MINUTES
GOVERNANCE COORDINATING COMMITTEE Meeting #63
Tuesday, 7 December 2004
3:15-4:30 p.m.
Chancellor's Conference Room

I. Josh Steadman called the meeting to order at 3:15 p.m.

A. Roll Call

MEMBERS PRESENT:

Josh Steadman, Staff Council President and GCC Chair
Maya Salganek, President-Elect
Abel Bult-Ito, President Faculty Senate
Maria Reyes, Chair, Committee on Diversity & Tolerance
Abigail Stillie, ASUAF Vice-President

MEMBERS ABSENT:

Bert Boyer, Chair, Intercollegiate Athletics Committee
Thomas Walker, ASUAF President

OTHERS PRESENT:

Sachi Oba
Gary Newman
Lynette Washington

The Minutes to GCC meeting #61, Thursday, 6 May were approved as amended.

The GCC Agenda for meeting #62, Thursday, 4 November 2004 was approved as amended.

2. COMMITTEE REPORTS

A. Bert Boyer, Intercollegiate Athletics Committee

No report was available.

Lynette Washington reported to the committee that the current time and schedule for GCC meetings does not work for Bert Boyer.

B. Maria Reyes, Diversity & Tolerance (handout).

The Diversity and Tolerance committee report was submitted as a handout.

Maria Reyes stated the committee is planning a cultural carnival to promote diversity at UAF. The committee is seeking funding for the event and requested the Governance Coordinating committee's approval for this event. Abel Bult-Ito recommended the Chancellor's office as a funding source. Maria Reyes stated that committee will pursue funding from the Chancellor, the Schiable Fund, and the President's fund. Abel Bult-Ito proposed a motion to support the cultural carnival event. The GCC unanimously voted to approve the Diversity and Tolerance committee's cultural carnival event. Maya Salganek recommended contacting constituents to ask for help and support as we get closer to a day and time for the event. Maria Reyes stated that the committee is looking at fall 2005 to hold the event.

Josh Steadman called for a motion to support the cultural carnival event.

The UAF Governance Coordinating Committee passed the following motion at its Meeting Tuesday, 7 December 2004

MOTION (passed unanimously)
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The UAF Governance Coordinating committee moves to support the Diversity & Tolerance committee's Cultural Carnival event to be held during fall 2004. The committee plans to seek funding to support the event from the Chancellor's Office, the Schiable Fund, and the President's Fund.

EFFECTIVE: Immediately

RATIONALE: A cultural carnival will help support diversity at the University of Alaska Fairbanks.

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President, Governance Coordinating Committee Date

3. GOVERNACE REPORTS

A. Abigail Stillie – ASUAF Vice-President

Abigail Stillie reported for Thomas Walker. Josh Steadman asked Abigail Stillie about the progress of the glass recycling project. Abigail Stillie replied that there is a new recycling director and a recycling assistant. She stated that the glass recycling project is going well.

Gary Newman asked about the progress on finding a student to appoint to the Master Planning Committee. Abigail Stillie replied that she is not aware of a student being sought to serve on the Master Planning committee. Maya Salganek stated that the Diversity and Tolerance committee is looking to appoint a student. Abigail Stillie replied that she and Tom Walker will seek a student to serve on the committee.

Maya Salganek asked about the progress of the All UAF committee list that Pete Pinney began last year. Abel-Bult-Ito stated that the list is still in progress.

B. Abel Bult-Ito – Faculty Senate

Abel Bult-Ito reported that Michael Hannigan, Faculty Senate, President Elect resigned on 12 October 2004. He stated nominations are open to elect a new President-Elect. The nominations will close on 29 November, and the election will take place on 13 December during the Faculty Senate meeting.

The Faculty Senate approved a motion to establish a policy on acceptable degrees; the Senate is waiting for the Chancellor's approval. It will affect everyone, students, staff, faculty, and administrators.

Abel Bult-Ito stated that the Faculty Senate approved a draft resolution in support of the BOR's policy change on University regulation 03-01-01.

C. Josh Steadman – Staff Council

Josh Steadman reported to the committee that Staff Council will be working on supervisor training, mediation, and electronic elections.

5. OLD BUSINESS

Update on Chancellor's Campus Diversity Action Committee (CCDAC)

Josh Steadman stated that the committee is working on the goals and mission statement of the committee. Maria Reyes stated that she likes the idea of the Campus Diversity committee because it could possibly become

an umbrella group for all of the other committees. It reinforces the idea of diversity at a more administrative level.

B. Saichi Oba, Director. Statewide Student and Enrollment Services

Josh Steadman stated that Saichi Oba was invited to discuss the history of online elections. He stated that the student's online election was accomplished by getting a feed from Polar Express to get everyone's name. He stated that this year the Staff Council Elections, Membership, and Rules committee continues to pursue setting up an online election process.

Saichi Oba stated that he works with the actual BANNER software. One of the available UA Online features is the BANNER software survey tool. What happens is that you build a survey, select who you want it to go to, if they click on it and they are part of the targeted population then the survey will appear; if the person is not part of the targeted group then the survey will not appear. He stated that the survey tool is very secure.

Saichi stated that what needs to be in place is a UAF procedures and process to administer surveys and/or electronic voting. The other two issues that need work statewide are the application services and programmers.

Josh Steadman asked Saichi Oba how many steps or groups do they want. Saichi Oba stated it is too bad that there is no process because it is incumbent upon you to create one if there is none. It would not cost anything to implement.

Saichi stated that we don't care if it is MAU specific there is nothing that would prevent us from researching what the Anchorage Governance Council uses. The best of all worlds is if the process is relatively uniform, so the three step process would be employed by all student governance councils.

Gary Newman asked if there is a voting module that other schools are using in BANNER. [Saichi Oba asked do you mean the voting portion of it. Gary Newman stated, yes, the voting portion.] Saichi Oba stated that it is available right now and it is called "survey". What we would do is probably add a little more verbiage to identify it as the survey/voting tool. It is currently available it is actually in production right now. The technical part is upgraded every time BANNER is upgraded.

Gary Newman stated that UAF has different groups set up as units and that information about how departments are aligned under units isn't necessarily in BANNER. He stated that PAIR creates a list of departments that are

under a particular unit, so there would be extra work to match units with departments, because we vote by unit.

Abel Bult-Ito asked who would receive the request and then move it forward for approval. Saichi Oba replied the initial process is a UAF task. He stated that he would receive it at statewide. It would then be sent to a BANNER team and then to the engineers.

Abel Bult-Ito stated that we would want guidelines as to what is acceptable to put forward. I would think that Governance and academic issues might be applicable, but not a student club as there is so many of them. Josh Steadman stated that a student club would get approval from ASUAF. Maya Salganek suggested a limit to how many surveys can be done a year.

Josh Steadman asked for ideas and examples that Saichi Oba might have from other universities. Saichi Oba replied that he would forward information received from two years ago from the Summit conference. Saichi Oba invited the committee members to contact him if there are more questions.

6. NEW BUSINESS

A. Board of Regents Governance Regulation

Josh Steadman stated that he planned to send the web link out to review the regulation after October 30, but will do so after he gets more information after the New Year.

COMMENTS and QUESTIONS

Lynette Washington stated that she feels that the Campus Diversity committee should not be chaired by the Director of EEO.

Abel Bult-Ito asked what the reporting line is for this committee. Maria Reyes stated Earlina Bowden reports to the Chancellor. Abel Bult-Ito stated that if you have the person who has to receive the recommendation be the driving force of the committee you would not get anything done, because it is all going to be what that person wants to see. Abel Bult-Ito strongly suggested that Earlina Bowden be a nonvoting ex-officio member and not the Chair of the committee. She can bring things forward for the committee to discuss, but she has no power to decide what the direction of the committee is, because you would have a big conflict.

Josh Steadman stated that he would discuss it with the Chancellor. He stated that we could have co-chairs or have the Chancellor appoint someone.

Abel Bult-Ito asked what about the committee electing a chair. He stated that early on we should communicate what we want and not necessarily what the administration wants. He stated that we need to establish a structure that we are comfortable with and that we know will work.

He suggested that the Chair of the committee report directly to the Chancellor not through Earlina. Abel Bult-Ito suggested that GCC write a memo to the Chancellor stating what the committee wants. He stated that it would be better for the group to elect the Chair and that the Chair would respond directly to the Chancellor and copy Earlina Bowden, but she is there only in an advisory role, ex-officio position.

Maya stated that so far the committee has only been provided with what Earlina Bowden wants them to see and she would like to get other information.

Maria Reyes will draft a memorandum to the Chancellor from the GCC committee and send it out to the committee for review. Abel Bult-Ito stated that the letter should ask to have the Chair elected by the committee and that the Chair of the committee report directly to the Chancellor and that Earlina Bowden's position be ex-officio.

Maria Reyes asked if we should state why we want Earlina Bowden to be a non voting member. Abel Bult-Ito stated to ensure the effectiveness of the committee an independent recommendation to the Chancellor is necessary. Earlina Bowden can be an ex-officio member because of the wealth of information she can contribute.

Abel Bult-Ito called for a motion to support the letter.

The UAF Governance Coordinating Committee passed the following motion at its Meeting Tuesday, 7 December 2004

MOTION(PASSED) (unanimously)
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The UAF Governance Coordinating committee agrees to write a letter to the Chancellor requesting that the Committee on Diversity and Action be allowed to elect a Chair for that committee and that the committee should be able to respond directly to the Chancellor and that Earlina Bowden serve on the committee in an advisory role, ex-officio position.

EFFECTIVE: Immediately upon Chancellor's approval

RATIONALE: The Campus Diversity and Action Committee was conceived of by the Governance Coordinating Committee and forwarded to the Chancellor for approval. The idea of the committee is to communicate directly to the Chancellor and other administrators and to create a communication structure that we are comfortable with.

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President, Governance Coordinating Committee Date

The Committee agreed to hold the next meeting on Thursday, 24 February 2004.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

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A tape of this Governance Coordinating Committee meeting is available in the Governance Office, Room 312 Signers' Hall, submitted by Lynette Washington, Secretary, Governance Coordinating Committee.