

MINUTES
UAF GOVERNANCE COORDINATING COMMITTEE #45
December 2, 1998
Chancellor's Conference Room

I Jean Richardson called the meeting to order at 11:15 a.m.

MEMBERS PRESENT:

Christensen, S.
Combellick, M.
Frey, B.
Gatterdam, R.
Martin, W.
Richardson, J.
Wilken, S.

MEMBERS ABSENT:

Schatz, M.
Shields, M.

OTHER PRESENT:

Mosca, K.

B. The Minutes to meeting #44 (November 6, 1998) were approved as distributed via e-mail.

C. The agenda was adopted as distributed via e-mail.

II COMMITTEE REPORTS

A. Health Issues - M. Combellick

Mike Humphrey from Statewide attended the last meeting and was open to working with the committee on working wellness incentives into the insurance program. The committee will be formulating a plan. The committee is also working on a UAF LIFE health fair which will be held January 30. Medical technologists from the community will be assisting with cholesterol screening and the Fire Department will be doing blood pressure readings. The committee needs another staff member and there are currently no students on the committee. The committee is also working on the lecture series for the wellness program for the spring semester. Send your comments or recommendations to Michelle at fnmgc@uaf.edu

B. Grievance Council - W. Martin

There is one pending grievance. The numbers have gone down, since the Council no longer addresses faculty grievances. The Council is recommending that a checklist be developed to assist all parties involved in a grievance to ensure that all needed information is received and that each party knows what the process will be. The Council highly recommends mediation first and have requested the list of mediators be made readily available for all employees, but this have not been done as of yet. Staff Council has established an Ad Hoc Committee which is addressing the proposed revision to the grievance policy. Wanda Martin and Shannon Christensen met with Patty Kastelic, Statewide Human Resources, and were informed about the proposed revision to the grievance policy which would eliminate the Grievance Council and have an outside hearing officer. Jessie Atencio from the Grievance Council is also serving on the Ad Hoc Committee providing his expertise. Shannon Christensen stated that at the last Board of Regents meeting, the reaction to the proposed policy changes were not favorable. The Regents felt that it was extremely difficult to understand and difficult to implement.

C. Intercollegiate Athletics Committee - S. Wilken

The Top of the World was a huge success. There was a sell out crowd for two nights. UAF received a lot of good press via the tournament.

III OTHER BUSINESS

A. Update on 1999-2000 Academic Calendar

ASUAF passed changes to the academic calendar where classes start on a Wednesday and finals return to a Monday through Thursday schedule. The last day of instruction would be a Friday.

The following is the academic calendar recommended by the Faculty Senate.

UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus
ACADEMIC CALENDAR 1999-2000

FALL SEMESTER-1999

Registration for the 1999 fall semester begins	Mon., Apr. 5, 1999
Fee payment begins	Thurs., July 1
Application for admission deadline for fall semester	Mon., Aug. 2
Orientation for new students	Sun.-Wed., Aug. 29-Sept. 1
Residence halls open, 9 am	Sun., Aug. 29
Financial aid disbursement begins	Mon., Aug. 30
First day of instruction	Thurs., Sept 2
Late registration begins	Thurs., Sept 2
Labor Day (no classes)	Mon., Sept. 6
Late registration and fee payment end	Fri., Sept. 10
Last day for 100% refund of tuition and materials fees	Fri., Sept. 10
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record)	Fri., Sept. 17
Last day for 50% refund of tuition (only)	Fri., Sept. 17
Low grade reports for freshmen due not later than	Fri., Oct. 8
Last day to apply for 1999 fall graduation	Fri., Oct. 15
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course)	Fri., Oct. 29
Registration and fee payment for the 2000 spring semester begin	Mon., Nov. 8
Thanksgiving holidays (no classes)	Thurs.-Sun., Nov. 25-28
Last day of instruction	Mon., Dec. 13
Final examinations [[Tues.-Fri., Dec. 14-17]]	WED.-SAT., DEC. 15-18
Residence halls close, noon [[Sat., Dec. 18]]	Sun., Dec. 19
Grades due to the Registrar's Office	Tues., Dec. 21
Campus closed 5 p.m., Fri., Dec. 24, 1999 - 8 a.m., Mon., Jan 3, 2000	

SPRING SEMESTER-2000

Application for admission deadline for spring semester	Wed., Dec. 1, 1999
Orientation for new students	Mon.-Tues., Jan. 10-11, 2000
Residence halls open, 9 a.m.	Sun., Jan. 9
Financial aid disbursement begins	Tues., Jan. 11
First day of instruction	Thurs., Jan. 13
Late registration begins	Thurs., Jan. 13
Alaska Civil Rights Day (no classes<late registration and fee payment continue)	Mon., Jan. 17
Late registration and fee payment end	Fri., Jan. 21
Last day for 100% refund of tuition and material fees	Fri., Jan. 21
Last day for student-initiated and faculty-initiated drops (course does not appear on academic record)	Fri., Jan. 28
Last day for 50% refund of tuition (only)	Fri., Jan. 28
Last day to apply for 2000 spring graduation	Tues., Feb. 15
Low grade reports for freshmen due not later than	Fri., Feb. 18
Last day for student-initiated and faculty-initiated withdrawals (W grade given for course)	Fri., Mar. 10
Spring recess	Mon.-Sun., Mar. 13-19
Registration for the 2000 fall semester begin	Mon., Apr. 3
All Campus Day (no classes)	Fri., Apr. 21
Last day of instruction	Mon., May 1
Final examinations [[Tues.-Fri., May 2-5]]	Wed.-Sat., May 3-6
Residence halls close, noon [[Sat., May 6]]	Sun., May 7
Commencement	Sun., May 7
Grades due to the Registrar's Office	Wed., May 10
Fee Payment for the 2000 fall semester begins	Mon., July 3

The Student Senate had concerns over classes ending on a Monday and finals running through a Saturday. The Faculty Senate's main concern is that their policies are followed and this includes a study day between the last day of class and the start of finals. Staff had concerns will the proposed calendar and finals on a Saturday. Some of these concerns included will staff have to work on Saturday, how do students feel about Saturday finals, etc. The makeup day for Alaska Civil Rights day was also in question. After a great deal of discussion, a memorandum will be sent to the Chancellor outlining the concerns from each of the governance groups.

IV GOVERNANCE REPORTS

A. ASUAF - J. Richardson

Clothing Drive - ASUAF sponsored a clothing drive which was very successful.

Technology Board - Some senators are working on drafting bylaws for the Technology Board. A senator had spoke at the Board of Regents meeting asking that the Technology Board be more autonomous if they had a solid set of bylaws and procedures. The Board of Regents were receptive to this idea.

Spring Elections - The student regent and student commissioner on post secondary education will take place in the spring. The senate and ASUAF president elections will take place all at once this year which will be a change from the past.

AWARE Program - The Senate has been looking into the program and why it was cut. Jean Richardson will be meeting with Dean Kirts to address this issue. When she met with John Fellerath from Health and Counseling, the decision was purely a financial decision. Hopefully the new program will be an integrated campus-wide program.

B. Faculty Senate - R. Gatterdam

Diploma Size - The Senate narrowly defeated a motion to change the size of diplomas.

Alaska Quality Schools Initiative - The Senate received a report on AQSI at the last meeting. The presentation centered mainly on teacher education.

The Senate will be addressing the following issues at their December meeting: departmental honors program for students, statewide course level and grade level definitions, and resolution to the governor on the selection of the new regents.

C. Staff Council - B. Frey

The Council will meet on December 4 and the following issues will be address: proposed revision to the grievance policy and staff salary schedule. Patty Kastelic from Statewide Human Resources will be the guest speaker to address the HayGroup Report. The report says that University employees in general are under market when it comes to salaries. Health benefits is also an issue of concern.

V ANNOUNCEMENTS

Coordinating Committee Procedures - Students passed the proposed changes and requested that the Parking Committee be re-established. However, this is not possible.

VI The meeting was adjourned at 12:03 p.m.

Tapes of this Governance Coordinating Committee meetings are available in the Governance Office, 312 Signers' Hall, if any one wishes to listen to them.

Submitted by Kathy Mosca, Governance Coordinating Committee secretary.