

MINUTES
 UAF FACULTY SENATE MEETING #72
 MONDAY, MAY 12 , 1997
 WOOD CENTER BALLROOM

I The meeting was called to order by President Lynch at 1:30 p.m.

A. ROLL CALL

MEMBERS PRESENT:

Bandopadhyay, S.
 Barnhardt, C.
 Barry, R. (Lando, C.)
 Braddock, J.
 Cooper, B.
 Craven, J.
 Curda, L.
 Fast, P.
 Finney, B.
 Gavlak, R.
 Lynch, D.
 Maginnis, T.
 McBeath, G.
 McFadden, T.
 McLean-Nelson, D.
 Nance, K.
 Nielsen, H.
 Perkins, M.
 Pippenger, M.
 RaLonde, R.
 Robinson, T.
 Ruess, D.
 Schatz, M.
 Schweitzer, P.
 Seifert, R.
 Spell, D. (Tumeo, M.)
 Walworth, J. (Dofing, S.)
 Weber, J.

MEMBERS ABSENT:

Beget, J.
 Boone, R.
 Creed, J.
 Jennings, M.
 Kelley, J.
 Mortensen, B.
 Reynolds, J.
 Wade, C.

OTHERS PRESENT:

Bruder, J.
 Conti, E.
 Dinstel, R.
 French, J.
 Gabrielli, R.
 Gatterdam, R.
 Hageman, J.
 Johnson, T.
 Keller, J.
 Layral, S.
 Thomas, D.
 Wadlow, J.
 Weiss, L.
 Wilson, B.

NON-VOTING MEMBERS PRESENT:

Nuss, S.. - President, ASUAF
 Pierce, R. (Long. P.) - Pres., UAFSC
 Hedahl, G. - Dean, CLA
 Tremarello, A (Gregory, G.)- University Registrar

NON-VOTING MEMBERS ABSENT:

1 graduate student
 Alexander, V. - Dean, SFOS

B. The minutes to Meeting #71 (April 14, 1997) were approved with the correction of Kathy Mosca present and Sheri Layral not present.

C. The agenda was approved as distributed via e-mail.

II Status of Chancellor's Office Actions

A. Motions approved:

1. Motion to amend the Transfer of Credit policy.
2. Motion that departments and programs will annually review courses not offered in the previous five-year period.
3. Motion to clarify graduation "walk-through" requirements for graduate students.
4. Motion to approve the minimum requirements for Master's Degrees.
5. Motion to amend the Department Head policy

- to clarify affiliated faculty members' eligibility to vote.
6. Motion to approve the prerequisite for core ethic courses.
 7. Motion to amend the UAF Regulations for the Evaluation of Faculty, Article IV.B.2.
- B. Motions pending: none

III Comments from Chancellor Wadlow -

Chancellor Wadlow indicated that while she signed the motion regarding confidentiality of files, we all are subject to the open records act of Alaska.

The Chancellor spoke on the planning process for the FY99 Budget Increment request. At last January's workshops, the Deans, Directors, and governance leaders talked about the process for planning in the future. In the past five years UAF has not received any of the increments from the legislature. In the past five years UAF has used the Strategic Plan, Goals for the Year 2000, Program Assessment, and the current themes of the Board of Regents. This years' budget request list, that was submitted to the Legislature, is being sent out to the Deans/Directors, Vice Chancellors, and to the three governance groups for recommendations to change the priorities that have been developing over the past five years. Each governance group will review and make suggestions on the list and it will then go to the UAF Governance Coordinating Committee to prioritize. That process parallels the process the Provost will be using. Meanwhile the fixed costs have gone to a three person committee chaired by Tim Bauer and includes Sukumar Bandopadhyay. The capital priorities remain the same.

The Chancellor visited with President Komisar on the use of salary savings from the RIP. They both agreed that steps have to be taken now so that we don't disadvantage the incoming students next fall. In the next week some of the salary savings will be selectively used to fill essential function for fall and authorizing permanent recruiting effective later in the year or fall 1998. The basis for determining which functions will be filled will be the lists prepared by Deans/Directors and forward to the Provost for prioritization. Only a maximum of 40% of the salary savings will be used to fill positions. Several of the Regents have expressed some serious concern about overfunding in some areas or functions at UAF. The Regents Planning Committee meeting has been postponed until May 23, so we will not have any direction from the Regents in some of the questionable areas until they meet in June.

A lot of graduating high school seniors have not decided where to attend college. A media campaign will target these students. Long range recruitment efforts will include making available some very attractive literature about UAF to campus visitors this summer.

Cliff Lando asked about the distribution of the technology fee and if it would support open labs. A Technology Committee will make recommendation on the distribution of the technology fee.

Linda Curda stated that there are many high school students in Bethel who attend UAF and return home and encourage their friends to come to UAF. She suggested that literature about UAF be distributed to the rural campuses for further distribution in the communities.

John Craven indicated that a meeting of the Administrative

Committee will be scheduled to review the FY99 planning process. Final recommendations are due May 27.

VI Governance Reports

A. ASUAF - S. Nuss, President

Steve Nuss, the new ASUAF President, is a senior in civil engineering and has lived in Alaska for 17 years. Steve announced that the latest biweekly faculty recognition was John Zarling. The ASUAF Senate decided to give certificates to all 28 retiring faculty. The biweekly staff recognition went to Lyza Fonte.

ASUAF is working on development of a Technology Board. A proposal to the chancellor for the committee composition will include two faculty members; two staff members; one graduate student; four other student, and three ex-officio members from Computing & Communications, Student Services, and Accounting & Information Office. The committee will be looking at the questions of what is technology, how and what to fund from the first money, and what are the student needs concerning technology.

Summer plans of ASUAF include looking at the recycling program; better community service involvement from club and organizations on campus; and legislative affairs. They have already scheduled meeting in July and August with some legislators.

Maynard Perkins asked that during the deliberations of the Technology Board that they consider other students not on the Fairbanks campus and bring in the rural students as much as possible. Steve Nuss indicated that the statewide Coalition of Student Leaders includes members from the rural campus and they try to get input from them on issues such as this.

B. Staff Council - P. Long, President-Elect

Staff Council met last week and discussed the issue of Paid Time Off. This issue is on hold for now, but, Staff Council elected to continue working on it. There has been a lot of talk about the JEF. Staff members are disappointed, confused, and demoralized. Staff Council will be sending a letter to President Komisar expressing they dissatisfaction about the way Statewide participated in the JEF process.

Staff longevity awards will be presented on May 15th at a convocation. Nominations for the Chancellor's Recognition Award for staff are being solicited. There is an atmosphere of doom and gloom. Staff members are feeling very vulnerable because faculty members have a union, blue collar staff have a union, we have very real budget cuts coming down, and they feel they are sitting ducks. This recognition program is a way of saying thank you for the good job your are doing. It will be a real moral booster.

The annual Staff Council picnic is June 6th at 4:00 p.m. by the Student Rec Center. In conjunction with the picnic is the Staff Council raffle. The proceeds go to support the annual Carolyn Sampson Memorial Scholarship.

Staff Council is collecting names for the Technology Board. At the last meeting an election was held and Beverly Frey will be the new President-Elect. Ron Pierce will be stepping down June 1 and Paula is looking forward to working with the Faculty Senate again.

C. President's Report - D. Lynch

Don discussed the Demming Model which was distributed as a hand out. Don also supports the statement of professional ethics which will be discussed later in the meeting. Finally, Don handed out perfect attendance awards and certificates of appreciation to members of the Senate.

D. President-Elect's Comments - J. Craven

John highlighted three items in his written comments. There will be a short meeting of the Administrative Committee and Legislative & Fiscal Affairs members following the Senate meeting to set up a meeting to prioritize the FY99 Budget Increments.

John presented a Resolution of Appreciation for Don Lynch. The resolution passed unanimously.

RESOLUTION OF APPRECIATION

FOR

DONALD F. LYNCH

WHEREAS, Professor Donald F. Lynch has served as a member of the UAF faculty for 27 years; and

WHEREAS, Professor Donald F. Lynch has served as a member of the Curricular Affairs committee from 1994 to 1995; and

WHEREAS, Professor Donald F. Lynch has served as President-Elect of the UAF Faculty Senate from 1995 to 1996; and

WHEREAS, Professor Donald F. Lynch has served as chair of the UAF Faculty Senate Administrative Committee from 1995 to 1996; and

WHEREAS, Professor Donald F. Lynch has served as a member of the UAF Governance Coordinating Committee from 1995 to 1997; and

WHEREAS, Professor Donald F. Lynch has served as a member of the Faculty Alliance of the UA Systemwide Governance Council from 1995 to 1997; and

WHEREAS, Professor Donald F. Lynch has served as a member of the UA Systemwide Governance Council from 1996 to 1997; and

WHEREAS, Professor Donald F. Lynch has served as President of the UAF Faculty Senate from 1996 to 1997; and

WHEREAS, Professor Donald F. Lynch has effectively represented the interests of the UAF Faculty Senate to the administration of UAF; and

WHEREAS, Professor Donald F. Lynch has effectively represented the UAF faculty and the UA institution before the UA Board of Regents; and

WHEREAS, Professor Donald F. Lynch has unselfishly shared with all his extensive knowledge of UAF and its administrative and

academic history; and

WHEREAS, The UAF Faculty Senate wishes to acknowledge the outstanding service rendered the faculty and the University by the work of Professor Donald F. Lynch as he concludes his term as president; now

THEREFORE BE IT RESOLVED, That the UAF Faculty Senate acknowledges the many contributions of Professor Donald F. Lynch and expresses its appreciation for his exemplary service.

V Public Comments/Questions -

Larry Weiss, United Academics President and Professor of Sociology at UAA indicated that Don Lynch serves as Organizational Vice President for United Academics for UAF. Weiss also congratulated John Craven on his new position as spokesperson for the Faculty Alliance. The reason he is in Fairbanks is because negotiations are going on this week. Progress is being made and they already have reached tentative agreement on some issues. A newsletter will be distributed in the next two weeks. It will discuss in more detail how negotiations are going. There is a new United Academics office at UAA. You can contact him in Anchorage at 786-4671. He would be very pleased to speak with anyone at anytime about any issue relating to United Academics. The question was asked about an electronic copy of the newsletter. Weiss indicated that 15-20% of the faculty don't receive electronic messages, so this newsletter will be distributed by mail.

VI Unfinished Business

A. Ratify motion to approved list of 1997 degree candidates, approved by Administrative Committee, May 2, 1997.

Sukumar Bandopadhyay expressed concern about two of his students. He will check with the Graduate Office. The motion passed unanimously.

MOTION

=====

The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: copy of the list is available in the Governance Office, 312 Signers' Hall.]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, we are making that recommendation.

B. Motion on Wellness Program, submitted by Faculty & Scholarly Affairs

Don indicated that this issue came to the Senate from Staff Council and the Health Issues Committee of the Governance Coordinating Committee. The idea is that maybe people can work a flexible schedule so that they can go workout. This may cut down on medical costs. The motion passed unanimously.

MOTION
=====

The UAF Faculty Senate supports the further development of the "Wellness Program" to provide accessible activities promoting a healthy lifestyle as a low cost way to enhance the currently eroding medical benefits.

EFFECTIVE: Immediately

RATIONALE: The Health Issues Subcommittee of the UAF Coordinating Committee is in the process of developing a Wellness Program to promote healthy lifestyles. Currently, this fall it is planned that fitness activities will be scheduled during convenient times for faculty and staff. In addition, the Statewide Health Benefits Task Force is examining the implementation of a wellness program component to the university health plan. This motion has two purposes. First and most obviously it is intended to show support for this UAF program. Secondly, since it is frequently the case that wellness plans erode overall health benefits, the motion is intended to limit our support for a wellness program to a program which enhances overall benefits.

C. Motion to amend bylaws to delete Legislative and Fiscal Affairs Committee, submitted by Legislative and Fiscal Affairs

Don Lynch on behalf of Michael Jennings, chair of the committee submitting the motion, asked that this motion be tabled. The motion to table passed with 2 nay vote.

MOTION TABLED
=====

The UAF Faculty Senate moves to amend the bylaws as follows:

Delete = (())

Sect. 3 (ART V: Committees)

PERMANENT

((7. The Legislative and Fiscal Affairs Committee will follow legislative and fiscal issues which may impact faculty concerns at the university and will act as a faculty advocate with legislators and candidates.))

EFFECTIVE: July 1, 1997

RATIONALE: The committee, as a source of information concerning the state of legislative actions and/or fiscal affairs of the University is redundant. Information is readily available via the Internet, the Legislative Information Office (LIO), as well as local news media. Information concerning the fiscal status of the

University is available via the office of the Vice Chancellor for Finance, as well as internal and external institutional sources.

D. Motion to amend Section 3 (Article V: Committees, Standing) of the Bylaws, submitted by Graduate Curricular Affairs

Mark Tumeo presented the motion and indicated that this would clarify the committees responsible for dealing with professional development courses and degrees. The motion passed unanimously.

MOTION
=====

The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Standing) of the Bylaws as follows:

(()) = Deletion
CAPS = Addition

Sect. 3 (ART V: Committees)

STANDING

3. The Graduate & PROFESSIONAL Curricular Affairs Committee will include five Senate members and will be responsible for the review and approval of graduate courses, curriculum and graduate degree requirements, and other academic matters related to instruction and mentoring of graduate students. THE COMMITTEE WILL ALSO HAVE RESPONSIBILITY FOR OVERSIGHT, REVIEW AND APPROVAL OF ALL PROFESSIONAL DEGREE COURSES AND PROGRAMS INCLUDING 500-LEVEL COURSES. The Dean of the Graduate School, Director of the Library, the University Registrar, and one graduate student are non-voting ex-officio members.

EFFECTIVE: Immediately

RATIONALE: Recently the Senate passed and the Chancellor approved a new Master's Degree concept of the "professional degree". This degree should fall under the review and approval processes of the Faculty Senate Graduate Curricular Affairs Committee. Similarly, there has been much discussion on the lack of a review process for professional certificates and professional 500-level courses. This amendment to the bylaws would clearly place all of these areas under the review and approval authority of the Graduate and Professional Curricular Affairs Committee.

E. Motion to establish a Statement of Professional Ethics, submitted by Faculty & Scholarly Affairs

Ray Gavlak indicated that the committee was approached to develop a statement of professional ethics. The body of the statement is adopted from AAUP documents. The committee spent considerable time trying to streamline it. Jerry McBeath asked if this statement obviates the need for other policies such as sexual harassment. Ray indicated that his committee felt that a positive

general statement of professional ethics should be considered. Michael Pippenger said there was still a need for a general and sexual harassment policy beside this statement. The university is working on harassment policies. Linda Curda asked where this goes once the Senate passes it. Don indicated that it will go to the Chancellor for approval and then becomes part of UAF's regulations. Linda stated that there is a real need for a faculty handbook that includes policies on faculty issues. The motion passed with 1 nay.

MOTION

=====

The UAF Faculty Senate moves to establish for the UAF Faculty a Statement of Professional Ethics as given below. Thereby, the UAF faculty commit themselves severally and jointly as academic citizens both to abide by and to enforce this standard of conduct.

EFFECTIVE: Immediately

RATIONALE: This statement is an adoption of the AAUP ³Statement on Professional Ethics² as well as portions of the AAUP Statement on ³Freedom and Responsibility² (cf. AAUP, Policy Documents and Reports, 1995 Edition, pp. 105-106 and pp. 107-108) as given below. In addition to acknowledging various extant regulations governing faculty conduct at UAF in specific contexts (e.g. policy on plagiarism, research protocol on the use of animals and/or humans as subjects, etc.). UAF faculty may choose expressly and positively to affirm the principles and norms governing their conduct generally as members of the academic community.

* * * * *

UAF FACULTY STATEMENT OF PROFESSIONAL ETHICS

I. Professors, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognize the special responsibilities placed upon them. Their primary responsibility to their subject is to seek and to state the truth as they see it. To this end professors devote their energies to developing and improving their scholarly competence. They accept the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty. Although professors may follow subsidiary interests, these interests must never seriously hamper or compromise their freedom of inquiry.

II. As teachers, professors encourage the free pursuit of learning in their students. They hold before them the best scholarly and ethical standards of their discipline. Therefore, Professors have high expectations for their students and expect students to meet those expectations to the best of their ability. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. Professors make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student's true merit. They respect the confidential nature of the relationship between professor and student. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from them. Professors protect students' academic freedom.

III. As colleagues, professors have obligations that

derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas professors show due respect for the opinions of others. Professors acknowledge academic debt and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

IV. As members of an academic institution, professors seek above all to be effective teachers and scholars. Although professors observe the stated regulations of the institution, provided the regulations do not contravene academic freedom, they maintain their right to criticize and seek revision. Professors give due regard to their paramount responsibilities within their institution in determining the amount and character of work done outside it. When considering resignation or the interruption of their service, professors recognize the effect of their decision upon the institution and give due notice of their intentions.

V. As members of their community, professors have the rights and obligations of other citizens. Professors measure the urgency of these obligations in the light of their responsibilities to their subject, to their students, to their profession, and to their institution. When they speak or act as private persons they avoid creating the impression of speaking or acting for their college or university. As citizens engaged in a profession that depends upon freedom for its health and integrity, professors have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

F. Motion to amend the transfer credit policy, submitted by Curricular Affairs

Maynard indicated that the word "regionally" was left out of the motion passed at the last Senate meeting. This amendment would insert the word. The motion passed unanimously.

MOTION
=====

The UAF Faculty Senate moves to amend its transfer credit policy passed March 24, 1997 so that it reads as follows:

(()) = Deletions
CAPS = Additions

Any student who has completed a bachelor's degree from ((an)) A REGIONALLY accredited institution will be considered to have completed the equivalent of the baccalaureate core when officially accepted to an undergraduate degree program at UAF.

EFFECTIVE: Immediately

RATIONALE: The policy as originally passed states, "from an accredited institution", rather than "from a regionally accredited institution". There are many accrediting bodies; UAF only accepts transfer work from regionally accredited schools.

G. Motion to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws, submitted by the Administrative Committee.

The Senate passed an amendment to the UAF Regulations with changes to the University-wide Promotion & Tenure Committee membership. This membership is also included in the Senate bylaws. This motion is needed to make the bylaws in compliance with the changes in UAF Regulations. The motion passed unanimously.

MOTION
=====

The UAF Faculty Senate moves to amend Section 3 (ARTICLE V: Committees, Permanent) of the Bylaws as follows:

[[]] = Deletion
CAPS = Addition

PERMANENT

1. The University-wide Promotion and Tenure committee will be [[one member from each school or college.]] COMPOSED OF TWELVE REPRESENTATIVES: THREE FROM THE COLLEGE OF LIBERAL ARTS (ONE EACH FROM EDUCATION, HUMANITIES, AND SOCIAL SCIENCES); THREE FROM THE COLLEGE OF SCIENCE, ENGINEERING, AND MATHEMATICS (ONE FROM EACH AREA); THREE FROM THE COLLEGE OF RESOURCE DEVELOPMENT AND MANAGEMENT (ONE EACH FROM THE SCHOOLS OF MANAGEMENT, AGRICULTURE AND LAND RESOURCES MANAGEMENT, AND MINERAL ENGINEERING); AND ONE EACH FROM THE SCHOOL OF FISHERIES AND OCEAN SCIENCES, ALASKA COOPERATIVE EXTENSION, AND COLLEGE OF RURAL ALASKA. Terms of service on the committee will be three years. Members of this committee must hold tenured senior level appointment at UAF. This committee will review candidate files for promotion and/or tenure and will recommend for or against the promotion and/or tenure of each candidate who presents a file for consideration by the committee.

EFFECTIVE: Immediately
Upon Chancellor's Approval

RATIONALE: The UAF Faculty Senate approved an amendment to the UAF Regulations for the Evaluation of Faculty: Initial Appointment, Annual Review, Reappointment, Promotion, Tenure, and Sabbatical Leave, IV.B.3.d. which made changes in the University-wide Promotion and Tenure Committee membership at its meeting #70 on March 10, 1997. The Senate Bylaws need to be updated to reflect this change in the committee membership.

VII Discussion Items
A. Banner Faculty Workload Module - H. Nielson

Hans Nielson was asked to represent the Senate on the statewide faculty workload team. The group has had one meeting since then. Dean Hedahl is also on the committee. The faculty

workload module committee is trying to quantify faculty load. In Nielson's view faculty loads are established at the different units in annual discussions with program heads and developed by deans. Banner has to go into the teaching load, research load, etc. and identify what the load is for faculty members by unit. There are some difficult decisions that have to be coped with. Another issue is that the load for the spring semester will not be the same as for the fall semester. There is also a difference between nine month and 12 month faculty. The use of this load module will primarily be at the Deans level and above. The data called up measures the way faculty use their time. Another issue Nielson has concerns about is with what is being published. Present loads are on the web and also student credit hours. He is concerned about bringing that information out. If it is published it should be in a form so that it is immediately obvious what is being presented. It is in various forms, so you need to know how it has been developed and what it is.

Gorden Hedahl indicated that it was very good to have Hans on the committee and he did not have much to add. There will be a reporting basis of 100% because there is a strong tenancy from others to report simply 3 credit, 3 courses every semester, plus two unit of research. We have shown that there are many more complications than that to our load system. He hopes that they will get a process that will allow that information to be directly on banner.

VIII Annual Committee Reports

A. Curricular Affairs - Maynard Perkins

A report was attached to the agenda.

B. Faculty & Scholarly Affairs - Ray Gavlak

A report was attached to the agenda.

C. Graduate Curricular Affairs - Mark Tumeo

The following annual report was submitted as a handout.

ANNUAL REPORT, GRADUATE CURRICULAR AFFAIRS COMMITTEE - Mark Tumeo, Chair

Committee Members: Mark Tumeo, Peter Schweitzer, James Beget, Kara Nance, John Kelly

Ex-Officio Members: Joe Kan, Dennis Stephens, Gayle Gregory, Marcus Ortelee

The Graduate Curricular Affairs Committee met nine times during the course of the academic year. I would first and foremost like to thank the members (both voting and ex-officio) who took the time to participate so fully in the Committee's work. Throughout the year we had excellent attendance, never once had to cancel a meeting for lack of a quorum, and only once went over the allotted time for the meeting. Overall, it was an outstanding year and the Committee has much to show for its efforts.

Course Review and Approvals

This is a major function of the Committee which takes up a significant portion of time. Over the course of the year, the members

reviewed over 60 proposed course changes, new courses, degree/program changes, and one new degree program. In most cases the Committee approved new courses and course changes without comment. But there were instances when course requests were not approved by the Committee. The Committee's failure to approve a request typically revolved around one issue: a request to cross-list a 400-level course with a 600-level course that did not include a clear description of how the 400-level course would differ from the 600-level course. This is going to become even more prevalent as the demands of the administration require the conflicting goals of reducing the number of courses offered while demanding more graduate production.

Other Motions Passed

While the committee worked on a great many issues, it saw fit to forward only a few policy motions to the full senate. It did so in all cases with complete unanimity of the Committee, and in general, after developing significant support and consensus among the faculty. The motions passed this year by the Committee were:

- 1) Motion to eliminate the requirement for an advisor's signature on graduate student registration forms;
- 2) Motion to add a second round of reviews for course approvals in the Spring semester;
- 3) Motion defining Master Degree requirements at UAF;
- 4) Motion clarifying graduation "walk-through" policy for graduate students; and
- 5) Motion to change the Committee name and explicitly include review and approval of 500 level courses and professional degrees to the Committee's duties.

Next Years Committee

In the last meeting, the Committee discussed the major items that will be on the table for the Committee. Many of these issues will be contentious and difficult, but are, and will continue to be, some of the most important issues with respect to maintaining quality graduate programs across the University. The following list of topics is not in order of importance:

- o Oversight and review of the implementation of the new Master's Degree requirements.

- * TOEFL Requirements and Waiver Procedures
- * Interdisciplinary Ph.D.'s
- * Requirement to earn a MS while working on a Ph.D.
- * Admission Requirements for Teachers Certificates in School of Education

D. CNCSHDR - Rudy Krejci

No report was available.

E. Developmental Studies - Ron Illingworth

The following annual report was submitted as a handout.

ANNUAL REPORT, DEVELOPMENTAL STUDIES - R. Illingworth, Chair

The Developmental Studies committee met frequently during this academic year. The primary focus during the year dealt with the climate for learning at all of the UAF campuses. The underlying presumption is that we, as faculty, can have a positive effect on this climate and that there are things which we, as faculty, can do to affect it. Improving the learning climate, we believe, will also increase retention. We have several initiatives in progress at this time. These are ongoing projects which will require adequate time for evaluation and, if appropriate, implementation. Major areas include:

-- Enhancing the opportunity for student educational success and retention.

- * Better identification of student starting points

- * Improving student placement into specific courses

- ~ Renaming of the ASSET test. When completed, this will affect student placement into freshman English and Mathematics classes. This action was delayed when the person in this position was eliminated due to program assessment.

- ~ An evaluation of alternative placement instruments was initiated. ACT's COMPASS placement instrument was on-site tested during the Fall 96 semester and has been selected for implementation as a supplement to the ASSET test. This instrument allows for application of the placement test at any time during the semester from any networked computer throughout the Fairbanks campus and includes both a diagnostic and a placement function. The rural campuses would have COMPASS installed onto their network system as well. Because of the need to continue to be able to offer paper and pencil placement testing to students, the ASSET placement test would not be eliminated.

- * Adapting course delivery to better meet student needs

- ~ Development of an introductory level lab-based science course for students with limited pre-college experience with lab intensive science courses was initiated.

- ~ Evaluation of the Supplemental Instruction system for possible implementation in a video supplemental instruction (VSI) mode with selected courses for UAF's Fairbanks and rural campuses. VSI is a successful industry initiative which has been adapted for post-secondary use.

- * Development of institutional research data regarding students involved in developmental classes at UAF.

- ~ Baseline information is being requested from Institutional Research regarding both UAF and statewide data.

G. Faculty Appeals & Oversight - Diane Bischak

A report was attached to the agenda.

H. Faculty Development, Assessment & Improvement - Rich Seifert

A report was attached to the agenda. Rich pointed out that in his report he was asking for the establishment of a Permanent Committee to oversee and facilitate the Faculty Seminars. If this doesn't happen they may soon disappear. John Craven asked what will make this a success in the future. Rich indicated his willingness to serve on a Faculty Seminar Committee. Tara Maginnis was very helpful in handling the publicity logistics.

I. Graduate School Advisory Committee - Susan Hendricks

A report was attached to the agenda.

J. Legislative & Fiscal Affairs - Michael Jennings

A report was attached to the agenda.

K. Service Committee - Kara Nance

A report was attached to the agenda. Kara stressed the need to read the report and respond with additional service learning information at UAF.

L. University-Wide Promotion/Tenure - John Keller

This year's active participants included Dolly Garza (SFOS), Sheryl Stanek (ACE), Dauna Browne (SOEd), Larry Bennett (SOE), Meriam Karlsson (SALRM), Scott Huang (SME), T. Harikumar (SOM), Walter Benesch (CLA), and John Keller (CNS). The CRA seat was vacant this year.

The committee met for three days in January to consider 19 files for tenure and met for two day in February to consider 11 files for promotion. In the area of tenure there were 18 unanimous votes by the committee--17 yes and 1 no. The Chancellor approved both of those. There was one split vote and the Chancellor supported that file. In the area of promotion there were 9 unanimous votes by the committee--6 yes and 3 against. The Chancellor agreed with all of those except one. The committee was unanimous against one file and the Chancellor supported that. There were two split votes and the Chancellor support both of them. Most years we have a meeting with the Chancellor which sometimes we can get some background on these decision.

The committee also sponsored two motions this year: one that defined access to the files and another that defined the makeup of the committee. The committee would like to give a big thank you to Sheri Layral and her staff for expediting the meetings.

IX 1997-98 Faculty Senate Members Take Their Seats

A. Roll Call of 1997-98 Members

MEMBERS PRESENT:
Allen, J.

MEMBERS ABSENT:
Boone, R.

Bandopadhyay, S.	Corti, L.
Barnhardt, C.	Fitts, A.
Barry, R. (Lando, C.)	Kramer, D.
Bruder, J.	Mortensen, B.
Conti, E.	
Cooper, B.	
Craven, J.	
Curda, L.	OTHERS PRESENT:
Deal, S.	Layral, S.
Dinstel, R.	Thomas, D.
Finney, B.	Weiss, L.
French, J.	
Gatterdam, R.	
Gavlak, R. (Seifert, R.)	
Hageman, J.	
Johnson, T.	
Maginnis, T.	
McBeath, G.	
Nance, K.	
Nielsen, H.	
Perkins, M.	
Porter, D.	
Robinson, T.	
Ruess, D.	
Schatz, M.	
Walén, M.	
Weber, J.	
Wilson, B.	
Yarie, J.	

B President's Remarks - J. Craven

The following Message from the President was submitted as a handout. One additional note is that faculty members are needed for the Technology Board.

Message from the President - John Craven

Welcome, those of you who are new to the Senate. To those of you who are continuing, do not forget that you are becoming an important part of the Senate's working memory; help your new colleagues. We all must not forget that the true memory of this governance body is contained in its written words that carry the concurrence of many chancellors. These words announce to students, the faculty that elected us, the staff and administration of UAF, and the citizens of Alaska how the UAF faculty has shaped the academic program.

Take your work seriously. Bring to this body that which you bring to your students; knowledge, experience, questions and a search for answers. Do not accept without question all that is brought before you at this table. We have seen our committees do outstanding work, but they are not all knowing. Neither are we as a Senate, but we expand the range of experience and can contribute greatly to the final results from committees and help them come closer to their objective. If, in debate, you find that a committee's motion needs further serious consideration, send it back with words that assist, not hinder. Strive at all times for clarity of thought and word.

As is expected of the presiding officer, I will restrain myself and try to not inflict upon you my personal opinions, for it is your task to shape the issues on the floor for consideration. I will do my utmost to guide you efficiently, but I care more about progress and

well considered results than for the hands on a clock. I ask you all to reserve sufficient time to do the Senate's business at each meeting. Do it well and be largely forgotten in history. Do it poorly and be remembered by your colleagues, present and future, as being less than careful.

You can help the Senate by making certain that your faculty colleagues are aware of the issue before you. Take advantage of each departmental meeting to quickly summarize the issues, with increasing depth for issues of direct bearing on your own programs. Conversely, invite your colleagues to communicate their concerns to the Senate. Make use of our web site for scheduling information and Senate agendas and minutes.

In closing, many of us recall that the work of the Senate generally begins slowly in the fall and builds with the year. To help us get started, my plans for the September meeting include a "round-table" review of outstanding issues identified by previous committees in their final reports, and I will invite a discussion of these and other issues you bring. The intent is establish a priority listing of issues for attention in the first semester. Too many important issues are deferred at the end of the year for the lack of a fast start in September and October. My hope is that we can begin more aggressively. I will greatly appreciate you comments on how we can accomplish this.

As you heard earlier today in the Chancellor's comments, there is one issue that can not wait until September. Therefore, I am calling a brief meeting of the Administrative Committee to begin immediately after today's Senate meeting, and I am asking the members of the Legislative and Fiscal Affairs Committee to join us. In that meeting we will organize this week's meeting schedule for consideration of the FY99 budget.

C. Comments from Dana Thomas

Dana indicated that there were a number of opportunities for faculty to participate in student orientation. June 11th there will be a UAF Open House and Picnic. It is part of the expanded recruiting effort. In addition, letters have been sent out inviting you to take part in the orientation this fall over the Labor Day weekend. Last year 50 students volunteered and a handful of faculty. Please call Carrie Dershin, Student Activities.

Another idea that Dana had was the possibility of removing the recognition of emeritus status for faculty at commencement and putting it in a separate function. Another function that can be combined with it is the Usibelli Awards. Finally, Dana thanked the Senate and the Administrative Committee for their guidance and help with things that he took up this year. As of July 1 Dana will be returning to his usual faculty duties. Some of the duties will be taken up by Sue Wilken.

John Craven urged everyone to participate in the recruitment efforts. It is very fundamental to our contribution to recruiting. The faculty need to carry out part of the burden. Faculty can have a significant impact by making ourselves present at these events.

X New Business

A. Motion to endorse 1997-98 committee membership,

submitted by Administrative Committee

The motion was passed. There was a ten minute break for the committees to meet and elect chairs. The chairs are noted below.

MOTION
=====

The UAF Faculty Senate moves to endorse the 1997-98 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighted against membership distribution from schools and colleges.

1997-98 UAF FACULTY SENATE COMMITTEE MEMBERSHIP

STANDING COMMITTEES

Curricular Affairs-

- Sukumar Bandopadhyay, SME (98)
- Carol Barnhardt, CLA (98)
- Alexandra Fitts, CLA (99)
- Ron Gatterdam, CSEM (99)
- *Gerald McBeath, CLA (99), chair
- John French, CSEM (99) - chair, Curriculum Review
- Maynard Perkins, CRA (98)
- ^Paul Reichardt, Dean, CSEM
- Jane Weber, CRA (98)
- Ex-Officio: Ann Tremarello, Registrar's Office
- Wanda Martin, Advising Center
- , Student

Faculty & Scholarly Affairs-

- Rich Boone, CSEM (98)
- Burns Cooper, CLA (98)
- ^Ralph Gabrielle, Executive Dean, CRA
- *Ray Gavlak, ACE (98), chair
- Michael Jennings, CLA/Ed (98)
- Barry Mortensen, CRA (98)
- Hans Nielson, CSEM (98)
- John Yarie, SALRM (99)
- ^Bob White, Director, IAB

Graduate Curricular Affairs-

- Jim Allen, CLA (99)
- Elena Conti, CSEM (99)
- Bruce Finney, SFOS (98)
- *Kara Nance, CSEM (98)--convener
- Michael Walen, CSEM (99)
- Ex-Officio: Joe Kan, Graduate Dean.
- Dennis Stephens, Libraries
- Ann Tremarello, Director, A&R
- Graduate Student

PERMANENT COMMITTEES

Committee to Nominate Commencement Speaker

and Honorary Degree Recipients-

*Joan Braddock, CSEM (99)
 Larry Duffy, CSEM (98)
 Pamela Keating, CLA (99)
 Jenifer McBeath, SALRM
 Claus-M. Naske, CLA
 Non-University: Phil Younker
 Student: Tim Kerr
 Ex-Officio: ^Karen Cedzo, Director
 University Relations

Core Review-

*Jin Brown, Speech, CLA (98), chair
 Renee Manfredi, English, CLA (99)
 Basil Coutant, Math, CSEM (98)
 Dan White, SOE (98)
 Tara Maginnis, Humanities, CLA (98)
 Doug Schamel, CSEM (98)
 Judy Shepherd, Psy/Soc/SW, CRA (99)
 , Student
 Ex-Officio: ^Gorden Hedahl, Dean, CLA
 Sue McHenry, RSS

Developmental Studies Committee-

Nancy Ayagarak, Kuskokwim, CRA (98)
 Charlotte Basham, CCC, CLA (99)
 Susan Blalock, English, CLA (99)
 vacant, Bristol Bay CRA (99)
 Jerah Chadwick, Devel. Studies, CRA (98)
 Richard Clausen, Math, CSEM (98)
 Cindy Hardy, TVC (98)
 Ron Illingworth, Interior Campus, CRA (99)
 Rose Kairaiiak, RSS (99)
 Wanda Martin, Advising Center (99)
 Joe Mason, Northwest, CRA (98)
 Greg Owens, SSSP, CLA (98)
 Mark Oswood, Science, CSEM (98)
 Ron Palcic, Chukchi, CRA (99)
 *Jane Weber, TVC (99)--convener
 Ex-Officio: ^Ruth Lister, TVC

Faculty Appeals & Oversight Committee-

*Barbara Alexander, CLA (98)--convener
 Godwin Chukwu, SME (99)
 Ted Cooney, SFOS (98)
 Fred Dyen, CRA (99)
 Greg Goering, SOM (98)
 Meriam Karlsson, SALRM (98)
 John Kelley, SFOS (99)
 Olayinka Ogunsola, SME (98)
 Sally Pate, ACE (98)
 James Ruppert, CLA (99)
 Fred Sorensen, ACE (99)
 Richard Stolzberg, CSEM, Science (98)
 David Verbyla, SALRM (99)
 Barbara Wilson, CRA (98)
 vacant, CSEM, Engineering (98)
 vacant, SOM (99)

Faculty Development, Assessment & Improvement-

Ron Barry, CSEM (98)
 Lillian Corti, CLA (99)
 Wendy Ernst Croskrey, CLA (98)
 Linda Curda, CRA (99)
 Roxie Dinstel, ACE (99)

Barry Mortensen, CRA (98)
 *David Porter, SOM (99), chair
 Channon Price, CSEM (98)
 Tom Robinson, SOM (98)
 Barbara Wilson, CLA (99)

Graduate School Advisory Committee-

Susan Henrichs -FS appointee (98)
 Brent Watkins- FS appointee (99)
 David Smith -FS appointee
 Curt Scuberla - Graduate Student
 Peggy Shumaker -Provost appt. (98)
 -Provost appt (99)
 John Zarling -Provost appt (98)
 Ex-Officio: Joe Kan, Graduate Dean
 Madeline Schatz, Senate Pres.-Elect

Legislative and Fiscal Affairs-

*Scott Deal, CLA (99)--convener
 Michael Jennings, CLA/Ed (98)
 Wendy Redman, SW Univ. Rel.
 ^Robert Trent, Dean, SME

Service Committee-

Linda Athons, ACE (99)
 ^Hollis Hall, Director, ACE
 Don Kramer, SFOS (98)
 Tara Maginnis, CLA (98)
 *Kara Nance, CSEM (98), chair
 Olayinka Ogunsola, SME (98)
 Diane Ruess, CLA (98)
 Non-University:
 Non-University:

University-wide Promotion & Tenure Committee-

Deben Das, CSEM/Eng. (98)
 Marvin Falk, CLA/Soc (99)
 Erich Follmann, CSEM/Sci. (00); Larry Duffy, alt
 John Gimbel, CSEM/Math (99)
 *T. Harikumar, SOM (98);, alt.
 V. Kamath, SME (00); Gang Chen, alt.
 M. Karlsson, SALRM (98); Stephen Dorfing alt.
 Brian Paust, SFOS (99); Dolly Garza, alt.
 Sheryl Stanek, ACE (99); Tom Jahns, alt.
 Arvid Weflen, CRA (99); Mike McGowan, alt.
 Kes Woodward, CLA/Hum (98)
 vacant, CLA/Ed (00); Dauna Browne, alt.

B. Motion to authorize the Administrative Committee to act on behalf of the Senate during the summer months, submitted by Administrative Committee.

The motion passed unanimously.

MOTION

=====

The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview which may arise until the Senate resumes deliberations in the Fall of 1997. Senators will be kept informed of the Administrative Committee's meetings and will be encouraged to

attend and participate in these meetings.

EFFECTIVE: May 12, 1997

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.

C. Meeting calendar for the 1997-98 UAF Faculty Senate

The meeting calendar was distributed as a reminder to the new Senate of meeting dates. An amendment was proposed to make one of the face-to-face meetings an audioconference to reduce the cost for the individual units. The amendment would reduce the number of face-to-face meetings to two and a half and increase the audioconference meetings to five and a half. The motion passed unanimously.

MOTION PASSED

=====

The UAF Faculty Senate moves to amend the calendar for its 1997-98 meetings as follows:

UAF FACULTY SENATE

1997-98
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
73	9/15/97	Monday	1:30 p.m.	audioconference
74	10/13/97	Monday	1:30 p.m.	audioconference
75	11/10/97	Monday	1:30 p.m.	face-to-face
76	12/8/97	Monday	1:30 p.m.	audioconference
77	2/9/98	Monday	1:30 p.m.	face-to-face
78	3/9/98	Monday	1:30 p.m.	audioconference
79	4/6/98	Monday	1:30 p.m.	audioconference
80	5/4/98	Monday	1:30 p.m.	audioconference/ face-to-face

*Location: Wood Center Ballroom

EFFECTIVE: May 12, 1997

RATIONALE: This motion will reduce the number of face-to-face meetings. Colleges and schools faced with tighter budget constraints for the upcoming year are passing the cost of traveling to Senate meetings on to the individual units. Reducing the number of face-to-face will help lessen this burden for the upcoming year. This motion will, however, put additional burden on the

Governance Office budget.

XI Members' Comments/Questions

Cliff Lando asked that the Senate recognize and express appreciation to Dana Thomas for his contributions toward student retention and recruitment. A motion was passed by acclamation to present a resolution of appreciation to Dana Thomas for his work as Special Assistant to the Chancellor.

Tom Robinson presented a motion to create a permanent committee of the Senate to handle the Faculty Seminar Series. There was discussion on where the responsibility for the seminar series should be housed. It was moved to postpone action on this motion until the first Senate meeting in the fall so the committee could formulate a clear need for the motion. The motion to postpone passed with 1 nay vote.

XII Adjournment

The meeting was adjourned at 4:13 p.m.

Tapes of this Faculty Senate meeting are in the Governance Office, 312 Signers' Hall if anyone wishes to listen to the complete tapes.

Submitted by Sheri Layral, Faculty Senate Secretary.