

FOR MORE INFORMATION, CONTACT:

Sheri Layral
312 Signers' Hall
474-7964 FYSENAT

For Audioconferencing: Bridge #: 1-877-751-8040
(Passcode: 523297)
Fairbanks: 474-8050
(Chair's Passcode: 628337)

A G E N D A

UAF FACULTY SENATE MEETING #94

Monday, April 3, 2000

1:30 p.m. - 3:30 p.m.

Wood Center Ballroom

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|------|-----|--|---------|
| 1:30 | I | Call to Order -Ron Gatterdam | 5 Min. |
| | | A. Roll Call | |
| | | B. Approval of Minutes to Meeting #93 | |
| | | C. Adoption of Agenda (**Need approval to add item VI. A. to the agenda) | |
| | | | |
| 1:35 | II | Status of Chancellor's Office Actions | 5 Min. |
| | | A. Motions Approved: | |
| | | 1. Motion to approve the Unit Criteria for ANLC. | |
| | | B. Motions Pending: | |
| | | 1. Motion to approve an M.A. in Rural Development. (A request for a 90 day extension was approved by the Administrative Committee) | |
| | | 2. Motion to approve the Certificate and AAS degree concentration in Emergency Medical Services. | |
| | | 3. Motion to amend Section 3 (Article V: Committees, Standing, Permanent) of the Bylaws. | |
| | | 4. Motion to amend the Department Head Policy. | |
| | | 5. Motion to amend the policy on Course Restrictions for graduate degrees. | |
| | | | |
| 1:40 | III | A. Remarks by Chancellor M. Lind | 10 Min. |
| | | B. Remarks by Provost P. Reichardt | 10 Min. |
| | | | |
| 2:00 | IV | Governance Reports | |
| | | A. ASUAF -S. Banks / GSO - D. Moudry | 5 Min. |
| | | B. Staff Council - I. Downes | 5 Min. |
| | | C. President's Report - R. Gatterdam | 5 Min. |
| | | | |
| 2:15 | V | Consent Agenda | |
| | | A. Motion to amend the BBA degree requirement, submitted by Curricular Affairs (Attachment 94/1) | |
| | | | |
| 2:15 | VI | New Business | |
| ** | | A, Motion to amend Section 3 (Article V: Committees, Permanent) of the Bylaws to add a BAS Steering Committee, submitted by Curricular Affairs (Attachment 94/2) | 5 Min. |
| | | B. Motion to support the revised Mission Statement, submitted by Administrative Committee (Handout) | 5 Min. |
| | | C. Additional nominations & election of the President-Elect (Handout) | 10 Min. |
| | | D. Resolution to ratify the election of President-Elect, | 5 Min. |

submitted by Administrative Committee
(Attachment 94/3)

- 2:40 VI Committee Reports 15 Min.
- A. Curricular Affairs - C. Basham (Attachment 94/4)
- B. Faculty & Scholarly Affairs - N. Swazo
- C. Graduate & Professional Curricular Affairs - J. Gardner
(Attachment 94/5)
- D. Core Review - J. Brown
- E. Curriculum Review - S. Bandopadhyay
- F. Developmental Studies - J. Weber
- G. Faculty Appeals & Oversight - T. Maginnis
- H. Faculty Development, Assessment & Improvement -
D. White (Attachment 94/6)
- I. Graduate School Advisory Committee - L. Duffy
- 2:55 VII Discussion Items 10 Min.
- A. Accreditation self-study update - R. Illingworth
- 3:05 ***BREAK*** 10 Min
- 3:15 VIII Public Comments/Questions 5 Min.
- 3:20 IX Members' Comments/Questions 5 Min.
- 3:25 X Adjournment

FACULTY AND STAFF CONVOCATION

- 3:30 Chancellor Lind - Tribute to UAF's Rifle Team
- 3:45 Provost Reichardt - "UAF's Changing Environment:
Facts of Life"

ATTACHMENT 94/1
UAF FACULTY SENATE #94
APRIL 3, 2000
SUBMITTED BY CURRICULAR AFFAIRS

MOTION
=====

The UAF Faculty Senate moves to amend the Bachelor of Business Administration degree requirements to the following:

BACHELOR OF BUSINESS ADMINISTRATION

All majors must earn a "C" or better in all Common Body of Knowledge courses, department-specific general requirements, major specific requirements, and specific math and statistics requirements.

Core Curriculum Requirements 38-39 credits

B.B.A. Degree Requirements [[91-92]] 82-85 credits

Complete the following in addition to the core:

Mathematics:

MATH 161 Algebra for Business and Economics 3 credits
 (Math 262 should be taken to complete the
 mathematics requirement for the core.)

Social Science and Statistics (10 credits):

STAT 200 Elementary Probabilities and Statistics 3 credits
 ECON 200 Principles of Economics 4 credits
 ECON 227 Intermediate Statistics for
 Economics and Business 3 credits

Common Body of Knowledge (31-34 credits):

AIS 101 EFFECTIVE PERSONAL COMPUTER USE
 OR DEMONSTRATED COMPUTER LITERACY 0-3 CREDITS
 ACCT [[101 and 102]] 161 AND 262 Elementary
 Accounting 6 credits
 AIS 310 Management Information Systems
 or AIS 316 Accounting Information Systems 3 credits
 BA 325 Financial Management 3 credits
 BA 330 Legal Environment of Business 4 credits
 BA 343 Principles of Marketing 3 credits
 BA 360 Production/Operations Management 3 credits
 BA 390 Organizational Theory and Behavior 3 credits
 BA 462 Administrative Policy 3 credits
 ECON 324 Intermediate Macroeconomics or
 ECON 350 Money and Banking 3 credits

Major complex* [[30]] AT LEAST 27 credits

Minor complex** (optional) 15 credits or more

Electives [[13]] 11 or more credits

Minimum credits required for degree [[130]] 123 credits

OF THE ABOVE, AT LEAST 39 CREDITS MUST BE TAKEN IN UPPER
 DIVISION (300 LEVEL OR HIGHER) COURSES.

*Departmental requirements for majors may exceed the minimum
 indicated. Specific requirements are listed in the Degrees and Programs
 section of the catalog.

**[[The minor must be selected outside of the School of Management.]]
 Requirements for minors may exceed 15 credits. Specific requirements
 are listed in the Degree and Programs section of the catalog.

EFFECTIVE: Fall 2000
 Upon Chancellor's Approval

RATIONALE: Changes are a result of amendment made over
 the past several years and reflect revised standards of
 AACSB. Deletes requirement that the minor must be
 selected from outside the School of Management to allow
 Business Administration and Economics students to
 complete an Accounting minor.

ATTACHMENT 94/2
 UAF FACULTY SENATE #94
 APRIL 3, 2000
 SUBMITTED BY CURRICULAR AFFAIRS

MOTION

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The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Permanent) of the Bylaws by adding E.9. (Steering Committee, Bachelor of Arts and Sciences Degree Program).

PERMANENT

- 9. The BAS Steering Committee is responsible for overseeing the BAS degree program. Specific duties of the Committee include: 1) evaluating proposals for including or deleting courses within the BAS degree and making recommendations to the CLA Academic Council and the Faculty Senate; 2) developing and evaluating procedures for advising BAS majors; 3) developing and assessing the BAS degree program. The Committee is responsible for establishing procedures for selecting the BAS coordinator and will select the coordinator for a 2-year term.

The committee shall be composed of one faculty member elected from each of the following units: (CLA, CSEM, SOEd, CRA); one faculty member appointed by Faculty Senate; one representative from the Advising Center; the BAS coordinator; and the CLA dean or dean designee as an ex officio member.

EFFECTIVE: Immediately

RATIONALE: The BAS Degree Program consists of courses offered within different schools and colleges at UAF. Creating the Steering Committee as a Permanent Committee of the Faculty Senate retains faculty oversight of the degree program while at the same time providing logistical support and means of accountability.

Proposed Amendment by Ron Gatterdam:

The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, A.) of the Bylaws as follows.

[[]] = Deletion
CAPS = Additions

- A. An Administrative Committee will be composed of the chairpersons of all standing Senate Committees and of permanent Senate committees except the University-wide Promotion and Tenure Committee, [[and]] the Committee to Nominate Commencement Speakers and Honorary Degree Recipients, AND THE BAS STEERING COMMITTEE.

RATIONALE: It would be inappropriate for the Bachelor of Arts and Science Degree Program to have a seat on the Administrative Committee where other degree programs do not.

ATTACHMENT 94/3
UAF FACULTY SENATE #94
APRIL 3, 2000

SUBMITTED BY ADMINISTRATIVE COMMITTEE

RESOLUTION

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BE IT RESOLVED, That the UAF Faculty Senate ratifies the election of President-Elect on the basis of the following ballot.

BALLOT
PRESIDENT-ELECT

Please vote for ONE individual to serve as the President-Elect of the UAF Faculty Senate for 1999-00.

___ Norm Swazo, Professor
Philosophy & Humanities

___ _____

PERSONAL STATEMENT:

I accept the nomination from my fellow Senators to the position of President-Elect of the UAF Faculty Senate. As most of you who know of my university service at UAF may attest, I hold a strong commitment in principle and in practice to shared governance and, thus, to an equitable role for faculty in this process. As you all know, we are currently hard at work preparing for institutional accreditation review, and so it is with a combination of commitment and reserve that I would accept the responsibility of office at this time of institutional self-examination. I hope that my performance as President-Elect and then as President will correspond to the trust you place in me as we work together to meet our responsibilities over the next two academic years. My thanks in advance for your confidence and support.

Norm Swazo

ATTACHMENT 94/4
UAF FACULTY SENATE #94
APRIL 3, 2000
SUBMITTED BY CURRICULAR AFFAIRS

Curricular Affairs
Minutes, March 6, 2000

Present: Sukumar Bandopadhyay, Carol Barnhardt, Ron Illingworth, Judy Shepherd, Ann Tremarello,, Wanda Martin, Chris Hartman, Ed Murphy for Dave Woodall, Dolly Garza, Katrina Klassen, Charlotte Basham (chair)
Guest: Carone Sturm, Director, Center for Distance Education and Independent Learning

1. Dual enrollment policy: We reviewed the Chancellor's suggested changes to the policy which was approved in Faculty Senate. We understand by accepting this change that exceptions can be made as appropriate by those reviewing student applications. We also recommend changing the beginning phrase to "any HIGH SCHOOL student."

2. Discussion on distance delivery issues: We had read the letter sent to President Hamilton by Ron Gatterdam and Charlotte Basham's report on the Juneau meeting. Carone Sturm discussed the role of CDE in developing courses for distance delivery. Ron Illingworth discussed how courses are approved within CRA. He suggested that the mode of delivery be included as part of the course approval process. The question was raised whether there is a difference between face-to-face and distance delivery in terms of approving instructors. Carone said they are developing standards for Blackboard courses as well as providing examples of good web-based courses. There is a need to better define the relationship between CDE and other departments, especially in terms of who pays to develop a distance-delivered course and how is that course evaluated. Some departments are offering their own courses via the Web. Should there be any coordination or oversight of these courses? Another issue that was raised was the restriction on the number of correspondence credits that can be used toward a degree (15 for AA; 32 for BA). How do we count Web-based courses?

Possible Action items:

- a) revise the course approval form to include mode of delivery (?)
- b) check Regents' policy to confirm limitation on counting correspondence/distance delivered courses.
- c) revise the requirement that students spend a year in residence. (It was stated that NW Accreditation is in the process of eliminating that requirement)
- d) clearly define "correspondence" vs. "technology-based modes of delivery" (TBMD).
- e) develop a manual for faculty wanting to use TBMD, which would include a list of people to turn to for help.

3. Bachelor of Business Administration degree requirements

-reduces number of credits from 91-92 to 82-85

-deletes requirement that the minor be selected outside of the School of Management

Approved sending forward a motion to Faculty Senate to amend the degree requirements.

Curricular Affairs
Minutes, March 27, 2000

Present: Ron Illingworth, Janice Reynolds, Judy Shepherd, Ann Tremarello, Wanda Martin, Chris Hartman, Trina Mamoon, Ed Murphy for Dave Woodall, Charlotte Basham (chair)
Guest: Michelle Stalder, Assistant to Director, TVC

1. Dual enrollment policy: The Chancellor has approved changes in the dual enrollment policy, but he deleted the specific wording about students who do not meet the stated GPA requirements. With this change Ron Gatterdam had questioned whether the statement was needed. According to Michelle Stalder, the original intent from TVC was to specify the approval process.

Action: We recommend asking the Chancellor to accept a minor change in order of presentation in the catalog and a minor change in wording to what has already been approved.

2. Prerequisite check: Ann Tremarello reported that she expects to be able to download the information from the new catalog and have the paperwork ready by the end of April.

3. BAS Steering Committee: We approved sending forward the following recommendation to Faculty Senate for approval

MOTION

The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Permanent) of the Bylaws by adding E.9. (Steering Committee, Bachelor of Arts and Sciences Degree Program).

The BAS Steering Committee is responsible for overseeing the BAS degree program. Specific duties of the Committee include: 1) evaluating proposals for including or deleting courses within the BAS degree and making recommendations to the CLA Academic Council; 2) developing and evaluating procedures for advising BAS majors; 3) developing and assessing the BAS degree program. The Committee is responsible for establishing procedures for selecting the BAS coordinator and will select the coordinator for a 2-year term.

The committee shall be composed of one faculty member elected from each of the following units: (CLA, CSEM, SOEd, CRA); one faculty member appointed by Faculty Senate; one representative from the Advising Center; the BAS coordinator; and the CLA dean or dean designee as an ex officio member.

EFFECTIVE: Immediately

RATIONALE: The BAS Degree Program consists of courses offered within different schools and colleges at UAF. Creating the Steering Committee as a Permanent Committee of the Faculty Senate retains faculty oversight of the degree program while at the same time providing logistical support and means of accountability.

4. Deletion of Program/Degree Request for PE. The committee approves this deletion.

ATTACHMENT 94/5
 UAF FACULTY SENATE #94
 APRIL 3, 2000
 SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

Meeting of February 28, 2000

Present: James Gardner (Chair), Harikumar Sankaran, Vikas Sonwalkar, Gayle Gregory, Dennis Stephens, and a graduate student representative for Hilary Fletcher.

The committee interviewed Ray Barnhardt concerning the proposal for creation of the M.A. degree in Cross-cultural studies. The committee made recommendations for improving the proposal, to be submitted to the Graduate School.

The committee approved a draft document to be sent to all Department Heads soliciting their input on the uses of stacked courses, in regard to graduate courses and the dilution of those courses with undergraduate course work.

The committee approved an agenda item requesting that all Departments submit a request for inclusion of GRE and GMAT scores in their catalog descriptions. This item was added to the Agenda of the Faculty Senate Meeting #93.

The committee reviewed agenda items concerning 1) the restriction of

outside employment of graduate students receiving full-time Teaching Assistantships, and 2) the change in transcript requirements for graduate admission.

No other business was discussed and the committee adjourned.

ATTACHMENT 94/6

UAF FACULTY SENATE #94

APRIL 3, 2000

SUBMITTED BY FACULTY DEVELOPMENT, ASSESSMENT & IMPROVEMENT

Faculty Development, Assessment and Improvement - Dan White, Chair
Committee report

The Faculty Development, Assessment and Improvement Committee did not meet since the last Administrative Committee meeting. The committee attempted to meet on the 23rd of March but did not have a quorum.

A summary of the committee's current activities are listed:

a. The committee is organizing a seminar on how to assemble a tenure and promotion file. The seminar is designed for all untenured faculty and will be held April 6 from 1-2 p.m. Drs. Todd Sherman and Jenifer McBeath will speak on tenure and promotion from the arts and sciences perspective, respectively. The seminar will be held in the Rasmuson Library, Media Classroom 340. The seminar will be available by teleconference to rural sites. Dr. Carol Gold will be available to comment on the Union's perspective on tenure and promotion.

b. At the next faculty development meeting we will be discussing the value/need for faculty housing on campus. The next meeting is scheduled for March 30 from 2:30-3:30.