

MINUTES
 UAF FACULTY SENATE MEETING #91
 MONDAY, DECEMBER 6, 1999
 WOOD CENTER BALLROOM

I The meeting was called to order by President Gatterdam at 1:30 p.m.

A. ROLL CALL

MEMBERS PRESENT:

Amason, A.
 Bandopadhyay, S.
 Barnhardt, C.
 Basham, C.
 Bruder, J.
 Butcher, B.
 Curda, L.
 Duffy, L.
 Gardner, J.
 Gatterdam, R.
 Grigg, S.
 Hartman, C.
 Illingworth, R.
 Kawagley, O. (D. McLean-Nelson)
 Manfredi, R.
 Mason, J. (P. Meritt)
 Mortensen, B. (J. Allen)
 Reynolds, J.
 Robinson, T.
 Sankaran, H.
 Shepherd, J.
 Sonwalkar, V.
 Swazo, N.
 Weber, J.
 White, D.
 Wiens, J.
 Zilberkant, E.

MEMBERS ABSENT:

Garza, D.
 Luick, B.
 Mammoon, T.
 McBeath, J.
 Musgrave, D.
 Nance, K.
 Norcross, B.
 Winker, K.
 Yarie, J.

OTHERS PRESENT:

Caulfield, R.
 Dameron, D.
 Ducharme, J.
 Gabrielli, R.
 Jonaitis, A.
 Layral, S.
 Lind, M.
 Maginnis, T.
 Martin, W.
 Mills, M.
 Reichardt, P.

NON-VOTING MEMBERS PRESENT:

Downes, I. - President, UAFSC
 Leipzig, J. - Dean, CLA
 Tremarello, A - Registrar

NON-VOTING MEMBERS ABSENT:

Banks, S. - President, ASUAF
 Moudry, D. - Graduate Student, GSO
 Collins, J. - Dean, SOM

B. The minutes to Meeting #90 (November 1, 1999) were approved as distributed via e-mail.

C. The agenda was approved as modified with the addition of a new motion on Unit Criteria to be discussed as the first action item.

II Status of Chancellor's Office Actions

A. Motions approved:

1. Motion to amend the deadline for selecting the credit/no credit option.
2. Motion to amend the A.A. degree requirement.
3. Motion to amend the policy on Advancement to Candidacy for the Ph.D.

B. Motions pending: none

III Comments from Chancellor, Marshall Lind -

Chancellor Lind invited everyone to attend the holiday reception on Wednesday, December 8th.

Chancellor Lind thinks it is time to give serious consideration to redo our mission statement in view of the upcoming accreditation and the work that we will be doing on the self-study. Our mission statement is very much in need of a new look. It is almost 12 years old. We need something that speaks to the nature of this institution and its future.

We are hopeful to soon see the Governor's budget. We are hopeful that he will recognize and support the request of the Board of Regents. The Regents met with the Governor at their recent meeting in Fairbanks. We don't know what he will do with the \$16.9 million request. It is important that we have the Governor's support for an increase. We are hoping that he will be supportive again this year.

It is also our hope that with the School of Education we are able to be more active with some of the summer school offering as it relates to what teachers want to pursue a master's degree. We need to be more responsive to the needs of the public schools. Not only in terms of the initial preparation of teachers, but also the continuing assistance to teachers.

Comments from Provost, Paul Reichardt -

Provost Reichardt indicated that he has appointed Joy Morrison as Coordinator of Faculty Development. She has a full load this spring so will be doing a light faculty development program this spring. At this point they have in mind three items. One is a week in March in which they will have some focused activities. It will include some programs downlinked by satellite that focus on women in higher education. They are also attempting to put together a two-day University of Alaska systemwide Faculty Development program in Anchorage on February 29-March 1. UAA is bringing up Eugene Rice as a guest speaker. They would like to bring faculty and administrators from several programs/ disciplines/departments together to talk about their mutual interests and how curriculum articulates between the three systems. They would also like to talk about opportunities for distance delivery particularly between the three units.

Another item Provost Reichardt talked about was Accreditation. His intent is at each of the Faculty Senate meetings he will give an update. At the next Provost Council meeting the Institutional Research Group will give to the deans and directors the proposed format for data and departmental reports. In early February these materials will go to the departments and everyone gets involved. Chancellor Lind, Dana Thomas, and Reichardt were at a meeting of the Northwest Association on Saturday dealing with issues in higher education and accreditation of institutions. One of the presentations was given by Joan Wadlow.

The last item Reichardt talked about is how we as members of the University represent ourselves in public. We have to be careful when giving testimony and make it clear that it is not the university position, but it is a personal position. As you say things in public, be sure that you state that it is your professional personal position not the university's position.

A. ASUAF - S. Banks

Stacey Banks was not available to give a report.

GSO - D. Moudry

Dana Moudry was not available to give a report.

B. Staff Council - I. Downes

Irene Downes indicated that Staff Council is at work on a number of issues including paid time off, parking, and advocacy with other community organizations. They have an excellent venue of supervisory training programs planned for the spring semester including: How to motivate employees effectively; Team building; Violence in the workplace; Running effective meetings; Workman's Compensation; Career ladders; and Grant writing. More information of these training opportunities can be found on the Governance web page.

Larry Duffy asked if the Staff Alliance is working with the Governor's office. Irene indicated they are working with Ann Ringstad and Wendy Redman. They will be going down to Juneau in April for the Board of Regents meeting and will be visiting with legislators.

C. President's Comments - R. Gatterdam

Ron Gatterdam announced the election results for the Promotion/Tenure Review Committee and the Pre- and Post-Tenure Evaluation Committee.

Promotion/Tenure Review Committee (3)

William Schneider, Professor (CLA, Library)
 Kent Schwaegerle, Associate Professor (CSEM, Biology/Wildlife)
 Richard Stolzberg, Professor (CSEM, Chemistry)

Continuing members are:

Ron Barry, Associate Professor, CSEM, Mathematics (98-00)
 Sathy Naidu, Professor, SFOS (98-00)
 Roger Powers, Professor, CLA, Lang. & Culture (98-00)
 Todd Sherman, Associate Professor, CLA, Arts & Comm. (98-00)

Pre- and Post-Tenure Evaluation Committee (5)

Kristy Long, Associate Professor (ACE/CRA)
 Madeline Schatz, Professor (CLA, Arts & Communication)
 Molly Lee, Associate Professor (CLA, Languages & Culture)
 Terrence Cole, Professor (CLA, Social Sciences)
 Gerald Plumley, Professor (CSEM, Chemistry)

Continuing members:

Sukumar Bandopadhyay, Professor, SME (98-00)
 Mitch Roth, Professor, CSEM, Mathematics (98-00)

This spring there will be meetings of department heads from the three MAU's to discuss items of mutual interest. It was suggested that the first one be to articulate majors--what students can expect if they transfer between MAU's. Gatterdam emphasized that it is no one's intent to homogenize the majors across the three campus, but simply to let faculty, students, and advisor know what to expect

when students move between campuses.

The Curricular Affairs Committee has been asked to look at GPA's and residence at both the unit level and systemwide. If you have any input on this issue please talk with the committee members.

The Information Resources policy is being rewritten by statewide.

V Consent Agenda

A. Motion to amend the Policy on Approval of Academic Changes, submitted by Curricular Affairs

Approved with the adoption of the agenda.

MOTION

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The UAF Faculty Senate moves to amend the Policy on Approval of Academic Changes which includes the spring review cycle.

[[]] = Deletion
CAPS = Addition

The spring review cycle will include academic and course changes that do not require UAF Faculty Senate and Board of Regents approval. Changes in the spring review cycle will be approved effective the following Fall. [[, however, they may not be included in the course catalog.]] ANY CHANGES THAT INVOLVE A DIFFERENCE IN TUITION, E.G. CHANGE FROM LOWER DIVISION TO UPPER DIVISION, OR CHANGE IN PREREQUISITES, WILL BECOME EFFECTIVE THE FOLLOWING SPRING.

EFFECTIVE: Immediately
Upon Approval of the Chancellor

RATIONALE: Since the Fall course schedule goes to the printer around March 15, there is not time for course changes reviewed in the spring to be included. Course changes which involve an increase in tuition or change in prerequisite are felt to be unfair to the student who enrolls based on the published schedule.

B. Motion on University Honors Scholar, submitted by Curricular Affairs

Approved with the adoption of the agenda.

MOTION

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The UAF Faculty Senate moves that UAF graduates who successfully complete an Honors Thesis and satisfy all other graduation requirements from the UAF Honors Program will have "University Honors Scholar" printed on their official transcript.

EFFECTIVE: Immediately
Upon Chancellor Approval

RATIONALE: The phrase "University Honors Scholar" is routinely printed on diplomas of UAF graduates from the

Honors Program who complete requirements for graduation with honors. Unfortunately, the phrase has not appeared on students' official transcripts. This past year the Faculty Senate authorized the "Honors Thesis Scholar" option, including a provision for the phrase "Honors Thesis Scholar" to be printed both on successful graduates' official transcripts and diplomas. If this can be done for Honors Thesis Scholars, it ought to be done for University Honors Scholars as well.

VI New Business

A1. Motion that UAF Regulations shall apply in the faculty review process.

This motion was introduced by Ron Gatterdam. He indicated that unit criteria was inadvertently dropped from the UAF Regulations last spring. Units are still using specific unit criteria and there needs to be some provision for their use until they are written back into policy. The motion passed unanimously.

MOTION

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The UAF Faculty Senate moves that, pending action to clarify the use of Unit Criteria in the faculty review process, UAF Regulations for the Evaluation of Faculty, section III, D. Unit Standards and Indices (Reprinted September 1997), shall apply to the extent it does not conflict with union contracts.

EFFECTIVE: Immediately

RATIONALE: Reference to Unit Criteria was inadvertently deleted from the UAF Regulations for the Evaluation of Faculty. The Faculty Appeals & Oversight Committee will present an appropriate motion to the Senate to reinsert Unit Criteria into policy and regulations.

A. Motion to confirm the membership on the Ad Hoc Committee on Unit Criteria, submitted by Administrative Committee

Larry Duffy introduced the motion which passed unanimously.

MOTION

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The UAF Faculty Senate moves to confirm the membership on the Ad Hoc Committee on Unit Criteria consisting of one member from each of the following committees: Curricular Affairs, Faculty & Scholarly Affairs; Faculty Development, Assessment, and Improvement; and Faculty Appeals Committee.

Janice Reynolds, Curricular Affairs
 Susan Grigg, Faculty & Scholarly Affairs
 Scott Huang, Faculty Development, Assessment & Improvement
 Godwin Chuhwu, Faculty Appeals

EFFECTIVE: Immediately

B. Motion to amend the Policy on Dual Enrollment, submitted by Curricular Affairs

Charlotte Basham indicated their committee was asked to look at this issue. Ruth Lister had asked for a way to allow high school students to take vocational and developmental courses who do not meet the GPA requirement.

John Leipzig expressed concern given the new high school testing and the impact this could have especially in the areas of math and English. This could lead to high school student taking UAF courses who have failed the high school qualifying exams. Ron Gatterdam spoke against the motion and lowering the standards for vocational students. There is no reason why, in an exceptional case, the standards can't be waived. There is an appeals process. In two years when the qualifying exam is in place, it might be more appropriate to replace the GPA requirement with completion of the competency exam. Carol Barnhardt spoke about the need to offer developmental courses to high school students. Ron Illingworth spoke about the need to connect students with UAF and that we should not be exclusionary. Many of the rural high school student do not have access to the type of courses the university can provide. At this point we exclude a lot of those without allowing something like this to fit in and give the student the opportunity to start making a connection and working toward a degree beyond what they earn in high school. Ron Gatterdam does not think we should be in the business of competing with the high schools, nor does he think it is the university's role to relieve the high schools of their responsibility for educating their students to meet the competency exam. The business we are in is post-secondary education. John Bruder spoke in favor of the motion. Ron Illingworth indicated they want to put the responsibility on the person closest to the program and student. There is not a great number of students that fall within this category as most are weeded out before they get to the application process. Mike Mills indicated they have approximately 100-150 dual enrollment forms each semester. This is the first time a request has come in from a student who has not met the GPA requirement. The motion passed.

MOTION

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The UAF Faculty Senate moves to amend the policy on Dual Enrollment (p. 12 UAF catalog) as follows:

[[]] = Deletion
CAPS = Additions

Dual Enrollment

The dual enrollment program allows high school students to register for UAF classes. This program is open to the following:

- * High school seniors with a GPA of 2.5 or above may register for two classes for a maximum of six credits.
- * High school seniors with a GPA of 2.0 to 2.5 may register for one class.
- * High school juniors with a GPA of 2.75 or above may register for one class.
- * All other students are encouraged to contact the director of Admissions for information on course enrollment at UAF.

*HIGH SCHOOL STUDENTS WHO DO NOT MEET THE ABOVE GPA REQUIREMENTS MAY ENROLL IN VOCATIONAL AND DEVELOPMENTAL

COURSES, DEPENDING UPON PROGRAM REQUIREMENTS, AFTER OBTAINING APPROVAL SIGNATURES FROM THEIR PARENT (GUARDIAN), HIGH SCHOOL OFFICIAL, THE INSTRUCTOR OF THE CLASS, AND THE APPROPRIATE PROGRAM COORDINATOR.

[[Dual enrollment is available for many university classes appropriate for high school students. Two very popular areas of study are Airframe & Powerplant and Culinary Arts.]]

Pick up a Dual Enrollment Application Form (valid for one semester) from your high school counseling office. You must file an application for each semester you wish to attend.

EFFECTIVE: Spring 2000

RATIONALE: Current policy excludes students with a high school GPA of lower than 2.0 from taking any UAF courses. This change would allow enrollment in developmental and vocational courses only upon agreement by all designated parties.

C. Motion to approve an Accounting Technician Certificate, submitted by Curriculum Review & Curricular Affairs

Sukumar Bandopadhyay introduced the motion which was reviewed by his committee and Curricular Affairs. The motion passed unanimously.

MOTION
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The UAF Faculty Senate moves to approve the Accounting Technician Certificate.

EFFECTIVE: Fall 2000 or
Upon Board of Regents' Approval

RATIONALE: See full program proposal #42 on file in the Governance Office, 312 Signers' Hall.

Executive Summary

A commonality among all Alaskan businesses, non-profits, organizations, and agencies is the language of accounting. All entities that deal with money need accounting clerks and jobs continue to beg for experienced or educated accounting technicians.

The University of Alaska Fairbanks requests approval of a certificate degree program for the College of Rural Alaska that would prepare students for entry level positions in accounting and bookkeeping. Training received in general accounting principles and practices, fund accounting, tax, payroll, mathematics, English composition, human relations, computer technology, and business would be applicable to working in private enterprises, corporations, non-profits, and government agencies. The certificate draws courses from, and would directly articulate with, the Associates of Applied Sciences in Applied Accounting for those students wishing to further their education in this field.

The knowledge and skills needed by accounting clerks in Alaska were

determined in collaboration with a number of employers across the State of Alaska. Those determinations and the resulting program changes from the initial concept were verified by widely surveying diverse Alaskan employers. See letters of support in Appendix A. The program was also reviewed by the UAF College of Rural Alaska Faculty Council and the UAF faculty curriculum review committees for meeting academic standards. The degree is designed to meet needs of Alaskan industries, organizations and individuals for accounting and bookkeeping to meet generally accepted accounting standards and other documentation or legal requirements.

No additional funding needs are anticipated to implement this certificate program. The program will use existing courses, faculty and staff plus adjunct professors to ensure quality instructional delivery and conduct ongoing outcomes assessment to insure currency in the instructional program. Current library collections, equipment, and facilities are adequate.

In 1997 a certificate of applied business was approved and in two years department credit hours double, while graduates rose from 7 to 33 per year. Similar growth in credit hours and graduation rates are anticipated within two years of approving an Accounting Technician Certificate.

D. Motion to approve the deletion of the M.A.T. in Geology, submitted by Graduate & Professional Curricular Affairs

Jim Gardner introduced the motion indicating that this deletion is a result of having no students since 1989. Currently there are no resources allocated to it. The motion passed unanimously.

MOTION

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The UAF Faculty Senate moves to delete the M.A.T. in Geology.

EFFECTIVE: Fall 2000 or
Upon Board of Regents' Approval

RATIONALE: See full program proposal #23 on file in the
Governance Office, 312 Signers' Hall.

Executive Summary

The Department of Geology and Geophysics requests that the MAT program in Geology be deleted. This program has had two graduates in the last 30 years, the last being in 1989. The program has had no student enrollment since 1989, and currently no resources (faculty or budgetary) are allocated to it. The Department offers no courses that are specific to this program and deletion will not effect other programs in the system. The School of Education offers MAT programs and these are the ones that most students enroll in. Deletion of the Geology MAT program "cleans up the catalog" by removing an unused and somewhat redundant program.

E. Motion to approve an M.A. in Rural Development,
submitted by Graduate & Professional Curricular Affairs

Jim Gardner presented the motion which includes seven new courses, many of which will be distance delivered. The executive summary speaks to the need of the program. Jonathan Wiens asked about assessment of the program. Rick Caulfield spoke about the assessment built into the proposal both at the course level and program level. They will conduct a survey of employers as part of the assessment process to assure that the graduates meet the needs of the employers and that the graduates themselves feel that the quality of the education they are getting is fulfilling their educational needs. Ralph Gabrielli also spoke about the need for the program. Harikumar Sankaran spoke in favor of the program. The motion passed unanimously.

MOTION

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The UAF Faculty Senate moves to approve the M.A. degree program in Rural Development which includes the addition of seven new courses.

EFFECTIVE: Fall 2000 or
Upon Board of Regents' Approval

RATIONALE: See full program proposal #8-14 and #17 on
file in the Governance Office, 312 Signers' Hall.

SUBMITTED BY COLLEGE OF RURAL ALASKA

(Submitted by Alaska Native & Rural Development)

8. NEW COURSE: RD 600 - Circumpolar Indigenous Leadership Symposium, 3 credits; offered Fall; effective Fall 2000.
9. NEW COURSE: RD 601 - Political Economy of the Circumpolar North (3+0) 3 credits; offered Fall; effective Fall 2000.
10. NEW COURSE: RD 625- Community Development Strategies: Principles & Practice (3+0) 3 credits; offered Spring; effective Fall 2000.
11. NEW COURSE: RD 650 - Community-Based Research Methods (3+0) 3 credits; offered Spring; effective Fall 2000.
12. NEW COURSE: RD 651 - Management Strategies for Rural Development (3+0) 3 credits; offered Spring; effective Fall 2000.
13. NEW COURSE: RD 652 - Indigenous Organization Management (3+0) 3 credits; offered As Demand Warrants; effective Fall 2000.
14. NEW COURSE: RD 655 - Circumpolar Health Issues (3+0) 3 credits; offered As Demand Warrants; effective Fall 2000.

Executive Summary
M.A. in Rural Development

The Department of Alaska Native and Rural Development, College of Rural Alaska, University of Alaska Fairbanks, requests approval of a Master of Arts Program in Rural Development to be implemented in Fall Semester, 2000.

Rural Alaska communities face alarmingly high rates of unemployment, sharply limited economic opportunities, and a host of social, political, and ecological problems. In attempting to address

these problems, many communities find that indigenous leadership capacity is often limited and over-taxed. This reality highlights a pressing need in rural Alaska: the development of human capital. The need exists for indigenous and other rural leaders who are skilled in managing corporations, governments, and organizations in a responsible, effective, and culturally appropriate manner.

The M.A. program in Rural Development will enable these leaders to complete a flexible program of graduate study that prepares them for effective and culturally informed community development. The program will provide a broad overview of regional, national, and global forces influencing rural communities. It will also provide specific analytical, communication, and information technology skills necessary for leadership in rapidly changing environment. There will be a cultural dimension throughout the program recognizing traditional knowledge and involving indigenous elders. Rigorous academic standards will be maintained through a well-trained faculty and prominent guest presenters.

The RD M.A. degree will be available to both campus and place-bound students in rural communities. A cornerstone for the program will be a ten-day "Circumpolar Indigenous Leadership Symposium," to be held in the fall semester of each year. Internet, audio-conference, and other means will combine face-to-face seminars with distance delivery courses; a model used successfully in the RD B.A. degree program. Prospective M.A. students are typically place-bound due to employment, family obligations, community responsibilities, and personal preference. Moving to a campus is often impossible for mid-career employees.

The Rural Development M.A. Program has four major objectives:

1. Educate leaders for indigenous and other rural Alaska communities who understand the dynamic interrelationship of those communities with global economy and who are competent to fill community leadership and management positions.
2. Provide a quality program of advanced study for place-bound students in rural communities, combining face-to-face seminars and the development of a statewide network of rural leaders with cutting-edge distance delivery of instruction.
3. Build strong ties to business and community leaders in rural Alaska, including creation of professional development plans for indigenous employees seeking career advancement.
4. Create a model for innovation and flexibility in circumpolar graduate study that attracts international indigenous students and prominent national and international indigenous leaders and others as visiting scholars and affiliate faculty.

F. Motion to amend the Ph.D. requirements, submitted by Graduate School Advisory Committee

Larry Duffy spoke on the motion stating that it makes reference to UAF credit rather than number of semesters to demonstrate residence requirements. Norm Swazo asked about the wording in the first paragraph. Ron Gatterdam indicated that the history of the wording is in the rationale. The changes being addressed with this motion are in the requirements. The motion passed unanimously.

MOTION:

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The UAF Faculty Senate moves to amend the Ph.D. requirements (page 40 of the 1999-2000 UAF catalog) as follows:

[[]] = Deletion
CAPS = Addition

DOCTOR OF PHILOSOPHY

The Doctor of Philosophy Degree is granted in recognition of scholarly attainment and proven ability. University of Alaska Fairbanks [[staff holding rank of assistant professor (or equivalent) or above]] TENURED FACULTY, TENURE TRACK FACULTY, AND RESEARCH FACULTY are not eligible to become candidates for the Ph.D. WITHIN THE DISCIPLINE IN WHICH THEY TEACH at the University of Alaska Fairbanks.

Requirements

1. The Ph.D. degree requires at least three full years of study beyond the baccalaureate degree. [[including up to 9 credits of applicable and acceptable work transferred from other institutions.]] (SEE TRANSFER CREDIT)
2. A minimum of [[one and one-half years (three semesters)]] 18 GRADUATE UAF CREDITS must be EARNED. [[spent in residence at UAF.]]
3. In addition to satisfactory completion of a plan of study developed in accordance with requirements listed above, the Ph.D. candidate must complete the following:
 - a. Submit a Graduate Study Plan (GSP), Appointment of Committee form, and annual Report of Committee form to the Graduate School. It is suggested that the GSP and Appointment of Committee forms be submitted by the end of the first year of study.
 - b. Maintain [[enrollment of at least 6 graduate credits per year (fall, spring, summer) or have an approved leave of absence on file.]] ACTIVE STATUS. (SEE REGISTRATION REQUIREMENT)
 - c. Pass a written comprehensive examination.
 - d. Complete a minimum of 18 UAF thesis credits and satisfactorily complete a thesis that is a substantial contribution to the body of knowledge in the area.
 - e. Pass an oral defense of thesis examination.
 - f. Apply for graduation and be registered for at least 3 graduate credits in the semester in which the degree is awarded.
 - g. Complete all degree requirements within the 10-year time limit allowed.

EFFECTIVE: Fall 2000

RATIONALE: This motion gives faculty approval to the Ph.D. requirements and supports UAF's statewide mission of Graduate Education. It works for consistency in the catalog by using UAF credits as defining points.

Wording changes in the first paragraph "...tenured faculty, tenure track faculty, and research faculty.... within the discipline in which they teach..." are changes approved by the Senate in April 1998 and modified by the Chancellor in May 1999.

G. Motion on guidelines for Collaborative Ph.D. Graduate Studies, submitted by Graduate School Advisory Committee

Larry Duffy spoke on the motion stating that these are the guidelines currently being used by collaborative Ph.D. programs. It was suggest that we add "across MAU's" to clarify that this is within the UA system. This was considered a friendly amendment and the motion as amended passed unanimously.

MOTION:

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The UAF Faculty Senate moves to add the following guidelines in the section of the catalog (p. 40) which discusses Cooperative Programs.

The following are guidelines for collaborative Ph.D. Graduate Studies ACROSS MAU'S.

1. There shall be at least four faculty members on the Graduate Advisory Committee for each UAF Ph.D. student. At least two committee members shall be UAF faculty. One of the UAF committee members must be on a tenure-track appointment in a Ph.D. granting department. The committee shall be chaired or co-chaired by a UAF faculty.
2. The Graduate Advisory Committee and its chair and/or co-chairs must be approved by the program director and the Graduate Dean.
3. UAF rules and regulations on graduate studies shall apply to all UAF graduate students, including those concurrently enrolled at UAA or UAS.
4. The Graduate Advisory Committee must meet at least once a year to update the Graduate Study Plan and to review the student's progress toward the degree. The annual progress report must be signed by all committee members and submitted to the UAF Graduate Dean.
5. A comprehensive exam committee composed of the student's advisory committee and an additional member if appointed by the Graduate Dean will administer the Ph.D. comprehensive exam for each student.
6. The Ph.D. thesis defense is to be conducted on the UAF campus.

EFFECTIVE: Fall 2000

RATIONALE: This motion gives faculty approval to the policy currently in place regarding collaborations between faculty at different MAU's for mentoring Ph.D. students. It supports the use of the catalog to communicate Graduate School policy to students and faculty. This will be added to the catalog (p. 40) under Cooperative Programs.

VII Committee Reports

A. Curricular Affairs - C. Basham

A report was attached to the agenda.

B. Faculty & Scholarly Affairs - N. Swazo

A report was attached to the agenda.

C. Graduate & Professional Curricular Affairs - J. Gardner

A report was attached to the agenda.

D. Core Review - J. Brown

No report was available.

E. Curriculum Review - S. Bandopadhyay

The Committee received approximately 100 requests, including three new programs. They are about halfway through reviewing those requests.

F. Developmental Studies - J. Weber

A report was attached to the agenda.

G. Faculty Appeals & Oversight - T. Maginnis

The following handout was distributed at the Senate meeting. Tara Maginnis had questions about the committee reviewing other areas of the Department Head Policy concerning ratification of department head elections. Norm Swazo asked the Provost to comment on how an administrator understands the notion of ratifying department head elections. Paul Reichardt said that a dean and department heads need to be able to work together. A statement written in the policy takes into account that it is possible that the faculty will election someone the dean can't work with. The dean has to say why he does not ratify the election and give the reasons. Ron Gatterdam asked that additional comments be directed to the committee.

Tentative Minutes for Faculty Appeals & Oversight Committee Meeting, Thursday, December 2, 1999

Attending: Members: Tara Maginnis (Chair), Norm Swazo, Godwin Chukwu, Kristy Long, Ed Husted, Pham Quang, Jennifer McBeath, and by teleconference, Ray Gavlak in Palmer.

1. Selection of representative to serve on Ad Hoc Committee for Unit Criteria.

Godwin Chukwu volunteered and was confirmed by the full committee.

2. Redefinition of Department Head Policy (requested by Administrative Committee & Provost)

For this section we contacted Mike Pippinger via teleconference to confer on rewriting Department Head Policy to reflect the addition of

CBA's to policy. We fiddled with this policy for some time and have drafted many small changes which we hope to bring forth at the next Senate meeting, for your comments.

We were unable to conclude these changes, however, because while reexamining the policy, we found that the sections on election of department heads caused great consternation among several committee members, who cited abuses of the present policy on elections. Because redrafting these sections of the policy has nothing to do with the CBA, it was concluded that we should ask the Senate if you wish us to be charged to rewrite a draft of this portion of policy as well.

3. Cleaning up changes in the Promotion Tenure Guidelines booklet.

Because our time had already run over due to the length of time spent on the previous question, we tabled this topic until our next meeting.

4. Any New Business, Comments, concerns....

We agreed to meet again on these issues between 1/20/00-1/30/00.

Report Generated by Tara Maginnis, Chair

H. Faculty Development, Assessment & Improvement -
D. White

A report was attached to the agenda.

I. Graduate School Advisory Committee - L. Duffy

A report was attached to the agenda. Larry Duffy encouraged those that are involved in graduate course to review them for any changes.

J. Legislative & Fiscal Affairs - K. Nance

No report was available.

VIII Public Comments/Questions - none

IX Discussion Items

A. Presentation of UA Museum Model - Aldona Jonaitis

Aldona Jonaitis presented a variety of computer generated photos of what the new museum will look like. She also had a three dimensional model and a video presentation. Jonaitis also spoke about the budget for the museum expansion.

B. Recruitment & Retention of Students - Mike Mills,
Director of Admissions

Mike Mills gave a PowerPoint presentation on UAF's Enrollment Plan Overview. This included information on UAF Enrollment Trends, Retention Data, National and State Trends and Projections, Preliminary Analysis of Fall 1999, and Strategies to Build Enrollments.

The question is: What can faculty do to help? Areas include: develop "White Sheets" for each undergraduate major, update color brochure describing your majors, correspond with applicants/admits to your programs as identified on "Admission Application Report", correspond with prospects for your programs, as identified on periodic "Prospects" spreadsheets, and correspond with UA Scholars who apply for admission to your programs.

A copy of the presentation is available for review in the Governance Office.

X Members' Comments/Questions

Ann Tremarello indicated that registration for spring semester is going very slowly. Faculty need to encourage students to preregister.

XI Adjournment

The meeting was adjourned at 4:25 p.m.

Tapes of this Faculty Senate meeting are in the Governance Office, 312 Signers' Hall if anyone wishes to listen to the complete tapes.

Submitted by Sheri Layral, Faculty Senate Secretary.