

Introduction to the Graduate Academic and Advisory Committee, 2016-2017

Proposed Curriculum is at: <http://www.uaf.edu/uafgov/faculty-senate/committees/16-17-gaac/16-17-grad-curriculum/>

Bylaws (excerpt from Senate bylaws)

Permanent Committees

1. *The Graduate Academic and Advisory Committee has responsibility for oversight, review and approval of all professional degree courses and programs. The committee advises the Dean of the Graduate School and the Provost on administrative matters pertinent to the operation and growth of graduate studies at UAF, including financial issues and dealings with other universities.*

The Graduate Academic & Advisory Committee includes ten faculty members and up to two graduate students. The Dean of the Graduate School, Director of the Library, and the University Registrar are non-voting ex-officio members. Graduate student representatives are appointed by the Dean of the Graduate School.

What does GAAC do?

1. Mostly, we review proposals for new courses or course changes, and new programs or program changes.
 - a. We assign two readers to each proposal.
 - b. Readers check that what is proposed is reasonable, and that Faculty Senate guidelines for syllabi were followed (for courses).
 - i. Guidelines are at http://www.uaf.edu/files/uafgov/15-16_Syllabus-Requirements-List_Minor-Edits-Aug-2016.pdf and can be accessed from the GAAC curriculum page.
 - c. After review and preliminary discussion in GAAC, one of the readers contacts the proposers to request changes, if any are needed (the usual situation).
 - d. You may need to follow up with the proposers, as they often don't respond quickly.
 - e. Once the readers are satisfied with the changes, GAAC will vote to pass the proposal onto the Provost (or the full Senate).
 - f. Voting may occur in person or by email.
2. We address other issues regarding graduate study, as brought to us by the Faculty Senate Administrative Committee, the graduate school, or individual committee members. These may result in motions or resolutions submitted to the Senate.
3. The Chair of GAAC writes the minutes, proposes draft agendas, writes the final report, serves on the Faculty Senate Administrative Committee.