

## FOR MORE INFORMATION, CONTACT:

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A G E N D A  
UAF FACULTY SENATE MEETING #80  
Monday, May 4 , 1998  
1:30 p.m. - 4:30 p.m.  
Wood Center Ballroom

- |      |     |  |         |
|------|-----|--|---------|
| 1:30 | I   | Call to Order - John Craven  | 5 Min.  |
|      |     | A. Roll Call   |         |
|      |     | B. Approval of Minutes to Meeting #79  |         |
|      |     | C. Adoption of Agenda  |         |
| 1:35 | II  | Status of Chancellor's Office Actions  | 5 Min.  |
|      |     | A. Motions Approved:   |         |
|      |     | 1. Motion to assign academic credit for special or reserve numbers to faculty members responsible for supervising students.                              |         |
|      |     | 2. Motion to accept the interim Standards and Indices (Unit Criteria) for ACCFT faculty members for the 1997-98 academic year.                           |         |
|      |     | B. Motions Pending:  |         |
|      |     | 1. Motion prohibiting faculty from receiving a graduate degree from UAF.   |         |
| 1:40 | III | A. Remarks by Chancellor J. Wadlow   | 10 Min. |
|      |     | B. Remarks by Provost J. Keating   | 10 Min. |
|      |     | C. Guest Speakers -  | 15 Min. |
|      |     | Jake Poole, Director, UAF Alumni Association   |         |
|      |     | Lauren Bruce, 1998-99 Faculty Alliance Spokesperson & UAA Faculty Senate President   |         |
| 2:15 | IV  | Governance Reports   |         |
|      |     | A. ASUAF - S. Nuss   | 5 Min.  |
|      |     | B. Staff Council - P. Long   | 5 Min.  |
|      |     | C. President's Report - J. Craven  | 5 Min.  |
|      |     | (Attachment 80/1)  |         |
|      |     | D. President-Elect's Comments - M. Schatz  | 5 Min.  |
|      |     | (Attachment 80/2)  |         |
| 2:35 | V   | Public Comments/Questions  | 5 Min.  |
| 2:40 |     | **BREAK**  | 5 Min.  |
| 2:45 | VI  | Unfinished Business  |         |
|      |     | A. Motion to delegate authority to approved petitions, submitted by Curricular Affairs   | 5 Min.  |
|      |     | (Attachment 80/3)  |         |
|      |     | B. Motion to adopt recommendations of the Curricular Affairs Committee on the UA Faculty Alliance common grading policy, submitted by Curricular Affairs | 5 Min.  |
|      |     | (Attachment 80/4)  |         |
|      |     | C. Motion to adopt recommendations of the Curricular Affairs Committee on the proposed Regents' Policy and University                                    | 5 Min.  |

- Regulation 09.02.00, submitted by  
Curricular Affairs (Attachment 80/5)
- D. Motion to amend the Baccalaureate Core Curriculum for Aesthetic Appreciation, submitted by Core Review (Attachment 80/6) 5 Min.
- E. Motion to amend the minimum requirements for the Master's degrees, submitted by Graduate & Professional Curricular Affairs (Attachment 80/7) 5 Min.
- F. Motion on appointment recommendations to the United Academics appeals board, submitted by Ad Hoc Committee on Senate/Union Relations (Attachment 80/8) 5 Min.
- G. Motion on appointment recommendations to the United Academics Distance Learning & Technology Committee, submitted by Ad Hoc Committee on Senate/Union Relations (Attachment 80/9) 5 Min.
- H. Motion on ad hoc committee on faculty promotion and tenure procedures, submitted by Ad Hoc Committee on Senate/Union Relations (Attachment 80/10) 5 Min.
- I. Motion to amend the UAF Grade Appeals Policy, submitted by Faculty Appeals & Oversight (Attachment 80/11) 5 Min.
- J. Motion to approved list of 1998 degree candidates, submitted by Administrative Committee (Attachment 80/12) 5 Min.
- 3:35 VII Discussion Items
- 3:40 VIII Annual Committee Reports 20 Min.
- A. Curricular Affairs - G. McBeath (Attachment 80/13)
- B. Faculty & Scholarly Affairs - R. Gavlak (Attachment 80/14)
- C. Graduate & Professional Curricular Affairs - M. Whalen (Attachment 80/15)
- D. Core Review - J. Brown (Attachment 80/16)
- E. Curriculum Review - J. French
- F. Developmental Studies - J. Weber (Attachment 80/17)
- G. Faculty Appeals & Oversight - J. Kelley (Attachment 80/18)
- H. Faculty Development, Assessment & Improvement - D. Porter (Handout)
- I. Graduate School Advisory Committee - S. Henrichs (Handout)
- J. Legislative & Fiscal Affairs - S. Deal (Handout)
- K. Service Committee - K. Nance (Attachment 80/19)
- L. Committee to Nominate Commencement Speakers & Honorary Degree Recipients - J. Braddock (Attachment 80/20)
- M. Ad Hoc Committee on Senate/Union Relations - R. Gatterdam (Attachment 80/21)
- N. Ad Hoc Committee on Unit Criteria - R. Gavlak (Attachment 80/22)
- 4:00 IX 1998-99 Faculty Senate Members Take Their Seats
- A. Roll Call of 1998-99 Members 5 Min.
- B. President's Remarks 5 Min.
- 4:10 X New Business
- A. Motion to endorse 1998-99 committee membership, submitted by Administrative Committee (Attachment 80/23) 5 Min.

**\*\*BREAK FOR 5 MINUTES FOR ELECTION OF STANDING COMMITTEE  
CHAIRPERSONS\*\***

- 4:20 B. Motion to authorize the Administrative Committee to act on behalf of the Senate during the summer months, submitted by Administrative Committee (Attachment 80/24) 5 Min.
- C. FYI--Meeting calendar for the 1998-99 UAF Faculty Senate (Attachment 80/25)
- 4:25 XI Members' Comments/Questions 5 Min.
- 4:30 XII Adjournment

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ATTACHMENT 80/1  
UAF FACULTY SENATE #80  
MAY 4, 1998

Report by John Craven, Senate President

This will be the 80th and last meeting of UAF's Faculty Senate in the 1997-98 academic year. There are two guests scheduled to join us at this meeting, the first being Mr. Jake Poole, Executive Director of the UAF Alumni Association. Many of you have not met Jake, who is new to this job, so let me just say that he is doing a fantastic job and I will let him prove it! Our second scheduled guest will be Prof. Lauren Bruce, chair of the Presidential Search Evaluation Committee, incoming president of the UAA Faculty Senate, and soon to be chair of the Faculty Alliance. This is the first appearance I can recall in my five years on the Senate by any member of governance from UAA or UAS, and Madeline and I are just delighted that her schedule make this visit possible.

You will note once again that we have a full agenda as we clear out the work of numerous committees and make preparations for rebirth as the 1998- 99 Faculty Senate. Several noteworthy inclusions are motions by the Ad Hoc Committee on Senate/Union Relations designed to offer the Senate's assistance in meeting committee obligations specified in the United Academics contract. This is our proactive approach to implementation of the contract in those areas where the Senate and United Academics have common interests. There are two Alliance issues, the common grade policy, of the Alliance's own making, and the Regents' draft policy and regulation that will soon be the law of the land. You will be asked to approve the 1998 UAF degree candidates, an obligation of no small importance since degrees are awarded "upon the recommendation of the faculty." This is as close to a sacred duty as life gets within the academy. The motion on petitions may raise a serious issue in terms of where responsibilities reside and who has the final authority. Pay particular attention to this one.

Lastly is the long-awaited revision for the Master's degree program, a motion the Graduate and Professional Curricular Affairs Committee has spend some time on. But then so did last year's committee, which after seven months work brought to the Senate a radical change from the previously existing set of UAF rules. In their case, Senators Mark Tumeo (chair), James Beget, Craig Gerlach, John Kelley, Kara Nance and Peter Schweitzer based their work on the proposition that all MS/MA degrees should contain a greater degree of uniformity of obligation, as per a question originally raised by the dean of the Graduate School. They went to what I perceived as extraordinary lengths to inform the faculty of these

proposed changes, and as a result there were several changes made. It was the committee's belief that UAF faculty members were well informed about these proposed changes when the motion was submitted to the Senate on 14 April 1997 at its meeting #71. The motion passed by a voice vote. The rest is history, and I said more than I should in my report two meetings ago.

I believe you need to do two things: make certain the underlying objectives of the faculty are now met by this motion and take to heart any lessons learned. The former you will do in your discussions here today. The latter you should do beginning now by vowing from this day forth to make certain that what is considered here is understood by your peers, if they will listen, and then act with care in what you do. However, do not take the approach that it can be overturned or the underlying basis changed the next year if someone complains. That is less than responsible. You will not always get it right, and if you think otherwise a year in this chair will dispel that illusion. On the other hand, if you do your utmost to share your intentions with the faculty, you should feel no compunction in the next year to listen politely, fix obvious small problems, say thank you, and move on, knowing you have done your best. The new Senate may soon be tested, as the motion limiting UAF faculty from obtaining advanced UAF degrees passed by a close vote. That suggests to me that you have not heard the last. Good luck.

I know that soon-to-be-president Schatz has in mind a serious review and rewrite of the Senate's Constitution and Bylaws, now that the United Academics contract is in place. This year's Ad Hoc Committee on Senate/Union Relations should be continued, as it has made a fine contribution. I wish to thank Senator Ron Gatterdam for his leadership and the representatives from ACCFT and UA for their important contributions. Several more general considerations are obvious: some committees are asked to do so very much while others seem to be in a monitoring mode with no real issues. Meanwhile, some issues such as student affairs don't have a home. The present organizational structure of the Graduate School Advisory Committee does not seem compatible with the way the Senate and the Graduate School work. Also, Roberts' Rules state that ex-officio members of committees should vote as committee members, but we exclude that options for some committees. I will forward other thoughts to your new leadership.

Communications are improving, electronically, but it has to be read to be comprehended. All minutes, agendas, schedules, and the Senate's Constitution and Bylaws are on the infamous Web. Thanks to supplemental funds by the chancellor we will soon have on line all motions relevant to rule making by the Senate at UAF. With a little extra work by some lucky committee or volunteers, additional text can be inserted to help novice readers understand the present state of UAF rules deriving from Senate actions. This can increase our collective understanding of the will of the faculty, and it will relieve Sheri Layral of the need to copy and fax materials to committee members and the faculty at large. Provost Keating, thank you for the new sound system, which we now know how to operate. We wish you the best of good fortune at your new post.

We owe our thanks to Chancellor Wadlow and Provost Keating for their support of shared governance. I owe you both a personal thanks for what you have taught me and for the opportunities you have given me to represent UAF's interests. I may not have learned some of my lessons well, but I leave this position the better for having worked with you. To the new and returning senators, remember please my earlier statement of concern for getting it right. If it needs to be done, do it well. If it is just a silly bit that

does not enhance UAF and its academic programs, then toss it! Committee chairs, yours is a level of responsibility at times not fully appreciated by yourselves or others, but without good leadership a committee does not prosper and the quality of the Senate's work is lessened. Committee members take note of this when electing your chairs. And to all of you, past, present and to come, never forget that the person that makes all this work all the better is Sheri Layral. We continue to owe her so much.

And now to the eagerly awaited final last paragraph. Two years ago the Senate, in a moment of weakness, elected me to this position. At that moment I remembered the sarcastic nickname for the young LBJ: landslide Lyndon. Three good things have happened since then; first I was firmly yanked from the Ridge and forever imprinted with a more firm and expanded view of all of UAF, main campus and the extended campuses, a view I might otherwise never have gained. Second, I became a member of the Faculty Alliance, and by timing of the rotation, its chair. Now I have seen nearly all of the UA administration and the Board of Regents in operation, which is truly insightful. Some of your peers on this campus have been here for 30 years and have missed that, for good or bad, but it has further expanded my grasp of the enterprise in ways I would never have imagined. If there is any regret it is that the Alliance chair's duties and the added UA distractions of this year have kept me from more properly fulfilling my obligation to you and UAF. And third, I have had the personal pleasure of working with many of you and your peers at UAA and UAS, all of whom I could have missed had I remained living in the splendid isolation in the GI. I am the beneficiary of far more than I have given, and I thank you for your patience.

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ATTACHMENT 80/2  
UAF FACULTY SENATE #80  
MAY 4, 1998

President-Elect's comments, Madeline Schatz

It is with much humility that I write to you my last comments as president elect of the UAF Faculty Senate and my first comments as the president of this august body. During the past year's apprenticeship under John Craven's strong leadership I have learned much about the governance of our university. I have admired his commitment to the job and hope to be able to mirror that during my tenure as your leader. Thank you, John.

This is an interesting time to be active in governance of the University of Alaska Fairbanks.

Budget cuts, the RIP, program reductions, the fight over unionization, crumbling buildings, and university image problems (just to name a few problems) had reduced us, in many cases, to a paranoid group of fighting faculty, each protecting our turf. One of the very good things to come out of our brush with extinction this year was the unification of university supporters. We joined together and made our voices heard. Faculty joined with staff and students. We rolled up our sleeves and made a plan. We united under a common purpose.

Anchorage, Juneau and Fairbanks governance leaders (faculty, staff and student) all rolled up their sleeves and put territorial issues aside. We carried the banner of UA to the Legislature. Our voices and the voices of the public supporters of the UA system were heard

in Juneau. We may not have gotten all we needed, but we got a whole lot more than we thought we were going to get.

Faculty, AAUP and university administration hung in there until a contract acceptable to both sides was negotiated and approved. Some may not think the process or the result perfect, but we worked together and succeeded.

We all started to work together toward a common cause. This was an excellent start. We must not let up.

During the 1998-99 UAF Faculty Senate sessions I hope that we can continue this momentum. We have much to do. We have to work out the role of the faculty senate in relationship to our new union leadership. Exactly how much responsibility for non-academic matters still rests with the senate? How do we protect our rights of governance over academic issues? How best can we protect the new open communication between Anchorage, Juneau and Fairbanks? How do we nurture the more open relationship between administration and faculty? These are questions which must be answered. It is an awesome task, but I believe that the senate is up to the challenge.

I hope that you will all roll up your sleeves and join with me and Ron as we carry the senate forward toward the 21st century. We are energetic and committed. We have proven this year that we can initiate change. Let's keep that momentum. I'm up for it. I hope you are too!

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ATTACHMENT 80/3  
UAF FACULTY SENATE #80  
MAY 4, 1998  
SUBMITTED BY CURRICULAR AFFAIRS

MOTION

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The Faculty Senate moves to delegate the authority to approve exceptions to academic policy (petitions) as follows:

1. For matters involving the CORE CURRICULUM: Faculty advisor, head of the department in the curricular area involved, through the Graduation Office to the Chairman of the Core Review Committee. An appeal of the chair's decision will be referred to the Core Review Committee for resolution.

2. For matters involving the MAJOR OR MINOR DEGREE REQUIREMENTS: Faculty advisor, department head in the major or minor area, to the Graduation Office. An appeal of this decision will be referred to the Curricular Affairs Committee for resolution.

3. For OTHER matters: Faculty advisor, dean/director of the college/school of the student's major (who will consult with the appropriate department head (s)), through the Graduation Office to the Chairman of the Curricular Affairs Committee. An appeal of the chair's decision will be referred to the Curricular Affairs Committee for resolution.

EFFECTIVE: Fall 1998

RATIONALE: The current petition process is too cumbersome and involves too many parties. The

proposed motion will simplify the process by reducing the number of parties.

The proposed policy clearly demonstrates the authority of the Faculty Senate to approve any exception to the academic policies it has approved. It provides academic quality assurance. The current policy lacks any point of reference in the petition process. The proposal establishes that point of reference and accountability in the Graduation Office for all petitions.

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ATTACHMENT 80/4  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY CURRICULAR AFFAIRS

MOTION

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The UAF Faculty Senate moves to adopt the amended recommendations of the Curricular Affairs Committee as the UAF Faculty Senate's response to the UA Faculty Alliance common grading policy.

EFFECTIVE:           Immediately

RATIONALE:           The committee considered how it should respond to the proposal of the UA Faculty Alliance concerning a common grade policy. It was compared to current UAF practice by UAF Registrar Ann Tremarello who made specific recommendations concerning language on grading system, academic letter grades, individual grades of A, B, C, D, F, non-academic grades, the credit/no-credit option, P, pass/no-pass and pass/fail, DF, NB, I, AU, W, and computation of grade point average. The committee suggested changes to the list of recommendations in three areas.

1) recommendation on the "F" grade should add the word "satisfactorily;" That is, an "F" grade is defined as "Indicates failure to meet course requirements satisfactorily."

2) That the "NB" section should be removed from the common grade policy, because UAF no longer recognizes the NB grade;

3) That the recommendation on the "I" grade conform to current UAF practice, which no longer requires students to have earned a "C" grade or better in the majority of the work for the course in order to be assigned an incomplete.

The committee moved to adopt the amended recommendations as the committee's proposal for the UAF Faculty Senate response to the UA Faculty Alliance.

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ANALYSIS OF THE UNIVERSITY OF ALASKA COMMON GRADE POLICY  
 As proposed by the UA Faculty Alliance

Grading System:

This is an elaborated UAF grading system statement. It has been embellished by stating what is required in the syllabus in addition to the course grading system.

Recommendation: Go back to the UAF statement: "Instructors are expected to state their grading policies in writing at the beginning of each course."

#### "Academic Letter Grades"

What follows are definitions for letter grades. By classifying these as "academic," the impression is given that "non-academic" grades, such as Pass and Credit, could not be used with academic courses. The "academic" grades are simply those that are used to compute the grade point average.

Recommendation: Change the name and do not separate these grades from those not counted in the grade point average. There is a clear enough indication of what counts and does not count in the GPA in the section dealing with computing grade point averages.

#### "A"

UAF's definition included "?.completion of more work than is regularly required."

Recommendation: Go with the suggested definition. I imagine that many A grades are given at UAF without requiring additional work.

#### "B"

UAF's previous definition indicated this was "outstanding" ability.

Recommendation: Accept the new definition.

#### "C"

Defined as "average mastery" which seems a contradiction in terms.

Recommendation: Change "mastery" to "performance."

#### "D"

Defined as "less than average mastery" and "minimum acceptable completion of all course requirements."

Recommendation: Change "mastery" to "performance." Remove or change "minimum acceptable completion of all course requirements" because it is unnecessary and may be misunderstood to mean that "D" grades are minimally accepted as meeting degree requirements in all cases.

#### "F"

Definition seems awkward: "Indicates failure to meet a minimum level of understanding of the subject and minimum acceptable level of completion of all course requirements. All "F" grades earned in pass/fail courses are included in the GPA calculations."

Recommendation: Change definition to: "Indicates failure to meet course requirements satisfactorily. All "F" grades, including those earned in courses graded under the pass/fail option, are calculated in the GPA."

#### "Non-Academic Grades"

Identifies grades that are not computed in the grade point average.

Recommendation: Beside changing the "label" for these courses, combine the last two sentences to read: "However, grades of "CR" and "P" earn credit toward graduation, except as specified and may be used to determined satisfactory academic progress, where



satisfactory progress means a "C" or better for undergraduate courses and "B" or better for graduate courses."

"CR"  
OK

"NC"  
OK.

#### Credit/No-Credit Student Option

Essentially the same as now used at UAF with these two exceptions: (1) maximum of 15 credits earned by this option may apply to an associate or baccalaureate degree; (2) option can not be used with courses repeated for GPA improvement.

Recommendation: Stay with the present UAF policy that limits the student to one course per semester using the credit/no-credit option. The fact that only "undesigned" electives can be taken with this option limits the number that can be applied toward any degree. Adopt the policy that credit/no-credit can not be used when repeating a course for a higher grade.

"P"

Equivalent undergraduate and graduate grades are not part of the definition.

Recommendation: Include in the definition of the "P" grade that it is equivalent to a "C" grade for an undergraduate course and a "B" grade in a graduate course.

"NP"

Used only at UAA. Use of this grade should be an option at each MAU.

#### Pass/No-Pass and Pass/Fail Course Options

The explanation of these options goes into more detail than is necessary. Equivalentents of the "P" grade are given here rather than in the definition of the grade (see above).

Recommendation: Remove the reference to equivalent grades (to be placed with the definition of the "P" grade above).

"DF"

Includes this from the UAA policy: "If course work is not completed prior to applying the course towards a graduation requirement, the "DF" becomes a permanent grade and it will be necessary for the student to re-register to obtain credit for the course."

Recommendation: Clarify what this means. A course could not be applied towards a degree requirement if it is not completed. Without a better explanation, I would recommend this be removed from the policy statement.

"NB"

Used only at UAS. Use of this grade should be an option at each MAU.

Recommendation: The "NB" section should be removed from the common grade policy, because UAF no longer recognizes the NB grade.

"I"

States that the student must have earned a "C" grade or better in the majority of the work for the course (this was just removed from the UAF policy) and that an Incomplete Grade contract or a Course Completion Contract be signed by both the faculty member and the student.

Recommendation: Eliminate the "C" grade requirement. Delete the "contract" requirements. That is a process and should be left up to the individual MAU's.

"AU"

This appears to be the UAF policy.

Recommendation: Remove all reference to process and deadlines for changes from credit to audit from the policy statement.

"W"

The "W" grade is defined as a "registration status." Since the student does not "register" for a "W" grade, this appears to be inappropriate wording.

Recommendation: Change the wording to "Indicates withdrawal from a course??"

Computation of Grade Point Average

Again, use of "non-academic" grades may be confusing. It is important to note that this policy defines the GPA to be calculated only on credits and grades earned at a specific MAU. There is no mention of a "statewide" GPA (something the Regents have mentioned). The Banner system separates the academic history record by level, that is, undergraduate, graduate, professional, non-credit/CEU. A separate GPA is calculated by level. There is not a combined MAU GPA.

Recommendation: Change wording as follows (additions are in CAPS):

1. "The grade point average (GPA) is a weighted numerical average of the grades earned in courses BY LEVEL at a MAU. To compute a GPA, the cumulative number of grade points earned BY LEVEL at a MAU is divided by the total number of credits for which a grade was received."
2. "Undergraduate courses TAKEN BY A STUDENT while in a graduate degree program are calculated in the student's graduate GPA IF THEY ARE PART OF THE GRADUATE PROGRAM AS INDICATED ON THE STUDENT'S APPROVED ADVANCEMENT TO CANDIDACY FORM."

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ATTACHMENT 80/5

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY CURRICULAR AFFAIRS

MOTION

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The UAF Faculty Senate moves to recommend that the proposed Regents' Policy and University Regulation 09.02.00--Student Rights and Responsibilities as submitted by the Board of Regents to the Faculty Alliance be accepted.

EFFECTIVE: Immediately

RATIONALE: The Curricular Affairs Committee discussed draft policies and regulations on Student Rights and Responsibilities, forwarded to the Faculty Senate for review by a UA administrative committee chaired by 'Nanne Myers and moved to forward them to the full senate, with its recommendation that they be accepted.

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 ATTACHMENT 80/6  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY CORE REVIEW

MOTION  
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The UAF Faculty Senate moves to amend the Baccalaureate Core Curriculum for Aesthetic Appreciation under the "Perspectives on the Human Condition" as follows:

CAPS = Additions  
 [[ ]] = Deletions

"PERSPECTIVES ON THE HUMAN CONDITION"

AESTHETIC APPRECIATION

1. Objectives
  - a. To compare and contrast the methods, process, and expression of the three arts (visual, music, and drama) in western and non-western civilizations;
  - b. To develop basic and practical tools of aesthetic perception, awareness and appreciation;
  - c. To develop an understanding of how the arts are related to one another and to the world; and
  - d. To develop understanding of the value and application of aesthetics to everyday life.
  
2. Options: Proposed courses MAY [[would]] be team-taught by members of similar interests and background representing the Departments of Art, THEATRE [[Drama]], and Music and would follow the above objectives. Courses offered will depend upon the emphasis and background of the faculty [[team]]. Five examples of possible courses are:
  - a. An art appreciation course drawing upon material from Music 123, Music Appreciation; Art 100, Art Appreciation; and Theatre [[211, Theater Appreciation]] 215, DRAMATIC LITERATURE.
  - b. A course emphasizing Native Alaskan music and drawing together content from Theatre 161, Introduction to Tuma Theatre; Music 223, Alaskan Native Music; and ART 365, Native Art of Alaska.
  - c. A course emphasizing the modern creative process as manifested in the art of the twentieth century, drawing upon content offered in courses in modern theatre, modern art (Art 363), and modern music (Music 424).
  - d. A course examining art from an historical perspective, with content drawn from Theatre [[211]] 215, DRAMATIC LITERATURE, Music 222, and Art 261-262.
  - e. A course considering art of the Pacific Rim cultures and drawing material from Music 124, Music in World Cultures; Art 261-262, History of World Art; and Theatre [[211, Theater Appreciation]] 215, DRAMATIC

LITERATURE (with emphasis on Theater practice throughout the Pacific Rim).

EFFECTIVE: Immediately

RATIONALE: The CORE Curriculum Review Committee has approved a change in the wording of the CORE Curriculum Requirements (1990) regarding Aesthetic Appreciation.

These cosmetic changes have been requested by the Department Heads of Art, Music, and Theatre.

These changes DO NOT affect the CORE or the Spirit of the CORE, but do reflect the existing realities of the courses AS CURRENTLY PRESENTED. The changes also reflect the Theatre Department's desire to be recognized as Theatre rather than "Drama."

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ATTACHMENT 80/7  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

MOTION  
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The UAF Faculty Senate moves to approve the amendments to the minimum requirements for Master's Degrees. These new requirements should be listed in the UAF catalogue as follows:

CAPS = Additions  
 [[ ]] = Deletions

For all Master's Degree Programs, the following must be met:

a. Submit a Graduate Study Plan (GSP) and an Appointment of Committee Form to the Graduate School by the end of the second semester in attendance.

b. Be registered for at least 6 credits per year (fall, spring, and summer combined), or have an approved leave of absence form on file.

C. PASS A WRITTEN AND/OR ORAL COMPREHENSIVE EXAMINATION WHICH MAY BE COMBINED WITH A PROJECT OR THESIS DEFENSE. IN SOME PROGRAMS (E.G. THE MBA PROGRAM) A CAPSTONE COURSE, THAT INCLUDES DEMONSTRATION OF THE ABILITY TO SYNTHESIZE INFORMATION IN THE FIELD AT A LEVEL APPROPRIATE FOR A MASTER'S DEGREE, MAY BE SUBSTITUTED FOR A COMPREHENSIVE EXAMINATION.

[[c.]] D. Submit an Advancement to Candidacy form to the Graduate School. Once submitted, this form supplants the GSP and serves to formally establish specific degree requirements.

[[d.]] E. Submit an application for graduation and be registered for at least 3 graduate credits in the semester in which the degree is to be awarded; and

[[e.]] F. Complete all degree requirements within the 7-year time

limit allowed.

Furthermore, the following OUTLINES additional MINIMUM requirements [[are the minimum requirements]] for FOUR DIFFERENT CATEGORIES OF Master's Degrees:

A. For a Master's of Science or Master's of Arts Degree - with thesis

Successfully complete at least 30 credits of course work including at least 6 credits of thesis (699). No more than 12 thesis/research (699/698) credits may be counted towards the minimum degree credits.

At least 24 credits must be at the 600 LEVEL [[or above]], except for a Master's of Arts in Music, which must have at least 21 credits at the 600 level [[or above]].

[[Pass a written and/or oral comprehensive exam (may be combined with the thesis defense.)]]

Publicly present and defend thesis.

Submit a completed and signed thesis defense form to the Graduate School.

Archive thesis in UAF Library.

B. Master's of Science or Master's of Arts Degree - with project

Successfully complete at least 30 credits of course work including at least 3 credits of RESEARCH or project work (698). No more than 6 research OR PROJECT WORK (698) credits may be counted towards the minimum degree credits.

At least 24 credits must be at the 600 level [[or above]], except for a Master's of Arts in Music, which must have at least 21 credits at the 600 level [[or above]].

[[Pass a written and/or oral comprehensive exam (may be combined with the project defense.)]]

Publicly present and defend project.

Submit a completed and signed project defense form to the Graduate School.

Archive project in UAF Library.

C. MASTER'S OF SCIENCE OR ARTS DEGREE - COURSEWORK BASED

SUCCESSFULLY COMPLETE AT LEAST 30 CREDITS OF COURSEWORK. AT LEAST 24 CREDITS MUST BE REGULAR COURSEWORK AT THE 600 LEVEL NOT INCLUDING RESEARCH, PROJECT OR THESIS COURSEWORK.

D. For a Professional Master's Degree (E.G. [i.e.] Master's of Business Administration, Education, etc.)

Successfully complete at least 30 credits of course work (research or thesis credits NOT included).

At least 24 credits must be at the 600 level [[or above]] (research

or thesis credits NOT included).

[[Successful completion of a comprehensive exam or capstone course that includes demonstration of the ability to synthesize information in the field at a level appropriate for a Master's degree.]]

Note on Implementation of Motion: It is the understanding of the Graduate AND PROFESSIONAL Curricular Affairs Committee that changes to existing programs degree requirements or the name of the degree which may be necessitated by this policy, if implemented, will need final approval of the Graduate AND PROFESSIONAL Curricular Affairs Committee, but does not constitute a new degree offering, and will not need approval by the Board of Regents.

No minimum presented herein prohibits programs from requiring additional work. The adjustments that have been made from existing programs include the requirement for the non-thesis project to be documented and in some manner archived in the Library (i.e. slides, recording, report.)

EFFECTIVE: Fall 1998

RATIONALE: The master's degree requirements, passed during UAF Faculty Senate meeting #71, omitted or eliminated several categories of master's degrees that had previously been offered by UAF and are commonly offered at other universities nationwide. These omissions or eliminations would have had serious ramifications for students pursuing master's degrees in several programs. The intent of the original motion was to set minimum standards and reduce the disparity in requirements for different categories of master's degrees. The proposed amendments to the motion serve to further that goal and rectify the omission or elimination of master's degree programs that have been and continue to be a vital part of the UAF graduate curriculum.

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ATTACHMENT 80/8

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY AD HOC COMMITTEE ON SENATE/UNION RELATIONS

MOTION

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The UAF Faculty Senate moves to request that the Appeals and Oversight Committee select four of its members to be recommended to United Academics by the Senate for service on the Appeals Board. The individuals should be members of the bargaining unit (eligible for membership in United Academics). One each should be selected from CLA and CSEM, one from CNRDM or CRA combined, and one from SFOS, ACE or Education combined. One of the above members should be recommended to serve as president of the Appeals Board.

This motion is an interim motion effective for one year.

EFFECTIVE: Immediately

RATIONALE: The United Academics will form an Appeals

Board. The relation of the Senate with United Academics and of the Appeals and Oversight Committee with the Appeals Board has yet to be determined. By having some common members for the first year, the two appeals groups will be able to coordinate their activities and make recommendations concerning the future relationship.

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ATTACHMENT 80/9  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY AD HOC COMMITTEE ON SENATE/UNION RELATIONS

MOTION

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The UAF Faculty Senate moves to request that Peter Knoke and John Morack be recommended to United Academics to serve on the Distance Learning and Technology Committee. The individuals should be members of the bargaining unit (eligible for membership in United Academics).

This motion is an interim motion effective for one year.

EFFECTIVE: Immediately

RATIONALE: The Distance Learning and Technology Committee will be considering matters which are traditionally academic in nature and consequently of interest to the Senate. By having Senate members serve on this committee the Senate will be able to coordinate its actions with those of United Academics in this area. Further, the experience will help guide the long-term relationship of the Faculty Senate and United Academics on academic issues. The Distance Learning and Technology Committee is mandated to present an interim report by October 30, 1998.

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ATTACHMENT 80/10  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY AD HOC COMMITTEE ON SENATE/UNION RELATIONS

MOTION

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The UAF Faculty Senate moves to create an ad hoc committee on faculty promotion and tenure procedures. The committee is to present a report and motions for action to the UAF Faculty Senate at its September 1998 meeting. Committee membership will consist of:

Ron Illingworth, ACCFT member  
 Carol Gold, United Academic member  
 Harikumar Sankaran, Chair, 1997-98 University-wide  
 Promotion & Tenure Committee  
 John Gimbel, 1998-99 University-wide Promotion & Tenure  
 Committee  
 Ex-officio member: Provost or Provost's designee

EFFECTIVE: Immediately

RATIONALE: As a result of the contract between the University and the United Academics, it is necessary that the promotion and tenure policies of the University, the Senate, United Academics and ACCFT be brought into consonance. It is necessary that the Senate act on this at its September meeting to accommodate those faculty members seeking promotion or tenure during the 1998-1999 school year.

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ATTACHMENT 80/11  
UAF FACULTY SENATE #80  
MAY 4, 1998  
SUBMITTED BY

MOTION  
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The UAF Faculty Senate moves to amend Section III, B. 5 and 5a of the UAF Grade Appeals Policy as indicated below.

[[ ]] = Deletions  
CAPS = Additions

#### GRADE APPEALS POLICY

#### III. Procedures

- B. 5. The committee must [[meet]] SCHEDULE A MUTUALLY AGREEABLE DATE, TIME AND LOCATION FOR THE APPEAL HEARING within 10 WORKING days of receipt of the student's request.
- a. During this and [[any]] subsequent meetings, all parties involved shall protect the confidentiality of the matter according to the provisions of the Family Educational Rights and Privacy Act (FERPA) and any other applicable federal, state or university policies.

EFFECTIVE: Immediately

RATIONALE: This change will provide both timely response and flexibility in scheduling an appeals hearing. In few cases now, can hearings be heard within 10 days of receipt of a student's request. This will fix that problem.

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ATTACHMENT 80/12  
UAF FACULTY SENATE #80  
MAY 4, 1998  
SUBMITTED BY ADMINISTRATIVE COMMITTEE



## MOTION

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The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: copy of the list is available in the Governance Office, 312 Signers' Hall.]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, we are making that recommendation.

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ATTACHMENT 80/13

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

## 1997-98 ANNUAL REPORT - Jerry McBeath, Chair

The committee held eight meetings during the 1997-98 academic year. The committee's discussions and actions can be described in four broad areas: academic policy changes, policy clarifications, considerations of degree programs, and responses to proposed statewide policies and regulations.

## ACADEMIC POLICY CHANGES

The committee recommended changes to the policies on academic disqualification and academic probation. It also recommended changes to the petition process (exceptions to academic policy).

The committee discussed, but took no action on, requirements to graduate with honors, the incomplete policy, and distance education.

## POLICY CLARIFICATIONS

The committee recommended changing the date of freshman grade notification to bring it into correspondence with changes to deadlines made the previous year. In response to a general charge from the Senate, the committee adopted a definition of the course syllabus (found in minutes of the 3/23/98 meeting).

The committee also considered whether "D" grades were disallowed in the minor, use of core curriculum courses to satisfy major and minor requirements, and reserve numbers. It took no action in these areas.

## DEGREE PROGRAMS

The committee reviewed and approved two new degree programs: the certificate program for microcomputer support specialist and the AAS degree in microcomputer support specialist.

## RESPONSE TO PROPOSED STATEWIDE POLICIES

On behalf of the Faculty Senate, the committee reviewed and commented on statewide policies and regulations concerning student grade appeals and services for students with disabilities. In response to requests from the Faculty Alliance, the committee reviewed and commented on course-level definitions and the common grading policy.

## ACTIONS

Without exception, the items which the Curricular Affairs Committee submitted to the Faculty Senate were adopted by it. This is attributable to the hard work of committee members, who often formed sub-committees to resolve particularly nettlesome issues. Members of the committee during the 1997-98 academic year were: Sukumar Bandopadhyay, Carol Barnhardt, Alexandra Fitts, John French, Ron Gatterdam, Maynard Perkins, Jane Weber, Ann Tremarello, Gayle Gregory, Wanda Martin, and Paul Reichardt.

## AGENDA FOR 1998-99

The committee proposed that next year's group examine the curricular ramifications of distance education.

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ATTACHMENT 80/14

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY FACULTY AND SCHOLARLY AFFAIRS COMMITTEE

## 1997-1998 ANNUAL REPORT - Ray Gavlak, Chair

Rich Boone, Burns Cooper, Ray Gavlak (Chair), Terry Johnson, Barry Mortensen, Hans Nielsen, Bob White, John Yarie

The Committee considered three major issues during the academic year. First, in response to a request from College of Rural Alaska, the consideration of approval of their promotion and tenure process the UAF MAU. This was intended as an interim solution to assist one ACCFT faculty member in the new promotion and tenure process implemented as a result of the latest ACCFT contract. The Senate approved the interim process for this academic year only.

Unfortunately, the Senate was informed quite late in the academic year that the CRA unit criteria had yet to be approved by either the Senate or the Provost, which essentially halted the promotion and tenure process for the CRA faculty member. President Craven, in response to this situation, appointed an Ad-Hoc committee on Promotion and Tenure to address this issue. One member from Faculty and Scholarly Affairs was appointed to the committee.

The second issue considered by the committee relates to the granting of graduate degrees by UAF faculty upon themselves. Considerable time was dedicated to discussion of this issue and a consensus was reached rather late in the year. The Senate approved the motion to prohibit UAF tenured, tenure track and research faculty from receiving a graduate degree from UAF. Instructors are excluded from this motion as are those faculty enrolled in graduate degrees at the time the motion is approved by the Chancellor. An appeal process was identified for special cases.

The third issue relates to the assignment of graduate thesis, research, and special topic credits to the faculty member(s) immediately and directly responsible for supervising the students. Apparently, these credits have not been universally credited to faculty responsible for these students across all departments. Considering the United Academics contract, specific to workload distribution, it was considered appropriate that these credits be applied specifically to those faculty rather than to a department graduate coordinator or department head. The Senate approved this motion.

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ATTACHMENT 80/15

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

1997-98 ANNUAL REPORT - Michael Whalen, Chair

Committee Members: James Allen, Elena Conti, Bruce Finney, Clif Lando, Michael Whalen

Ex-Officio Members: John Craven, Hillary Fletcher, Gayle Gregory, Joe Kan, Dennis Stephens

The Graduate Professional and Curricular Affairs Committee met eleven times during the 1997-98 academic year. All committee members deserve thanks for their efforts especially Jim Allen for serving as committee secretary.

The major function of the committee is to review course and program changes prior to approval. The committee reviewed and approved sixty course changes, six program changes and one new graduate program. In several instances course changes were referred back to the appropriate program for corrections or clarification but in the end all were approved.

#### Summary of Committee Discussions and Actions

9/25/97 - Meeting convened by Kara Nance. Michael Whalen agrees to serve as interim chair. Discussion of issues before the committee.

10/8/97 - Michael Whalen elected committee chair. Discussion of GSAC and GPCAC and their roles in governance. Requirements for walking at commencement and final semester registration discussed.

10/27/97 - Jim Allen elected committee secretary. Three course changes approved. Discussion of BOR draft student affairs policies, granting M.S. degrees within Ph.D. programs. Discussion of graduate level course definitions, approval of 500 level course definitions.

11/19/97 - Discussion about final semester registration and a possible motion to change current requirements. Decision on BOR draft student affairs policies deferred pending input of Curricular Affairs committee. Discussion of faculty members earning pads at UAF.

12/3/97 - Motion on final semester registration discussed and tabled. Eleven course changes approved, MAT degree changes approved, Type B Licensure Program approved with specification that obsolete courses be dropped.

12/10/97 - Development of guidelines for stacking deferred until next meeting. Thirty-one course changes approved and program changes in English, MBA program, Guidance and Counseling and Geology and Geophysics approved. Discussion of new Ph.D. program in Marine Biology, decision tabled pending input from marine biology faculty.

12/17/97 - Ph.D. program in Marine Biology approved and forwarded to Senate. Thirteen course changes approved.

1/23/98 - Motion on stacked/cross listed courses discussed and

passed but issue was subsequently sent to an ad hoc committee which crafted a motion to define guidelines for stacked/cross listed courses. Minor changes made to 600 level course definitions which were subsequently approved. Motion on comprehensive exam policies raised and discussed, no action taken.

2/26/98 - Discussion of new Master's Degree requirements. Representatives from Physics Dept. raise concern about elimination of "coursework based" Master's Degrees. Motion to clarify degree requirements for the MAT program proposed, discussed and passed. Discussion of Master's Degrees within Ph.D. programs discussed. Action on issue deferred until changes in the Master's Degree requirements resolved.

3/26/98 - Amendments to New Master's Degree requirements discussed. Committee decided that more input necessary and charged the chair to distribute the amended policy to all graduate programs for input.

4/10/98 - Fifteen course changes approved. Master's Degree requirements and faculty input discussed, motion approved. Graduate level petition process discussed, further information from graduate school needed. Subsequent evaluation of the petition process indicated that no changes were needed. Problems with the Course/Program change forms were discussed.

Unresolved Issues: Next Year's Committee

1. The major issue left unresolved by the committee concerns awarding Master's Degrees within Ph.D. programs. GSAC has already reviewed the issue and recommended that the procedure be permitted when all Master's Degree requirements are met. This issue could not be resolved given that the amended Master's Degree requirements have not yet been acted upon by the Senate.
2. Oversight and review of implementation of the amendments to Master's Degree requirements.
3. Review and redesign of Course/Program request forms so that important information is succinctly summarized on the first page.
4. Review and definition of professional Master's degree programs.

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 ATTACHMENT 80/16  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY CORE REVIEW COMMITTEE

1997-1998 ANNUAL REPORT - Jin Brown, Chair

#### NEW ETHICS COURSES:

The Committee denied CORE designation to a suggested Chemistry course on Research Ethics. The course did not follow the CORE Requirements of 1990 and did not submit an Outcomes Assessment plan with the petition for approval. We encouraged the course to revise and reapply, however no revision was forthcoming.

The Committee approved an Ethics course submitted by the Justice Department which will join other departments in assessment as it becomes CORE in Fall, 1998.

#### APPROVAL of "W" and "O" COURSES

The Committee worked with departments submitting courses for designation which resulted in the majority of submissions being approved. (Course list available from Governance)

This year there were courses submitted and approved in both Fall and Spring.

#### PETITIONS to CORE

After two years of working to reduce the number of petitions being submitted to the CORE Curriculum, the Committee can tentatively announce that the number of petitions is SIGNIFICANTLY down. We believe that by tracking all petitions to the CORE, working closely with the tireless personnel of the Graduation Office, and giving feedback to departments and advisors, we have established some useful precedents, established areas where there will be no exceptions, and overcome problems that have regularly resulted in petitions.

Some continuing problems have been addressed. We have suggested that substitutions will seldom be made so students are more likely to be successful by petitioning to WAIVE specific courses, particularly when the request to waive is grounded in documented substantiation of good reason (e.g. course description, syllabi, letter from the presenting professor, etc.). The most recurrent problems being petitioned are exceptions to the BREADTH/DEPTH requirement of the Natural Science requirement. The Registrar has initiated a plan to mark each Natural Science course in the course catalog every semester with its designation as breadth or depth.

The Committee believes that this will, given one or two semesters, reduce the problem. Another problem regards the "W" and "O" requirement. Many students get to their final semester and then try to find anything that might pass as "O" or "W" on their transcripts. CORE Review Committee believes that Departments must work to improve availability of these courses for their students. Further, advisors in departments must be MUCH more careful when signing petitions for ANY exceptions to the CORE Curriculum. A final problem for the Committee concerns MATH 161. The Committee requested that justification be offered as to why MATH 107 counts as a CORE course while the very similar MATH 161 does not. The Committee listened to the reasoning of the Mathematics Department but voted unanimously to grant all future petitions asking CORE credit for MATH 161.

#### CHANGE IN WORDING OF ART/MUSIC/THEATER 200X

The Committee acted on a request from the Department Heads from these three departments and changed the wording of this requirement to more accurately fit contemporary presentation of the course.

#### APPEALS OF CORE PETITION DECISIONS

Believing that the Provost's Office is the proper authority to which students may appeal CORE Curriculum Review Committee decisions, the Committee objected to the CAC Petition appeal procedure revision. The original revision placed adjudication of CORE Curriculum Review decisions in the hands of Curricular Affairs. There being sentiment in the Senate that oversight of petitions should remain in the hands of the Senate, CORE Review agreed that an appropriate Senate Committee, of higher standing than CORE Curriculum Review would be acceptable. Curricular Affairs revised the appeal procedure plan, placing CORE Curriculum Review as the final arena of appeal.

#### PREREQUISITES

The Committee requested the Registrar to enforce the prerequisites for upper division "O" and "W" courses so that assessment of the "O" and "W" requirement of the CORE Curriculum could be meaningful. The Registrar cited the impossibility of doing so in BANNER as it now stands. We are assured that these prerequisites will be enforced in the future when other system glitches have been overcome.

#### ASSESSMENT

Student Outcomes Assessment has been the greatest outlay of energy for the Committee this year. We are charged with the completion of a plan for the ON-GOING assessment of the CORE Curriculum in a three year window which began in Fall, 1996. The following are the matters of accomplishment for this year:

##### "O" and "W" Assessment

The Committee has drafted and approved a plan for assessing the "O" and "W" requirement of the CORE.

The Committee held a public meeting to discuss the plan.

Courses were randomly chosen from those offering "O" and "W" courses for Spring 1998 and requested to xerox final papers from the "W" courses and videotape final presentations from the "O" courses and submit that data to CORE Curriculum Review for assessment. Notification was made at the end of Fall 1997.

Courses chosen to collect data were reminded at the first of Spring 1998, and again just after mid-term. We requested that collected data be submitted to Governance by May 7, 1998.

Sub-Committees were formed in CORE Review to assess the collected data during the week of May 11, 1998.

A report of "W" and "O" assessment will be submitted by the CORE Curriculum Review Committee at the end of May.

#### PERSPECTIVES on the HUMAN CONDITION.

All departments that present a CORE course in Perspectives were asked to finalize a plan for on-going assessment by the end of Fall semester, 1997.

All departments that share presentation of a CORE course were asked to work out a mutual plan of on-going assessment by the end of Fall semester, 1997.

All departments involved in Perspectives submitted plans for on-going assessment by the end of Fall, 1997.

All departments involved in Perspectives were asked to collect appropriate data for assessment purposes in Spring semester, 1998, and to prepare an assessment report (either as single departments or a mutual report where a course is offered by multiple departments [e.g. Ethics]).

All Perspectives assessment reports have been requested to be submitted to Governance by May 15, 1998.

CORE Review will submit a report to the University by the end of May, 1998, regarding assessment of Perspectives on the Human Condition.

## COMMUNICATIONS and Library Science

Departments involved in the Communications area of the CORE Curriculum have been gathering data for multiple semesters. A report on their assessment of that data has been requested to be submitted to Governance by May 20, 1998.

Library Science has collected data for two semesters and has been requested to submit their assessment report to Governance by May 20, 1998.

CORE Curriculum Review will submit a report to the University on assessment of these areas by the end of May, 1998.

## NATURAL SCIENCES

The Natural Sciences area of the CORE Curriculum was asked to submit a plan for assessment of that area of the CORE by the end of Spring semester, 1998. They have done so and are scheduled to report assessment findings at the end of the 1998-1999 school year.

## AREAS WITH NO ASSESSMENT PLANS COMPLETED

Mathematics was requested to submit a plan for assessment by the end of Spring semester, 1998. No plan has been submitted by this writing.

Foreign Languages have been asked to finalize assessment plans by the end of Fall semester, 1998.

## COLLEGE OF RURAL ALASKA JOINS UAF ASSESSMENT PROCEDURES

Because the mandate for outcomes assessment includes every area where CORE courses are offered, and because assessment procedures and standards must be uniform wherever CORE courses are assessed, faculty of the College of Rural Alaska have been asked to join with UAF faculty in assessing the CORE Curriculum. CRA units have been asked to be prepared during Fall semester, 1998, to finalize their assessment merger with UAF so assessment data may be collected and reported in Spring of 1999.

The CORE Curriculum Review Committee has adapted the Eastern New Mexico Assessment Reporting Document Form and will be submitting its Reports to the University in that form.

This report respectfully submitted by the members of the CORE Curriculum Review Committee.

Doug Schamel  
Renee Manfredi  
Jonathan Wiens  
Judy Shepherd  
Dan White  
Tara Maginnis  
Jin Brown, Chair

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ATTACHMENT 80/17  
UAF FACULTY SENATE #80  
MAY 4, 1998  
SUBMITTED BY DEVELOPMENTAL STUDIES COMMITTEE

## 1997-98 ANNUAL REPORT - Cindy Hardy and Jane Weber, Co-chairs

## Accomplishments:

## The COMPASS program:

This assessment program was installed in computers in the Advising Center, at the Downtown Center, and at many of the rural sites. Starting in the Fall 97 semester, students have been using COMPASS for placement into Developmental or core math and English classes. Faculty administering the program report that this evaluation method takes less time than ASSET and appears to be more finely tuned for accurate placement. This will need to be tracked, however, once enough data on the program has accumulated.

## Ongoing Projects:

## Tracking and Documenting DEVE/M/S Students:

We have gathered statistical information on students in DEVE 060, 068, and 070 and English 111, and students in DEVM 050, 060, 070 and Math 107, 161, and 131 for the Fall 94-Fall 97 semesters. We are currently running statistics on the smaller of these data pools, the DEVE/English sequence to determine how many students successfully progressed from any DEVE class to completion of English 111. Since we have not yet been able to run these numbers through Banner, we are doing this small portion by hand to see how long the process takes us and what further questions we may be able to ask.

## Outcomes Assessment:

We have been discussing and gathering information on outcomes assessment for Developmental classes throughout the year. Dana Thomas spoke to the committee at our November meeting and we have proceeded with the discussion from there. This spring we applied to the Educational Effectiveness Evaluation Team for travel funds to bring two committee members from the rural sites to Fairbanks for a two-day meeting to generate an outcomes assessment procedure that will meet the needs of classes offered at all UAF sites.

## Emerging Scholars Program:

We have had quite a lot of discussion about Emerging Scholars programs and how this concept could be adapted to fit the needs of UAF. An Emerging Scholars program, as we envision it, is a year-long or semester-long series of developmental courses to prepare a student for entry into core classes. We will be applying for Presidents Special Projects funds in the Fall semester to bring up a guru to help us develop this idea with the intention of applying for FIPSE funds in the following funding cycle.

## Developmental Science Class:

This had been a topic of discussion for several years now. This year, however, Mark Oswood has researched possible ways to design a class that will provide students with basic, across-the-board science concepts. The course should include problem-solving and major scientific concepts and, using limited jargon, interweave biological and physical sciences. A class using this model is already being developed using the Biology Departments Howard Hughes grant. Though the class is designed for elementary science teachers, it could be offered to DEVE students, as well. There is also interest in TVC for developing a similar course. We will continue to discuss and track the progress of this course development and coordinate between interested departments and campuses.



Tasks for next year:

In addition to pursuing our ongoing projects, we will be looking at the prospects of developing and applying for TRIO grant funds. There is a window of opportunity to apply for these funds again, after the waiting period to reapply is over.

Additional comments from Ron Illingworth:

Please remember that the information regarding "Tracking and Documenting DEVE/M/S Students" includes no information or data about or relevant to rural students or students who took any DEVS course or DEV courses at the 100 level. The data collected excluded these populations. I believe that our annual report should accurately reflect this limitation.

Additionally, I believe that it should be recognized that, as Developmental Education intends to affect both the cognitive and affective domains, it is unreasonably limiting to consider the impact of a developmental program on only a few specific discipline related courses. If a developmental approach is working (something I think that outcomes should measure and that we should be interested in finding out) then there should be measurable impacts on student performance which is broader than just the discipline related course. Retention and overall grade point, at a minimum, should be affected. In fact, this is what national research is showing (Boylan, Bonham, Maxwell, Abrams, Claxton, etc.) I have mentioned this in our meetings and would appreciate having this conceptual approach documented in our annual report since this becomes one way of allowing for the continuation of projects.

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ATTACHMENT 80/18

UAF FACULTY SENATE #80

MAY 4, 1998

FACULTY APPEALS AND OVERSIGHT COMMITTEE

1997-98 ANNUAL REPORT - John J. Kelley, Chair

The Faculty Appeals and Oversight Committee is charged with the following tasks briefly stated from the 1997-98 UAF Faculty Directory and Handbook.

- Promotion Tenure and non-retention appeals
- Provision of a hearing pool to serve on grievance hearing panels
- Provide oversight of the process of evaluation of academic administrators

The committee met seven times during the fall and spring semesters. The first order of business during the fall semester was clarification of the mission of the committee and search for a chairperson. The elected chairperson resigned and most members were new to the committee and to the process.

A chairperson was designated (John Kelley) at the October 28, 1997 meeting of the committee. The Chairperson also serves on the Faculty Senate Administrative Committee. The problem of representation from the college units was still unresolved as elections or appointments in the various had not been carried out. The committee also recommended early in the fall that it would not break up into subcommittees, but that all members would be candidates for selection to the Grievance Hearing panel and the Grade Appeals panel pool.

Several members of the committee have served on grade appeals panels throughout the semester. There has been no feedback from the Deans to the committee chair regarding who served on the committees or the nature of the appeal. Dr. Donald Foley, Director Judicial Services and Associate Dean of Student Services met with the committee in December to discuss grade appeal policy, procedures and lingering problems. The present policy was much improved from previous years. However, there were several issues for future consideration.

1. There seems to be divided opinion around the campus on what powers the committee should have.
2. There are no "teeth" in the policy.
3. Timeliness in assembling a panel is still a problem.

Appeals are not meeting the specified time constraints. However, the policy does have a section for adjustment (Section III A.6).

The committee was concerned at the beginning of the fall semester about its role with respect to the faculty unions. Dr. Donald Lynch was invited to meet with the committee to provide advice. Dr. Lynch felt that upon ratification of the union contract certain functions of the committee might be eliminated or modified. The committee should continue to follow events leading to transition to union activities on campus and continue to provide oversight activities.

A letter was sent to the Chancellor advising that preparations should be underway for review of the Provost. This activity was overtaken by the event of the resignation of the Provost to take another position out of the State.

Membership on the committee has been resolved. Two members from each unit will serve on the committee. The committee adjourned for the semester with the appointment of committee members to serve on appeals panels.

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 ATTACHMENT 80/19  
 UAF FACULTY SENATE #80  
 MAY 4, 1998  
 SUBMITTED BY SERVICE COMMITTEE

1997-98 ANNUAL REPORT - Kara Nance, Chair

The Faculty Senate Service Committee worked closely this year with the Provost's Outreach Working Group. The Outreach Working Group, with the retirement of Hollis Hall, is now under the chairmanship of Jake Poole, the Director of the UAF Alumni Office. The chair of the Service Committee attended the Outreach Working Group meetings. In addition, Jake Poole attended the Service Committee meetings. The two groups agree on the following two facts:

1. The UAF faculty and staff are doing wonderful things for the community.
2. The community is not aware of many of the things that UAF does for the community.

The major efforts for the foreseeable future are:

1. Continue to increase the services performed in the community.

2. Increase communication among departments with respect to what various factions on campus are doing for community service.
3. Continue to increase visibility of service done in the community.

Suggested means of accomplishing this include, but are not limited to, the following:

1. When speaking at schools, etc., there should be a token such as a UAF button or pencil, that the student can take home. This will increase parental awareness of the UAF presence in the K-12 programs.
2. Encourage grateful parents, teachers, etc. to write letters to the editor or to the Applause section of the paper.
3. Departments should keep notebooks of responses received from the community and send highlights to legislators, representatives, etc.

Outside of the mission of the Outreach Working Group, the Service Committee can begin to focus on its goals that were "put on hold" during union negotiations. These include increasing appreciation of service in the promotion and tenure process, defining metrics for measuring service productivity, and compiling service "mission" statements for units/departments on campus.

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ATTACHMENT 80/20

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY COMMITTEE TO NOMINATE COMMENCEMENT SPEAKERS AND HONORARY DEGREE RECIPIENTS

1997-98 ANNUAL REPORT - Joan Braddock, Chair

The Committee to Nominate Commencement Speakers and Honorary Degree Recipients nominated Robert W. Stevens, Evelyn Stefansson Nef, and Irene Reed for honorary Doctor of Laws and Irving S. Reed for an honorary Doctor of Science for the 1998 Commencement. The Board of Regents approved these candidates. Bruce Kennedy, who was approved by the Board of Regents last year will be the 1998 Commencement Speaker and will receive an honorary Doctor of Laws. In addition the committee recommended and the Board of Regents approved a joint Meritorious Service Award be conveyed to Jim and Mary Binkley. Four additional names were forwarded to the Board of Regents as potential commencement speakers in the future. These were Madeleine Albright, Mae Jemison, Louise Erdrich and Lois B. DeFleur. Lois B. DeFleur, President, Binghamton University has accepted an invitation by the University of Alaska Fairbanks to be the Commencement Speaker in 1999. The committee will be meeting on 30 April 1998 to consider materials submitted for honorary degrees and commencement speakers for 1999 and beyond.

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ATTACHMENT 80/21

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY AD HOC COMMITTEE ON SENATE/UNION RELATIONS

1997-98 ANNUAL REPORT - Ron Gatterdam, chair

The committee had several meetings and prepared a questionnaire

that has been sent out to fifteen academic institutions soliciting response from a union leader, faculty governance leader, and chief academic officer. To date, two (of the 45) responses have been received. It is the committee's plan that, based on the responses, the committee will present a report and an action plan to the Senate at the October 1998 Senate meeting.

Several interim motions have been proposed for Senate action relative to United Academics matters that are time critical. In particular, it was proposed that an ad-hoc committee be formed to align University, Senate, United Academics, and ACCFT policies on promotion and tenure. It was also proposed that the Senate recommend members to serve on two United Academic committees. Other United Academic committees, Workload and Disciplinary, were considered for membership recommendations by the Senate but the committee recommends no action be taken at this time.

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ATTACHMENT 80/22

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY AD HOC COMMITTEE ON UNIT CRITERIA

1997-1998 ANNUAL REPORT - Ray Gavlak, Chair

Ron Gatterdam, Ray Gavlak (Chair), Kara Nance, Rich Seifert, Michael Whalen

The committee was appointed by President Craven to consider approval of UAF ACCFT unit criteria "Guidelines for Promotion and Tenure Review Process" by the Senate to proceed with the review process of the ACCFT candidate being considered for promotion and tenure this academic year.

The committee considered the unit criteria presented by CRA (Ron Illingworth). These criteria had been historically used in the regional review process (where UAF ACCFT faculty were considered by the P&T committee at UAA) as specified in previous ACCFT contracts. The new ACCFT contract specifies that the tenure and promotion process be carried out at the MAU level so that ACCFT faculty must be considered by the UAF University-wide Promotion and Tenure committee.

The committee assessed the bipartite academic evaluation guidelines (standards and indices) for promotion to associate professor and found them consistent with UAF guidelines. The Senate passed the motion to approve the interim unit criteria (standards and indices) for Promotion and Tenure to Associate Professor for the academic year 1997-98.

The committee also assessed the unit criteria submitted by the Communications Department. With some minor changes, agreed upon by the department representative, Bob Arundale, the unit criteria were found to be consistent with UAF guidelines. These criteria were forwarded to the Senate for approval.

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ATTACHMENT 80/23

UAF FACULTY SENATE #80

MAY 4, 1998

SUBMITTED BY ADMINISTRATIVE COMMITTEE

## MOTION

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The UAF Faculty Senate moves to endorse the 1998-99 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighted against membership distribution from schools and colleges.

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## 1998-99 UAF FACULTY SENATE COMMITTEE MEMBERSHIP

## STANDING COMMITTEES

## Curricular Affairs:

Harry Bader, SALRM (00)  
 Carol Barnhardt, SOEd. (00)  
 Charlotte Basham, CLA (00)  
 Alexander Fitts, CLA (99)  
 Ron Illingworth, CRA (99)  
 Gerald McBeath, CLA (99)  
 Janice Reynolds, CLA (00)  
 Maynard Perkins, CRA (00)  
 Ex-Officio: Ann Tremarello, Registrar's Office  
                   Wanda Martin, Advising Center  
                   vacant, Student

## Faculty &amp; Scholarly Affairs:

Sukumar Bandopadhyay, SME (00)  
 Susan Grigg, CLA (00)  
 Bret Luick, ACE (00)  
 Barry Mortensen, CRA (00)  
 John Olson, CSEM (00)  
 John Yarie, SALRM (99)

## Graduate &amp; Professional Curricular Affairs:

Elena Conti, CSEM (99)  
 Clif Lando, CSEM (99)  
 Renee Manfredi, CLA (00)  
 Vikas Sonwalkar, CSEM (00)  
 Michael Whalen, CSEM (99)  
 Ex-Officio: Joe Kan, Graduate Dean.  
                   Dennis Stephens, Libraries  
                   Ann Tremarello, Director, A&R  
                   Graduate Student

## PERMANENT COMMITTEES

Committee to Nominate Commencement Speaker  
and Honorary Degree Recipients:

Joan Braddock, CSEM (99)  
 Pamela Keating, CLA (99)  
 Jenifer McBeath, SALRM

Claus-M. Naske, CLA  
 Non-University: Phil Younker  
 Student: Tim Kerr  
 Ex-Officio:

Core Review:

Jin Brown, Speech, CLA (00) -- convener  
 Renee Manfredi, English, CLA (99)  
 Jonathan Wiens, Math, CSEM (00)  
 vacant, Engineering/Management (98)  
 Thomas Riccio, Humanities, CLA (00)  
 Jerry Harrington, CSEM, Sciences (00)  
 Judy Shepherd, Psy/Soc/SW, CRA (99)  
 vacant, Student  
 Ex-Officio: ^Gorden Hedahl, Dean, CLA  
 Sue McHenry, RSS

Developmental Studies Committee:

Nancy Ayagarak, Kuskokwim, CRA (00)  
 Charlotte Basham, CCC, CLA (99)  
 Susan Blalock, English, CLA (99)  
 George Guthridge, Bristol Bay CRA (00)  
 Jerah Chadwick, Devel. Studies, CRA (98)  
 Richard Clausen, Math, CSEM (00)  
 Cindy Hardy, TVC (00)  
 Ron Illingworth, Interior Campus, CRA (99)  
 Kay Thomas, RSS (99)  
 Wanda Martin, Advising Center (99)  
 Joe Mason, Northwest, CRA (00)  
 Lisa Buttrey-Thomas, Science, CSEM (00)  
 Ron Palcic, Chukchi, CRA (99)  
 Jane Weber, TVC (00) -- convener  
 Ex-Officio: ^Ruth Lister, TVC

Faculty Appeals & Oversight Committee:

Godwin Chukwu, CNRDM (99)  
 Fred Dyen, CRA (99)  
 Ray Gavlak, ACE (00)  
 Ray Highsmith, SFOS (00)  
 John Kelley, SFOS (99)  
 Kristine Long, ACE (99)  
 Tara Maginnis, CLA (00)  
 Pham Quang, CSEM, Math (00)  
 James Ruppert, CLA (99)  
 Richard Stolzberg, CSEM, Science (99)  
 David Verbyla, CNRDM (99)  
 Ron Ralcic, CRA (00)  
 vacant, SOEd. (99)  
 vacant, SOEd. (00)

Faculty Development, Assessment & Improvement:

Lillian Corti, CLA (99)  
 Linda Curda, CRA (99)  
 Rosie Dinstel, ACE (99)  
 Scott Huang, SME (00)  
 David Porter, SOM (99) -- convener  
 Dennis Schall, SOEd. (00)  
 Dan White, CSEM (00)  
 Barbara Wilson, CLA (99)

Graduate School Advisory Committee:

Larry Duffy -FS appointee (00)  
 Brenton Watkins - FS appointee (99)

vacant - FS appointee (00)  
 Mary Ann Sweeney - Graduate Student  
 Mark Herrmann -Provost appt. (00)  
 Doug Kane -Provost appt (99)  
 Charles Mason -Provost appt (01)  
 Ex-Officio: Joe Kan, Graduate Dean  
 Ron Gatterdam, Senate President-Elect

Legislative and Fiscal Affairs:

John Craven, CSEM (99)  
 Scott Deal, CLA (99) -- convener  
 Steve Johnson, CRA (00)  
 Peter Schweitzer, CLA (99)  
 Eduard Zilberkant, CLA (00)  
 Wendy Redman, SW Univ. Rel.  
 ^Robert Trent, Dean, SME

Service Committee:

Linda Athons, ACE (99)  
 Deborah McLean-Nelson (99)  
 Kade Mendelowitz, CLA (00)  
 Kara Nance, CSEM (00) -- convener  
 Barbara Wilson, CLA (99)  
 Non-University:  
 Non-University:

University-wide Promotion & Tenure Committee:

Jonah Lee, CSEM/Eng. (01); Robert Carlson, alt.  
 William Schneider, CLA/Soc (99); Jim Gladden, alt.  
 Erich Follmann, CSEM/Sci. (00); Larry Duffy, alt  
 John Gimbel, CSEM/Math (99); Mitch Roth, alt.  
 David Porter, SOM (01)  
 V. Kamath, SME (00); Gang Chen, alt.  
 Don Carling, SALRM (00); Glenn Juday, alt.  
 William Smoker, SFOS (01); Zygmunt Kowalik, alt.  
 Sheryl Stanek, ACE (99); Tom Jahns, alt.  
 Arvid Weflen, CRA (99); Mike McGowan, alt.  
 Anatoly Antohin, CLA/Hum (01); Ted DeCorso, alt.  
 Perry Gilmore, SOEd (00); Dauna Browne, alt.

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 ATTACHMENT 80/24  
 UAF FACULTY SENATE #72  
 MAY 12, 1997  
 SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview which may arise until the Senate resumes deliberations in the Fall of 1998. Senators will be kept informed of the Administrative Committee's meetings and will be encouraged to attend and participate in these meetings.

EFFECTIVE: May 5, 1998

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that

necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.

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ATTACHMENT 80/25  
UAF FACULTY SENATE #80  
MAY 4, 1998

The UAF Faculty Senate passed the following calendar for its 1998-99 meetings on April 6, 1998:

UAF FACULTY SENATE  
1998-99  
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
81	9/14/98	Monday	1:30 p.m.	audioconference
82	10/12/98	Monday	1:30 p.m.	audioconference
83	11/16/98	Monday	1:30 p.m.	face-to-face
84	12/7/98	Monday	1:30 p.m.	audioconference
85	2/8/99	Monday	1:30 p.m.	face-to-face
86	3/8/99	Monday	1:30 p.m.	audioconference
87	4/5/99	Monday	1:30 p.m.	audioconference
88	5/3/99	Monday	1:30 p.m.	audioconference/ face-to-face

Location: Wood Center Ballroom