

MINUTES  
 UAF FACULTY SENATE MEETING #92  
 Monday, February 7, 2000  
 Wood Center Ballroom

I The meeting was called to order by President-Elect Duffy at 1:35 p.m.

A. ROLL CALL

MEMBERS PRESENT:

Bandopadhyay, S.  
 Barnhardt, C.  
 Barry, R.  
 Basham, C.  
 Bruder, J.  
 Curda, L.  
 Duffy, L.  
 Gardner, J.  
 Garza, D.  
 Grigg, S. (D. Stephens)  
 Hartman, C.  
 Illingworth, R.  
 Manfredi, R.  
 Mason, J.  
 Mortensen, B.  
 Reynolds, J.  
 Robinson, T.  
 Sankaran, H.  
 Sonwalkar, V.  
 Swazo, N.  
 Weber, J.  
 Wiens, J.  
 Zilberkant, E.

MEMBERS ABSENT:

Amason, A.  
 Butcher, B.  
 Gatterdam, R.  
 Luick, B.  
 Mammoon, T.  
 McBeath, J.  
 McLean-Nelson, D.  
 Musgrave, D.  
 Norcross, B.  
 Shepherd, J.  
 White, D.  
 Winker, K.  
 Yarie, J.

OTHERS PRESENT:

Ducharme, J.  
 Gregory, G.  
 Lind, M.  
 Maginnis, T.  
 Mosca, K.  
 Reichardt, P.

NON-VOTING MEMBERS PRESENT:

Moudry, D. -Graduate Student, GSO  
 Downes, I. - President, UAFSC  
 Collins, J. - Dean, SOM  
 Leipzig, J. - Dean, CLA  
 Tremarello, A - University Registrar

NON-VOTING MEMBERS ABSENT:

Banks, S. - President, ASUAF

B. The minutes to Meeting #91 (December 6, 1999) were approved as distributed via e-mail.

C. The agenda was approved as distributed via e-mail.

II Status of Chancellor's Office Actions

A. Motions approved:

1. Motion to amend the policy on Approval of Academic Changes.
2. Motion on University Honors Scholar.
5. Motion to approve an Accounting Technician Certificate.
6. Motion to approve the deletion of the M.A.T. in Geology.
8. Motion to amend the Ph.D. requirements.
9. Motion on guidelines for Collaborative Ph.D. Graduate Studies.

B. Motions pending:

3. Motion that UAF Regulations shall apply in the faculty review process.
4. Motion to amend the policy on Dual Enrollment.

7. Motion to approve an M.A. in Rural Development.  
(A request for a 90 day extension was approved by the Administrative Committee)

### III Comments from Chancellor, Marshall Lind -

Chancellor Lind spoke on the motion on dual enrollment. He will be modifying this motion. The substance of the motion will not be changed, however, he is uncomfortable with highlighting the fact that students with less than a GPA indicated would be eligible to enroll in vocational and developmental courses. We will try to accommodate these courses but he doesn't think it is appropriate to highlight a lower GPA for those students. There should be safeguards built in with final approval by university program coordinators. Lind will be putting the suggested language in for modifications for your consideration.

The motion to approve the MA in Rural Development has been extended because of a couple steps that were missed in terms of the administrative process.

The Chancellor has received a few responses to his request for revisions of the Mission Statement. The Chancellor will take this to the Board of Regents at their April meeting. He will be discussing the progress at the February meeting.

The Chancellor feels that the Faculty Senate plays an important role in the University and the administration will be as supportive as possible. He would like to encourage more faculty to participate in governance, as well as in leadership roles in the Senate.

Another position to consider is the academic advisor to the President. A faculty member will spend one year advising President Hamilton on academic issues. For more information contact Sheri in the Governance Office. Chancellor Lind encouraged faculty to take a look at this position.

President Hamilton gave one of the best presentations to the joint House and Senate Finance Committees. The reaction of both committees was positive. He did a very good job of laying out the value of the University to the future of the state. Chancellor Lind encouraged faculty to view the tape of this presentation if they haven't seen it.

Our student leadership has developed a program to adopt a legislator. Chancellor Lind commended the students on this effort.

Norm Swazo indicated that questions have been raised regarding the faculty fellow position. Does the faculty member lose their faculty status regarding union membership? Chancellor Lind was not sure. Provost Reichardt stated that this person probably would not be in United Academics for that period of time.

### Comments from Provost, Paul Reichardt -

Paul Reichardt indicated that the good news for the University this year is that for the first time in a long time inflationary costs were partially covered by legislative funding. Associated with that has been an increased level of visibility of for the University and an increased confidence in the University. That translated into an increased enrollment at UAF last fall by 15 students. This is the first increase in a number of years. Currently there are about two dozen faculty recruitment's going on at this time. One of the things this translated into is developing a good answer to the question of how do we accept,

welcome, and orient new faculty. The Provost took one step into the direction of mentorship last fall by asking each Dean/Director for a list of new faculty and a faculty mentor assigned to each of them. At a time when we are bringing on new faculty in large numbers, current faculty and the Faculty Senate play a large role in mentoring these new faculty to ensure a positive atmosphere for these new faculty. We need to rethink the attitude of giving the new faculty the least liked course, or worse lab, etc. The Provost asked the Faculty Senate to think about how we can all work together to put the new faculty in the best possible position.

#### IV Governance Reports

##### A. ASUAF - S. Banks

No report was available.

##### GSO - D. Moudry

The Graduate Student Organization has a meeting scheduled with the Chancellor, Provost, Dean Kan, and the Residence Life Director.

##### B. Staff Council - I. Downes

Irene Downes talked about the "Make Students Count Award" given by the President. Nominations are being taken for the staff member who goes the extra mile for students. Nominations are due February 25. Nomination forms are available in the Governance Office or on the Staff Alliance home page. For more information, contact System Governance at 474-7323.

They are also working on the Staff Longevity Program. It will be on May 11 at 1:30 p.m. in the Wood Center Ballroom. The theme this year is "Unity Through Diversity."

An Ad Hoc Committee on Parking is looking at accountability. The committee will report at the March 3rd Staff Council meeting. The University Advocacy Committee will be meeting at the Southside Community Center introducing UAF to the community and making them aware of what UAF has to offer. Senator Illingworth recommended coordinating efforts with Jake Poole and the Tanana Valley Campus.

Irene Downes encouraged Senators to participate in the adopt a legislator program.

Larry Duffy indicated that nominations for outstanding male and female students are being solicited.

##### C. President's Comments - R. Gatterdam

Ron Gatterdam submitted written comments on the Information Resource policy as part of the agenda. Two key points is as with most university policies it is a compromise between the groups involved. This puts some restrictions on the Information Resource personnel. The Faculty and Scholarly Affairs has given their input to Ron which has been passed on to statewide.

##### D. President-Elect's Comments - L. Duffy

As part of the Supervisory Training, how to Run Effective Meetings has changed from March 1 to March 22. John Leipzig will be the presenter.

President-Elect Duffy encouraged all faculty to provide comments on the mission statements. Values can be addressed in other areas of the catalog and don't need to be included in the mission statement. A short, clear, and concise mission statement would be best.

The Faculty Alliance has worked hard on Faculty Fellow position. This is an important position in providing faculty input regarding academic matters. This would be a very good experience for a senior faculty member. Senator Basham asked about accountability and what will be the lines of communication between faculty and the president. She suggested that this person sit on the Senate. President-Elect Duffy stated that this person would not represent one specific governance body. The Provost stated that this position would work with the Faculty Alliance. The academic viewpoint is lacking in Statewide Administration.

President-Elect Duffy encouraged faculty to participate in the upcoming Senate elections and to step forward for the position of Senate president-elect.

Senator Illingworth addressed the Information Resource Policy stating that it applies to condition of work and should involve union discussion. President-Elect Duffy stated that the policy is still in the Board of Regents' committee. The bargaining units would want to comment on the policy prior to the Board action on the policy.

#### V Consent Agenda

##### A. Motion to approve the 2001-2002 Academic Calendar, submitted by Curricular Affairs

The motion was approved with the adopted of the agenda.

MOTION PASSED (unanimous)

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The UAF Faculty Senate moves to approve the 2001-2002 Academic Calendar as presented by the Registrar prepared in accordance with Senate policy and Board of Regents' policies and forward it to the Governance Coordinating Committee for action.

EFFECTIVE: Immediately

RATIONALE: The Curricular Affairs Committee has reviewed the draft 2001-2001 Academic Calendar for compliance with Senate policy and recommends approval of the calendar.

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UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus  
ACADEMIC CALENDAR 2001-2002  
Classes begin after Labor Day for Fall Semester and  
after Civil Rights Day for Spring Semester.

FALL SEMESTER-2001

Registration and fee payment for the 2001 fall semester begins

	Mon., Apr. 9, 2001
Application for admission deadline for fall semester	Wed., Aug. 1
Orientation for new students	Sun.-Wed., Sept. 2-5
Labor Day (no registration or fee payment)	Mon., Sept. 3
Residence halls open, 9 am	Mon., Sept. 3
First day of instruction	Thurs., Sept 6
Late registration begins	Thurs., Sept 6
Late registration and fee payment end	Fri., Sept. 14
Last day for 100% refund of tuition and materials fees	Fri., Sept. 14
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record)	Fri., Sept. 21
Last day for 50% refund of tuition (only)	Fri., Sept. 21
Low grade reports for freshmen due not later than	Fri., Oct. 12
Last day to apply for 2001 fall graduation	Mon., Oct. 15
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course)	Fri., Nov. 2
Registration and fee payment for the 2002 spring semester begin	Mon., Nov. 12
Thanksgiving holidays (no classes)	Thurs.-Sun., Nov. 22-25
Last day of instruction	Fri., Dec. 14
Final examinations	Mon.-Thurs., Dec. 17-20
Residence halls close, noon	Fri., Dec. 21
Grades due to the Registrar's Office	Fri., Dec. 21
Campus closed 5 p.m., Fri., Dec. 21, 2001 - 8 a.m., Wed., Jan 2, 2002	

#### SPRING SEMESTER-2002

Application for admission deadline for spring semester	Mon., Dec. 3, 2001
Orientation for new students	Tues.-Wed, Jan. 15-16, 2002
Residence halls open, 9 a.m.	Mon., Jan. 14
Alaska Civil Rights Day (registration and fee payment continue)	Mon., Jan. 14
First day of instruction	Thurs., Jan. 17
Late registration begins	Thurs., Jan. 17
Late registration and fee payment end	Fri., Jan. 25
Last day for 100% refund of tuition and material fees	Fri., Jan. 25
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record)	Fri., Feb. 1
Last day for 50% refund of tuition (only)	Fri., Feb. 1
Last day to apply for 2002 spring graduation	Fri., Feb. 15
Low grade reports for freshmen due not later than	Fri., Feb. 22
Spring recess	Mon.-Sun., Mar. 11-17
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course)	Fri., Mar. 22
Registration and fee payment for the 2002 fall semester begin	Mon., Apr. 8
All Campus Day (no classes)	Fri., Apr. 26
Last day of instruction	Fri., May 3
Final examinations	Mon.-Thurs., May 6-9
Residence halls close, noon	Fri., May 10
Commencement**	Sun., May 12
Grades due to the Registrar's Office	Wed., May 15

\*\*Saturday, May 11 may be an alternate date for Commencement (to coordinate with other MAU's).  
Proposed by Ann Tremarello, January 25, 2000.

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VI New Business

A. Motion to approved the Unit Criteria for ANLC, submitted by the Ad Hoc Committee on Unit Criteria

President-Elect Duffy stated that unit criteria are very important for assessment, as well as tenure and promotion. Senator Reynolds stated that these guidelines are consistent with other criteria on campus. After a brief discussion, the motion was passed with no objections.

MOTION PASSED

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The UAF Faculty Senate moves to approve the Unit Criteria for Alaska Native Language Center (ANLC).

EFFECTIVE: Immediately  
Upon Chancellor Approval

RATIONALE: The committee assessed the unit criteria submitted by Alaska Native Language Center (ANLC). With some minor changes, agreed upon by the department representative, Larry Kaplan, the unit criteria were found be consistent with UAF guidelines.

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## VII Committee Reports

A. Curricular Affairs - C. Basham

A report was attached to the agenda.

B. Faculty & Scholarly Affairs - N. Swazo

A report was attached to the agenda.

C. Graduate & Professional Curricular Affairs - J. Gardner

A report was attached to the agenda.

D. Core Review - J. Brown

A report was attached to the agenda.

E. Curriculum Review - S. Bandopadhyay

No Report.

F. Developmental Studies - J. Weber

A report was attached to the agenda.

G. Faculty Appeals & Oversight - T. Maginnis

Tara Maginnis indicated that the committee met but was short of a quorum. The committee will meet again on February 18. Larry Duffy indicated that the committee is addressing the role of the department head and making it consistent with bargaining unit agreements.

Senators were encourage to forward their comments on this topic to Tara Maginnis.

H. Faculty Development, Assessment & Improvement -  
D. White

A report was attached to the agenda.

I. Graduate School Advisory Committee - L. Duffy

The following report was submitted as a handout.

GSAC Meeting Report, By Lawrence K. Duffy

The committee met on Feb 1, 2000 with Dean Kan. He discussed the Graduate School budget for increasing graduate student enrollment. Discussion centered on evaluation of the 50:50 TA program which is being reduced in budget. He also introduced three new initiatives available to faculty for funding:

1. to make existing graduate courses accessible online;
2. to develop new graduate degree programs;
3. to advertise graduate programs for recruitment.

The committee approved a motion on TA Student Behavior Standards which should be included in the catalog.

Dana Moudry stated the minimum wage be taking into consideration when looking at this motion. Graduate pay was increase for the first time in many years. President-Elect Duffy stated that the motion promotes graduate students to seek employment on campus to further their degree. Senator Reynolds asked what the penalty for having additional employment. President-Elect Duffy stated that they would lose their teaching assistantship.

Motion 1: Graduate students will not be permitted to seek additional income from other employment during semesters they are employed as teaching assistants.

EFFECTIVE: Immediately

RATIONALE: Students are given teaching assistantships to aid in their graduate study. Further employment jeopardizes our academic mission.

The committee also passed 2 other motions. The first is regarding course restrictions (p40 in catalog).

Motion 2: You may not use correspondence courses, credit by examination, audited courses, 500-level courses or courses taken under the credit/no credit option to fulfill the basic course requirements of any degree program. No more than TWELVE credits of special topics courses (693 or 695) or individual study (697) may be used toward a graduate degree. Requests for exceptions to the limit must be approved by the dean of the Graduate School.

RATIONALE: During this period of smaller course offerings and graduate enrollments, many programs serve students with combinations of these courses. These courses are not always independent study courses where students lack group interaction. The 693 courses often take advantage of a faculty member or visiting faculty member's special expertise. The

695 courses are trial courses which typically become part of the standard graduate program. The 697 courses are often tutorials where a distance student commutes part of the semester or classes at the 400 level which students take as 697 courses by including independent research and class presentations. Such customized approaches to the education of students make distance delivery possible and make it possible to offer students graduate education in efficient and effective ways.

The second motion was related to admission policy and transcripts.

Motion 3: The Graduate Advisory Council recommends a change in UAF policy currently requiring ALL undergraduate transcripts be submitted for graduate school admission. We recommend that ONLY undergraduate transcripts from the institution that granted the bachelor's degree be required. If the department wants to use specific, specialized undergraduate courses to demonstrate competency to undertake master's level courses, however, those transcripts must also be submitted.

RATIONALE: Current policy creates a nightmare for students who have taken college courses from various institutions in addition to the bachelor's degree, such as special interest courses or recency credits to maintain teacher certification. Often students can not get these transcripts despite repeated efforts and their graduate program is at risk. UAF should require transcripts only from those institutions which awarded the baccalaureate degree or which awarded courses which are prerequisites or foundation knowledge for UAF graduate programs.

Motion 3 was passed but it was agreed that we would continue to work on proper wording.

Dana Moudry spoke on the motion concerning graduate TA's and the need to keep the stipend above the minimum wage. John Leipzig also spoke about how this would impact part-time students and those on a reduced stipend. Janice Reynolds asked about the penalty to the student seeking other employment. Larry Duffy indicated that the student could lose their TA stipend.

#### J. Legislative & Fiscal Affairs -

Norm Swazo stated there has been some discussion about the place and status of the Legislative & Fiscal Affairs Committee relative to the Faculty & Scholarly Affairs. They are looking at transferring duties to the Faculty & Scholarly Affairs and reconsidering the constitutional authority of the committee on mandatory items of collective bargaining. They will be discussing a draft motion to streamline the committee charges into one committee. The Legislative and Fiscal Affairs will meet on Friday.

#### K. Ad Hoc Committee

### VIII Discussion Items

A. Presentation on the "Faculty Interaction Program" by Allegra Banducci, Student Activities Assistant

The goal of the faculty interaction program is for the faculty to

develop relationships with students that are outside the classroom. This impacts student success and student retention. They will do the logistics for some of these things. Student Activities will do the "What's for Dinner" program, Career Services and the Alumni Association are running the job shadow program.

What's on your mind for dinner will be a small discussion group with faculty. Faculty will decide what topics to speak on. Student would sign up for what discussion group they are interested in. Copper Lane House is where the events will take place. The target audience will be on-campus students. Contact Allegra at Student Activities if you would like to host a discussion group.

- B. Presentation on "Mentor a student! - UAF Job Shadow"  
by Tonya Trabant, Career Services

Career Services and the Alumni Association is working on providing a job shadow program where a student will shadow a person for half a day from March 13-24. The job shadow program promotes particular fields and organizations on campus. This would allow faculty to recruit potential interns and future employees. This is an easy and convenient way to provide information about an interesting career field to local student. Respond to Career Services by Tuesday, February 29.

IX Public Comments/Questions - none

X Members' Comments/Questions - none

XI The meeting was adjourned at 3:00 p.m.

A tape of this Faculty Senate meeting are in the Governance Office, 312 Signers' Hall if anyone wishes to listen to the complete tapes.

Submitted by Sheri Layral, Faculty Senate Secretary.