



# Academic Advising Center


Faculty Senate Presentation

Linda Hapsmith, Director


May 3, 2010

# Division of General Studies

<http://www.uaf.edu/gs/>

- ▶ Vice Provost Dana Thomas (Dean)
  - ▶ Academic Advising Center (AAC)  
<http://www.uaf.edu/advising/>
  - ▶ Honors Program
  - ▶ Student Support Services (SSSP)
  - ▶ Testing Services
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# HISTORY

- ▶ Established fall 1988
    - Director, Wanda Martin
    - 18 Faculty Advisors
      - Representing 8 colleges/schools
    - Advise Undeclared students
      - Assist transfer students
      - Assist International students
      - Assist Rural students
      - Assist incoming freshman students
    - Placement Testing (COMPASS)
    - Informational workshops
      - Degree programs
      - Career exploration
      - Social topics
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# Present

- ▶ Director, Linda Hapsmith
  - ▶ Academic Advisors
    - Lillian Anderson–Misel
    - Ginny Tschanz
  - ▶ 9 Faculty Advisors
    - 5 colleges/schools represented
  - ▶ 1 Peer Advisor
  - ▶ Administrative Staff
    - Ann Hovde
    - Rosemarie Larson
  - ▶ 1 Student Office Worker
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# AAC Students

- ▶ General Studies – GENR
    - Baccalaureate undeclared
  - ▶ Pre–major
    - Bachelor Intended (BI)
  - ▶ Interdisciplinary General Studies option – INDS GENR
  - ▶ Students in transition out of baccalaureate major (exploratory)
  - ▶ AHEAD Program
    - High School early admit students
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# Other Students Seen by AAC

- ▶ Non-degree Students
  - ▶ Preprofessional Advising
  - ▶ Student Athletes
  - ▶ ROTC Degree Plans
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# AAC Programs Faculty/Staff

- ▶ Academic Advisor Success Workshops
    - Academic Advising 101
    - Academic Advising 201
    - Academic Advising 301
    - Academic Advising 401
    - Capstone (Feist/Shamel Panel)
  - ▶ NACADA Webinars
    - Jointly sponsored with Rural Student Services
  - ▶ Don't Cancel that Class
  - ▶ Academic Advisor Professional Development Resources for Check-Out
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# AAC Programs Faculty/Staff

- ▶ Academic Advisor Success Workshops  
<http://www.uaf.edu/files/advising/Faculty%20workshop%20desc.pdf>
  - Academic Advising 101
  - Academic Advising 201
  - Academic Advising 301
  - Academic Advising 401
  - Capstone (Feist/Shamel Panel)
  
- ▶ NACADA Webinars
  - Jointly sponsored with Rural Student Services
  
- ▶ Don't Cancel that Class  
[http://www.uaf.edu/advising/faculty/dont\\_cancel/](http://www.uaf.edu/advising/faculty/dont_cancel/)
  
- ▶ Academic Advisor Professional Development Resources for Check-Out



# AAC Programs Student

- ▶ Major Explorer Guides  
<http://www.uaf.edu/advising/majors/>
- ▶ Annual Major Mania Majors Information Fair  
<http://www.uaf.edu/advising.majormania/>
- ▶ Student Success Workshops  
<http://www.uaf.edu/advising/student/resources/>
  - Study Skills 101
  - University Skills 201


# AAC Programs Student

- ▶ Semester Learning Assistance Resources  
<http://www.uaf.edu/advising/docs/spring-10-Resources.pdf>
- ▶ Credit for Prior Learning (CPL)  
<http://www.uaf.edu/cpl/>
- ▶ Peer Advising Class & Practicum  
[http://www.uaf.edu/advising/peer\\_advising/](http://www.uaf.edu/advising/peer_advising/)
  - HMSV F340 Peer Advisor Training
  - HMSV F342 Peer Advising Practicum

# AAC Programs Student

- ▶ Degree Program Checksheets  
[http://www.uaf.edu/advising/degree\\_info/](http://www.uaf.edu/advising/degree_info/)
- ▶ Semester Class Lists  
[http://www.uaf.edu/advising/degree\\_info](http://www.uaf.edu/advising/degree_info)
  - Oral/Writing Intensive
  - Social Sciences/Humanities
  - Early End
- ▶ PreProfessional Information Center for Check -out
- ▶ Student Success Resources for Check-Out

# AAC Publications

- ▶ **Annual Undergraduate Academic Advising Manual**  
<http://www.uaf.edu/advising/manual/>
  - ▶ **Degree Program Worksheets**  
[http://www.uaf.edu/advising/degree\\_info/](http://www.uaf.edu/advising/degree_info/)
  - ▶ **Major Explorer Guides**  
<http://www.uaf.edu/advising/majors/>
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# AAC Publications

- ▶ **Class Lists**

[http://www.uaf.edu/advising/degree\\_info/](http://www.uaf.edu/advising/degree_info/)

- ▶ **Credit for Prior Learning Packets**

- **Faculty Evaluator**


[http://www.uaf.edu/files/advising/cpl\\_evaluator\\_handbook.pdf](http://www.uaf.edu/files/advising/cpl_evaluator_handbook.pdf)

- **Student**


<http://www.uaf.edu/advising/docs/cpl.pdf>

- ▶ **Web Site** <http://www.uaf.edu/advising/>


# Academic Advising Tool Box – Print

- ▶ **Annual UAF Catalog**  
<http://www.ua.fedu/catalog/>
  
  - ▶ **Annual Undergraduate Academic Advising Manual**  
<http://www.uaf.edu/advising/manual/>
  
  - ▶ **Semester Class Schedules**  
<http://www.uaf.edu/reg/schedule>
    - Fairbanks
    - TVC
    - CRCD
    - CDE
    - Summer Sessions & Lifelong Learning
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# Academic Advising Tool Box – Web

- ▶ BANNER <http://banner.alaska.edu/>
  - ▶ UAOnline <http://uaonline.alaska.edu/>
  - ▶ DegreeWorks  
<https://degreeworksuaf.alaska.edu/>
  - ▶ Degree Program Worksheets  
[http://www.uaf.edu/advising/degree\\_info/](http://www.uaf.edu/advising/degree_info/)
  - ▶ Enrollment Data  
<http://www.uaf.edu/reg/data/>
  - ▶ OnBase Digital Imaging  
<https://dddi.alaska.edu/appnet/>
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# Academic Advising Tool Box – Web

- ▶ **Class Schedule**  
<http://www.uaf.edu/reg/schedule/>
  - ▶ **Course Finder**  
<http://www.uaf.edu/coursefinder>
  - ▶ **Course Catalog (thru UAOnline)**
  - ▶ **Distance Education Gateway**  
<http://www.alaska.edu/distance/>
  - ▶ **Transfer Credit Resource Site (thru UAOnline)**
  - ▶ **FERPA Information & Training**  
<http://www.uaf.edu/reg/ferpa/>
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# Academic Advising Tool Box –Forms


- ▶ Academic Advising Interaction Form  
<http://www.uaf.edu/files/advising/Interaction%20Academic%20Advising%20Form.pdf>
- ▶ Academic Conditional Program Form
- ▶ Registrar/Graduation Forms  
<http://www.uaf.edu/ref.forms/>
- ▶ Semester by Semester Plans  
[http://www.uaf.edu/advising/docs/planning\\_portrait.pdf](http://www.uaf.edu/advising/docs/planning_portrait.pdf)
- ▶ Semester Planning Calendar  
<http://www.uaf.edu/advising/docs/SemesterPlanningCalendar.pdf>
- ▶ Class Schedule Worksheet  
<http://www.uaf.edu/advising/docs/schedulewkst.pdf>

# Undergraduate Academic Advising Council

- ▶ Undergraduate Academic Advising: Plan for Improvement
  - Submitted to Chancellor Rogers March, 2009
  - Six Recommendations
    - Web-Based Advising Resources and Training
    - Student Advising Development
    - Faculty, Staff, and Peer Advisor Development
    - Targeted Advising for Identified Student Populations
    - Academic Advising Council
    - Assessment

# Undergraduate Academic Advising Council

## ▶ Purpose

- provide an advising development plan
  - continuously improve the quality of academic advising at UAF
  - communicate the purpose of academic advising
  - help UAF implement best advising practices
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# Undergraduate Academic Advising Council

- ▶ Executive Committee
  - Mike Daku, Justice
  - Karen Eiler, School of Education
  - Linda Hapsmith, Academic Advising Center
  - Kacey Miller, Northwest Campus
  - Michele Stalder, Tanana Valley Campus
  - Debbie Toopetlook, Rural Student Services

# Undergraduate Academic Advising Council

- ▶ AAC – Linda Hapsmith
  - ▶ CEM – Cheng-fu Chen & Ryan Smith
  - ▶ CLA – Mike Daku
  - ▶ CNSM – Carolyn Pennington–Chapin
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# Undergraduate Academic Advising Council

- ▶ SFOS – Katie Straub
  - ▶ SNRAS – Dave Veazey and Meriam Karlsso
  - ▶ SOE – Karen Eiler
  - ▶ SOM – Kate Gramatico
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# Undergraduate Academic Advising Council

## ▶ CRCD

- RSS – Debbie Toopetlook
  - TVC – Scott Culbertson & Michele Stalder
  - CDE – Brighton Brooks
  - NWC – Kacey Miller
  - Rural Heath – Jodi Baxter
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