

2017-18 GAAC Meeting Adopted Minutes - October 13, 2017

Signers 330 - 2:00-3:00

https://hangouts.google.com/hangouts/_/alaska.edu/gaac

Attendees: Asiqluq Topkok, John Elliott, Karen Jensen, Mike Castellini, Mike Daku, Emily Perryman, Holly McDonald, Jennifer Schell, Robin Shoaps, Don Hampton, Roman Makarevich, Falk Huettmann, Tathagata Ghosh, Cheryl Barnes, Anne Beaudreau, Sean McGee, Shelly Baumann

- I. Welcome particularly to GAAC's two new student representatives: Cheryl Barnes and John Elliott.
- II. Safety: Drive safely. Some people forget how to drive in the winter.
- III. Adopted the agenda.
- IV. Adopted minutes from 9/22/2017.
- V. GAAC passed the clarification of the [3/1 credit requirement for graduation](#)
- VI. GAAC rejected [Motion 1](#). GAAC will review Motion 2 and discuss it at the next meeting.
- VII. Updates from the graduate school. Mike Castellini: Welcome students.
 1. Graduate made strides for health insurance for graduate students. The Graduate School was involved with the decision process (previously they were not involved). The company is the same serving UA employees, is very positive and helpful, and less expensive.
 2. A future issue for GAAC to consider involves Advancement to Candidacy: whether students may use the catalog when entered into their program or the current catalog. The Graduate School will write verbiage for GAAC's input.
- VIII. No updates from Emily.
- IX. GAAC reviewed and updated [assignments](#).
- X. Adjourned at 3:00. We anticipate that the next meeting will be held in approximately 2-3 weeks.

Clarification on the 3/1 credit requirement for graduation:

[\(http://catalog.uaf.edu/graduate/\)](http://catalog.uaf.edu/graduate/)

Suggested wording (additions in italics):

GRADUATION

Responsibility

You are responsible for meeting all *of your program's* requirements for graduation.

Students completing a thesis/dissertation or project:

You must be registered for a minimum of 3 graduate credits within your discipline and maintain enrollment in the semester that you successfully defend your thesis/project, and you must be registered for a minimum of 1 graduate credit and maintain enrollment during the semester that

you graduate. *It is strongly recommended that you submit your approved Advancement to Candidacy to the Graduate School at least one semester before you intend to graduate.*

Students completing a non-thesis/non-project master's degree:

You are not required to be registered the semester you graduate. It is strongly recommended that you submit your approved Advancement to Candidacy to the Graduate School at least one semester before you intend to graduate.

Students completing a graduate certificate, or graduate licensure:

You are not required to be registered the semester you graduate.

Intent:

If a student completing a non-thesis/non-project degree, graduate certificate, or graduate licensure misses the graduation deadline or is completing an Incomplete course, they should not be required to register since they are not using any additional University resources beyond what the graduation application fee **covers**.

Possible discussion points:

- **Would an audited course be allowed if in discipline? University still gets money.**
 - **We have in the past allowed Withdrawals count as the University still received funds.**
- **What constitutes their discipline (e.g. INDS students)?**
- **Keep in mind that SOM and CEM student have the additional surcharge (\$93/graduate level credit)**
- **Does it have to be graduate level or would a 400-level be allowed as many programs allow 400-level elective courses which the student may have left to the end?**

[UA faculty chair UAF graduate advisory committees](#) - Submitted by Past-President Lawlor

ADCOM assigned this to GAAC on August 25, 2017

Motion 1: UA faculty chair UAF graduate advisory committees

We move to amend the [UAF Graduate Advisory Committee Composition](#) regulations as follows:

Master's Degree

1. The core advisory committee of Master's degree students must consist of three approved University of Alaska Fairbanks faculty members. Faculty participating above this number are considered additional committee members. Committee membership must be approved by the home department, Unit Dean, and the Dean of the Graduate School.
2. Retired and/or Emeritus faculty of the University of Alaska Fairbanks who have an association with the home department may serve on Master's advisory committees, upon expressed approval by the home department.
3. Faculty from other universities and other professionals who are not employed by University of Alaska Fairbanks may serve as either core or additional committee members on Master's advisory committees, upon expressed approval by the home department. They may not serve as the chair of an advisory committee, but may serve as the co-chair. A copy of their CV should be submitted with the Appointment of Graduate Advisory Committee Form.

Doctoral Degree

1. The core advisory committee of Doctoral degree students must consist of four approved University of Alaska Fairbanks faculty members. Faculty participating above this number are considered additional committee members. Committee membership must be approved by the home department, Unit Dean, and the Dean of the Graduate School.
2. For interdisciplinary students, at least one member must be from a Ph.D. granting department.
3. Retired and/or Emeritus faculty of the University of Alaska Fairbanks who have an association with the home department may serve on Doctoral advisory committees, upon expressed approval by the home department.
4. Faculty from other universities and other professionals who are not employed by University of Alaska Fairbanks may serve as either core or additional committee members on doctoral advisory committees (all must have a Ph.D. or equivalent), upon expressed approval by the home department. They may not serve as the chair of an advisory committee, but may serve as the co-chair. A copy of their CV should be submitted with the Appointment of Graduate Advisory Committee Form.

Rationale

As a result of strategic pathways decisions, some Fairbanks faculty may soon be administratively housed at other campuses. For example, under the current regulations a UAF education faculty member who is administratively transferred to the new UAS-housed UA school of education would lose the ability to chair a UAF master of education student's committee, even if that student is very close to graduation.

This change would allow faculty at UAA or UAS to advise UAF graduate students. Their graduate advisory committee paperwork still needs the approval of the relevant UAF department head and dean.

Motion 2

[Double-Counting Courses for Degree Requirements](#)