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PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR)

SUBMITTED BY:

Department	Counseling	College/School	School of Education
Prepared by	Jane Monahan	Phone	474-5362
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See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/> for a complete description of the rules governing curriculum & course changes.

PROGRAM IDENTIFICATION:

DEGREE PROGRAM	School Counselor Certification Program
Degree Level: (i.e., Certificate, A.A., A.A.S., B.A., B.S., M.A., M.S., Ph.D.)	Certificate

A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)

1. Remove the requirement to pass the Counselor Preparation Comprehensive Exam (CPCE).
2. Name changes to COUN F634 and COUN F660

B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:

Complete the following admission requirements:

1. Application to the licensure only program follows the same admission requirements and procedures as for the M.Ed. in counseling
2. People who currently hold a master's degree in education or one of several helping professions such as social work, psychology or human services (as approved by counseling faculty) may apply.

Additional requirements:

1. Submit a disclosure statement upon admission to the program. Resubmit annually.
2. Submit a national-level criminal background check through the Federal Bureau of Investigation prior to seeing clients during [COUN F634P](http://www.fbi.gov/about-us/cjis/identity-history-summary-checks) (www.fbi.gov/about-us/cjis/identity-history-summary-checks).
3. Complete internship placements appropriate to the student's declared area of interest.
4. Complete background check procedure required by the school or community internship placement. The procedure varies depending on placement.
5. Pass the Counselor Preparation Comprehensive Exam (CPCE).

Note: The FBI criminal background check process takes up to three months.

Minimum Requirements for Degree: 39-45 credits

Course List

Code	Title	Credits
Certification in One Level (Elementary or Secondary)		
Complete the following requirements for certification in one level (Elementary or		

Secondary):

COUN F615	Foundations of Counseling	3
COUN F623	Counseling Theories and Applications I	3
COUN F627	Developmental Interventions	3
COUN F628	Child and Adolescent Development	3
COUN F632	Career Development	3
COUN F630	Appraisal for Counselors	3
COUN F634	Practicum in Individual Counseling	3
COUN F636	Internship I ¹	3
COUN F646	School Counseling	3
COUN F647	Professional Ethics	3
COUN F660	Cross-Cultural Counseling	3
COUN F674	Group Counseling	3
COUN F686	Internship II ¹	3
Complete the following optional classes for K-12 school counseling certification (Elementary and Secondary)		0-6
COUN F687	Internship III ¹	
COUN F688	Internship IV ¹	
Total Credits		39-45

¹

Additional fee required. Charges are added to fee statements each semester.

Students must take 15 UAF credits. Up to 30 graduate transfer credits from a previous degree program may be applied, as approved by the School of Education counseling program.

C. PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:
(Underline new wording ~~strike through old wording~~ and use complete catalog format)

Complete the following admission requirements:

1. Application to the licensure only program follows the same admission requirements and procedures as for the M.Ed. in counseling
2. People who currently hold a master's degree in education or one of several helping professions such as social work, psychology or human services (as approved by counseling faculty) may apply.

Additional requirements:

1. Submit a disclosure statement upon admission to the program. Resubmit annually.
2. Submit a national-level criminal background check through the Federal Bureau of Investigation prior to seeing clients during [COUN F634P](#) (www.fbi.gov/about-us/cjis/identity-history-summary-checks).
3. Complete internship placements appropriate to the student's declared area of interest.
4. Complete background check procedure required by the school or community internship placement. The procedure varies depending on placement.

5. ~~Pass the Counselor Preparation Comprehensive Exam (CPCE).~~

Note: The FBI criminal background check process takes up to three months.

Minimum Requirements for Degree: 39-45 credits

Course List		
Code	Title	Credits
Certification in One Level (Elementary or Secondary)		
Complete the following requirements for certification in one level (Elementary or Secondary):		
COUN F615	Foundations of Counseling	3
COUN F623	Counseling Theories and Applications I	3
COUN F627	Developmental Interventions	3
COUN F628	Child and Adolescent Development	3
COUN F632	Career Development	3
COUN F630	Appraisal for Counselors	3
COUN F634	Practicum in Individual Counseling	3
COUN F636	Internship I ¹	3
COUN F646	School Counseling	3
COUN F647	Professional Ethics	3
COUN F660	Cross-Cultural Multicultural Counseling	3
COUN F674	Group Counseling	3
COUN F686	Internship II ¹	3
Complete the following optional classes for K-12 school counseling certification (Elementary and Secondary)		0-6
COUN F687	Internship III ¹	
COUN F688	Internship IV ¹	
Total Credits		39-45

¹

Additional fee required. Charges are added to fee statements each semester.

Students must take 15 UAF credits. Up to 30 graduate transfer credits from a previous degree program may be applied, as approved by the School of Education counseling program.

D. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

No impact – correction to requirements and class name changes only.

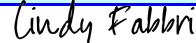
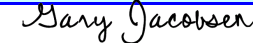
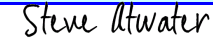
E. IMPACTS ON PROGRAMS/DEPTS:*What programs/departments will be affected by this proposed action?**Include information on the Programs/Departments contacted (e.g., email, memo)***School Counselor Certification program – no impact.****F. IF MAJOR CHANGE - ASSESSMENT OF THE PROGRAM:***Description of the student learning outcomes assessment process.)***No change to the student learning outcomes based on these changes.****JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.


Students in the School Counselor Certification program do not take a comprehensive exam. This was included in the certification requirements mistakenly. Only students earning the M. Ed. in Counseling are required to take the exam.

The course names changes bring the titles in line with the current standard of practice set by the counseling profession.

APPROVALS: SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

<small>DocuSigned by:</small> 	<small>Date</small>	September 30, 2016
<small>09FFCB31AB76450</small> <small>DocuSigned by:</small> Signature, Chair, School of Education Graduate Program	Cindy Fabbri	
	<small>Date</small>	September 29, 2016
<small>FEE6FCACAC4D4DE</small> <small>DocuSigned by:</small> Signature, Chair, School of Education Curriculum Council:	Gary Jacobsen	
	<small>Date</small>	September 29, 2016
<small>66E2780BEF19423</small> Signature, Dean, School of Education	Stephen Atwater	

CHAIR SIGNATURE OBTAINED FOLLOWING APPROVAL BY FACULTY SENATE COMMITTEE

	<small>Date</small>	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		
Graduate Academic and Advisory Committee		