

## MINUTES

### UAF FACULTY SENATE MEETING #177

Monday, October 3, 2011

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

#### I Call to Order – Catherine Cahill

##### A. Roll Call

###### Members Present:

Abramowicz, Ken

Alexeev, Vladimir

Arendt, Anthony

Baker, Carrie

Barboza, Perry

Brown, Stephen

Cahill, Cathy

Davis, Mike

Fallen, Chris

George-Bettisworth, Retchenda

Golux, Stephan

Gustafson, Karen

Healy, Joanne

Henry, David – Patrick Marlow

Himelbloom, Brian

Horstmann, Lara

Jensen, Karen

Johnston, Duff

Joly, Julie

Jones, Debra

Lardon, Cecile

Lawlor, Orion

Mathis, Jeremy – Sarah Hardy

McEachern, Diane

Metzger, Andrew

Meyer, Franz – Gerhard Kramm

Moses, Debra

Nadin, Elisabeth

Newberry, Rainer

Ng, Chung-Sang

Radenbaugh, Todd (audio)

Renes, Sue – Christine Cook

###### Members Present (cont'd):

Reynolds, Jennifer

Short, Margaret

Valentine, David

Weber, Jane

Winfree, Cathy

###### Members Absent:

Baek, Jungho

Bandopadhyay, Sukumar

Bret-Harte, Donie

Zhang, Xiong

###### Non-voting/Administrative

###### Members Present:

Brian Rogers

Susan Henrichs

Jon Dehn, Past President

Mike Earnest

Jordan Titus

Paul Layer

Mari Freitag

Robert Kinnard

###### Guest Speaker:

UA President Pat Gamble

###### Others Present:

John Clendenin

Claudia Koch

Joy Morrison

Robert Holden

Flora Grabowska

###### Committee Reps:

Josef Glowa (FDAI)

Cindy Hardy (SADAC)

Peter Webley (RAC)

B. Approval of Minutes to Meeting #176

Minutes were approved; however note for next year to change the dates for the resolution itself.

C. Adoption of Agenda

Approved as submitted.

II Status of Chancellor's Office Actions

A. Motions Approved:

1. Motion to Approve a New Minor in Marine Science
2. Motion to Reaffirm Unit Criteria for CEM

B. Motions Pending: None

III A. President's Remarks – Cathy Cahill

Cathy reminded everyone of the motion passed last spring requiring all course compressions to be reviewed at a senate curriculum committee. There have been instances of courses being over-compressed, including a core course. Please remind your departments.

Cathy mentioned the Faculty Alliance task force formed to address distance delivery of labs. UAF has three tenured members on it. She would like volunteers or nominations of other faculty who are actually doing distance delivery and who would be willing to share their knowledge with the task force about the issues and their practical experience with what the technology allows in terms of labs.

Faculty Alliance also wishes to address issues of faculty retention. The Provost has some data, but they're seeking more information. They'll be potentially asking faculty on a broader scale to gather more data.

Jane W. mentioned that CSW is also looking at the issue with regard to why women faculty leave, and will share that information.

B. President-Elect's Remarks – Jennifer Reynolds

Jennifer announced that a full discussion on program review and student assessment is going to be put off for now, allowing the units more time to provide responses to the Provost on how their reviews came out.

With regard to the university-wide promotion and tenure committees, there has again been a shortfall in the number of faculty available to serve on the committees. There will be a second round of requests from the Provost's office asking faculty to serve. Please share any concerns with Cathy and Jennifer about how committees are being staffed; otherwise, be expecting these requests.

IV A. Chancellor's Remarks – Brian Rogers

Chancellor Roger's comments followed the Provost's comments and a public comment period since he was engaged in accreditation meetings and arrived later in the program.

Chancellor Rogers expressed his appreciation for the senators from out of town who are available to meet with the accreditation team members, noting that unfortunately the accreditors have not chosen to travel to any rural campuses.

He mentioned the favorable response to the proposed engineering building projects by the BOR facilities and academic committees, but the challenge will be the juxtaposition of maintenance projects with new projects and what becomes the BOR schedule for those. They hope to learn more at the November meeting.

Thanks were extended to those who participated in the diversity workshop held last week, where they explored how search committees can help make the recruitment process more open and attractive to a more diverse body of candidates.

Terry MacTaggart returned recently to do a follow-up review of UAF. He was here two years ago and had created a report at that time.

B. Provost's Remarks – Susan Henrichs

Accreditation activities were mentioned, along with reminders of the open forums with the accreditation team for students, staff, and faculty. The closing remarks of the accreditation team will be shared on Wednesday morning at the Davis Concert Hall.

Susan spoke about the Board of Regents meeting in Juneau which took place in September. The Facilities and Land Management Committee met along with the Student Affairs Committee to review the proposed new buildings on the UAA and UAF campuses. While the reviews were favorable as to the need for and design of the buildings, there was not a decision to place a new request in the capital budget request this year because the President wishes to focus on deferred maintenance at this time. She also mentioned the Board's approval of the A.A.S. in Paramedicine which the senate had passed last year.

C. Vice Provost's Remarks – Dana Thomas

Dana was engaged in the accreditation site visit and not present at this meeting.

V Guest Speaker

A. Pat Gamble, UA President  
Topic: UA's Strategic Direction

President Gamble explained why the current process underway is being called strategic "direction" as opposed to "plan." He spoke about issues regarding cooperation and coordination between the three MAUs; and about the difficulties students encounter to obtain the e-learning we've advertised (for example), while facing huge hassles in the process. The focus of these efforts is what we can do to facilitate student ability to obtain their education throughout the UA system. Service and value are important to the students, and their ability to choose where to go and obtain e-learning is improving, including in the rural communities where the infrastructure is being updated. We can shift in strategic direction to accommodate more student needs – we can match their needs instead of forcing them to fit into our style.

Communication is a huge part of this; with the goal of being able to tell students what we will be doing before we do it, being able to tell them what we're doing while we're doing it, and being able to tell

about what we've done and how it turned out afterward. An ongoing dialog at every level throughout the system is necessary. To that end, the report by Terry MacTaggart is being sent out system-wide. The report is from the "ten-thousand-foot" level and sets the stage for what is being done strategically.

MacTaggart's report is posted online at:

[http://www.alaska.edu/files/research/Shaping-Alaska's-Future\\_100311.pdf](http://www.alaska.edu/files/research/Shaping-Alaska's-Future_100311.pdf)

President Gamble reiterated that this is change in motion; not just goal-setting and coming to the end of those goals. Fundamental to that change is outreach throughout the state to get information from all different groups throughout the state, from small business to large corporations, employers and the workforce, the public at-large, and students. Common threads from the information gained from all these groups will give us direction and help us frame problem statements, find solutions and improve outputs (e.g., improving the efficiency of our support system to increase student success).

President Gamble noted the problem is not in the classroom. We are turning out good students. But we need to help more students get through their programs more quickly. Students need to see that getting higher education in Alaska is doable and affordable at the same time.

Brainstorming is his preferred method for addressing the issues he has mentioned, and he hopes to include faculty, staff and students in that effort which will occur after the outreach effort and publicizing problem statements.

After giving some examples of education hurdles that students face currently which were gleaned from recent meetings with students, President Gamble took comments.

David V. mentioned the fact that a recommendation in the Fisher Report was that general education requirements be harmonized throughout the three MAUs, and wanted to know what the President foresees about that. President Gamble acknowledged that the issues were large, but it was important to address the first two critical years in college which greatly affect student success. He noted that most of the problem issues such as this one fit into the middle of a bell curve – issues affecting the greatest number of students at a critical time in their educational careers. So he agrees that it only makes sense for our system to harmonize about what the requirements of general education are and that it would go a long way toward helping students.

Cecile L. commented that she was glad the president had mentioned the cost of books – which she called part of the "educational industrial complex" because it involves things which cost a great deal of money that are outside of the university's control. She shared her thoughts on a couple of points related to the president's comments. Turning students out in a way that they really get educational value for their investment may not necessarily be an efficient process in terms of graduation metrics (it is in terms of quality). Having more students in the classroom, which would be more efficient, means there is less time to spend with each student and the student does not get a deeper learning experience in that environment. For example, she knows of a senior student who never had to utilize the library and she has seen juniors and seniors who have never had to write a term paper because their classes are too large for instructors to require those tasks. In that sense, increasing enrollments does not equate to more value or better learning experiences for students. Similarly, how we go about the process of e-learning is critical to turning out good students. We cannot continue the add-on approach where e-learning might be an overload in a faculty workload or courses are otherwise taught by adjuncts. To take e-learning seriously means it needs to be part of regular faculty workloads and faculty need to have the pedagogy behind both face-to-face and e-learning instruction. We don't want the University of Phoenix approach – she has seen syllabi from those courses and they were appalling. The university needs to excel in e-

learning and invest in it vs. just offering a bunch of distance courses for the sake of offering them. The efficiency of e-learning can collide with the value of the learning.

President Gamble responded that the problems Cecile outlined need to be boiled down to problem statements that can be examined analytically to reach an academic solution set that everyone involved can agree upon. This is fundamentally an academic problem. Brainstorming sessions are needed to start looking at the problems and how to resolve them. He noted the example of fiber optic cable improvements in West Virginia which dramatically increased the demand for e-learning. We, too, have to prepare for that increased demand here in Alaska. The system needs to be part of the solution in addressing the dichotomy of the work in the classroom environment vs. the work associated with distance learning. The information technology dimension needs to be taken into account as well. Once in place, we have to be prepared to utilize it effectively.

Jordan T. stated her interest in how value for the dollar will be defined here. She gave the definition used now in the state of Texas, and the president responded about the “seven solutions” attempt in that state. He agreed about the problems with the methodology of that approach. He emphasized that the value issue should be determined by the students and, ultimately, their success. He said we’ll know what we implement is working when the state legislature receives good feedback from students and their parents, and then the legislature, in turn, is supportive when he goes to Juneau with the budget. Part of that success (and value for our effort) is defined in terms of system efficiency and student retention, along with students being able to get the education they want when they want it. Jordan respectfully disagreed, stating that students aren’t in a position to judge value – they don’t know what they need to know in that respect. The president replied by saying that faculty decide the issue of what students need to know and certify their graduation when the students are ready (so graduation embeds an assurance of quality/learning and can be used as a metric); and that graduating in 4 ½ instead of 6 years is value added.

Lara H. asked the president if he was talking about compressing entire programs into a shorter amount of time. He responded by saying that there must be a work ethic expected of students. They should be challenged to take more than 12 credits at a time. If our governor is putting more rigor into getting a scholarship in high school, then we should follow suite and encourage greater course loads. Students need to know a work ethic is expected from them – press them to work hard and help them get finished more quickly in their programs. If we’re more efficient in helping them get what they need from the system when they need it, there will be an improvement in completion times.

Lara mentioned undergraduates in her course who can’t take more on their loads – they’re taking 15-19 credits and working 20 hours a week in her lab. President Gamble responded that they might be the 2% among 34,000 enrolled students, the majority of whom take fewer courses. He will not pressure people to get out faster. The focus is on completing, and doing this faster should not compromise quality. Too many students are not working hard and are rationalizing this to themselves. He’s talking about focusing on the 10-15% of students who are starting their college years directly out of high school, intending to finish in four years – but they won’t if they only take 12 credits per semester. The timeline can be shortened with e-learning opportunities, and students will also benefit by accruing less debt.

President Gamble mentioned the “track 15 effort” where students come out of high school prepared to take 15 credits. The senior year in high school should be the toughest, not the junior year. If so, the transition to college will be smoother. It will be a long and steady process to make improvements to the whole situation.

Break and photo shoot: Faculty Senate photograph by Todd Paris on Wood Center Lower Level, followed by short break.

## VI Public Comments/Questions

Flora Grabowska, Keith B. Mather Library's librarian, announced Open Access week in October (24-30), and described briefly what it is: "open access" allows anyone anywhere to read one's work online without having to pay for expensive journal subscriptions. The reasoning behind it is that no library can afford all the publication subscriptions to the information that people require. Switching to open access improves access to information which also benefits authors by increasing citation rates and downloads of information. Princeton just unanimously approved open access of their work; and, Harvard did so in 2008. Flora mentioned the goal of this time next year for UAF.

Cecile L. asked Flora about the process of how to become an open access university. Flora noted the process is probably different at each institution, but she suggested that perhaps a subcommittee of Senate look at this and propose a mandate. She's happy to work with them. To move in this direction needs everyone's support from administration to faculty.

Peter W. noted that when he submits a journal article, he's asked if he wishes to make it available via open access. To do so, however, costs about \$3000 an article (versus paying the journal subscription fees). In order for the university to move in this direction, there would have to be a mechanism in place for supporting this cost to authors.

## VII Discussion Items

### A. "I" (Incomplete) Grading Policy – Cathy Cahill (Attachment 177/1)

Thus far, the online discussion about this shows a consensus for keeping to a standard: the Incomplete turns into an F. Mike E. addressed the data his department had provided in the attachment, noting that it reflects just one semester - Spring 2010. Fairbanks (all units combined) had a total of 23,492 grades, with 555 Incompletes given and 207 later turning to an F. He noted that SOM had the least amount of I grades (.16%) with none turning to F. 14.22% of grades given for CDE course sections for Fairbanks students were Incompletes, and 31% of those turned to F. Mike explained that the table of data shows each of the rural sites with a row depicting the number of grades given for CDE courses that are reserved for those students outside of Fairbanks. The table does not include year-based correspondence courses. Mike thought this Spring 2010 data was typically representative of semesters in the past several years.

Jennifer passed along the info from Carol Gering at CDE to help explain the high numbers out of CDE. Reading from Carol's email:

CDE has recognized for some time that it is difficult for a student to complete a paper-based course in a one-semester time frame, particularly if the student is using postal mail to transmit the lesson. For that reason we're in the process of phasing out semester-length paper-based courses.

Jennifer noted this data doesn't show how many of the CDE courses are paper-based. Carol G. said about 30% are paper-based.

Mike noted that he's distributed a version of this data that can be distributed to everyone. It allows for getting down to more detail in each unit, even to individual courses.

Jennifer shared the observation she made when looking at this data in greater detail. She focused on the 181 course sections having more than one incomplete granted in those sections. She paid attention to how many students were in the courses, which programs were involved and where courses were given. She was able to break that down further to the percent of enrollment in each course that was given an Incomplete. Overwhelmingly CDE and the rural campuses are represented by the data.

Rainer N. commented that there are two different issues before them: what to do about Incomplete turning to F, and what to do about all these Incompletes (which is a longer discussion).

Jennifer noted the Faculty Senate needs to address what criteria will be used to determine if an extension can be granted to the one-year period the student has for course completion with the Incomplete.

Jane W. asked Mike E. what percentage of the Incompletes given have further extensions granted beyond one year. Mike didn't have the exact figure, but said it was less than 10%.

Cathy recommended the issue go to Curricular Affairs Committee for more in-depth discussion and to get criteria in place about extensions.

Cathy took a quick hand vote which showed that the majority of senators want the Incomplete to turn to an F as stated in the current policy. So, she will continue to reaffirm at Faculty Alliance that UAF will stick to this grading policy. In light of the President's comments about aligning MAUs, this may be difficult, but UAF will fight for its standards.

Stephan G. noted this number of students at UAF is relatively small, particularly as an issue among MAUs. Rainer reiterated the issue is the different treatment students get with the I at each of the MAUs. Jennifer mentioned the written contract that must be signed by the student to get an Incomplete granted, which spells out the conditions. Cathy noted that the overall small percentage of students involved could be used in the argument as a selling point for allowing UAF to keep its standard, and Jennifer noted that the Incompletes do not transfer between MAUs anyway – is issue is internal to the MAU. This fact might make it easier to allow these differences administratively. UAA and UAS are not interested whatsoever in aligning with UAF on this issue.

Cathy noted that not allowing the D grade for core courses will be a much bigger issue among the MAUs.

Orion commented on how the BOR policy reads currently, which doesn't reflect the UAF policy.

B. Proposed changes to Commencement activities and schedule  
(Attachment 177/2)

This topic was discussed prior to the President's arrival to speak to the senate, and picked up again after the break and photo shoot.

Referencing the attachment, Cathy described the proposal to move commencement to a Saturday rather than holding it on a Sunday; and the idea of having a new hooding ceremony for master's degree graduates on the Thursday evening prior to commencement. Master's graduates would still be included in the main commencement ceremony, but more time would be given to the ceremony for them on Thursday evening.

Karen G. noted that she is often providing special music at commencement. Would this also be desired at the new hooding ceremony?

Cecile L. was concerned about having two ceremonies, one for the undergraduates and one for the graduate students. Having a service just for the masters' students might be a lesser event than that for the others. Cathy responded that they had talked about that. They want the ceremonies to show off the unique breadth of accomplishments of UAF students. The masters' students would still participate in the larger commencement, but also having the smaller event would provide a chance to more fully recognize their achievements.

Lara H. expressed her concerns about the time commitments of both events and whether faculty would turn out for the Thursday ceremony. Jennifer noted that the opposite situation had also been brought up in earlier discussions – that more faculty might turn out for the shorter ceremony which would have more graduate students participating.

Ken A. asked if the issue of faculty giving final exams on Thursday evenings had been considered, and Cathy responded that they had.

Chancellor Rogers noted the fact that this discussion concerns two severable issues, and there hadn't been comment about the move to a Saturday commencement.

Lara H. suggested reading the title of each master's thesis at the commencement, which would make it more special but not take as long as reading an abstract.

Ken noted problems which have been discussed in the Curricular Affairs Committee about the spring semester calendar, particularly concerning start and end dates of spring semester as well as the issue of final exams on the Saturday before commencement. Any change should be reviewed at Curricular Affairs. Chancellor Rogers noted that reading the titles of theses would probably add about 15-25 minutes to the commencement ceremony. He hopes this discussion will be continued among the senators.

Karen G. noted her preference for the Saturday afternoon commencement program because she regularly has 40-50 students involved in ceremony presentation who are also trying to get moved out of the dormitories on Sunday.

Linda H. mentioned a concern about travel times for out-of-town family, but overall she prefers Saturday.

By show of hands, the majority of those present favored the idea of a Saturday commencement ceremony and wanted the idea to be pursued. Margaret S. brought up taking these ideas back to the departments, and Cathy encouraged that and asked for any ideas and concerns to be emailed to her. These changes are being considered for this spring, if possible.

David V. asked how to get faculty to turn out on a Thursday night – he feels faculty turnout might be low or limited to those with master's students. Cathy noted that should be considered, and recommended that everyone talk about this at their departments and send feedback to Jennifer and her.

#### C. AAUP Governance Conference – Mike Davis

PowerPoint slides of Mike's presentation are posted at:

The main topic of this conference was to promote understanding of academic freedom and the role of shared governance in providing and protecting the voice of faculty, and the underlying tension between faculty and administration that occurs.

AAUP's next meeting is Nov. 11-13, and Mike D., Sine A., Jordan T., and Abel Bult-Ito may be going to it (depending upon available funds). Jordan T. mentioned one of the important aspects to be discussed at the conference this year is the *Garcetti* decision's implications which put academic freedom at risk at public institutions.

Rural faculty wished to share some smoked king salmon which Mike brought in fresh from Bristol Bay Campus. It was greatly enjoyed by those present.

- D. Draft motion to review new courses offered by distance delivery – Rainer Newberry (Attachment 177/3)

This item was postponed to the next meeting on November 7, and online discussion was encouraged to continue in the meantime. Rainer noted that the intent of the proposed motion is to have courses that are changing mode of delivery from face-to-face to electronic undergo review at the appropriate senate curriculum committee.

#### VIII Governance Reports

- A. Staff Council – Pips Veazey  
Comments were not available.
- B. ASUAF – Mari Freitag, Robert Kinnard

Mari mentioned that ASUAF senate is working on updating their bylaws to reflect recent changes. They are recruiting for their senate which is only half-full. Issues of student advising are a focus of current interest and students are trying to find where they can fit in to the ongoing discussion happening now at statewide. She also mentioned that a Proposition 2 debate is coming up today which Josh Banks (ASUAF's government relations director) organized. Another debate is planned on the oil tax bill.

Brian H. asked her what the top three issues are for students. She mentioned books and the other issues the President had referred to in his talks.

Regarding the issue of getting students involved in ASUAF and the issues, Brian asked about finding a way to pay them, even nominally, as an incentive. Mike D. mentioned the incentive of a flat fee for taking more than 12 credits – encouraging students to take the extra class. Cathy said it's being discussed in the Tuition Taskforce.

- C. UNAC – Jordan Titus

Jordan announced that she had gotten a notification since the last senate meeting that the ORP I case WILL be in mediation at the invitation of the state and the university. If not resolved, there will still be a trial.

She also announced that the executive board meets October 12, and an announcement will go out more broadly soon. There is an October 10 health care meeting for general membership at Gruening 202, to be led by Melanie Arthur. And, the representative assembly will have its meeting in Anchorage in mid-October.

UAFT – Jane Weber

Jane announced that their executive board is meeting this Friday in Anchorage.

IX Members' Comments/Questions/Announcements

- A. Open Accreditation Forum on Tues., Oct. 4 (3-4 PM, WC Room E-F) – Cathy C.
- B. Chancellor's Diversity Action Committee (CDAC) – vacant seat for Faculty Senate Representative. Cathy asked for a volunteer.

C. Chair Comments / Committee Reports (as attached)

Curricular Affairs – Rainer Newberry, Chair (Attachment 177/4)

Faculty Affairs – Andrew Metzger, Chair

Unit Criteria – Perry Barboza, Chair (Attachment 177/5)

Committee on the Status of Women – Jane Weber, Chair

Jane mentioned the Women Faculty Luncheon tomorrow.

Core Review Committee – Latrice Laughlin, Chair

Curriculum Review – Rainer Newberry, Chair

Faculty Appeals & Oversight

Faculty Development, Assessment & Improvement – Josef Glowa, Chair

Graduate Academic & Advisory Committee – Orion Lawlor, Chair

(Attachment 177/6)

Student Academic Development & Achievement – Cindy Hardy, Convener

Research Advisory Committee – Peter Webley, Chair

D. Other Comments

David V. mentioned that the General Ed Revitalization Committee is looking for a chair. Please send him suggestions. He suggests, in terms of qualifications, that they be tenured faculty, preferably full professor, willing and able and with broad interest and commitment; as well as supportive of the student learning outcomes passed last spring.

Todd R. mentioned the recent American Association for the Advancement of Science Arctic Division 2011 Annual Meeting (AAAS) conference in Dillingham. Topics included rural energy issues and the Pebble Mine issue. More information may be found online at:

<http://www.arcticaaas.org/meetings/2011/index.html>

X Adjournment

The meeting was adjourned at 3:08 PM.

ATTACHMENT 177/1  
 UAF Faculty Senate #177, October 3, 2011  
 Information from the Registrar's Office

TERM	201001				
Row Labels	Sum of ENR	Sum of INC_GIVEN	Sum of FAILED	INC as % of Enrolled	% of INC's rolled to F
Fairbanks	23492	555	207	2.36%	37.30%
CDE	1772	252	78	14.22%	30.95%
CRCD	665	2	0	0.30%	0.00%
CTC	6282	116	56	1.85%	48.28%
SOM	1235	2	0	0.16%	0.00%
CNSM	3566	27	11	0.76%	40.74%
CEM	1577	12	4	0.76%	33.33%
SOE	1152	40	14	3.47%	35.00%
SNRAS	473	13	4	2.75%	30.77%
Interdisciplinary	63	0	0	0.00%	
SFOS	283	3	1	1.06%	33.33%
CLA	6424	88	39	1.37%	44.32%
Chukchi	302	12	4	3.97%	33.33%
CC	302	12	4	3.97%	33.33%
BBC	1157	11	8	0.95%	72.73%
NWC	611	7	6	1.15%	85.71%
Rural Ed	1254	205	84	16.35%	40.98%
CDE	859	187	72	21.77%	38.50%
CRCD	395	18	12	4.56%	66.67%
IAC	1008	53	34	5.26%	64.15%
KUC	1420	9	4	0.63%	44.44%
Fisheries Juneau	87	0	0	0.00%	
Grand Total	29331	852	347	2.90%	40.73%

ATTACHMENT 177/2

UAF Faculty Senate #177, October 3, 2011

**From:** "John C. \"Jake\" Poole" <<mailto:jake.poole@alaska.edu>jake.poole@alaska.edu>

**Date:** September 16, 2011 3:28:27 PM AKDT

**To:** Catherine Cahill <<mailto:cfcahill@alaska.edu>cfcahill@alaska.edu>

**Subject: Masters Hooding and Commencement 2013**

Cathy,

We discussed both of these topics earlier this summer. Here is the latest info.

*Masters Hooding Ceremony 2012*

Grad school with support from Advancement is planning the event for the Thursday evening before commencement (May 11); this will be the first event of commencement weekend. The Ceremony will take place in the Davis Concert Hall with a reception in the Great Hall; we are currently working on a time line.

Students will sit by college/school and their faculty advisor/committee chair will come forward with the student and be hooded by the faculty member and the Dean. The Chancellor, Provosts and VC's will be on stage with the Deans.

**Commencement 2013**

The cabinet has been presented with the proposal to change the Commencement Ceremony starting in 2013 to a Saturday event from a Sunday event. The main reason for the change is to allow parents Sunday to travel home, staff and faculty not working on Sunday and not have the Mother's Day conflict. Finals and grades will not be affected.

Rehearsal and the student picnic will be held on Friday with other pre commencement activities on Saturday morning. All parties involved including Fairbanks High Schools, registrar, student service, Provost and university advancement have said this is a good idea. We are looking into changing the start time to 1pm this would ensure that we would not conflict with Monroe High School's graduation that takes place later that day normally at 4:30.

We would like to make sure the faculty senate is supportive of these change. Once we have your response we will begin the process of making the changes.

Thanks. If you have any questions please give Cheri Renson, 5114 or me a call.

Jake

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ATTACHMENT 177/3  
UAF Faculty Senate #177, October 3, 2011  
Submitted by the Curricular Affairs Committee

**DRAFT MOTION:**

The UAF Faculty Senate moves to require that all new courses offered wholly or in part by distance delivery, and all existing courses adapted or converted to distance delivery, must be approved by the appropriate subcommittee of the Faculty Senate. Furthermore, if the mode of distance delivery changes, then the course must be re-reviewed by the appropriate committee.

Modes of distance delivery are those defined by the UA Office of Academic Affairs & Research: Independent Learning/Correspondence; Audio Conferencing; Video Conferencing; Web Meeting; Live Television/UATV; and Online/Web Delivered.

Effective: Spring 2012

Rationale: The Faculty Senate has primary authority to initiate, develop, review and approve academic criteria, regulation and policy (Faculty Senate Constitution, Article 1, Section 1). This includes curriculum review.

Distance delivery methods are fundamentally different methods of communication than face-to-face instruction. Effective instruction by distance delivery requires adapting or designing content for new formats and modes of communication. It cannot be assumed that a course approved for face-to-face delivery automatically passes review for a different mode of delivery. The structure and content of courses intended wholly or in part for distance delivery must be separately reviewed.

This motion applies to all distance delivery courses within UAF, whether listed by an academic department, a rural campus, or the Center for Distance Education (CDE).

ATTACHMENT 177/4  
UAF Faculty Senate #177, October 3, 2011  
Submitted by the Curricular Affairs Committee

**Meeting Minutes CAC meeting  
9/14 /2011, 3:30-4:30 pm at the Kayak Room**

Voting members present:

Jungho Baek, Carrie Baker, Retchenda George-Bettisworth, Brian Himelbloom (audio), Diane McEachern (audio), Debra Moses, Todd Radenbaugh (audio), David Valentine.

Absent: Anthony Arendt, Rainer Newberry

Non-voting members present:

Dana Thomas, Doug Goering (ex officio member from Provost's Council), Lillian Anderson-Misel, Libby Eddie, Donald Crocker.

Present to take notes: Jayne Harvie

**1. Chairperson and minutes taker elections (or whatever) for the year**

Those present were in favor of Rainer chairing the committee. Rainer wasn't able to be present because of a dentist. A formal vote was not taken.

**2. Request to approve R Newberry as chair of Curriculum Review Committee 2011-2012**

[Item wasn't addressed by the committee.]

**3. Review of Old Business**

**A. General Education Revitalization Committee (GERC): issues (chairperson, etc) —  
comments by David Valentine and Carrie Baker**

Names have been put forward for some of the known vacancies:

Jerry McBeath for Social Sciences seat that was held by Chanda Meek; and Derek Burleson for English seat that was held by Chris Coffman. Carrie Baker will contact Johnny Payne, new dean for CLA, to confirm these new members.

Kate Quick had held the seat for CTC / Developmental Ed. Debra Moses is willing to fill this seat with concurrence of Susan Whitener, the new CTC dean. She has experience advising AA students and it's part of her current duties. David Valentine will contact Susan Whitener for confirmation of filling CRCD vacant seat(s).

Dana Thomas mentioned Leah Berman (Math) who is interested in volunteering for the committee. He asked about Mahla Strohmaier's involvement with the committee last year, and David mentioned that her schedule had made attendance difficult.

David [or Dana?] noted that Jennifer Reynolds would like a senate member to continue chairing the committee, and the name of Karen Jensen (Library faculty) has been suggested. Carrie B. is going to follow up with Jennifer and see if that contact has been made.

Carrie noted she'll be out on maternity leave during spring semester. She would like her seat to be filled by another Arts person, if possible.

Dana T. noted that he is willing to send one or two members to the annual AACU General Education meeting taking place in late January or early February.

Dana asked about what sense of a timeline David and Carrie had for accomplishing the tasks ahead. Carrie and David expressed guarded optimism about what could be accomplished this academic year.

Dana shared some good suggestions about how to approach assessment: 1.) NSSE results cover the areas of teamwork and globalization; 2.) Writing and Oral components could be built into the Ethics piece or capstone courses or [English] 2II / 213; 3.) ETS proficiency profile tool could be used. Another approach would be to put writing projects in every capstone course within a degree program. LEAP also speaks to assessment. It was noted that 211 or 213 could be used as the capstone for the AA degree. Baccalaureate capstones would be more specific to majors, of course.

Dana mentioned sending a web link related to program by program techniques in use (such as portfolios) to integrate core requirements into university education.

Everyone agreed that a simpler, holistic approach is needed. Carrie noted that a new standing committee is needed just to assess the new general education core, and that Core Review Committee has enough to do with regular semester-to-semester business with petitions and curriculum.

**B. 'Stacked' courses -- Postponed discussion for next meeting.**

**C. Courses taught at high schools for high school students with UAF 100-level designators**

Dana suggested bringing in guests for discussing this topic (Tech Prep, instructors like Victor Zinger or Shannon Atkinson). Doug Goering mentioned that there is now an Engineering Curriculum Academy in one of the high schools. He's partial to the AP model which doesn't fit with the academy approach. The idea with the academy is that students would take several 0xx-level courses which would add up to receiving some college credit (such as being able to skip the intro-level engineering courses). That high school students could earn 3 college credits is a big selling point for the academy with parents because they didn't have to pay for the credits.

Ideas mentioned in the discussion included: bring h.s. students to the campus for courses; if taught at the high school, the same UAF college midterms and finals must be used. Cons noted: having no authority over a high school faculty teaching a college course; how would such a course be assessed; students miss out on the 'college pace' of the course when a semester course is taught in the high school over nine months. Some areas are pretty fuzzy, for example what course would constitute 'entry-level' math? Lillian recommended using CLEP in the process.

**4. New business: discussion of Dean's Council suggestions for GERC**

(Points of the recommendations touched upon in the discussion at 3.A. above.)

ATTACHMENT 177/5

UAF Faculty Senate #177, October 3, 2011

Submitted by the Unit Criteria Committee

## **Unit Criteria Meeting Minutes**

**4pm 30 August 2011**

Attending: Winfree, Golux, Bandopadhyay, Jensen, Jones, Alexeev, Barboza

Visiting from CEM: Chen, Misra

### 1. Discussion of CEM Criteria

Page 4. 11 lines from bottom of page. Insert "FOR EXAMPLE" after parentheses

Page 4. Remove "i. ENGAGE IN ADVISING AND MENTORING STUDENTS" as it is redundant to the general description of teaching criteria in B.

Page 5. The following statement in the specific teaching criteria for Professor is not clear and should be revised. "THERE SHOULD BE A RECORD OF SUCCESSFUL COMPLETION OF ADDITIONAL GRADUATE WORK BY HIS OR HER STUDENTS AFTER PREVIOUS PROMOTION." The committee recommended that CEM consider approved criteria from SFOS or other units in revising this statement. For example, SFOS criteria for teaching includes the following statement "Quality graduate advising is indicated by the success of students in completing degrees under the faculty member's supervision, and in their subsequent employment in professional or scientific capacities."

The committee requested a revised document with highlighted changes.

The committee is willing to proceed by e-mail vote on this document.

### 2. Election of chair.

Nominations of Barboza and Bandopadhyay.

Accepted by Barboza.

### 3. Schedule of next meetings.

Preferred Mondays 3-4pm approximately 2 weeks before the senate meeting.

Next Meeting: September 19 from 3-4pm.

Target dates and times for subsequent meetings

24 October 3-4pm

14 November 3-4pm

Committee: please advise Jayne if there is a problem with these times and dates.

Submitted criteria to review for next meeting: Music.

ATTACHMENT 177/6

UAF Faculty Senate #177, October 3, 2011

Submitted by the Graduate Academic & Advisory Committee

**GAAC: Graduate Academic & Advisory Committee of the UAF Faculty Senate  
2011-08-31 Meeting Minutes**

Present:

Voting: Orion Lawlor, Vincent Cee, Elisabeth Nadin, Chung-Sang Ng, Sue Renes

Ex officio: Timothy Bartholomaeus, Anita Hughes, Laura Bender, Larry Duffy

Visitors: Roy Roehl, Jane Monahan, Anupma Prakash

Excused: Donie Bret-Harte, Lara Horstmann-Dehn

Absent: Xiong Zhang

Orion Lawlor was elected committee chair. The chair pledges that henceforth, no GAAC meeting will last more than one hour.

Regarding the M. Ed. in Instructional Technology Innovation (GAAC 100-108), a GAAC subcommittee consisting of Vincent, Tim, Orion, and Sue agreed to review these courses for approval. This overlaps with the spring subcommittee of Orion, Sue, and Anupma.

- ED 650, with the latest updated August 24 syllabus, was approved.

Regarding 115GNC/CHEM 671, Receptor Pharmacology, the issues identified in GAAC's April 25 meeting appear to still be outstanding. Donie will follow up with the instructor.

Regarding 117GNC/ME 643, Nanofluids, the syllabus was already updated May 15 and the course has already been approved.

Regarding GAAC 61-92, the dozens of one credit courses and new certificate in construction management that Bob Perkins is putting together, a subcommittee consisting of Elisabeth, Chung-Sang, and Xiong will review these. There was some discussion of whether these should be 500 level courses, but BOR regulation R10.04.090.F.(3) states: "500-599: Courses with these numbers are designed to provide continuing education for professionals at a post-baccalaureate level. These courses are not applicable to university degree or certificate program requirements, are not interchangeable with credit courses, even by petition, and may not be delivered simultaneously (stacked) with credit courses of similar content."

Regarding UAF's rather strict definition of "program completion" for international students, currently as soon as 10 days after the thesis defense. After a GAAC resolution approved by the full faculty senate in April, a new policy has been formulated and is awaiting review at the provost's office. Under the proposed policy, "The official program completion date for these students [enrolled only in thesis or research credits] is two months from the defense date or the approval date on the Report of Thesis/Dissertation Defense form or the Report of Project Defense form when signed by the academic department chair, whichever is earlier. This provides time for students to make recommended corrections and/or revisions to the document following the defense and prior to the 60-day grace period commencing after the program completion date. Exceptions will be considered in which a defense has been held prematurely due to circumstances beyond students' control." GAAC welcomes this more reasonable policy.