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A G E N D A  
UAF FACULTY SENATE MEETING #72  
Monday, May 12, 1997  
1:30 p.m. - 4:00 p.m.  
Wood Center Ballroom

1:30	I	Call to Order - Don Lynch	5 Min.
		A. Roll Call	
		B. Approval of Minutes to Meeting #71	
		C. Adoption of Agenda	
1:35	II	Status of Chancellor's Office Actions	5 Min.
		A. Motions Approved:	
		1. Motion to amend the Transfer of Credit policy.	
		2. Motion that departments and programs will annually review courses not offered in the previous five-year period.	
		3. Motion to clarify graduation "walk-through" requirements for graduate students.	
		4. Motion to approve the minimum requirements for Master's Degrees.	
		5. Motion to amend the Department Head policy to clarify affiliated faculty members' eligibility to vote.	
		6. Motion to approve the prerequisite for core ethic courses.	
		B. Motions Pending:	
		1. Motion to amend the UAF Regulations for the Evaluation of Faculty, Article IV.B.2.	
1:40	III	Remarks by Chancellor J. Wadlow	10 Min.
1:50	IV	Governance Reports	
		A. ASUAF - S. Nuss	5 Min.
		B. Staff Council - R. Pierce/P. Long	5 Min.
		C. President's Report - D. Lynch (Attachment 72/1)	10 Min.
		D. President-Elect's Comments - J. Craven (Attachment 72/2)	5 Min.
2:15	V	Public Comments/Questions	5 Min.
2:20	VI	Unfinished Business	
		A. Ratify motion to approved list of 1997 degree candidates, approved by Administrative Committee, May 2, 1997 (Attachment 72/3)	5 Min.
		B. Motion on Wellness Program, submitted by Faculty & Scholarly Affairs (Attachment 72/4)	5 Min.
		C. Motion to amend bylaws to delete Legislative and Fiscal Affairs Committee, submitted by Legislative and Fiscal Affairs (Attachment 72/5)	5 Min.
		D. Motion to amend Section 3 (Article V: Committees, Standing) of the Bylaws, submitted by Graduate Curricular Affairs (Attachment 72/6)	5 Min.
		E. Motion to establish a Statement of Professional Ethics, submitted by Faculty & Scholarly Affairs (Attachment 72/7)	10 Min.
2:50	VII	Discussion Items	
		A. Banner Faculty Workload Module - H. Nielson	5 Min.
2:55	VIII	Annual Committee Reports	25 Min.
		A. Curricular Affairs - Maynard Perkins (Attachment 72/8)	
		B. Faculty & Scholarly Affairs - Ray Gavlak (Attachment 72/9)	
		C. Graduate Curricular Affairs - Mark Tumeo (Handout)	
		D. CNCSDR - Rudy Krejci	
		E. Developmental Studies - Ron Illingworth (Handout)	
		F. Faculty Appeals & Oversight - Diane Bischak (Attachment 72/10)	
		G. Faculty Development, Assessment & Improvement - Rich Seifert (Attachment 72/11)	
		H. Graduate School Advisory Committee - Susan Hendricks (Attachment 72/12)	
		I. Legislative & Fiscal Affairs - Michael Jennings (Attachment 72/13)	
		J. Service Committee - Kara Nance (Attachment 72/14)	
		K. University-Wide Promotion/Tenure - John Keller	
3:20	IX	1997-98 Faculty Senate Members Take Their Seats	
		A. Roll Call of 1997-98 Members	5 Min.
		B. President's Remarks (Handout)	10 Min.
3:35	X	New Business	

- A. Motion to endorse 1997-98 committee membership, submitted by Administrative Committee (Attachment 72/15) 5 Min.

\*\*BREAK FOR 10 MINUTES FOR ELECTION OF COMMITTEE CHAIRPERSONS\*\*

- 3:50 B. Motion to authorize the Administrative Committee to act on behalf of the Senate during the summer months, submitted by Administrative Committee (Attachment 72/16) 5 Min.
- C. Meeting calendar for the 1997-98 UAF Faculty Senate (Attachment 72/17)
- 3:55 XI Members' Comments/Questions 5 Min.
- 4:00 XII Adjournment

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ATTACHMENT 72/1  
UAF FACULTY SENATE #72  
MAY 12, 1997

Message from the President- Don Lynch

First and Foremost I wish to thank each and every one of you for a job well done this year.

Numerous items have come to my attention recently which will probably be on the agenda for this coming year. I would like to briefly enumerate them for you.

Senate Issues for 1997 - 1998

1. Common grading policies among Southeast, Anchorage, and Fairbanks.
2. Banner Faculty Workload MODULE.
3. Criteria for establishing course levels, i.e. 100, 200, 300, 400, 500, 600. This apparently is a problem on the other Campuses, and what we need to do is establish the criteria we are using at present.
4. Measures of Program Effectiveness.
5. Department Head Training.
6. Budget priorities.
7. Possible bylaw changes.

Let me address why I believe training for new department heads is necessary. This past year I have encountered several circumstances in which department heads were simply not aware of their duties and role as specified in duly established UAF policies. Then there are the simple matters of how to process petitions, course changes, budgetary development and accounting, workload assignments, etc. I think a two day workshop could easily handle all these matters and make us more efficient.

Permit me also to explain why we need the proposed faculty ethics policy which is modeled on AAUP policy. At present, groups external to our university are increasingly dictating what our professional ethics should be. This is being done in a punitive rather than positive fashion. Adopting the modified AAUP ethics policy will give us a much sounder position in this important matter and allow all our faculty to know what we, as members of academe, expect of each other.

The Chancellor has asked that budgetary priorities should be recommended by the various governance groups including the Senate and should be forwarded to the Governance Coordinating Committee.

An eventual contract between United Academics and the University may require some modifications to the Senate bylaws, although at this time one can not predict what these will be. United Academics will do its utmost to secure the position of faculty governance in any contract.

The Regents have reactivated their planning committee which is to have its first meeting on May 23rd. They intend to examine the operating budget of the University. One can with confidence predict that there will be some significant changes in how the University operates, and many of these just may be announced at the mid-June meeting of the Board of Regents in Dillingham. What role may be played by the Senate in this activity is at present unclear. We should recall, however, that there are established procedures to be followed in any effort to eliminate programs.

I suspect that both the System Governance Council and Faculty Alliance will be playing a far more active role this coming year particularly in an effort to improve relationships with the political leaders of Alaska. The System Governance Council coordinates matters of mutual interest among all the governance bodies in the University system, i.e. students, faculty, staff, and statewide employees. The Faculty Alliance represents the views of all three campuses to the President of the University. John Craven will, I am sure, be a very active leader of the Alliance.

I wish all of you the best of good fortune this coming and challenging year. Just remember this is not the first time our University has felt under extreme financial stress, and it will hardly be the last. If we keep our

eyes on the maintenance of academic standards and quality in our programs and professional conduct in our lives we shall live through these times just as we have lived through them in the past.

My heartfelt gratitude to all of you; you have made a distinct contribution to the proper functioning of the University of Alaska Fairbanks. And, frankly I have enjoyed these two years of working with you very talented and wonderful people.

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ATTACHMENT 72/2  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY COMMITTEE

Report by John Craven, President Elect and Chair of the Administrative Committee

My last report to the Administrative Committee was as follows:

It is truly remarkable that one year has passed and you are about to be released from the yoke of my chairmanship of this committee. I thank you for your patience and for the hard work done by many of you this year for shared governance. We certainly have not cleared the calendar of important issues, but we made progress, which is all most of us hope for in any year. I wish especially to thank my mentor in the ways of senate politics and ancient university history, President Don Lynch, who has helped me in my successful experiment to show that a Irishman and geographer from CLA and a physicist from that dark world of science on the ridge can work together for the common good of the university. I wish to assure you and him that there are many more up there, if we can just pry them away from their laboratories and the blissful peace of quiet contemplation. I wish also to congratulate Prof. Madeline Schatz for her bravery in the face of legislative desolation to accept the call of her colleagues in the Senate and to joint this small band as president elect and as its chair. You have this one meeting to learn the ropes at running this committee, but like so many before you, you will have help from many and the best wishes of all. I also wish to thank Prof. Maynard Perkins, who has agreed to add one more committee to his life and join Prof. Schatz and me as members of the Faculty Alliance and to help further our faculty objectives within the halls of Statewide. Your intimate knowledge of the fourth, but to us unofficial, branch of academia in the University of Alaska, the UALC, will be of great value.

My last report to you as your president elect is as follows:

You will hear reports today by the committee chairs that should nicely summarize the work of their committees and outline what has been accomplished by this year's Senate. I will not presume to do so in advance of their reports. Because of the formation of a second bargaining unit within the UA faculty, we are seeing now and will see more clearly with the signing of a contract the movement of some issues from our stage to another. In return this small body is positioning its committees to more carefully lead the academic program and provide the student body that which is the obligation of faculty and give to the administration our wise council on all matters related to the academic program. I thank you for your service to the University and, as I do often, I especially thank the committee chairs, who are the ones charged by their committee members with the task of leadership. Our working relation with the administration has been good, and I thank Chancellor Wadlow and Provost Keating for their positive contributions to shared governance. From my perspective, it is the strongest of any within the UA system.

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ATTACHMENT 72/3  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: copy of the list is available in the Governance Office, 312 Signers' Hall.]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, we are making that recommendation.

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ATTACHMENT 72/4  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS

MOTION

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The UAF Faculty Senate supports the further development of the "Wellness Program" to provide accessible activities promoting a healthy lifestyle as a low cost way to enhance the currently eroding medical benefits.

EFFECTIVE: Immediately

RATIONALE: The Health Issues Subcommittee of the UAF Coordinating Committee is in the process of developing a Wellness Program to promote healthy lifestyles. Currently, this fall it is planned that fitness activities will be scheduled during convenient times for faculty and staff. In addition, the Statewide Health Benefits Task Force is examining the implementation of a wellness program component to the university health plan. This motion has two purposes. First and most obviously it is intended to show support for this UAF program. Secondly, since it is frequently the case that wellness plans erode overall health benefits, the motion is intended to limit our support for a wellness program to a program which enhances overall benefits.

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ATTACHMENT 72/5  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY LEGISLATIVE AND FISCAL AFFAIRS COMMITTEE

MOTION  
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The UAF Faculty Senate moves to amend the bylaws as follows:

Delete = (( ))

Sect. 3 (ART V: Committees)

PERMANENT

((7. The Legislative and Fiscal Affairs Committee will follow legislative and fiscal issues which may impact faculty concerns at the university and will act as a faculty advocate with legislators and candidates.))

EFFECTIVE: July 1, 1997

RATIONALE: The committee, as a source of information concerning the state of legislative actions and/or fiscal affairs of the University is redundant. Information is readily available via the Internet, the Legislative Information Office (LIO), as well as local news media. Information concerning the fiscal status of the University is available via the office of the Vice Chancellor for Finance, as well as internal and external institutional sources.

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ATTACHMENT 72/6  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY GRADUATE CURRICULAR AFFAIRS COMMITTEE

MOTION  
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The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Standing) of the Bylaws as follows:

Delete = (( ))  
CAPS = Addition

Sect. 3 (ART V: Committees)

STANDING

3. The Graduate & PROFESSIONAL Curricular Affairs Committee will include five Senate members and will be responsible for the review and approval of graduate courses, curriculum and graduate degree requirements, and other academic matters related to instruction and mentoring of graduate students. THE COMMITTEE WILL ALSO HAVE RESPONSIBILITY FOR OVERSIGHT, REVIEW AND APPROVAL OF ALL PROFESSIONAL DEGREE COURSES AND PROGRAMS INCLUDING 500-LEVEL COURSES. The Dean of the Graduate School, Director of the Library, the University Registrar, and one graduate student are non-voting ex-officio members.

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ATTACHMENT 72/7  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS

MOTION  
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The UAF Faculty Senate moves to establish for the UAF Faculty a Statement of Professional Ethics as given below. Thereby, the UAF faculty commit themselves severally and jointly as academic citizens both to abide by and to enforce this standard of conduct.

EFFECTIVE: Immediately

RATIONALE: This statement is an adoption of the AAUP <sup>2</sup>Statement on Professional Ethics<sup>2</sup> as well as portions of the AAUP Statement on <sup>3</sup>Freedom and Responsibility<sup>2</sup> (cf. AAUP, Policy Documents and Reports, 1995 Edition, pp. 105-106 and pp. 107-108) as given below. In addition to acknowledging various extant regulations governing faculty conduct at UAF in specific contexts (e.g. policy on plagiarism, research protocol on the use of animals and/or humans as subjects, etc.). UAF faculty may choose expressly and positively to affirm the principles and norms governing their conduct generally as members of the academic community.

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UAF FACULTY STATEMENT OF PROFESSIONAL ETHICS

I. Professors, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognize the special responsibilities placed upon them. Their primary responsibility to their subject is to seek and to state the truth as they see it. To this end professors devote their energies to developing and improving their scholarly competence. They accept the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty. Although professors may follow subsidiary interests, these interests must never seriously hamper or compromise their freedom of inquiry.

II. As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Therefore, Professors have high expectations for their students and expect students meet those expectations to the best of their ability. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student's true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. Professors protect students' academic freedom.

III. As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas professors show due respect for the opinions of others. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

IV. As members of an academic institution, professors seek above all to be effective teachers and scholars. Although professors observe the stated regulations of the institution, provided the regulations do not contravene academic freedom, they maintain their right to criticize and seek revision. Professors give due regard to their paramount responsibilities within their institution in determining the amount and character of work done outside it. When considering resignation or the interruption of their service, professors recognize the effect of their decision upon the institution and give due notice of their intentions.

V. As members of their community, professors have the rights and obligations of other citizens. Professors measure the urgency of these obligations in the light of their responsibilities to their subject, to their students, to their profession, and to their institution. When they speak or act as private persons they avoid creating the impression of speaking or acting for their college or university. As citizens engaged in a profession that depends upon freedom for its health and integrity, professors have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

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ATTACHMENT 72/8  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, CURRICULAR AFFAIRS COMMITTEE - Maynard Perkins,  
Chair

The Curricular Affairs Committee held 13 meetings during the 1996-97 academic year.

Members: Sukumar Bandopadhyay, Carol Barnhardt, Joan Braddock, John Creed, Jerry McBeath, Terry McFadden, Madeline Schatz, Jane Weber, Ann Tremarello

Non-voting: Gayle Gregory, Wanda Martin, Paul Reichardt

MOTIONS PASSED:

4/7/97

- Department/faculty review of catalog courses.
- Second review cycle for course submittals

3/3/97

- Any student who has completed a bachelor's degree from a regionally accredited institution will be considered to have completed the equivalent of the baccalaureate core when officially accepted to an undergraduate degree program at UAF.

2/17/97

- To amend the Evaluation of Educational Effectiveness policy. Through actions of Dana Thomas.
- Proposed change in by-laws regarding curriculum review committee.
- Addition to catalog stating that an instructor has the right to drop from the course any student not meeting the course prerequisites. Permission of the instructor for student to enter a class may be granted.

1/20/97

- Change Transfer of credit policy on catalog pg 11 to include the following: College level academic credits earned by a student at any MAU within the University of Alaska will be transferred to UAF, subject to applicability toward degree requirements and measures of academic performance as delineated by the appropriate college and department. (This is considered the "D" transfer policy)

12/6/96

- Reviewed and approved motions from curriculum review committee on Health Technology and certificate in Applied Business.

11/22/96

- Motion to approve additional certificates to the approved list for transfer credit consideration and to also approve those previously identified (as listed on pages 81-87 in the 1996 UAF Faculty Advisor Manual)
- Motion on the "I", "W", "NB" grades. Also effected withdrawing from a class policy and faculty initiated withdrawal/drop policy.

11/8/96

- Motion to reaffirm that the Senate's November 13, 1995 motion on course compression applies to 500 level courses.
- Approved student E. Liwangag-Po AAS equivalency for BT degree.

10/25/96

- Motion to accept wording concerning placement testing in the catalog as requested by Foreign Language department was approved.

9/27/96

- Submitted a motion to adjust AA degree requirements to keep them in line with the BA degree requirements concerning America Sign Language.
- Limitations on enrollment as originally proposed by the Justice program was discussed and sent back to Professor Gary Copus. Sent to faculty Affairs.

9/12/96

- Approved the AAS in Apprenticeship technology as amended by the committee and with the approval of the Registrar.

MOTIONS CONSIDERED:

5/5/97

- Discussed credit compression policy. Reaffirmed that this is a departmental concern. Seems that there is a discrepancy between the three MAUs action on this.

4/7/97

- Petition Process
- Resolution from Faculty Alliance regarding promotion and tenure with respect to distance delivery work.

3/24/97

- Residency credits for distance-delivered courses

3/3/97

- Core requirements for transfer students who have completed Associate degrees from identified institutions in the state of Washington.

2/17/97

- Motion to extend the deadline date for low grade reports of 1997-98 UAF calendar. Motion failed.

10/25/96

-Proposal from Core Review Committee to change university requirements for Fall 1997 requiring incoming students to be required to successfully accomplish English 11X and communication 131X prior to enrollment in oral intensive courses. Motion failed.

-Proposal from Core Review Committee to change the prerequisite requirements for the 300 level values and choice courses. Motion failed.

## CONCERNS FOR THE 1997-98 CURRICULAR AFFAIRS COMMITTEE

- All of the following concerns should be researched and have a summary presented as to what is the policy and any identified problems.

- The Petition Policy was not drafted. The ad hoc committee drafted a proposal and submitted it to the Curricular Affairs Committee. Some areas identified as problematic:

\*tracking, Registrar's office stated unable because of load

\*who has final authority to approve or reject?

\*may not need totally new policy as current policy works most of the time but does need section on disabled student.

Recommend that a new ad hoc committee of appropriate people consider the process as delineated in faculty handbook and add disabled student section.

-UALC credits as applicable toward UAF residency credits.

-Contact time for distance delivered courses

-Common grading policy between MAUs

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ATTACHMENT 72/9

UAF FACULTY SENATE #72

MAY 12, 1997

## ANNUAL REPORT, FACULTY AND SCHOLARLY AFFAIRS - Raymond Gavlak, Chair

The Faculty Affairs committee was combined with the Scholarly Affairs committee to form the Faculty and Scholarly Affairs committee. Three individuals chaired the committee over the academic year; Dave Spell (resigned), Norm Swazo (resigned) and Ray Gavlak (current chair).

Issues on which the committee deliberated included Regents Policy and Regulations regarding sexual and general harassment, UAF Faculty ethics statement, and clarification of affiliated department faculty as related to department head elections. In order:

\* the committee was requested to respond to the BOR policy and regulations related to various types of harassment. A thorough assessment of the BOR documents was conducted and a list of concerns was presented to, and passed by, the UAF Faculty Senate for consideration by Faculty Alliance and the authors of the BOR policy and regulations. The committee spent considerable time attempting to clarify the policy and regulation as presented in anticipation that the suggestions will be incorporated.

\* the committee utilized a draft 1996 ethics statement originating from a compilation of union documents as the template from which an ethics statement was derived. The statement is completed and will be deliberated at the Administrative Meeting Friday, May 2.

\* the committee attempted to clarify the department head elections by describing affiliated faculty eligible to vote in a department head election. A motion was passed by the Faculty Senate amending the current policy on the definition of affiliated faculty.

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ATTACHMENT 72/10

UAF FACULTY SENATE #72

MAY 12, 1997

## ANNUAL REPORT, FACULTY APPEALS &amp; OVERSIGHT COMMITTEE - Diane Bischak, Chair

The Faculty Appeals and Oversight Committee had very few meetings this year, as most of the work of the committee was done in subcommittee. The committee membership was split into the following subcommittee assignments: Grievance Council (2 members), grievance hearing panel pool (8 members), grade appeals pool (6 members), exclusive reconsideration for tenure and promotion (5 members), oversight of evaluations of academic administrator (4 members), collective bargaining input (5 members), and faculty ethics (3 members).

In the 1996-1997 academic year, the Grievance Council members dealt with eleven grievances. For five of those grievances, hearing panels were formed with three hearing panel pool members included in each panel. Due to the large number of hearings, for some of these hearing panels faculty from outside the committee were selected to serve on the panel.

There are incomplete data on the number of grade appeals in the academic year, but CLA has one ongoing grade appeal and another one expected. Oversight of the process of administrator evaluations is ongoing, with four deans under evaluation for the year. The process for last year was reviewed without any major problems being noted by the evaluation committees. Several members of the collective bargaining subcommittee were heavily involved both in creating the initial draft of the United Academics' proposed contract with the University and in negotiations with the University. After an initial review, the faculty ethics subcommittee turned the drafting of an ethics policy over to the Faculty Affairs Committee.

Assuming that the grievance process for United Academics members remains pretty much as currently stated in the Memorandum of Understanding between the University and United Academics, the Appeals Board will take the place of the current Grievance Council for matters involving substantive academic judgments, and other grievances will be resolved through an arbitrator (if necessary). Hence both the Grievance Council and the subcommittee for exclusive reconsideration of tenure and promotion decisions will cease to exist.

As a result, the work of this committee will have to be redefined in the Senate bylaws. I suggest to the Senate that the three members of the Appeals Board, the chair of the Board, and substitutes for these positions should be selected from the membership of the Faculty Appeals and Oversight Committee by the Chair. The important continuing functions of this committee would then be (1) serving on the Appeals Board, (2) serving on grade appeals panels, and (3) overseeing the evaluation of academic administrators. I would encourage next year's committee to rewrite the bylaws to reflect these three main functions of the committee. I feel that the charge of the committee is defined too broadly in the current bylaws.

Given that the Grievance Council and hearing panels as currently constituted will cease to exist, it may be possible to reduce the size of this committee. I suggest that the new committee consider a reduction which takes into account the new consolidated school structures.

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ATTACHMENT 72/11  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, FACULTY DEVELOPMENT, ASSESSMENT & IMPROVEMENT  
COMMITTEE - Rich Seifert, Chair

A. The Faculty Seminar Series:

At 5 pm on the evening of 14th April, Dr. Rudolph Krejci gave the second in our Faculty Seminar Series at UAF. This seminar had received ample publicity with a news item on Show News in the computer system mail, various posters around the campus, a feature article and interview in the Sun Star (student newspaper), and some rather unique chalk scrawlings at various locations around campus to give a flavor of incendiary rhetoric which might transpire at this seminar. The turnout was wonderful. We had more than a 100 people attend and Dr. Krejci proved up to the occasion.

His topic was entitled "On Saving the Idea of University", and he gave a long and colorful history of the development of the western contribution to the university ideal. Especially successful was the focus on the future of UAF and the need for us to get away from a highly top heavy administrative structure. I think students really appreciated this and I know faculty did. The presentation was audio taped for rebroadcast on FM radio and was also video taped by a member of the public. We intend to archive this presentation as well in the Oral History Archive.

B. A Request of the Senate!!

I want to take this opportunity near the end of the spring semester to advocate for a follow-up permanent committee of the Senate, dedicated to the continuation and facilitation of the Faculty Seminars. I spoke at length with two members of the Faculty Development, Assessment, and Improvement Committee who were very supportive and helpful in the exaltation of these seminars. They were Wendy Croskrey and Tara Maginnis. Tara deserves special thanks for her dogged persistence in pursuing all avenues of publicity for this seminar.

All of us agreed that in order for future successes in the Faculty Seminar Series, which we think is a very worthwhile pursuit, it will be necessary to have a permanent committee established with just a few members under the auspices of the Senate, to carry it forward. Without some kind of permanent oversight and constant care and feeding, this idea will die like many other good ideas have in the past. I want to clearly state this to the Senate and ask that the Senate consider the establishment of an ongoing oversight committee for the Faculty Seminar. I suggest a model like the Committee which now oversees the selection of the Commencement speaker.

Please consider this a formal request for the formation, by motion on the senate floor or executive action of the president to discuss and create this committee.

The level of success we now have after two seminars, is probably the best thing we can provide the Senate with this year from our



committee. We're not going to be able to complete an adequate policy document for faculty development policy but we will leave as a legacy of our work, the Faculty Seminar Series. There is still a possibility of doing another seminar, a third one for this spring semester, but time is really pressing and I doubt that we can successfully do it and secure an audience. I think it's appropriate for Ray RaLonde, who is our candidate for the third seminar, to aim at doing the first seminar next fall and also doing one in his home community in Anchorage.

Thanks for this opportunity to comment. I thank all of the committee members for their efforts and participation. We have not successfully developed a policy for Faculty Development, although we did get seriously engaged in that work. It remains for the next senate to continue this work and complete if possible a policy for the faculty senate to endorse. This is my major task to forward to next year's Faculty Development, Assessment, and Improvement Committee. I feel this committee has done a yeomen's (yeoperson's??) job in attempting to meet their mandate this year, and they are the best committee I have ever worked with on the senate.

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ATTACHMENT 72/12  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, GRADUATE SCHOOL ADVISORY COMMITTEE - Susan Hendricks, Chair

Members: Dr. Joseph Kan (ex officio), Dr. Peggy Shumaker (chair, Fall 1996), Dr. Susan Hendricks (chair, Spring 1997), Dr. Mark Oswood, Dr. Stephen Sparrow, Dr. David Smith, Mr. Curt Szuberla (graduate student representative), Dr. John Zarling

The Graduate School Advisory Committee's purpose is to provide advice and information to the Graduate School Dean on issues related to graduate education at UAF. Issues pertaining to the graduate curriculum, degree programs, and requirements for degree programs are sometimes discussed, but these are passed to the Graduate Curricular Affairs Committee (GCAC) if changes appear warranted. GSAC does not have the formal authority to make or change Graduate School policy, but does make policy recommendations to the Graduate School Dean. GSAC operates informally; there are no motions proposed nor votes taken.

During 1996-97 GSAC addressed the following:

Time-to-degree.

Dr. Brenton Watkins requested clarification of the time-to-degree limits for Ph.D. students also receiving a Master's in the same program. GSAC recommended that the limit be 10 years from the time of first enrollment in the program, that is, not 17 years which is the sum of the Master's and Ph.D. time limits.

Graduate Study Plan and Advancement to Candidacy.

To avoid confusion about courses required for graduation, GSAC recommended that the Advancement to Candidacy supersede previously-filed Graduate Study Plans. If a student needs to change his/her course of study after filing the Advancement to Candidacy, then a revised Advancement form should be filed.

Intellectual property rights of graduate students.

In response to students' concerns raised during the first Graduate School open forum, and a subsequent letter, GSAC drafted a statement on intellectual property rights of graduate students. This draft will be distributed for comments by faculty and students, with the goal of establishing such a policy during Fall 1997.

Summer registration and 6 credit/year minimum enrollment for graduate students.

Graduate School Policy is to allow registration during any session (Fall, Spring, Summer) to meet the 6-credit/year minimum enrollment for graduate students. Dr. Kan requested that GSAC consider this policy because of difficulties which had arisen in tracking graduate students who enrolled only during Summer. Apparently, such students are not "counted" as graduate enrollment, and they also may be more difficult for programs to track because they are enrolled when many faculty and program coordinators are absent. GSAC recommended that the policy remain unchanged, but that better means of counting graduate students and tracking their progress be developed.

Graduate enrollment.

Related to the summer registration issue is the broader issue that not all post-Bachelor's students at UAF are counted as graduate students. At UAF

Granting of Master's degrees to students in Ph.D. programs.

The policy "A student enrolled in a Ph.D. program at the University of Alaska Fairbanks may be awarded a Master's degree without making a separate

Teaching assistant training.

GCAC and Provost Keating requested that GSAC provide information on existing UAF TA training programs and recommendations for improvements. GSAC discussed existing programs based on information Dr. Kan received on applications for the new Teaching Assistantships and on the personal knowledge of GSAC members. There are two formal TA courses, a 3-credit course in the English department on how to teach composition and a 1-credit course for mathematics TA's. There are also formal mentorship programs in English and Biology. Also, most TA's receive some sort of practical instruction, e.g., TA's in laboratory

sciences receive information on the specific activities to be conducted, etc. It was clear to GSAC members that existing courses are not sufficient and that more are needed. However, since this was discussed at the April 11 meeting, there was not sufficient time remaining in the semester to complete detailed and well-justified recommendations. So, GSAC will continue to work on this over the summer.

Graduate School financial support for graduate students.

The Graduate School now offers, on a competitive basis, a variety of funding for graduate students including tuition scholarships, the Graduate Resource Fellowships, thesis completion fellowships, and travel grants. Last year restricted to students in natural resource fields, by the decision of the faculty committee responsible for this fellowship. The discussion within GSAC was broadened to a reconsideration of all Graduate School funding for students, to be continued during Summer and Fall, 1997.

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ATTACHMENT 72/13  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, LEGISLATIVE & FISCAL AFFAIRS COMMITTEE - Michael Jennings, Chair

The Legislative and Fiscal Affairs Committee has had less than a productive year, in terms of full committee participation at meetings; however, the committee did manage to arrange for several local elected officials visit with this body. This has been the majority of the contribution of this committee activities this year.

I have recommended that this committee be eliminated as the need for it, as constituted, is no longer a priority. I would recommend that the Senate consider retasking a similar committee. There is a need for information and research at the local and state levels and this would seem to me to be an appropriate task for "a senate committee" to undertake.

It has been an interesting experience this past two years. I would like to thank Dr. Janice Reynolds for her hard work on budget items addressed by this committee and this body for the experience(s).

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ATTACHMENT 72/14  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, SERVICE COMMITTEE - Kara Nance, Chair

The service committee was charged with three major functions this year:

1. Collaborate with the Outreach Working Group on their ongoing development of formalizing service for UAF.

#### RESULTS

The Service Committee Chair attended all of the Outreach Committee meetings and a formalized methodology for recognizing individual service as well as identifying department service goals is underway. A few departments are voluntarily "test piloting" the project. Results will be presented to next year's Outreach Committee for further evolution.

2. Investigate Service-learning at UAF

#### RESULTS

A list of service learning courses has been compiled as accumulated in a request to all departments. Unfortunately, most departments did not respond to the request for information. We will attempt to collect more information in the fall, 1997 semester. We need this information to help make the community (and the legislature) aware of the fine work we do in the community. The list includes the following courses.

CS 392 - Honors Technical Seminar requires that each student complete a service-learning project

CS 402 - Senior project course in which teams of CS students undertake real-world software projects for the community or university.

CS 425 - Data Base Systems - During some semesters, students undertake small real-world database projects.

CS 471 - Software Engineering - Students undertake small real-world projects.

ME 487 - ME has students in ME 487, our senior design class, develop projects where appropriate, that help solve community problems. For example, students have helped design devices to aid handicapped people.

MUS 203 (Fairbanks Symphony) and MUS 317 (Arctic Chamber Orchestra) could be considered Service-Learning courses. 317, especially, involves a tour of Alaska each year to present concerts in Bush villages. No compensation is provided for participants.

PS 475 - The Political Science department's internship course (PS 475) could be classified as service-learning. Students work without pay for local offices and non-profits (such as the local Governor's office, the state ombudsman, and other agencies) to gain hands-on experience in public policy.

(Copy of the letter that went out):

MEMORANDUM

To: Deans & Department Heads  
 From: Kara L. Nance, Chair  
 Faculty Senate Service Committee  
 Date: February 14, 1997  
 Re: Service-Learning Courses

We are in the process of compiling a list of UAF Service-Learning Courses and UAF courses which have a Service-Learning component.

Service-Learning includes performing some type of service to the university or community which enhances the learning experience. Examples of Service-Learning Courses include:

CS 402 - Senior project course in which teams of CS students undertake real-world software projects for the community or university.

ED 454 - Student Teaching - Students undertake supervised teaching in both elementary and secondary schools.

(The above courses are Service-Learning Courses, meaning the majority of the course involves the Service-Learning experience.)

CS 425 - Data Base Systems - During some semesters, students undertake small real-world database projects.

(This is an example of a course with a Service-Learning component.)

Please submit to the Governance Office a list of courses in your department which are Service-Learning Courses or have a Service-Learning component, and a brief description of the service associated with each.

Note - Service-learning does not generally include services for which the students are compensated.

Please feel free to contact me if you have any questions, or if you have suggestions regarding Service-Learning. I appreciate your assistance.

fax: 474-5394  
 e-mail: ffkln@aurora.alaska.edu

3. Try to determine an appropriate method of distributing longevity awards.

RESULTS

Longevity awards are currently distributed by departments. Unless funds are acquired to support a formal ceremony, this method will continue.

RECOMMENDATIONS FOR NEXT YEAR

Continue the three above tasks, with emphasis on completing the list of Service-learning courses.

SOAP BOX - Most faculty members have a service responsibility as part of their contract. Most are fulfilling this mission in commendable ways. We need to get this information out, i.e. brag a little about the wonderful work we are doing. Please encourage individuals and departments to use the Service Committee as a clearinghouse for service-related information.

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 ATTACHMENT 72/15  
 UAF FACULTY SENATE #72  
 MAY 12, 1997  
 SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate moves to endorse the 1997-98 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighted against membership distribution from schools and colleges.



Meriam Karlsson, SALRM (98)  
 John Kelley, SFOS (99)  
 Olayinka Ogunsola, SME (98)  
 Sally Pate, ACE (98)  
 James Ruppert, CLA (99)  
 Fred Sorensen, ACE (99)  
 Richard Stolzberg, CSEM, Science (98)  
 David Verbyla, SALRM (99)  
 Barbara Wilson, CRA (98)  
 vacant, CSEM, Engineering (98)  
 vacant, SOM (99)

#### Faculty Development, Assessment & Improvement

Ron Barry, CSEM (98)  
 Lillian Corti, CLA (99)  
 Wendy Ernst Croskrey, CLA (98)  
 Linda Curda, CRA (99)  
 Rosie Dinstel, ACE (99)  
 Barry Mortensen, CRA (98)  
 ^David Porter, Dean, SOM  
 Channon Price, CSEM (98)  
 Tom Robinson, SOM (98)  
 Barbara Wilson, CLA (99)

#### Graduate School Advisory Committee

Susan Henrichs -FS appointee (98)  
 - FS appointee (99)  
 David Smith -FS appointee  
 Curt Scuberla - Graduate Student  
 Peggy Shumaker -Provost appt. (98)  
 -Provost appt (99)  
 John Zarling -Provost appt (98)  
 Ex-Officio: Joe Kan, Graduate Dean  
 Madeline Schatz, Senate Pres.-Elect

#### Legislative and Fiscal Affairs

Scott Dean, CLA (99)  
 Michael Jennings, CLA/Ed (98)  
 Wendy Redman, SW Univ. Rel.  
 ^Robert Trent, Dean, SME

#### Service Committee

Linda Athons, ACE (99)  
 ^Hollis Hall, Director, ACE  
 Don Kramer, SFOS (98)  
 Tara Maginnis, CLA (98)  
 Kara Nance, CSEM (98)  
 Yinka Ogunsola, SME (98)  
 Diane Ruess, CLA (98)  
 Barbara Wilson, CLA (99)  
 Non-University:  
 Non-University:

#### University-wide Promotion & Tenure Committee

Deben Das, CSEM/Eng. (98)  
 Marvin Falk, CLA/Soc (99)  
 Erich Follmann, CSEM/Sci. (00); Larry Duffy, alt  
 John Gimbel, CSEM/Math (99)  
 \*T. Harikumar, SOM (98);, alt.  
 V. Kamath, SME (00); Gang Chen, alt.  
 M. Karlsson, SALRM (98); Stephen Dorfing alt.  
 Brian Paust, SFOS (99); Dolly Garza, alt.  
 Sheryl Stanek, ACE (99); Tom Jahns, alt.  
 Arvid Weflen, CRA (99); Mike McGowan, alt.  
 Kes Woodward, CLA/Hum (98)  
 vacant, CLA/Ed (00); Dauna Browne, alt.

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ATTACHMENT 72/16  
 UAF FACULTY SENATE #72  
 MAY 12, 1997  
 SUBMITTED BY ADMINISTRATIVE COMMITTEE

#### MOTION

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The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview which may arise until the Senate resumes deliberations in the Fall of 1997. Senators will be kept informed of the Administrative Committee's meetings and will be encouraged to attend and participate in these meetings.

EFFECTIVE: May 12, 1997

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.

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ATTACHMENT 72/17  
UAF FACULTY SENATE #72  
MAY 12, 1997

The UAF Faculty Senate passed the following at its Meeting #69 on February 10, 1997:

MOTION PASSED AS AMENDED (unanimous)

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The UAF Faculty Senate moves to adopt the following calendar for its 1997-98 meetings:

EFFECTIVE: Immediately

RATIONALE: Meeting have to be scheduled and the Wood Center Ballroom reserved well in advance.

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UAF FACULTY SENATE

1997-98  
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
73	9/15/97	Monday	1:30 p.m	audioconference
74	10/13/97	Monday	1:30 p.m	face-to-face
75	11/10/97	Monday	1:30 p.m	audioconference
76	12/8/97	Monday	1:30 p.m	face-to-face
77	2/9/98	Monday	1:30 p.m	face-to-face
78	3/9/98	Monday	1:30 p.m	audioconference
79	4/6/98	Monday	1:30 p.m	audioconference
80	5/4/98	Monday	1:30 p.m	audioconference/ face-to-face

\*Location: Wood Center Ballroom