

## **Curricular Affairs Committee**

**DRAFT Meeting Minutes for January 11, 2016, 1-2:30 pm at 131 Bunnell Building**

Present: Ken Abramowicz, Casey Byrne, Jennie Carroll, Alex Fitts, Cindy Hardy (brought Dove chocolates), Eileen Harney, Jayne Harvie, Joan Hornig, Ginny Kinne, Caty Oehring, Patrick Plattet, Holly Sherouse

Absent: Mike Earnest, Catherine Hanks, Doug Goering, Jenny Liu, Lisa Lunn, Rainer Newberry

### 1. Approval/Amendment of Agenda

The agenda was approved as submitted.

### 2. Approval of minutes

- a. November 24, 2015 – approved as submitted.
- b. December 9, 2015 – approved with correction to attendance.

### 3. Old Business

- a. Updates (if any)
  - i. Appeal policy – Mike Earnest was out of town; topic postponed.
  - ii. Library issue

Ginny reported on a discussion she had with Karen Jensen, Library faculty, about the Library Science classes. The number of faculty to teach it has gone down from 12 to 4; and they currently have added one adjunct to help teach the course. Karen wanted to see the enrollment numbers Holly had, as she has not seen an increase in upper classmen taking her courses. But, if this is taking place overall, she'd like the data. Karen noted they have bumped up online course enrollment from 30 to 40-50 available seats. It was noted that UAA has an online library course that is also available to UAF students. (It is often cancelled at UAA as the course is not required for their students.) They talked about having a library competency test information session once or twice a semester to raise student awareness. It wouldn't be a test prep session, but would help students gauge their readiness to take it. It's a difficult test.

Using the library sciences course as a co- or prerequisite for an ENGL course was discussed at length. The usefulness of online study modules to ready students to take the test was discussed. Eileen will talk to the English department about using Library Science as a co-requisite. Ginny will talk to Karen Jensen about the study module idea. Making open-source material available was also discussed.

### iii. GER changes

Jennie brought a draft list of bucket courses for review. All the departments have been contacted regarding the courses some of the courses shown that still need some action (such as un-crosslisting, or updating the course descriptions to better align with GERs regulation). The designators have been limited to four courses per bucket. If there are more than four, they will be asked to make a choice. The list has to be limited for logistical reasons, and CAC wants to move forward with the current regulations in place (since change system-wide has stalled out).

Foreign language course options for the list were discussed. Changes were agreed to which would help to avoid creating a disincentive for taking more than one 5-credit foreign language course. Holly and Ginny will make edits to the list format for the next meeting on Jan. 20, in time to have a motion included for the Jan. 29 Administrative Committee.

iv. Other?

Cindy provided an update on the status of the system-wide GERs alignment efforts for Developmental English and English courses. Changes should go into effect in fall of 2017.

4. New Business

- a. Set day and time for Spring semester meetings – next meeting set for Wednesday, January 20, 2016, from 1:00 – 2:30 PM at the eLearning Conference Room (131 Bunnell). A doodle poll will be distributed to help identify a regular meeting time after the Jan. 20 meeting.
- b. Identify issues to be resolved this semester  
Send any new goals / issues to Jennie via email.

5. Informational

- a. CAC Goals AY 15/16 update (attached)

The meeting was adjourned shortly after 2:00 PM.