

UAF GOVERNANCE COORDINATING COMMITTEE

PROCEDURES

INTRODUCTION

Faculty, staff, and student governance is established by University of Alaska Board of Regents' policy. Each governance organization operates independently, but with formal interchanges of information made possible by reports as part of regular meetings. For example, the ASUAF and Staff Council presidents are non-voting members of the UAF Faculty Senate, and report on the work of their individual governance organizations at each meeting of the Faculty Senate. The Faculty Senate president also delivers a report on Senate activities at each meeting of the Staff Council.

Issues can arise within governance that require the attention of more than just one governance body. In such a case, the issue can either be brought directly to each body by an appropriate individual or group (e.g., administration) or it can be brought to the UAF Governance Coordinating Committee, which is then charged with the responsibility.

The fundamental obligation of the Coordinating Committee, one associated with the reason for its creation, is to assure timely consideration of an issue by each governance body and final action on the issue: it acts as monitor of progress and guarantor of completion.

To further aid the Coordinating Committee in carrying out its obligations, it also supports the existence of certain standing committees concerned with campus-wide activities (such as the health issues committee) and receives reports from other committees outside its control who are also concerned with campus-wide issues (such as the police advisory board).

The Coordinating Committee also creates ad hoc committees as needed to address particular issues not under the purview of an existing committee. The procedures detailed herein define the structure and working of the UAF Governance Coordinating Committee.

ARTICLE I Name

Sect. 1 The name of this organization shall be the UAF Governance Coordinating Committee.

ARTICLE II Purposes, Responsibilities, and Authority

Sect. 1 The purposes of the UAF Governance Coordinating Committee are:

- A. The body will exist for the express purpose of coordinating unified action from the individual governance bodies and to address issues of common concern.
- B. Provide a mechanism of communication between the governance bodies.
- C. Work with standing committees to consider issues affecting multiple constituencies. The committees will report to the UAF Governance Coordinating Committee.
- D. Appoint members to standing committees as needed, ensuring that there is representation from each of the governance constituencies. Exceptions to committee composition will be made when agreed upon by all constituencies.
- E. Create and appoint Ad Hoc Committees as needed.
- F. The body coordinates recommendations from the standing and ad hoc committees.
- G. The body will coordinate the review and acceptance of the academic calendar upon receipt from the Faculty Senate Administrative Committee. The Coordinating Committee will submit the academic calendar to the Chancellor for approval.

ARTICLE III Membership

Sect. 1 The UAF Governance Coordinating Committee will consist of the president and president-elect, or their designee, of the three governance bodies. In the case of ASUAF, the Senate president will serve on the UAF Governance Coordinating Committee. (For the purpose of identifying membership, the three governance bodies are the Associated Students of the University of Alaska Fairbanks, Faculty Senate, and Staff Council.)

ARTICLE IV Leadership

Sect. 1 The chairperson of the UAF Governance Coordinating Committee will be elected from its members for a one-year term. The election will occur at the last UAF Governance Coordinating Committee meeting of the academic year, which must follow the completion of all governance elections.

ARTICLE V Committees

Sect. 1 The standing committees of the UAF Governance Coordinating Committee shall include:

- Sect. 2 A. Standing committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.
- B. Terms of all committee members will be one year for students and two years for faculty and staff.
- C. Committee chairs will be elected from and by the respective committees.
- D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, except when limited by University of Alaska regulations.
- E. Policy items from the standing committees must be forwarded to the individual governance bodies for action.
- F. In addition to the committees' specific charges, the primary responsibility of the committees are formulation and oversight of university-wide policies under the purview of each committee.
- G. Committees will meet as needed during the academic year to fulfill their duties.
- H. The chairs of the standing committees will report recommendations at the monthly UAF Governance Coordinating Committee meetings.

Sect. 3 Ad Hoc Committees may be established as demand warrants.

Sect. 4 The Governance Coordinating Committee will receive reports from other committees outside its control who are also concerned with campus issues. Examples include: police advisory board, technology board, one-card committee, and any other committee deemed relevant to faculty, staff, and students.

ARTICLE VI Meetings

Sect. 1 The UAF Governance Coordinating Committee will meet at least twice a semester during the academic year.

ARTICLE VII Quorum

Sect. 1 A quorum will constitute at least one member from each of the governing bodies.

ARTICLE VIII Parliamentary Authority

Sect. 1 The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX Amendments

Sect. 1 Amendments to the Procedures require a two-thirds vote from each of the three governing bodies.

Sect. 2 Amendments to the Procedures shall be forwarded to the Chancellor's office for approval.

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