grades. Discussion focused on the advantages of providing students with feedback early enough in the semester to allow them to catch up in the class or to drop it with the disadvantages of requiring instructors to provide information to students before there is adequate time to make an informed judgment on the quality of the students work. Wanda indicated that there is a great deal of retention literature that supports the value of new students receiving academic feedback early in the semester.

ACTION: A motion was made to extend the deadline for Low Grade Reports to two weeks later in the semester than the time currently established for both Fall and Spring semesters (i.e. later in the semester). The vote was a tie (4 to 4); the motion failed.

The meeting was adjourned at 3:30.

ATTACHMENT 70/10
 UAF FACULTY SENATE #70
 MARCH 10, 1997
 SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS COMMITTEE

Notes from the Feb 28 Faculty & Scholarly Affairs Committee meeting.

In attendance were: P. Fast, M. Jennings, M. Pippenger, H. Nielsen, G. Burns Cooper, D. Lynch and by teleconference, R. Gavlak and D. Mclean-Nelson. D. Mclean-Nelson attend only part of the meeting.

Phyllis Fast initially chaired the meeting.

Nominations were take for committee chair. Ray Gavlak was nominated and accepted the nomination. Nominations were closed. Ray Gavlak was elected chair by a unanimous vote.

Proposal of an ethics statement was discussed.

The proposed Regents' Policy changes on Harassment and Sexual Harassment were discussed.

Don Lynch noted that the provenience of these proposed changes was not provided by statewide administration, which violates previous practice.

Mike Jennings made the motion to recommend that the process for adoption of these policies be held in abeyance until disussions with United Academics regarding the legality of adoption of the proposed changes.

Motion passed 4-2.

The next meeting of the Faculty and Scholarly Affairs committee will be March 14 at 12:30 pm in the Rasumson Library, Room 341.

ATTACHMENT 70/11
 UAF FACULTY SENATE #70
 MARCH 10, 1997
 SUBMITTED BY GRADUATE CURRICULAR AFFAIRS COMMITTEE

Minutes of the Meeting of the Graduate Curricular Affairs Committee
 24 February, 1997

Members Present: James Beget, Mark Tumeo, Peter Schweitzer, Kara Nance, John Kelly, ex-officio Dennis Stephens, ex-officio Gayle Gregory, ex-officio Marcus Ortelee, ex-officio alt Elke Richmond (for Joe Kan), ex-officio John Craven

The meeting was called to order at noon in the Chancellor's

Conference Room.

Guests: Richard Benner (Chemistry), Larry Duffy (Chemistry), Charles Mayer (Electrical Engineering, Judith Kleinfeld (Northern Studies)

Item 1: Course Approvals (20 minutes)

The following courses were approved by the Committee with caveats as noted:

- o Atmospheric Science Courses: Approved pending letters from John Morack and Larry Duffy, chairs of the Physics and Chemistry Departments, respectively, on how these new courses will be offered without requesting additional resources.
- o Environmental Chemistry Program: Approved pending a copy with errors corrected. This will be forwarded to the full Senate for approval, and will require Board of Regents approval before it can be enacted.
- o Drop THR 418/NORS 618 cross listed course: The request to drop a course was approved.
- o Program Change, Education: One change with respect to the number of credits in practicum (reduced from 6 to 3 credits) was approved pending a revised request form with other changes removed and errors corrected.

The following course request was denied by the Committee:

- o Add THR 416W/NORS 616 cross listed course: The request to change this course and cross-list was denied pending a clear description of how the 600-level offering differs from the 400 level offering.

Item 2: Draft Motion on Master's Degree Changes

The committee spend almost an hour discussing the proposed motion. Several views were heard from the guests present. Dr. Kleinfeld expressed concern that projects were viewed as somehow less than thesis, and brought several example projects to support her claim that projects were often just as rigorous as theses. Dr. Mayer expressed concern that the proposed changes in professional degrees would reduce student enrollment, and asked if comprehensive exams met the motions requirement for a "cap stone" course. The committee indicated that comprehensives would meet this requirement. Via e-mail, several individual expressed concerns or questions about the motion. Music expressed concerns about raising the required number of graduate level courses from 24 to 27, saying they did not have enough offerings to accomplish this, and would lose their master's program if such a change were instituted. The committee discussed using 600 level courses from other disciplines to help with such concerns, but there were potential problems with prerequisites.

The Committee agreed to continue working on the motion with the intent of passing a motion forward at the next meeting. The Chair was directed to meet with the Music Department to determine how to best address their concerns. Dr. Kleinfeld and Dr. Mayer agreed to work on draft language to address their concerns. Dennis Stephens indicated he would gather information on a standardized form to allow archiving of projects, thereby increasing the visibility of

these projects as important scholarly works.

Item 3: New "Open" Registration Policy

The committee discussed this at some length, and decided that any concerns regarding non-degree seeking students "holding" places in graduate or undergraduate courses under the new policy could best be handled by Departmental polices on limits to admissions through prerequisites.

Item 4: Rescheduling Next Meetings

One of our Committee members could make the Noon to 1 pm Monday slot we originally set. It was agreed to move the meetings to 1:30 to 2:30 on Mondays. The meeting dates remained the same - the next meeting will be Monday, March 31 at 1:30 pm in the Chancellor's Conference Room.

The meeting adjourned at 2:00 pm.