Curric Affairs Committee   25 November 2013   **MINUTES**   1:15-2:15 pm Kayak Room

Present: Rainer Newberry; Cindy Hardy; Rob Duke; Margaret Short; Karen Gustafson;
Dennis Moser; Todd Radenbaugh (audio); Doug Goering; Alex Fitts; Jonathan Rosenberg;
Carol Gering; Libby Eddy; Caty Oehring, Jayne Harvie

1. Approved Minutes of last meeting

2. GERC update via Jonathan Rosenberg ± Cindy Hardy   Website has example courses for
most proposed designators for most categories including designators. Faculty will be notified about
the site and two open meetings will be held during week of Dec 2.

3. OLD BUSINESS:
   A.   global removal of 'or instructor permission' for course prerequisites?
   No update from Registrar (and Vice Provost Fitts?). Not sure where to go with this.
   B. request to modify Committee-related bylaws OUR ASSIGNMENTS:
PROPOSED REVISED WORDING (THANKS TO ROB DUKE!!!!!!!!!!!!!)

   " STANDING

      1. The Curricular Affairs Committee will deal with undergraduate curricular and academic policy changes on
      all levels except the graduate level. In addition to the non-voting ex officio member(s) appointed by the
      provost, the committee may add non-voting ex officio members for one-year terms as deemed necessary.

   MEMBERSHIP AND EX OFFICIO MEMBER APPOINTMENTS

      1. Members are appointed by the Administrative Committee.

      2. Non-voting ex officio member(s) may be appointed by the Provost;

      3. The committee may add non-voting ex officio members as deemed necessary.

   MEETINGS AND APPOINTMENT OF CHAIR

      1.The Chair at the end of the academic year will represent the committee on the Administrative Committee
      over the summer break, or will appoint a continuing committee member to be his or her representative.

      2. Upon convening of the first meeting each academic year, the committee shall consider nominations for
      Chairperson with the previous chair or appointed representative acting as temporary Chair. If neither are
      available, a senior committee member will preside until a new Chair has been selected.

   This wording was unanimously approved.
4. NEW BUSINESS
➔   **A. SADA MOTION (Enclosed) WAS UNANIMOUSLY APPROVED.**
      **B. Motion to change transferability of 'core' courses BASICALLY effects making
transfers of "Perspectives on Human Condition" courses more flexible.** All in attendance
approved the concept, although some members had reservations. We agreed to move this forward
as a discussion item to the FAC SENATE and to revisit with specific modifications at next meeting.

      C. Motion to change BOR Core Soc Sci requirements
BoR regulation R10.04.040A.6.. requires cores for the Social Science requirement:
*"Courses that fulfill this requirement are **broad survey** courses which provide the student with exposure to
the theory, methods, and data of the social sciences."* Request that the words "broad survey" be removed.
***THIS IS A PLACEHOLDER FOR THE PROBLEM OF MIS-MATCH BETWEEN THE PROPOSED GER
REQUIREMENTS AND BOR REGULATIONS. GER REQUIREMENTS CANNOT BE IN VIOLATION OF
BOR REGULATIONS. CHOICES ARE TO MODIFY ONE OR THE OTHER.***

We agreed that this is a problem that needs to be addressed with all the pieces at once.

MOTION:
The Faculty Senate moves to adopt the following changes to the 2014-15 Catalog thatupdate the Writing placement sections and clarify catalog language on placement and prerequisites.

Effective: Fall 2014

Rationale: This motion amends the current (2013-14) catalogto incorporate changes that result from Statewide alignment of English111X and DEVEplacement (see placement table below).   It further addresses reading placement, making reading classes a co-requirement with DEVE placement at the DEVE 060 and DEVE 104 level.

The motion also reflects changesin the Placement section amending language in the recently passed Math placement motion (but not amending the Math placement portion of that motion), changes in language that have accumulated in the catalog over time, and language changes that clarify current practice in student placement.

CAPS and **Bolded** – Addition   [[ ]] – Deletion   Page 34 of current 13-14 Catalog:

PLACEMENT REQUIREMENTS
Many UAF courses require placement. All students planning to take courses with specific placement requirements must meet those requirements prior to registering for those courses.[[Students who meet basic skills standards in reading, writing and mathematics should enroll in the appropriate 100-level or above courses. Those whose scores place below these standards
must enroll in the appropriate developmental education courses. Once these students have satisfactorily met the criteria for these courses, they may register for 100-level courses.]] Specific writing, reading, and math placement requirements are listed in the section**S** below. [[However, many courses have additional prerequisite requirements that are listed in the catalog course description.]]

COURSE PREREQUISITES

Course prerequisites indicate what previous preparation is needed to enroll in a course.An instructor has the right to drop any student from the course if he or she does not meet the prerequisite or has not received a grade of C- or better in all prerequisite courses. An instructor also has the right to waive a course prerequisite if the instructor [[has documentation]] **DOCUMENTS** that the student possesses**SUFFICIENT** background [[required]] to succeed in the class**. STUDENTS WHO TAKE A COURSE AT A HIGHER LEVEL THAN A CORRESPONDING PREREQUISITE COURSE REQUIRED FOR A DEGREE PROGRAM ARE NOT EXEMPT FROM TAKING THAT REQUIRED COURSE.**[[Students need English placement at ENGL F111X or above (including reading) in order to enroll in perspectives on the human condition core courses.]] Students need mathematics placement at DEVM F105 or above, and ENGL F111x placement [[(including reading),]] to register for **CORE**science courses.

[[Reading and w]] **W**riting placement exams must be taken within two calendar years prior to the start of a course; mathematics placement exams must be taken within one calendar year prior. Students enrolling in developmental or lower division core courses must have completed any prerequisite courses within two calendar years of their enrollment. [[Academic advisors will assist with proper course placement for incoming and continuing students.]]

Students who enroll in [[a developmental or core]] **ANY** course without meeting placement or prerequisite requirements may be withdrawn from the course through the faculty-initiated withdrawal process.

 [[READING AND]] WRITING
Placement into writing [[and reading]] courses requires **EITHER PREREQUISITE COURSE CREDIT ORA STANDARDIZED PLACEMENT TEST WHICH MEASURES ACADEMIC SKILLS SUCH AS**

CRITICAL THINKING AND READING. THE SCORE FROM ANY OF THE TESTS (SEE TABLE) PLACES THE STUDENT IN THE APPROPRIATE WRITING CLASS. A WRITING SAMPLE, GIVEN ON THE FIRST DAY OF CLASS, MAY MODIFY THIS PLACEMENT. DEGREE OR CERTIFICATE SEEKING STUDENTS PLACED INTO DEVELOPMENTAL WRITING OR READING COURSES SHOULD REGISTER FOR THEM DURING THEIR FIRST SEMESTER. THESE COURSES ARE DESIGNED TO HELP STUDENTS GAIN COMPETENCIES NECESSARY TO SUCCEED IN COLLEGE-LEVEL COURSES. [[a scored writing sample: SAT, ACT Writing, ASSET, COMPASS, ACCUPLACER, or a UAF –generated writing sample. Minimum scores for placement into English and Developmental English courses are listed in table 3 and table 4. A student will be placed in English F111X if the student's ACT writing test score is 7 or above, the ACT English score is 18 or above, or the ACT reading score is 22 or above (or the student's SAT writing score is 430 and SAT critical reading score is 510 or above, or your score on another university-approved placement test is equivalent).]] If the student's standardized test scores are below the[[se]] minimums**IN THE PLACEMENT TABLE BELOW** and if the**STUDENT'S** high school cumulative GPA is 3.0 or higher, the student may**BE GIVEN PERMISSION TO** enroll in English F111X [[with permission of]] **BY** the Director of Composition or rural campus English/Arts and Letters faculty.

[[On the basis of test scores, students may be required to take Developmental English or Developmental Studies (Reading) courses.These courses are designed to help students gain competencies necessary to succeed in college-level courses. Students who earn a C- or higher in DEVE F070 place into English 111X automatically and do not have to re-test]]

MATHEMATICS

Mathematics course placement varies according to the type of degree the student is planning to pursue and the corresponding math course(s) needed. (see the degree program requirements for more detail.)The UAF mathematics placement testused to determine math placement. Minimum test scores for placement into math and developmental math courses are listed in Table 2.

Students who have limited access or limited experience with the internet should contact the department of mathematics and statistics or the department of developmental education for assistance**.**

Page 44 of the 2013-14 Catalog:

PLACEMENT TESTS
Test results are required for first-time degree or certificate students, transfer students with fewer than 30 [[acceptable]] **TRANSFER** credits, or students planning to take 100-level English, reading, mathematics, natural sciences [[core]] and [[perspectives on the human condition core]]**GENERAL EDUCATION**courses. UAF mathematics placement test results must be on file with the office of admissions and the registrar or the local regional campus registration office before you can register for DEVM, Math, or [[core]] **GENERAL EDUCATION** science classes.Results from American College Testing Program (ACT) or the Scholastic Aptitude Test (SAT) or, for associate degree or certificate students, the ASSET, ACCUPLACER or COMPASS test must be on file with the Office of Admissions and the Registrar before you can register for classes. Your ability to register may be blocked if you have not submitted required test scores.

Test results for English and composition must be less than two years old; for math, less than one year old.

Note: Registrar's Office will also need to update applicable sections including (for example): "Applying for Admission: Certificate or Associate Degree Programs"; "Applying for Admission: Bachelor's Degree Programs."