

Unit Criteria Committee Meeting
NOTES
December 8, 2016; 2:15 - 3:15

Present: Bob, David, Mara, Carie

1. Discussed next steps for joint appointment evaluation procedure recommendations. David and Bob provided update on items discussed at last meeting. Notable points: 1) Currently there are two procedures for preparing evaluation letters, depending on whether the joint appointment is college-college or college-institute. In the former, each college dean prepares a letter, in the latter, the letter is a joint effort between the dean and the director. Recommendation is that there should be one procedure - with the joint letter being the recommended approach. 2) Those present also agreed that the Blue Book is not the vehicle through which to discuss or develop policy regarding the granting of tenure in the cases of joint appointment between a college and an institute. 3) David completed the follow-up items he was charged with/volunteered to do at the last meeting and contacted Bill Bristow, who had led the past subcommittee on blue book revisions for joint appointments. There is another version of blue book revisions that have not been seen by this committee and are substantively different from the version that was received from Cecile Lardon. David agreed to put this document in the shared drive so that we can review this version.
2. Mara briefly summarized the Dec 2 meeting with Provost Henrichs concerning the current version of blue book revisions. The Provost, having reviewed unit criteria draft changes to the blue book, remarked that the underlying document was out of alignment with the current BOR policies, and that these changes need to be made first. She offered to try and annotate the file at the places where the blue book significantly departs from BOR policy over the break. It is possible that the version that Bill Bristow has addresses this, as the Provost indicated that she believed there was another revision that had been worked on in the past, that differed from the one that the unit criteria committee was given last year by FS President Misra. The hope is that the Bristow version will contain revisions that align the Blue Book with BOR policy changes, thereby saving the Provost and this committee from additional work.
3. **Action items:**
 - a. Committee members present voted to accept the letter reaffirming their current unit criteria (with no changes proposed) from DANSRD and to move this forward to the Ad Com/full faculty senate.
 - b. David will post Bristow's revised Blue Book on the shared drive; committee members are asked to take a look at it over the break, if possible. If it is relatively straightforward to insert joint appointment evaluation procedure clarifications into this draft, an electronic vote may be held to determine if this revised version can be advanced to Faculty Senate for consideration of the proposed joint appointment changes. We agreed it is beyond time to at least move these changes forward to the full faculty senate.

- c. Mara will send out a doodle poll for January meeting; possible dates are Jan, 19, 26, or 31. If no new unit criteria have been received prior to this meeting, the Jan unit criteria meeting may be postponed until Feb.
- 4. Meeting adjourned at 3:00.