

FOR MORE INFORMATION, CONTACT:

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A G E N D A
UAF FACULTY SENATE MEETING #93
Monday, March 6, 2000
1:30 p.m. - 3:40 p.m.
Wood Center Ballroom

- | | | | |
|------------|-----|---|---------|
| 1:30 | I | Call to Order -Ron Gatterdam | 5 Min. |
| | | A. Roll Call | |
| | | B. Approval of Minutes to Meeting #92 | |
| | | C. Adoption of Agenda (**Need approval to add items III. B. and VI. F. to the agenda) | |
| 1:35 | II | Status of Chancellor's Office Actions | 5 Min. |
| | | A. Motions Approved: none | |
| | | B. Motion Modified & returned to Committee: | |
| | | 1. Motion to amend the policy on Dual Enrollment. | |
| | | C. Motions Pending: | |
| | | 1. Motion to approve the Unit Criteria for ANLC. | |
| | | 2. Motion that UAF Regulations shall apply in the faculty review process. | |
| | | 3. Motion to approve an M.A. in Rural Development. (A request for a 90 day extension was approved by the Administrative Committee) | |
| 1:40
** | III | A. Remarks by Provost P. Reichardt 10 Min. | 5 Min. |
| | | B. Guest Speaker - Kevin Huddy, Residence Life | |
| 1:55 | IV | Governance Reports | |
| | | A. ASUAF -S. Banks / GSO - D. Moudry | 5 Min. |
| | | B. Staff Council - I. Downes | 5 Min. |
| | | C. President's Report - R. Gatterdam | 5 Min. |
| 2:10 | V | Consent Agenda | |
| | | A. Motion to approve the Certificate and AAS degree concentration in Emergency Medical Services, submitted by Curricular Affairs (Attachment 93/1) | |
| 2:10 | VI | New Business | |
| | | A. Motion to amend Section 3 (Article V: Committees, Standing, Permanent) of the Bylaws, submitted by Faculty & Scholarly Affairs (Attachment 93/2) | 5 Min. |
| | | B. Motion to amend the Department Head Policy, submitted by Faculty Appeals & Oversight (Attachment 93/3) | 10 Min. |
| | | C. Motion to approve a policy on Graduate Teaching Assistantships, submitted by Graduate School Advisory Committee (Attachment 93/4) | 5 Min. |
| | | D. Motion to amend the policy on Course Restrictions for graduate degrees, submitted by Graduate School Advisory Committee (Attachment 93/5) | 5 Min. |
| | | E. Motion to amend the policy on Admission Requirements for graduate degrees, submitted by Graduate School Advisory Committee (Attachment 93/6) | 10 Min. |
| ** | | F. Motion to request department heads submit a list of graduate programs requiring GRE/GMAT scores for admission, submitted by Graduate & Professional Curricular Affairs (Attachment 93/7) | 5 Min. |

	G.	Nominations for President-Elect	5 Min.
2:50	VII	Committee Reports	15 Min.
	A.	Curricular Affairs - C. Basham (Attachment 93/8)	
	B.	Faculty & Scholarly Affairs - N. Swazo (Attachment 93/9)	
	C.	Graduate & Professional Curricular Affairs - J. Gardner (Attachment 93/10)	
	D.	Core Review - J. Brown	
	E.	Curriculum Review - S, Bandopadhyay	
	F.	Developmental Studies - J. Weber (Handout)	
	G.	Faculty Appeals & Oversight - T. Maginnis (Attachment 93/11)	
	H.	Faculty Development, Assessment & Improvement - D. White (Attachment 93/12)	
	I.	Graduate School Advisory Committee - L. Duffy	
	J.	Legislative & Fiscal Affairs -	
	K.	Ad Hoc Committees	
3:05		***BREAK***	10 Min
3:15	VIII	Public Comments/Questions	5 Min.
3:20	IX	Discussion Items	15 Min.
	A.	Mission Statement (Attachment 93/13)	
3:35	X	Members' Comments/Questions	5 Min.
3:40	XI	Adjournment	

ATTACHMENT 93/1
 UAF FACULTY SENATE #93
 MARCH 6, 2000
 SUBMITTED BY CURRICULAR AFFAIRS

MOTION:
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The UAF Faculty Senate moves to approve a Certificate and A.A.S. degree concentration in Emergency Medical Services (EMS) which includes eight new courses.

EFFECTIVE: Fall 2000 or
 Upon Board of Regents' Approval

RATIONALE: See full program proposal #57-65 on file in the
 Governance Office, 312 Signers¹ Hall.

SUBMITTED BY COLLEGE OF RURAL ALASKA
 (Submitted by Emergency Services)

57. NEW COURSE: EMS 180 - Paramedicine I (7+2+15) 8 credits;
 offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
58. NEW COURSE: EMS 182 - Paramedicine II (6+4+15) 8 credits;
 offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
59. NEW COURSE: EMS 186 - Clinical Rotation I (0+8+4) 4 credits;
 offered Alternating Semesters; effective Fall 2000 or upon BOR approval.

- 60. NEW COURSE: EMS 271 - Paramedicine III (4+10+13) 9 credits; offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
- 61. NEW COURSE: EMS 275 - Clinical Rotation II (0+8+4) 4 credits; offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
- 62. NEW COURSE: EMS 277 - Clinical Rotation III (0+6+3) 3 credits; offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
- 63. NEW COURSE: EMS 283 - Paramedic Internship (0+36) 12 credits; offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
- 64. NEW COURSE: EMS 287 - Update in Paramedicine (2+2+3) 3 credits; offered Alternating Semesters; effective Fall 2000 or upon BOR approval.
- 65. NEW PROGRAM: Certificate & AAS, Emergency Services - Emergency Medical Services - New certificate & AAS degree concentrations in Emergency Medical Services under the renamed Emergency Services Program; Certificate will include 31 EMS credits; AAS will include BIOL 211 & 212 and 54 EMS credits for a total of 71 credits; effective Fall 2000 or upon BOR approval.

Executive Summary

Certificate & A.A.S. degree concentration in
Emergency Medical Services (EMS)

The UAF-TVC Fire Science (to be renamed, "Emergency Services") Program requests approval to initiate new Certificate and A.A.S. degree concentrations in Emergency Medical Services (EMS).

The Fire Science Program currently has Certificate and A.A.S. concentrations in Municipal Fire, Wildland Fire, and Hazardous Materials Control. Student also receive State certifications for Fire Fighter I and Emergency Medical Technician (EMT).

This new EMS degree concentration will enable students to expand their prehospital emergency care skills and be eligible to take the National Registry Examination to become licensed paramedics. There is an ever increasing demand for paramedics within fire departments, rescue squads, rural community health aids, clinics and hospitals throughout Alaska and the Lower 48. Most large fire departments give hiring preference to licensed paramedics. This proposed curriculum will provide students with the knowledge and skills to become employed as licensed paramedics or within a closely related health care occupation.

The UAF-TVC Fire Science program has become nationally recognized as one of the best in the U.S. with students coming from all over Alaska, Canada and the Lower 48. It offers a unique learning environment where students can obtain high quality classroom education, hands-on training and practical vocational experience through ten local fire and rescue organizations. Students who have State EMTII and EMT III certifications and one year of Human Anatomy and Physiology will be given enrollment preference. This new EMS curriculum offers two semesters of didactic sessions and clinical rotations in Fairbanks followed by two semesters of clinical rotations and internship at prearranged hospital sites in Anchorage or large cities in the Lower 48. The field internship provides experience on an advanced life support mobile intensive care vehicle under the direct supervision of a paramedic preceptor. The outcome assessment goal for all UAF-TVC graduates will

be to obtain a minimum score of 80% on the National Registry Exam and an 80% employment rate.

A survey of the large fire departments throughout Alaska was conducted which shows a need to hire 20 to 25 paramedics within two to five years and 50 to 73 paramedics within five to ten years. Although the health industry was not surveyed, it is expected that their needs for licensed paramedics will be similar. A student survey showed 60 interested in enrollment. The majority of the 196 licensed paramedics within Alaska have received their paramedic training in the Lower 48.

All but four UAF-TVC Fire Science graduates seeking paramedic training have chosen to go to the Lower 48. The Aurora North Academy in Anchorage offers the only paramedic program in Alaska with an average annual enrollment of 20 students. Although UAA currently has an A.A.S. degree in Paramedical Technology in their catalog, there is no active program in place. UAA has awarded three A.A.S. degrees through nontraditional certified experience credit. This new UAF-TVC EMS degree concentration will complement Aurora North and the program at UAA by meeting the future paramedic hiring needs of Alaska. This new UAF-TVC degree concentration in EMS will likely double the current average number of 28 graduates per year and exceed 30% of all the Associate degrees conferred by the College of Rural Alaska (CRA).

ATTACHMENT 93/2
UAF FACULTY SENATE #93
MARCH 6, 2000
SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS

MOTION:
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The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Standing, Permanent) of the Bylaws, as follows:

CAPS - Addition
[[]] - Deletion

STANDING

E. 2 The Faculty [[and Scholarly]] Affairs Committee [[will deal with policies related to workload, appointment, termination, promotion, tenure, sabbatical leave]] SHALL REVIEW ISSUES DEALING WITH FACULTY PREROGATIVE AND RECOMMEND POLICY CHANGES TO THE FACULTY SENATE. ISSUES OF FACULTY PREROGATIVE INCLUDE academic freedom, FACULTY ETHICS, research and creative activity, AND LEGISLATIVE AND FISCAL ISSUES THAT MAY IMPACT FACULTY CONCERNS AT THE UNIVERSITY. THE COMMITTEE WILL ACT AS A FACULTY ADVOCATE WITH LEGISLATORS AND CANDIDATES. IN ITS CONCERN FOR FISCAL ISSUES THE COMMITTEE SHALL MONITOR BUDGET APPROPRIATIONS TO THE UNIVERSITY AND EVALUATE ANY NOTICE TO THE FACULTY OF FINANCIAL EXIGENCY. IN PERFORMING THESE DUTIES, THE COMMITTEE WILL COORDINATE AS NECESSARY WITH THE RELEVANT OFFICERS (AND/OR THEIR REPRESENTATIVES) OF THE EXTANT COLLECTIVE BARGAINING UNITS.

PERMANENT

E. [[5. The Legislative and Fiscal Affairs Committee will follow

legislative and fiscal issues which may impact faculty concerns at the university and will act as a faculty advocate with legislators and candidates.]]

PERMANENT

E. 6. [[Committee members shall review issues dealing with faculty prerogative and make recommendations for policy changes to the Faculty Senate.]]

EFFECTIVE: Immediately

RATIONALE: Responsibilities that have been the traditional purview of the Faculty and Scholarly Affairs Committee are now mandatory items of collective bargaining and are, therefore, included in collective bargaining agreements of extant faculty unions. United Academics/AAUP-AFT and ACCFT are, by Alaska labor law, the sole bargaining agents for represented faculty and have the legal authority to negotiate terms of agreement with the University Administration on these items.

The UAF Faculty Senate committee structure is more effectively and efficiently served by transferring the duties of the Permanent Committee (Legislative and Fiscal Affairs) to the Standing Committee (Faculty and Scholarly Affairs). With this amalgamation of duties, the committee may resume its former name of the Faculty Affairs Committee.

ATTACHMENT 93/3
 UAF FACULTY SENATE #93
 MARCH 6, 2000
 SUBMITTED BY FACULTY APPEALS & OVERSIGHT

MOTION:
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The UAF Faculty Senate moves to amend the Department Head Policy to be consistent with Collective Bargaining Agreements as follows:

EFFECTIVE: Immediately

RATIONALE: This motion would bring the description of Department Head duties in line with current Collective Bargaining Agreement's. It would also close a loophole in Department Head Elections Policy that previously allowed Deans and Directors to reject democratically elected Department Heads at will.

The first change (to the description of Department Head duties) is a cleanup measure requested by the Administrative Committee & Provost, to bring the policy in line with present union contracts. The changes have been reviewed by representatives of both faculty unions for accuracy.

The second change removes a statement that under present policy theoretically allows deans and directors to unilaterally reject the elected choice of a department for

it's head. Removing this clause would reaffirm the democratic process of Department head election, and remove suspicion of improper electioneering from the deans/directors.

CAPS = Additions
[[]] = Deletions

The following is a description of the role and duties of the department head, and procedures for the election of department heads at the University of Alaska Fairbanks. The size and composition of departments and programs are defined by each individual college and school.

I ROLE OF THE DEPARTMENT HEAD

- A. The department head is the administrative and academic officer of the department and as such has the primary responsibility and authority for: (1) leadership in developing high quality academic programs which fulfill department, college, and university objectives; (2) leadership in the implementation of college and university policies and programs at the department level; (3) leadership in developing resource requests and an appropriate departmental budget; and (4) service on the college/school executive committee.
- B. The department head is first a faculty member. The department head is primarily a teacher-scholar serving as a leader of his/her department colleagues. The department head is a role model for faculty responsibility.
- C. The department head is responsible for providing mechanisms and processes for members' participation in discussion and decision making within the department. All members of the department should be informed of these mechanisms and processes. Regular meetings should be held for purposes of communicating information, discussing issues, and making decisions on department matters.
- D. The department head is expected to communicate faculty perspectives and concerns to the administration and other segments of the community as appropriate. The department head is the primary spokesperson for the faculty of the department. The department head will also convey administration views and concerns to the faculty.

II DUTIES OF THE DEPARTMENT HEAD

The department head is responsible, either directly or by delegation, for performance of at least the specific duties enumerated below (the duties are not prioritized) WHICH SHALL BE PERFORMED IN ACCORDANCE WITH THE EXTANT COLLECTIVE BARGAINING AGREEMENTS ON THE ROLE AND STATUS OF DEPARTEMENT HEADS .

A. Academic Programs

- 1. Initiate, plan, oversee implementation of, and review the preparation and offering of the academic program, after appropriate involvement of members of the department and consultation with the dean.

2. Ensure interdepartmental coordination and cooperation.
3. Take leading role in ensuring academic program quality.
4. Ensure reports are prepared as needed. Ensure that course schedule are prepared in a timely manner.
5. Ensure catalog is current.
6. Supervise departmental office and ensure that files and records are maintained.
7. Keep the dean informed of departmental and faculty activities. Act as a liaison with the University community.

B. Personnel

1. Coordinate and evaluate professional activities of all members of the department, to include providing guidance to faculty concerning expectations regarding promotion and tenure. [[Provide periodic evaluation of faculty performance in accordance with UAF promotion and tenure policy.]] Request and obtain faculty activity reports as appropriate to this process.
2. Provide recommendations for appointments, promotion, sabbatical leaves, tenure, and release of faculty after consultation with members of the department.
3. [[Assign, with faculty consultation, workload in accordance with university, college/school policy.]]
REVIEW AND RECOMMEND TO DEAN/DIRECTOR
WORKLOADS AS PROPOSED BY FACULTY MEMBERS.
4. Take lead role in departmental faculty and staff recruitment and retention.
5. Provide for the management and supervision of support staff.
6. Appoint appropriate committees within the department.
7. Facilitate support for faculty teaching, research and service activities.
8. Function as spokesperson and advocate for the department, both within and outside the University community.

C. Students

1. Administer the departmental student advisement program and counsel students.
2. Recruit students in cooperation with other members of the department and the dean.
3. Act on student petitions.
4. Provide for the management of student assistants.
5. Address student concerns as appropriate.

D. Budget, Inventory, Facilities, Etc.

1. Initiate resource and budget requests with justifications.
2. Maintain fiscal control of departmental budgets.
- [3. Serve as a voting member of the college/school budget/executive committee.]
- [4.] 3. Ensure upkeep of equipment and facilities assigned to the department.

III ELECTION AND TERMS OF SERVICE OF THE DEPARTMENT HEAD

A. Departments Involved

The procedures will apply to every unit that is considered a department.

B. Eligibility to Vote

All full-time faculty members holding academic rank who are affiliated with the department are eligible to vote. Visiting faculty who are in an academic rank position are eligible to vote.

A full-time faculty member currently holding academic rank is affiliated with a department if:

- 1) the head of that department evaluates the faculty member or;
- 2) the head of the department [[signs]] REVIEWS the faculty member's workload agreement.

C. Eligibility to be Nominated and Serve as Department Head

Only tenured members of a department who are eligible to vote are eligible to be nominated and serve as department head. Only in exceptional circumstance, where the majority of the department faculty feel that options are severely limited, should there be deviation from this policy.

D. Procedures for Elections [[and Ratification]]

1. By March 15, those faculty in the department who are eligible to vote will establish a list of nominees for department head. The names of the nominees will be placed on an official secret ballot for the department and distributed from the dean's office to those faculty eligible to vote.
2. Faculty members eligible to vote but who are absent because of sabbatical leave, leave of absence, or for other official reasons will be provided with an absentee ballot.
3. Secret ballots are to be cast and the person receiving a simple majority of the votes cast will be elected. In the case of a tie which cannot be resolved by the voters, the dean shall select the department head from those faculty involved in the tie vote.

4. If no nominee receives a simple majority of the votes, a run-off election of the top two nominees shall be held immediately under the same procedures outlined above. The deadline for accepting ballots for the run-off election will be the last working day prior to April 15.
5. [[If ratified by the Dean,]] Official appointment of the elected department head will be made by the dean by May 15.

E. Term of Elected Department Head

A department head shall serve for a term of two years, beginning July 1, following his/her election. The department head may continue in the position indefinitely by a simple majority of the voting faculty of the department, [[and the ratification of the Dean.]]

F. [[Non Ratification of Election, Grievance,]] DEPARTMENT HEAD DISPUTES, Vacancies, AND Recall

- [[1. In the event a dean does not ratify the department's election of a department head, the dean shall discuss the reasons in writing with the department and hold another election no later than May 1. In the event an impasse develops, final authority to appoint an acting department head for one year shall rest with the Provost.]]
- [[2.]] 1. If an action of the department head is appealed by a simple majority of the eligible voting members of the department and the issue cannot be resolved within the department, the matter shall be referred to the dean for arbitration. If necessary, the dean will refer the matter to the Provost. (See Section F [[.5.]] 4 for recall procedure.)
- [[3.]] 2. If the department head's position becomes vacant due to unexpected prolonged leave, illness, death, resignation, or other circumstances, the dean shall appoint a department faculty member to act as department head. An election to fill this position will be held the following April 15.
- [[4.]] 3. The department head shall appoint an acting department head whenever their absence from the department is for a period of less than two months. If this absence extends beyond two months, the procedure defined in Section F. [[3.]] 2. above is to be followed.
- [[5.]] 4. Election of a new department head may be requested by petition to the dean signed by three-quarters of the eligible voting members of the department or by the petition of the Dean to the department approved by 3/4's of the voting members of the department. After the election by the faculty [[and ratification by the Dean]], the new department head will take office immediately and serve the unexpired term.

G. Acknowledgement for Department Head Duties

A Department Head's duties may be acknowledged through release time, remuneration, and/or their service component of their faculty duties. Any acknowledgement must be agreed upon between the Department Head and the Dean and must be consistent with UAF and Board of Regent's policies AND EXTANT

COLLECTIVE BARGAINING AGREEMENTS.

ATTACHMENT 93/4
 UAF FACULTY SENATE #93
 MARCH 6, 2000
 SUBMITTED BY GRADUATE SCHOOL ADVISORY COMMITTEE

MOTION:

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The UAF Faculty Senate moves to amend the policy on Graduate Assistantships (page 52, 1999-2000 UAF catalog) by adding the following statement:

Graduate students will not be permitted to accept additional income from other employment during semesters they are employed as full-time teaching assistants. Special permission may be obtained from the Graduate School Dean.

EFFECTIVE: Immediately

RATIONALE: Students are given teaching assistantships to aid in their graduate study. Further employment jeopardizes our academic mission.

ATTACHMENT 93/5
 UAF FACULTY SENATE #93
 MARCH 6, 2000
 SUBMITTED BY GRADUATE SCHOOL ADVISORY COMMITTEE

MOTION:

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The UAF Faculty Senate moves to amend the policy on Course Restrictions (page 40, 1999-2000 UAF catalog) for graduate degrees as follows:

CAPS = Additions
 [[]] = Deletions

Course Restrictions

You may not use correspondence courses, credit by examination, audited courses, 500-level courses or courses taken under the credit/no credit option to fulfill the basic course requirements of any degree program. No more than ~~[[six]]~~ TWELVE credits of special topics courses (693 or 695) or individual study (697) may be used toward a graduate degree. Requests for exceptions to the limit must be approved by the dean of the Graduate School.

EFFECTIVE: Immediately

RATIONALE: During this period of smaller course offerings and graduate enrollments, many programs serve students with combinations of these courses. These courses are not always independent study courses where students lack group interaction. The 693 courses often take advantage of a faculty member or visiting faculty member's special

expertise. The 695 courses are trial courses which typically become part of the standard graduate program. The 697 courses are often tutorials where a distance student commutes part of the semester or classes at the 400 level which students take as 697 courses by including independent research and class presentations. Such customized approaches to the education of students make distance delivery possible and make it possible to offer students graduate education in efficient and effective ways.

ATTACHMENT 93/6
UAF FACULTY SENATE #93
MARCH 6, 2000
SUBMITTED BY GRADUATE SCHOOL ADVISORY COMMITTEE

MOTION:
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The UAF Faculty Senate moves to amend the policy on Admission Requirements (page 32, 1999-2000 UAF catalog) for graduate degrees as follows:

CAPS = Additions
[[]] = Deletions

2. Transcripts--If you've attended other colleges and/or universities, you must request official transcripts from [[each]] THE college or university [[you attended.]] THAT GRANTED THE BACHELOR'S DEGREE. [[The]] OFFICIAL transcripts should be sent to the Office of Admission by the schools. [[Transcripts will not be accepted if you submit them.]] OTHER TRANSCRIPTS MAY ALSO BE REQUIRED IF THE DEPARTMENT WANTS TO USE SPECIFIC, SPECIALIZED UNDERGRADUATE COURSES TO DEMONSTRATE COMPETENCY TO UNDERTAKE GRADUATE LEVEL COURSES.

EFFECTIVE: Immediately

RATIONALE: Current policy creates a nightmare for students who have taken college courses from various institutions in addition to the bachelor's degree, such as special interest courses or recency credits to maintain teacher certification. Often students can not get these transcripts despite repeated efforts and their graduate program is at risk. UAF should require transcripts only from those institutions which awarded the baccalaureate degree or which awarded courses which are prerequisites or foundation knowledge for UAF graduate programs.

ATTACHMENT 93/7
UAF FACULTY SENATE #93
MARCH 6, 2000
SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

MOTION:
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Department heads are requested to submit to Graduate and Professional Curricular Affairs a request to add GRE/GMAT scores as a requirement for admission to their graduate program descriptions in the UAF catalog.

EFFECTIVE: Immediately
 Upon Chancellor Approval

RATIONALE: A motion was approved to delete GRE/GMAT scores from the University requirements for admission to graduate study if the applicants have an undergraduate GPA of at least 3.0. This motion will give departments that want to require GRE scores for all applicants regardless of GPA the opportunity to bypass the normal paperwork required for changes to the University catalog.

ATTACHMENT 93/8
UAF FACULTY SENATE #93
MARCH 6, 2000

Curricular Affairs Committee Minutes
February 21, 2000

Present: Sukumar Bandopadhyay, Carol Barnhardt, Ron Illingworth, Judy Shepherd, Ann Tremarello, Gayle Gregory, Wanda Martin, Chris Hartman, Dave Woodall, Dolly Garza, Janice Reynolds, Katrina Klassen, Charlotte Basham (chair)

Guest: Mike McGowan, Associate Professor, Fire Science

1. Mike McGowan presented a proposal for Emergency Medical Services (EMS) Certificate and A.A.S Degree Concentrations. This proposal has been approved by CRA Curriculum Committee, the Dean of CRA, and the Faculty Senate Curriculum Review Committee. The Curricular Affairs Committee objects to the requirement that students must earn a B or better in each of the courses required for the major. Mike stated that this requirement was put in to make the program comparable to one offered in Anchorage as well as to maintain high standards. Committee members felt this was an unnecessary departure from university policy, and that standards could be enforced by having students pass the national registry exam. Mike agreed to delete that requirement from the program and we approved it going forward with that change.

2. Ann Tremarello presented a second draft of a prerequisite check to be sent out to departments. She also presented a sample of a report generated by Banner for 16 Engineering courses this spring. We approved the document and agreed that it would go out with a cover memo explaining the purpose of the review.

3. We approve the BT degree demonstration of competency for Christian Beks brought forward by Wanda Martin. The BT committee is delaying approval for the third student in this batch until further information is obtained.

4. Ann Tremarello distributed a chart showing the uses of the GPA (as requested by Ron Gatterdam). This led to discussion of whether or not there should be a system wide GPA. It was pointed out that as long as the MAU¹s are separately accredited they should maintain separate systems for calculating student grades. Currently, credits taken from other MAU¹s in the UA system are transferred in on the same basis as credits from any other institution, that is, the grades do not transfer.

5. A letter from Ron Gatterdam to President Hamilton regarding distance delivery had been circulated to committee members. It will be on the agenda at our next meeting, March 6.

ATTACHMENT 93/9
UAF FACULTY SENATE #93
MARCH 6, 2000

Faculty & Scholarly Activities Committee Report
submitted by Norm Swazo

The Faculty & Scholarly Affairs Committee met in joint conference with members of the Legislative and Fiscal Affairs Committee on Friday February 11. Present were Norm Swazo, Barry Mortenson, Dennis Stephens, Kevin Winker, and Eduard Zilberkant.

The Committee reviewed and unanimously passed a motion to amend the UAF Faculty Senate Bylaws (see agenda).

No other business was conducted and the Committee adjourned.

Norm Swazo has subsequently received notice from the research faculty that they have conducted a vote to consider themselves a unit with the purpose of developing unit criteria. They are to have some discussion currently with deans/directors about their participation in the current round of Faculty Senate elections.

ATTACHMENT 93/10
UAF FACULTY SENATE #93
MARCH 6, 2000

Graduate and Professional Curricular Affairs Committee
Meeting of February 14, 2000

Present: James Gardner (Chair), Renee Manfredi, Harikumar Sankaran, Vikas Sonwalkar, Dennis Stephens, and a graduate student representative for Hilary Fletcher.

The committee began reviewing the proposal for creation of the M.A. degree in Cross-cultural studies. It was determined that the committee wishes to discuss this proposal with a representative and will make arrangements for this meeting.

The committee began reviewing the merits of stacked courses and the possible dilution of graduate courses with undergraduate course work. The group decided that they will solicit input from department chairs on the uses of stacked courses in various programs.

No other business was discussed and the committee adjourned.

ATTACHMENT 93/11
UAF FACULTY SENATE #93
MARCH 6, 2000

Minutes for Faculty Appeals & Oversight Committee

Meeting Friday February 18th 2000

Attending: Members: Tara Maginnis (Chair), Norm Swazo, Godwin Chukwu, Pham Quang, and by teleconference, Ray Gavlak and Don Kramer.

1. Reviewed Draft of Revisions to Department Head Policy. Made revisions which will be proposed to the Senate at the March Meeting.

2. New Business

a. New Request from the Provost for directive on the review of Ralph Gabrielli

i. Since he reports to Chancellor, not Provost, should he be reviewed by that office or by the Provost's office? We advise the Provost do the review.

ii. He deals less with individual faculty than the Campus Directors. Should the Campus directors be allowed input? Be the Main input? Etc. We advise that Campus directors input be included alongside with faculty input.

b. New Request from the Provost for directive on the review of the Provost.

i. How do we do this one? We advise that the same procedure be used as was followed by the committee to review former Provost Jack Keating. Godwin Chukwu who was on that committee will try to find records of that committee's procedures to bring to our next meeting.

c. New Request from the Provost to look at Academic Appeals Regulations on rules and procedures for non-acceptance or dismissal into/out of an academic program. Chair distributed copies of the Grade appeals policy for review, Norm Swazo volunteered to find relevant Regent's policy to refer to by the next meeting, and we agreed to postpone this topic to our next meeting for more detailed review.

3. Your Issues and Concerns. Suggestions for future business included finding out what the Senate passed last year about our proposed List of Administrators coming up for review, and preparing a short (2-4 page) protocol/guidelines for conducting these reviews in the future, so each committee need not reinvent the wheel. We then agreed to schedule a meeting in March to discuss these issues.

ATTACHMENT 93/12
UAF FACULTY SENATE #93
MARCH 6, 2000

Faculty Development, Assessment and Improvement Committee report - Dan White, Chair,

Since the last Administrative Committee meeting the Faculty Development, Assessment and Improvement Committee met on February 24, 2000 to discuss progress on objectives for the 99/00 academic year.

A summary of the meeting's minutes follows:

a. Joy Morrison presented her current and future initiatives in faculty development. The greatest discussion focused on the upcoming Anchorage workshop on Faculty Development. The committee will be represented in Anchorage by 4-5 people.

Other initiatives discussed were a faculty handbook, a full year new faculty initiation program, new faculty mentoring and ways to develop teaching techniques. In particular, the committee was interested in

developing faculty skills in effective teaching with IT.

The committee generally agreed that we should work with Sheri on getting a web site established that links to salient faculty resources. Rather than produce a paper document that will soon be outdated, a web site would be sufficient and easily updated. The recommendation was to have only one or two main pages with links to resources, many of which already exist on the web. Joy will discuss this item with Sheri.

The discussion on techniques for teaching and teaching with IT centered on whom should teach a seminar on these subjects. It was suggested that a seminar on teaching could be presented by the past 3 or 4 Usibelli teaching award recipients. The teaching with IT seminar (PowerPoint in particular) could be presented by a suite of campus faculty who have been effectively using IT in their lectures. The goal of this lecture is to identify areas that IT is useful and where it is a detriment to student learning.

b. The committee plans to host a seminar on how to assemble a tenure and promotion file. The seminar was proposed for March 30 or April 6 from 1-2 p.m. The proposed location is Rasmuson Library room 340. Dr. Todd Sherman agreed to present the seminar along with one or two of his committee members. It was suggested that all Deans and Directors strongly encourage all untenured faculty to attend.

ATTACHMENT 93/13
UAF FACULTY SENATE #93
MARCH 6, 2000

MEMORANDUM

TO: UAF Deans, Directors, Faculty, Staff;
Faculty Senate, Staff Council, ASUAF;
& UAF Advisory Groups

FROM: Marshall L. Lind, Chancellor
University of Alaska Fairbanks

DATE: February 29, 2000

I am pleased to report that we received excellent responses to our request for input on UAF's mission statement revision project. Thank you to all who took the time to submit thoughtful and constructive ideas.

As I mentioned in my first memorandum on the mission statement revision project, I now invite you to comment on the revised statement. Please send your comments to: <mailto:fychanc@uaf.edu> or <mailto:ann.secrest@uaf.edu> no later than 5 p.m., Friday, March 24.

Below is a statement that represents a synthesis of ideas from the campus community.

Revised UAF mission statement

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| As the nation's northernmost land-, sea-, and |
| space-grant university and major research center, UAF |
| advances knowledge about life in the North through the |
| integration of teaching, research, and public service. |

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Again, I look forward to receiving your reaction or any suggested changes that would further improve a precise description of UAF's mission.