

MINUTES  
 UAF FACULTY SENATE MEETING #94  
 MONDAY, APRIL 3, 2000  
 WOOD CENTER BALLROOM

I The meeting was called to order by President Gatterdam at 1:30 p.m.

A. ROLL CALL

MEMBERS PRESENT:

Bandopadhyay, S.  
 Barnhardt, C.  
 Barry, R. (& J. Gimbel)  
 Basham, C.  
 Bruder, J.  
 Butcher, B.  
 Curda, L.  
 Duffy, L.  
 Gardner, J.  
 Garza, D.  
 Gatterdam, R.  
 Hartman, C.  
 Illingworth, R.  
 Mason, J.  
 McBeath, J.  
 Mortensen, B.  
 Reynolds, J.  
 Robinson, T.  
 Sankaran, H.  
 Shepherd, J.  
 Stephens, D.  
 Swazo, N.  
 Weber, J.  
 White, D.  
 Wiens, J.  
 Winker, K.  
 Zilberkant, E.

MEMBERS ABSENT:

Amason, A.  
 Luick, B.  
 Mammoon, T.  
 Manfredi, R.  
 Musgrave, D.  
 McLean-Nelson, D.  
 Norcross, B.  
 Sonwalkar, V.  
 Yarie, J.

OTHERS PRESENT:

Bennett, C.  
 Dameron, D.  
 Davis, P.  
 Dempsey, K.  
 Ducharme, J.  
 Gabrielli, R.  
 Goeb, R.  
 Gregory, G.  
 Kirts, C.  
 Kan, J.  
 Lake, G.  
 Layral, S.  
 Lind, M.  
 Martin, W.  
 Mills, M.  
 Mosca, K.  
 Murphy, E.  
 Noisworthy, T.  
 Norris-Tull, D.  
 Nichols, D.  
 Peters, H.  
 Poole, J.  
 Reichardt, P.  
 Silman, S.  
 Williams, F.

NON-VOTING MEMBERS PRESENT:

Minassian, G. - Grad. Student, GSO  
 Downes, I. - President, UAFSC  
 Collins, J. - Director, SOM  
 Leipzig, J. - Dean, CLA  
 Tremarello, A - University Registrar

NON-VOTING MEMBERS ABSENT:

Banks, S. - President, ASUAF

B. The minutes to Meeting #93 (March 6, 2000) were approved as distributed via e-mail.

C. Ron Gatterdam indicated that Chancellor Lind will be making a presentation to the UAF Rifle Team during his comment period. Item VI.A. was submitted after the Administrative Committee meeting. Item VI. B., the motion on the Mission statement

will be deleted because it is not ready for our approval. And there will be no convocation after the Senate meeting. Norm Swazo indicated that on Attachment 94/3 his title is Associate Professor. The agenda was approved with these modifications.

## II Status of Chancellor's Office Actions

### A. Motions Approved:

1. Motion to approve an M.A. in Rural Development.
2. Motion to approve the Unit Criteria for ANLC.
3. Motion to amend Section 3 (Article V: Committees, Standing, Permanent) of the Bylaws.
4. Motion to amend the policy on Course Restrictions for graduate degrees.

### B. Motions Pending:

1. Motion to approve the Certificate and AAS degree concentration in Emergency Medical Services.
2. Motion to amend the Department Head Policy.

## III A. Comments from Chancellor, Marshall Lind -

Tribute to UAF's Rifle Team - Chancellor Lind welcomed the National Champion Rifle Team members and recognized their outstanding accomplishments. In attendance were Matt Emmons, Mellissa Mulloy, Grant Mecozzi, Amber Darland, Ginny Schlichting, Troy Moore, Per Sanberg, and assistant coaches, Neil Wright and Pat Pitney. He also recognized Kelly Mansfield, Desra Frentress, and coach Randy Pitney who were not able to attend. This is the teams third national title in the past seven years. Not only are they number one in the shooting arena, the team also won the academic award given by the Collegiate Rifle Coaches Association with a 3.85 GPA--the highest of all rifle teams that competed in the NCAA Championship this year.

Last week Chancellor Lind talked to one of the local Rotary clubs. The whole presentation was geared toward talking about all the good things going on at UAF. He wanted to share with them the good things that faculty, staff, and particularly, our students are doing. More people in the community need to know the good things that are going on.

Chancellor Lind hoped to bring the final version of the Mission Statement to the meeting today, however, comments are still coming in. Most people support a very short statement, therefore, choosing the words carefully to reflect some of the concerns is a challenge. The second part related to work that is the need to look at the Strategic Plan 2000. Committees will look at the six major goals and move forward with an update. They will use a process similar to that used with the mission statement to get comments from everyone.

Chancellor Lind is encouraged by activities of the legislature regarding support for the university. The legislature are trying to figure out a way to help the university. They are talking about figures that are close to what the Regents' and President Hamilton have asking for. They are looking at several options for funding. We must continue to emphasize that the need for additional funding is there. It will allow us to do some things in terms of rebuilding the university that is so important. Other things we are interested in include capital improvements. We have several projects that are important to UAF in addition to deferred maintenance money. They are the Hutchison Career Center in Fairbanks, the Museum in Fairbanks, the fisheries facility in Juneau, and the Bristol Bay Campus addition in Dillingham. We are hoping the legislature will address these four capital project as well as the ongoing need for deferred

maintenance.

B. Comments from Provost, Paul Reichardt -

Provost Reichardt indicated that his homework for the month of March was his comments on the promotion/tenure and comprehensive review files. The United Academics contract currently in force calls for a comprehensive review of each faculty member every five year and requires that the process be a copy of the promotion/tenure process. Under the regional accreditation we have a charge to review every regular faculty member a least every three years. There are two expectations on us for faculty review. We are coming out of a process in which we reviewed every untenured faculty member each year, associate professors every other year, and full professors every three years. We are making a transition to a new review schedule. Now on the table is a new United Academics contract which does two things with respect to comprehensive or post-tenure reviews; 1) it changes the review cycle from every five years to every six years, and 2) it relaxes the requirement that the comprehensive review be the same as the promotion/tenure review. At the time of the implementation of the United Academics contract, we chose to divide all the faculty into three groups for the purpose of comprehensive review so that all were reviewed before the accreditation visit. Some faculty had to do their comprehensive review close after their last promotion review. We have two decisions before us to move into a better situation. The first decision is when to implement the review process due to go into force with the new contract on January 1. This is right in the middle of a review cycle. Reichardt recommends that the administration and the union negotiate an early start for this provision of the new contract. Moving the comprehensive review from five year to six will allow us to fulfill the expectations of the Northwest Association by implementing a three year review. His recommendation is that it be done by the dean based upon materials from the last review. Based on the wording of the contract for a review every six years or from the most recent promotion a decision need to be made as to when the three year process takes place. Reichardt indicated that this review give him a renewed enthusiasm for our faculty for a job well done.

IV Governance Reports

A. ASUAF - S. Banks

Stacey Banks was not available to give a report.

GSO - George Minassian

Last week the Graduate Student Organization had a visit by Kurt Weis, Professor of Sociology at the University of Munich. He gave a lecture on Time.

B. Staff Council - I. Downes

Irene Downes reported that Staff Council is very busy with various recognition and award programs. The latest is the Chancellor's Recognition Award for staff's contribution to the university. Nomination forms are on the web. Another award is a motivation and recognition program for departments.

The Advocacy Committee met over spring break and conducted a tour of the campus. It was well received and was used as a mechanism to help staff and faculty understand all areas of the

university. They will be conducting another tour over the summer and again in the fall semester.

Staff Alliance is gearing up next week to go to Juneau. They will present to each legislator a thank you note for all their hard work and for supporting the University of Alaska. It will be a very positive event.

Supervisory Training is beneficial for all supervisors. It is a benefit for all. It is sponsored by Human Resources with the assistance of Staff Council. The staff longevity awards program will be May 11th. This year's theme is " Diversity through Unity."

C. President's Comments - R. Gatterdam

Both personally and on behalf of the Senate and the faculty Ron conveyed condolences to Paul on the passing of his father.

V Consent Agenda

A. Motion to amend the BBA degree requirement, submitted by Curricular Affairs

The motion was approved with the adoption of the agenda.

MOTION PASSED

=====

The UAF Faculty Senate moves to amend the Bachelor of Business Administration degree requirements to the following:

BACHELOR OF BUSINESS ADMINISTRATION

All majors must earn a "C" or better in all Common Body of Knowledge courses, department-specific general requirements, major specific requirements, and specific math and statistics requirements.

Core Curriculum Requirements 38-39 credits

B.B.A. Degree Requirements [[91-92]] 82-85 credits

Complete the following in addition to the core:

Mathematics:

MATH 161 Algebra for Business and Economics 3 credits  
(Math 262 should be taken to complete the mathematics requirement for the core.)

Social Science and Statistics (10 credits):

STAT 200 Elementary Probabilities and Statistics 3 credits  
ECON 200 Principles of Economics 4 credits  
ECON 227 Intermediate Statistics for Economics and Business 3 credits

Common Body of Knowledge (31-34 credits):

AIS 101 EFFECTIVE PERSONAL COMPUTER USE  
OR DEMONSTRATED COMPUTER LITERACY 0-3 CREDITS  
ACCT [[101 and 102 Elementary Accounting]]  
161 AND 262 ACCOUNTING CONCEPTS & USES 6 credits  
AIS 310 Management Information Systems  
[[or AIS 316 Accounting Information Systems]] 3 credits

BA 325 Financial Management	3 credits
BA 330 Legal Environment of Business	4 credits
BA 343 Principles of Marketing	3 credits
BA 360 Production/Operations Management	3 credits
BA 390 Organizational Theory and Behavior	3 credits
BA 462 [[Administrative Policy]] CORPORATE STRATEGY	3 credits
ECON 324 Intermediate Macroeconomics or ECON 350 Money and Banking	3 credits

Major complex*	[[30]] AT LEAST 27 credits
Minor complex** (optional)	15 credits or more
Electives	[[13]] 11 or more credits
Minimum credits required for degree	[[130]] 123 credits

OF THE ABOVE, AT LEAST 39 CREDITS MUST BE TAKEN IN UPPER DIVISION (300 LEVEL OR HIGHER) COURSES.

\*Departmental requirements for majors may exceed the minimum indicated. Specific requirements are listed in the Degrees and Programs section of the catalog.

\*\*[[The minor must be selected outside of the School of Management.]] Requirements for minors may exceed 15 credits. Specific requirements are listed in the Degree and Programs section of the catalog.

EFFECTIVE: Fall 2000  
Upon Chancellor's Approval

RATIONALE: Changes are a result of amendment made over the past several years and reflect revised standards of AACSB. Deletes requirement that the minor must be selected from outside the School of Management to allow Business Administration and Economics students to complete an Accounting minor.

\*\*\*\*\*

## VI New Business

A, Motion to amend Section 3 (Article V: Committees, Permanent) of the Bylaws to add a BAS Steering Committee, submitted by Curricular Affairs

Charlotte Basham introduced the motion as a mechanism to oversee the degree program. Ron Gatterdam introduced an amendment which would make the chair of the steering committee not a member of the Administrative Committee. The amendment passed.

Carol Barnhardt spoke in favor of the motion. The School of Education is concerned about the importance of the degree. It was designed as a degree to prepare teachers and is also appropriate for interdisciplinary majors who want a broad general education. It will be necessary for members of this committee to have a real commitment and strong interest in teacher preparation. Our new programs for developing and preparing elementary teachers are a combination of the BAS degree and a 5th year program. Program changes, new course proposals, and petitions must fall in line with what they must do to meet accreditation and prepare teachers for

licensure. As long as that is understood by members of the committee they will be in good shape. We must have a group that advocates for this degree.

Ed Murphy indicated they were strongly emphasizing that this is a degree for future elementary teachers. Charlotte Basham indicated that this motion was to establish and house an oversight committee. Barnhardt asked for an amendment to include the Dean of the School of Education as an ex-officio member of the steering committee. The amendment passed. The motion as amendment passed.

#### MOTION PASSED

=====

The UAF Faculty Senate moves to amend Section 3 (Article V: Committees, Standing, Permanent) of the Bylaws by adding E.9. (Steering Committee, Bachelor of Arts and Sciences Degree Program).

[[ ]] = Deletion  
CAPS = Additions

#### STANDING

- A. An Administrative Committee will be composed of the Chairpersons of all standing Senate Committees and of permanent Senate committees except the University-wide Promotion and Tenure Committee, [[and]] the Committee to Nominate Commencement Speakers and Honorary Degree Recipients, AND THE BAS STEERING COMMITTEE.

#### PERMANENT

9. The BAS Steering Committee is responsible for overseeing the BAS degree program. Specific duties of the Committee include: 1) evaluating proposals for including or deleting courses within the BAS degree and making recommendations to the CLA Academic Council and the Faculty Senate; 2) developing and evaluating procedures for advising BAS majors; 3) developing and assessing the BAS degree program. The Committee is responsible for establishing procedures for selecting the BAS coordinator and will select the coordinator for a 2-year term.

The committee shall be composed of one faculty member elected from each of the following units: (CLA, CSEM, SOEd, CRA); one faculty member appointed by Faculty Senate; one representative from the Advising Center; the BAS coordinator; and the Dean of the School of Education and the CLA dean or dean designee as ex officio members.

EFFECTIVE: Immediately

RATIONALE: The BAS Degree Program consists of courses offered within different schools and colleges at UAF. Creating the Steering Committee as a Permanent Committee of the Faculty Senate retains faculty oversight of the degree program while at the same time providing logistical support and means of accountability.

It would be inappropriate for the Bachelor of Arts and Science Degree Program to have a seat on the Administrative Committee where other degree programs do not.

\*\*\*\*\*

B. Motion to support the revised Mission Statement, submitted by Administrative Committee (Handout)

The Mission Statement is not ready for review, so this item has been withdrawn.

C. Additional nominations & election of the President-Elect

No additional nominations were made.

D. Resolution to ratify the election of President-Elect, submitted by Administrative Committee

Ron Gatterdam asked for a motion to elect by acclamation instead of passing out ballots. The motion was made and seconded. The resolution passed.

RESOLUTION

=====

BE IT RESOLVED, That the UAF Faculty Senate ratifies the election of Norm Swazo as President-Elect of the UAF Faculty Senate for 2000-2001 by acclamation.

\*\*\*\*\*

#### VIII Committee Reports

A. Curricular Affairs - C. Basham

A report was attached to the agenda. The committee has been asked to reconsider the Dual Enrollment policy which has been modified by the Chancellor. Ron Gatterdam has given them a list of questions that need to be clarified.

B. Faculty & Scholarly Affairs - N. Swazo

The Committee has no report. They have one item for review which they hope to have before the next Senate meeting.

C. Graduate & Professional Curricular Affairs - J. Gardner

A report was attached to the agenda.

D. Core Review - J. Brown

No report was available.

E. Curriculum Review - S. Bandopadhyay

The committee is looking at 77 course and degree proposals submitted for the spring review cycle. They approved all but one. Larry Duffy asked about Core Review Committee's plan to close additions to the Core. Sukumar personally approved of this; it has not been discussed by his committee. This closures does not apply to additional O & W courses.

F. Developmental Studies - J. Weber

Jane Weber indicated that subcommittees are working on accreditation and developmental studies. Their next meeting is April 20.

G. Faculty Appeals & Oversight - T. Maginnis

No report was available. Sukumar Bandopadhyay asked who would be reviewed this year. Provost Reichardt indicated that he has put together a proposed set of forms and process and to develop a calendar of which dean/director would be review each year. He has a sent of document which would be the basis of the process. It includes a questionnaire for faculty in the unit. Dean Ralph Gabrielle is due to be reviewed this year. They will probably delay this until next year. There was a request that something be done about it. Reichardt has also prepared documents that will go to other administrators that are no longer on the list. They will submit material to him which focus on the priorities, goals, objectives of the unit.

H. Faculty Development, Assessment & Improvement -  
D. White

A report was attached to the agenda. They have organized a seminar on preparing a promotion/tenure file which is designed for untenured faculty. It is be Thursday, April 6, from 1:00-2:00 in the Library media classroom. Presenters will include Joy Morrison, Todd Sherman, Jenifer McBeath, and Carol Gold.

I. Graduate School Advisory Committee - L. Duffy

Larry Duffy indicated they will be looking at the motion which was sent back to committee. They are also planning a joint committee meeting with the Graduate & Professional Curricular Affairs where they will consider merging the two committees. The meeting will be April 10.

VII Discussion Items

A. Accreditation self-study update - R. Illingworth

Ron Illingworth indicated that we are in the review process for accreditation which comes up in 2001. Everyone should have seen the accreditation handbook. In preparation we conduct a self-study. The actual review teams will be on campus October 8-10, 2001. They will visit the rural sites the week prior to that time. There is a web site located on the Provost's home page. It includes a calendar which gives a sense of what activities are suppose to happen at what time. It has a frequently asked questions section and templates and tables. Other reports are also available. In addition, each of the colleges has membership on their own writing team. There are nine accreditation standards that we have to meet, plus a set of 25 items that come at the beginning that we must meet. There are many things that must be resolved. One is the mission statement.

The focus on this accreditation cycle is on outcomes as opposed to whether you have enough resources to do the job. Outcomes with the idea of what is it you said you are going to do, have you done it, and how do you know. If you can answer those types of questions then



we stand in good shape for the accreditation. The educational outcomes assessment process is a large portion of the study. Dana Thomas is the chair of the accreditation steering committee. There is a list of name of people on the accreditation steering committee, as well as name of people in each of the nine working group areas. We have a goal of May 20th to have the first set of information on the self-study written. You might ask your department what they are doing. Each faculty member are being asked to provide information. The biggest thing to keep in mind is that it is a self study. It is our effort to find where we are and identify the places where we are doing excellent in and where we need work. It is designed to help us. It is as much a document for internal review as well as for external review.

Northwest Campus has been busy putting information together. Illingworth indicated that the rural site working groups will be meeting with Institutional Research to look at the data they just received.

Larry Duffy asked about the model or writing style being used. One model starts off with a history of where we were 10 year ago; the current situation--mainly the last two year, and then the outcomes assessment for what the evaluation is. Illingworth indicated that in general that is what might be used. They will be taking the college materials and next fall consolidate it which states those areas. It starts out with who we are and then identifies what we are doing (both the good and the bad). And then identify issues or challenges we face and what we believe are the recommended solutions. We can implement those solutions and reflect that in our documents.

Harikumar Sankaran asked Paul Reichardt about program assessment.

VIII Public Comments/Questions - none

IX Members' Comments/Questions -

The rural sites commented that this was the best the audioconference has worked all year.

Ron Illingworth indicated that there is a new grant proposal out aimed for faculty. It is called APADE. It is a technology in teaching type of grant. Information will go out to Senate members. It is sponsored by the College of Rural Alaska. They are soliciting ideas for using technology in teaching.

Linda Curda asked Ann Tremarello and Gayle Gregory to indicate the rural campus site for students graduating this year rather than list them in absentia. Ann Tremarello indicated that this was done in the commencement program last year.

Eduard Zilberkant asked about the Faculty Fellow position. Ron Gatterdam indicated that the Faculty Alliance met and made a recommendation to the President. It is now in his office.

Jenifer McBeath made comments about her recent Juneau trip. She gave a seminar to the legislature on the progress of agriculture export. She noticed that the Board of Regents' presented the UA as a united front. In the past it has been fragmented. She senses a difference in the response by the legislature. There are still some Anchorage legislators who prefer UAA, however, by and large they all seem to feel that UA is a single unit. Ron Gatterdam agreed with this sentiment. President Hamilton has brought a feeling to the three MAU's that was not there before. The Faculty Alliance has also

worked together as a group to represent all the MAU's rather than each individual unit.

X       Adjournment

The meeting was adjourned at 3:05 p.m.

Tapes of this Faculty Senate meeting are in the Governance Office, 312 Signers' Hall if anyone wishes to listen to the complete tapes.

Submitted by Sheri Layral, Faculty Senate Secretary.