

AGENDA
UAF GOVERNANCE COORDINATING COMMITTEE #46
April 13, 1999
11:00 a.m.
Chancellor's Conference Room

- I Call to Order - J. Richardson
 - A. Roll Call
 - B. Approve Minutes to meeting #45 - December 2, 1998 (Attachment 46/1)
 - C. Adopt Agenda
- II COMMITTEE REPORTS
 - A. Health Issues - M. Combellick (Attachment 46/2)
 - B. Grievance Council - W. Martin
 - C. Intercollegiate Athletics Committee - S. Wilken and T. Robinson
- III OTHER BUSINESS
 - A. 2000-01 Academic Calendar (Attachment 46/3)
 - B. Rural Affairs - B. Oleson (Attachment 46/4)
- IV GOVERNANCE REPORTS
 - A. ASUAF - J. Richardson
 - B. Faculty Senate - R. Gatterdam
 - C. Staff Council - B. Frey (Attachment 46/5)
- V ANNOUNCEMENTS
- VI ADJOURNMENT

ATTACHMENT 46/1
UAF GOVERNANCE COORDINATING COMMITTEE #46
APRIL 13, 1999

MINUTES
UAF GOVERNANCE COORDINATING COMMITTEE #45
December 2, 1998
11:00 a.m.
Chancellor's Conference Room

- I Jean Richardson called the meeting to order at 11:15 a.m.
- | | |
|------------------|-----------------|
| MEMBERS PRESENT: | MEMBERS ABSENT: |
| Christensen, S. | Schatz, M. |
| Combellick, M. | Shields, M. |
| Frey, B. | |
| Gatterdam, R. | OTHER PRESENT: |
| Martin, W. | Mosca, K. |
| Richardson, J. | |
| Wilken, S. | |

- B. The Minutes to meeting #44 (November 6, 1998) were approved as distributed via e-mail.
- C. The agenda was adopted as distributed via e-mail.

- II COMMITTEE REPORTS
 - A. Health Issues - M. Combellick

Mike Humphrey from Statewide attended the last meeting and was open to working with the committee on working wellness incentives into the insurance program. The committee will be formulating a plan. The committee is also working on a UAF LIFE health fair which will be held January 30. Medical technologists from the community will be assisting with cholesterol screening and the Fire Department will be doing blood pressure readings. The committee needs another staff member and there are currently no students on the committee. The committee is also working on the lecture series for the wellness program for the spring semester. Send your comments or recommendations to Michelle at fnmgc@uaf.edu

B. Grievance Council - W. Martin

There is one pending grievance. The numbers have gone down, since the Council no longer addresses faculty grievances. The Council is recommending that a checklist be developed to assist all parties involved in a grievance to ensure that all needed information is received and that each party knows what the process will be. The Council highly recommends mediation first and have requested the list of mediators be made readily available for all employees, but this have not been done as of yet. Staff Council has established an Ad Hoc Committee which is addressing the proposed revision to the grievance policy. Wanda Martin and Shannon Christensen met with Patty Kastelic, Statewide Human Resources, and were informed about the proposed revision to the grievance policy which would eliminate the Grievance Council and have an outside hearing officer. Jessie Atencio from the Grievance Council is also serving on the Ad Hoc Committee providing his expertise. Shannon Christensen stated that at the last Board of Regents meeting, the reaction to the proposed policy changes were not favorable. The Regents felt that it was extremely difficult to understand and difficult to implement.

C. Intercollegiate Athletics Committee - S. Wilken

The Top of the World was a huge success. There was a sell out crowd for two nights. UAF received a lot of good press via the tournament.

III OTHER BUSINESS

A. Update on 1999-2000 Academic Calendar

ASUAF passed changes to the academic calendar where classes start on a Wednesday and finals return to a Monday through Thursday schedule. The last day of instruction would be a Friday.

The following is the academic calendar recommended by the Faculty Senate.

UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus
ACADEMIC CALENDAR 1999-2000

FALL SEMESTER-1999

Registration for the 1999 fall semester begins Mon., Apr. 5, 1999
 Fee payment begins Thurs., July 1
 Application for admission deadline for fall semester Mon., Aug. 2
 Orientation for new students Sun.-Wed., Aug. 29-Sept. 1
 Residence halls open, 9 am Sun., Aug. 29
 Financial aid disbursement begins Mon., Aug. 30
 First day of instruction Thurs., Sept 2
 Late registration begins Thurs., Sept 2
 Labor Day (no classes) Mon., Sept. 6
 Late registration and fee payment end Fri., Sept. 10
 Last day for 100% refund of tuition and materials fees Fri., Sept. 10
 Last day for student-initiated and faculty-initiated drops (course does not appear on academic record) Fri., Sept. 17
 Last day for 50% refund of tuition (only) Fri., Sept. 17
 Low grade reports for freshmen due not later than Fri., Oct. 8
 Last day to apply for 1999 fall graduation Fri., Oct. 15
 Last day for student-initiated and faculty-initiated withdrawals (W grade given for course) Fri., Oct. 29
 Registration and fee payment for the 2000 spring semester begin Mon., Nov. 8
 Thanksgiving holidays (no classes) Thurs.-Sun., Nov. 25-28
 Last day of instruction Mon., Dec. 13
 Final examinations [[Tues.-Fri., Dec. 14-17]] WED.-SAT., DEC. 15-18
 Residence halls close, noon [[Sat., Dec. 18]] Sun., Dec. 19
 Grades due to the Registrar's Office Tues., Dec. 21
 Campus closed 5 p.m., Fri., Dec. 24, 1999 - 8 a.m., Mon., Jan 3, 2000

SPRING SEMESTER-2000

Application for admission deadline for spring semester Wed., Dec.
1, 1999

Orientation for new students Mon.-Tues., Jan. 10-11, 2000

Residence halls open, 9 a.m. Sun., Jan. 9

Financial aid disbursement begins Tues., Jan. 11

First day of instruction Thurs., Jan. 13

Late registration begins Thurs., Jan. 13

Alaska Civil Rights Day (no classes<late registration
and fee payment continue) Mon., Jan. 17

Late registration and fee payment end Fri., Jan. 21

Last day for 100% refund of tuition and material fees Fri., Jan. 21

Last day for student-initiated and faculty-initiated drops
(course does not appear on academic record) Fri., Jan. 28

Last day for 50% refund of tuition (only) Fri., Jan. 28

Last day to apply for 2000 spring graduation Tues., Feb. 15

Low grade reports for freshmen due not later than Fri., Feb. 18

Last day for student-initiated and faculty-initiated
withdrawals (W grade given for course) Fri., Mar. 10

Spring recess Mon.-Sun., Mar. 13-19

Registration for the 2000 fall semester begin Mon., Apr. 3

All Campus Day (no classes) Fri., Apr. 21

Last day of instruction Mon., May 1

Final examinations [[Tues.-Fri., May 2-5]] Wed.-Sat., May 3-6

Residence halls close, noon [[Sat., May 6]] Sun., May 7

Commencement Sun., May 7

Grades due to the Registrar's Office Wed., May 10

Fee Payment for the 2000 fall semester begins Mon., July 3

The Student Senate had concerns over classes ending on a Monday and finals running through a Saturday. The Faculty Senate's main concern is that their policies are followed and this includes a study day between the last day of class and the start of finals. Staff had concerns will the proposed calendar and finals on a Saturday. Some of these concerns included will staff have to work on Saturday, how do students feel about Saturday finals, etc. The makeup day for Alaska Civil Rights day was also in question. After a great deal of discussion, a memorandum will be sent to the Chancellor outlining the concerns from each of the governance groups.

IV GOVERNANCE REPORTS

A. ASUAF - J. Richardson

Clothing Drive - ASUAF sponsored a clothing drive which was very successful.

Technology Board - Some senators are working on drafting bylaws for the Technology Board. A senator had spoke at the Board of Regents meeting asking that the Technology Board be more autonomous if they had a solid set of bylaws and procedures. The Board of Regents were receptive to this idea.

Spring Elections - The student regent and student commissioner on post secondary education will take place in the spring. The senate and ASUAF president elections will take place all at once this year which will be a change from the past.

AWARE Program - The Senate has been looking into the program and why it was cut. Jean Richardson will be meeting with Dean Kirts to address this issue. When she met with John Fellerath from Health and Counseling, the decision was purely a financial decision. Hopefully the new program will be an integrated campus-wide program.

B. Faculty Senate - R. Gatterdam

Diploma Size - The Senate narrowly defeated a motion to change the size of diplomas.

Alaska Quality Schools Initiative - The Senate received a report on AQSI at the last meeting. The presentation centered mainly on teacher education.

The Senate will be addressing the following issues at their December meeting: departmental honors program for

students, statewide course level and grade level definitions, and resolution to the governor on the selection of the new regents.

C. Staff Council - B. Frey

The Council will meet on December 4 and the following issues will be address: proposed revision to the grievance policy and staff salary schedule. Patty Kastelic from Statewide Human Resources will be the guest speaker to address the HayGroup Report. The report says that University employees in general are under market when it comes to salaries. Health benefits is also an issue of concern.

V ANNOUNCEMENTS

Coordinating Committee Procedures - Students passed the proposed changes and requested that the Parking Committee be re-established. However, this is not possible.

VI The meeting was adjourned at 12:03 p.m.

Tapes of this Governance Coordinating Committee meetings are available in the Governance Office, 312 Signers' Hall, if any one wishes to listen to them.

Submitted by Kathy Mosca, Governance Coordinating Committee secretary.

ATTACHMENT 46/2
UAF GOVERNANCE COORDINATING COMMITTEE #46
APRIL 13, 1999

UAF LIFE Lecture Series
Date: Tuesday, April 20, 1999
Time: 12:15-1:15 p.m.
Location: Wood Center Memorial Conference Room
Title: "The wonders of naturopathic medicine and acupuncture -- multiplying your abilities to maintain health and vitality."

Many herbs and nutritional facts have become household wisdom. Spend an hour with Dr. Bar-Shalom gaining extended understanding of naturopathic medicine, acupuncture and their usefulness to common medical conditions.

You'll gain a greater awareness of how our bodies function, acquire simple tools you can use to increase vitality and learn techniques to better cope with the stress of life's challenges.

About the Lecturer:

Dr. Ruth Bar-Shalom is a graduate of the National College of Naturopathic Medicine. She co-founded the Holistic Medical Clinic of Fairbanks and has been in practice since 1988. Her work in the health field has prompted extensive travel in the US and abroad where she's attended seminars and taught workshops for students and practitioners of natural health.

For more information contact: Michelle Combellick, Chair, UAF Governance Health Issues Committee at x7649 or at fnmgc@uaf.edu. Check out the UAF LIFE Web site for more information on other subjects: www.life.uaf.edu

ATTACHMENT 46/3
UAF GOVERNANCE COORDINATING COMMITTEE #46
APRIL 13, 1999

Faculty Senate and Staff Council have both approved the following calendar. ASUAF will address the calendar at their next meeting.

MOTION
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The UAF Governance Coordinating Committee moves to approve the following 2000-01 academic calendar.

EFFECTIVE: Upon Chancellor's Approval

UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus

ACADEMIC CALENDAR 2000-2001

FALL SEMESTER-2000

Registration for the 2000 fall semester begins Mon., Apr. 3, 2000
 Fee payment begins Wed., July 5
 Application for admission deadline for fall semester Tues., Aug. 1
 Orientation for new students Sun.-Wed., Sept. 3-6
 Labor Day (no registration or fee payment) Mon., Sept. 4
 Residence halls open, 9 am Mon., Sept. 4
 Financial aid disbursement begins Tues., Sept. 5
 First day of instruction Thurs., Sept 7
 Late registration begins Thurs., Sept 7
 Late registration and fee payment end Fri., Sept. 15
 Last day for 100% refund of tuition and materials fees Fri., Sept. 15
 Last day for student-initiated and faculty-initiated drops
 (course does not appear on academic record) Fri., Sept. 22
 Last day for 50% refund of tuition (only) Fri., Sept. 22
 Low grade reports for freshmen due not later than Fri., Oct. 13
 Last day to apply for 2000 fall graduation Fri., Oct. 16
 Last day for student-initiated and faculty-initiated
 withdrawals (W grade given for course) Fri., Nov. 3
 Registration and fee payment for the 2001 spring
 semester begin Mon., Nov. 13
 Thanksgiving holidays (no classes) Thurs.-Sun., Nov. 22-26
 Last day of instruction Fri., Dec. 15
 Final examinations Mon.-Thurs., Dec. 18-21
 Residence halls close, noon Fri., Dec. 22
 Grades due to the Registrar's Office Fri., Dec. 22
 Campus closed 5 p.m., Fri., Dec. 22, 2000 - 8 a.m., Wed., Jan 3, 2001

SPRING SEMESTER-2001

Application for admission deadline for spring semester Wed., Dec. 1,
 2000
 Residence halls open, 9 a.m. Mon., Jan. 15
 Alaska Civil Rights Day (registration
 and fee payment continue) Mon., Jan. 15
 Orientation for new students Tues.-Wed., Jan. 16-17, 2001
 Financial aid disbursement begins Tues., Jan. 16
 First day of instruction Thurs., Jan. 18
 Late registration begins Thurs., Jan. 18
 Late registration and fee payment end Fri., Jan. 26
 Last day for 100% refund of tuition and material fees Fri., Jan. 26
 Last day for student-initiated and faculty-initiated drops
 (course does not appear on academic record) Fri., Feb. 2
 Last day for 50% refund of tuition (only) Fri., Feb. 2
 Last day to apply for 2001 spring graduation Tues., Feb. 15
 Low grade reports for freshmen due not later than Fri., Feb. 23
 Spring recess Mon.-Sun., Mar. 12-18
 Last day for student-initiated and faculty-initiated
 withdrawals (W grade given for course) Fri., Mar. 23
 Registration for the 2001 fall semester begin Mon., Apr. 9
 All Campus Day (no classes) Fri., Apr. 27
 Last day of instruction Fri., May 4
 Final examinations Mon.-Thurs., May 7-10
 Residence halls close, noon Sun., May 13
 Commencement Sun., May 13
 Grades due to the Registrar's Office Wed., May 16
 Fee Payment for the 2001 fall semester begins Mon., July 2

ATTACHMENT 46/4
 UAF GOVERNANCE COORDINATING COMMITTEE #46
 APRIL 13, 1999

((D. Rural Affairs

The charge of the Rural Affairs committee shall be
 to:

1. oversee the general welfare of the UAF
 community not residing on the Fairbanks
 campus.
2. monitor all activities affecting compliance
 with the Rural College mission statement of
 the University of Alaska Fairbanks.))

ATTACHMENT 46/5

