

UAF FACULTY SENATE UNIT CRITERIA COMMITTEE
DRAFT of Proposed Revisions to Bylaws
3/25/14

Existing Bylaws:

Copied from <http://www.uaf.edu/uafgov/faculty-senate/about/faculty-senate-constituti/>

3. The Unit Criteria Committee will review proposed unit criteria for evaluation of faculty submitted by the various peer-review units of UAF, and to work with the heads of those units (or their designees) to ensure that their criteria are consistent with criteria defined in the UAF Faculty Appointment and Evaluation Policies and Regulations "Blue Book". The committee will also review proposed changes to the "Blue Book."

To ensure that perspectives from across UAF are represented, membership will consist of at least five senators, one each from the following five schools / colleges: CLA, CRCD, CNSM, SFOS, and CEM; and at least one from CES, SNRAS, SOE, SOM or LIB; and at least one senator who has an appointment with a research institute.

Final composition of the Unit Criteria Committee will be approved by the Faculty Senate Administrative Committee.

Proposed Revisions to Bylaws, with changes underlined and 2/18 additions/edits in blue:

3. The Unit Criteria Committee will review proposed unit criteria for evaluation of faculty submitted by the various peer-review units of UAF, and will work with the heads of those units (or their designees) to ensure that their criteria are consistent with those defined in the UAF Faculty Appointment and Evaluation Policies and Regulations "Blue Book". The criteria to be reviewed may include those submitted every five (5) years pursuant to Blue Book regulations as well as those proposed by units for revision at other times. Units submitting criteria for review by the committee should communicate with the Faculty Senate Coordinator and/or the committee chair. The committee will also review proposed changes to the "Blue Book."

To ensure that perspectives from across UAF are represented, membership will consist of at least five senators, one each from the following five schools / colleges: CLA, CRCD, CNSM, SFOS, and CEM; and at least one from CES, SNRE, SOE, SOM or LIB; and at least one senator who has an appointment with a research institute. There will be no student members of this committee.

Final composition of the Unit Criteria Committee will be approved by the Faculty Senate Administrative Committee.

The Unit Criteria Committee will decide all matters by a simple majority vote (>50% carries a motion) of all committee members. Committee members need to be present (either in person or by audioconference) in order to vote, and a simple majority of the full committee membership needs to be upheld for a vote to carry. There will be no electronic

voting. Ex officio members will be available to provide information but will not vote. Committee members should e-mail the Chair privately if they are unable to attend a scheduled meeting.

Starting with Unit Criteria approved after the 11/5/13 meeting, the committee will ask peer units to use underlining rather than all caps in adding unit-specific criteria to the standard UAF template.

Units submitting proposed new criteria to the Unit Criteria Committee are responsible for proofing their proposed documents against the standard template available on the Provost's website. Special unit criteria may add to the template but may not alter its language or formatting. Unit Criteria that arrive at the Faculty Senate office with discrepancies from the Provost's template will be returned to departments for correction. To facilitate review, units should provide both a "clean" and a marked-up copy of their criteria (the latter showing changes from the previously approved version) to both the Unit Criteria committee and the Faculty Senate.