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A G E N D A

UAF FACULTY SENATE MEETING #161

Monday, October 12, 2009

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

- | | | | |
|------|--|---|---------|
| 1:00 | I | Call to Order – Jonathan Dehn | 5 Min. |
| | A. | Roll Call | |
| | B. | Approval of Minutes to Meeting #160 | |
| | C. | Adoption of Agenda | |
| 1:05 | II | Status of Chancellor's Office Actions | 5 Min. |
| | A. | Motions Approved: | |
| | | 1. Motion to Reaffirm the Department of Mathematics and
Statistics Unit Criteria (as rearranged) | |
| | B. | Motions Pending: none | |
| 1:10 | III | Public Comments/Questions | 10 Min. |
| 1:20 | IV | A. President's Comments – Jonathan Dehn | 5 Min. |
| | B. | President-Elect's Report – Cathy Cahill | 5 Min. |
| 1:30 | V | A. Remarks by Chancellor Brian Rogers | 5 Min. |
| | B. | Remarks by Provost Susan Henrichs | 5 Min. |
| 1:40 | VI | Governance Reports | 5 Min. |
| | A. | Staff Council – Martin Klein | |
| | B. | ASUAF – Adrian Triebel | |
| | C. | UAFT/UNAC | |
| | | (Attachment 161/1: ORP Update received from Abel Bult-Ito) | |
| 1:45 | VII | Guest Speaker | 15 Min. |
| | A. | Robert Holden, Associate Director, Auxiliary and Business Services
Topic: UAF Bookstore | |
| 2:00 | BREAK | | |
| | Photo Shoot with Todd Paris: Faculty Senate at WC Multi-Level Lounge | | |
| 2:10 | VIII | New Business | 15 Min. |
| | A. | Motion to Post Course Syllabi Online, submitted by
Curricular Affairs (Attachment 161/2) | |

- B. Motion to Adopt Accreditation Core Themes, submitted by the Administrative Committee (Attachment 161/3)
 - C. Ratification of the Unit Criteria for the Department of Mathematics and Statistics (as rearranged)
- http://www.uaf.edu/uafgov/faculty/09-10_senate_meetings/index.html#161

2:25	IX	Discussion Items	10 Min.
		A. Ad Hoc Advisory Research Committee (ARC) Membership - Roger Hansen, Chair	
2:35	X	Committee Reports	15 Min.
		A. Curricular Affairs – Falk Huettmann, Ken Abramowicz (Attachment 161/4)	
		B. Faculty Affairs – Jennifer Reynolds (Attachment 161/5)	
		C. Unit Criteria – Brenda Konar (Attachment 161/6)	
		D. Committee on the Status of Women – Jane Weber, Alex Fitts (Attachment 161/7)	
		E. Core Review – Latrice Laughlin	
		F. Curriculum Review – Rainer Newberry	
		G. Faculty Appeals & Oversight – Charlie Sparks	
		H. Faculty Development, Assessment & Improvement – Josef Glowka, Alex Oliveira	
		I. Graduate Academic & Advisory Committee – Rajive Ganguli	
		J. Student Academic Development & Achievement – Cindy Hardy (Attachment 161/8)	
2:50	XI	Members' Comments/Questions	10 Min.
3:00	XII	Adjournment	

ORP Update – October 2, 2009

Administrative Appeal

- November 7, 2008 – Union filed ORP Complaint with Mike Humphrey (Statewide Director of Benefits)
- March 12 – Humphrey denied complaint
- May 8 – Union filed 35-page appeal:
 - (1) We argued that the University violated the ORP contract, the Alaska Constitution, and the covenant of good faith and fair dealing,
 - (2) We challenged the jurisdiction and neutrality of the Appeals Committee, and
 - (3) We made discovery requests
- Summary of Our Argument:
 - (1) The Contract
 - The University agreed to pay ORP members the “3-year moving average” of the employer contribution rate to TRS
 - At that time, AS 14.25.070 required that the TRS “employer contribution rate” would be sufficient to fully fund TRS benefits.
 - ORP members were guaranteed that they would receive contributions each year equal to the amount necessary to fully fund TRS benefits
 - The only difference was that ORP members could invest the money themselves and would not be guaranteed a set amount on retirement.
 - (2) Good Faith and Fair Dealing.
 - The University lobbied the Alaska Retirement Management Board and the legislature to change the employer contribution rate for TRS.
 - President Hamilton wrote a letter to the ARM Board proposing a “TRS Direct Funding Method” where the State would pay TRS costs directly.
 - Pat Pitney, VP of University, lobbied for the change and specifically discussed the impact the change would have on ORP members.
 - As Senator Stedman noted during one legislative hearing, “the University feels that any savings experienced by the University, such as the \$4.9 million resulting from savings in the University’s ‘ORPS budget,’ should be committed back to them rather than to the State.”
 - (3) The Legislative Change
 - In 2007 and 2008, the legislature passed HB 95 and SB 125.
 - SB 125 permanently set the TRS employer contribution rate at 12.56%.
 - The State then makes an additional contribution under AS 14.25.085.
 - (4) The University’s Contributions to ORP
 - The University is only paying the “employer” contribution, not the newly created “State” contribution.
 - This was not the intent of the ORP contract. The University should pay both contribution rates – the actual cost of providing TRS benefits.
- June 11 – The Appeals Committee issued a statement:
 - (1) It has jurisdiction to hear the appeal
 - (2) It hired counsel (Michael McConahy) to help with the appeal
 - (3) There is a need for additional information and documentation
- July 31 – University filed a 42-page response:

- (1) There are no accrued benefits under ORP.
 - (2) The University did not diminish or impair any benefits.
 - (3) The appellants waived any rights under TRS by joining ORP.
 - (4) The University did not violate covenant of good faith and fair dealing.
 - (5) The Union missed the 3-year statute of limitations by 20 years.
 - (6) This is not a class action.
 - a) There is no provision for a class action in the ORP plan document.
 - b) Appeals Committee has no mechanism to administer a class action.
 - c) Others can join appeal, but the union cannot enlist people.
 - (7) The Appeals Committee is an appropriate and neutral forum.
 - (8) The University objects to some of the discovery requests and insists that the Union pay costs. It included a proposed discovery order:
 - A) University would have 30 days to “prepare a discovery plan” including a good faith estimate of the costs,
 - B) Union would have 30 days to pre-pay, and
 - C) University would have 90 days to provide the materials.
- August 12 – we objected to waiting months for discovery and paying costs.
 - August 19 – the University responded to our opposition.
 - Current Status – Waiting for decision from Appeals Committee on discovery

Lawsuit

- Complaint was served first week of October
- The State and University have 40 days to answer, but will probably seek an extension. AK Rule of Civil Procedure 12(a).
- Defendants: State, University, Mark Hamilton, and Mike Humphrey.
- Plaintiffs (as of Sep 24):
 - (1) United Academics
 - (2) Patrick Cunningham, Social Work, UAA
 - (3) Timothy Hinterberger, WWAMI, UAA
 - (4) John Olofsson, Civil Engineering, UAA
 - (5) Richard Widdicombe, English, UAA
 - (6) Mark Woelbers, Music, UAA
 - (7) John Genetti, Computer Science, UAF
- Allegations
 - (1) Constitutional right to benefits (all Defendants)
 - (2) Breach of Contract (University, Hamilton, and Humphrey)
 - (3) Covenant of Good Faith and Fair Dealing (University/Hamilton)
 - (4) Breach of Fiduciary Duty (all Defendants)
- Remedy
 - (1) University must pay actuarially-determined cost of TRS benefits
 - (2) University must reimburse ORP participants for underpayments
- Current Status – Waiting for defendants to file an Answer.
- For more information or a copy of the complaint, please contact Carl Shepro or Cyndee West at (907) 474-2461.

ATTACHMENT 161/2
UAF Faculty Senate #161, October 12, 2009

MOTION:

The UAF Faculty Senate Curricular Affairs Committee moves to establish a single website containing sample syllabi for UAF Courses. Departments will be requested and encouraged to provide syllabi to this website and to provide annual updates.

Effective: Immediately

Rationale: Being able to see how a given course has most recently been taught will be of immense value to students, advisors, and transfer evaluators. While the syllabi posted are unlikely to be identical to those actually presented on the first day of class, they are likely to enhance a reader's understanding of the specific content of a course.

MOTION:

The Faculty Senate moves that the following six themes be adopted to meet the requirements in Standard 1.B of the new accreditation standards (Draft 5.0, Sept. 1, 2009) of the Northwest Commission on colleges and Universities:

- Baccalaureate Education and Lifelong Learning
- Research, Scholarship, and Creative Activity with an emphasis on Alaska, the Circumpolar North, and their Diverse peoples
- PhD, Graduate Education, and Advanced Study
- Educating Alaska's Workforce
- Alaska Native and Rural Education and Scholarship
- Community Engagement, Public Service, and Outreach Across Alaska

Rationale:

NWCCU requires in Standard 1.B, Core Themes that “the institution identifies core themes that individually manifest essential elements of its mission and collectively encompass its mission” (1.B.1). The proposed themes describe the major activities of the University and have been developed and articulated through a series of interactions over the past year with faculty, staff, and students. While they do not reflect everything that UAF does, they do convey the breadth and depth of UAF's activities. It is expected that additional activities of the University will be highlighted as objectives are developed for each theme according to Standard 1: “the institution establishes objectives for each of its core themes and identifies meaningful, assessable, and verifiable indicators of achievement that form the basis for evaluating achievement of those objectives”. (1.B.2)

ATTACHMENT 161/4
UAF Faculty Senate #161, October 12, 2009

Curricular Affairs Committee (CAC)
Meeting Minutes: September 21st, 2009, 1:15- 2:30 PM

Members Present: Falk Huettmann (Meeting Facilitator & Co-Chair; note taker, phone), Ken Abramowicz (Co-Chair), Carrie Baker, Christa Bartlett, Sarah Fowell, Carol Lewis (phone), Debra Moses, and Rainer Newberry.

Ex Officio Members Present: Linda Hapsmith, and Tim Stickel.

Absent: Seta Bogosyan, (Mike Earnest (ex officio) and Beth Leonard.

Visitors: Lillian Misel (UAF Advising Office)

Quorum: YES

1. Welcome

2. LEAP (+explanation by Dana Thomas; based on document attached by email)

The topic of LEAP and CORE was presented by Dana Thomas, and widely discussed. The Committee felt overwhelmed by the potential implications, and it is currently under detailed study by the committee members to be discussed at the next meeting. It was agreed that Ken Abramowicz would provide Dana Thomas a list of committee members and email addresses and Dana would add the Curricular Affairs Committee members as members of the Core Revitalization and Assessment Committee Blackboard.

3. Introduction to the coming year + proposed schedule of CAC

Schedule was approved (Details were distributed via email), as per vote.

4. Summer Session length (re-discussion)

The topic was discussed, and Tim will report on exact implications.

5. Syllabus note re. Threats (re-discussion)

No changes to the syllabus were proposed. The emergency response and liability issues are covered in the usual UAF Evacuation Response plan, webpages etc. Rainer Newberry made a motion that the Committee not recommend any additions to syllabi related to emergency guidance. The motion was seconded by Carrie Baker and unanimously approved.

6. New Minor

The new form was discussed, and a small wording change was proposed.

A new form for a minor is required because previously, none existed. Rainer Newberry made a motion to approve the new form. The motion was seconded by Debra Moses and unanimously approved.

7. Other business

Linda Hapsmith brought up new items; they will be put onto the next agenda.

A draft motion to establish a website containing sample syllabi was discussed. It was generally agreed that this was a good idea, but should only include syllabi from past semesters. Rainer Newberry offered to write a new draft motion for future approval by the Committee.

8. Adjourn

A motion to adjourn was made by Rainer Newberry, seconded by Carrie Baker, and unanimously approved.

ATTACHMENT 161/5
UAF Faculty Senate #161, October 12, 2009

Faculty Affairs Committee
Meeting on September 23, 2009

Members present: Jane Allen (by phone), Anne Christie, Mike Davis (by phone), Roger Hansen, Kenan Hazirbaba (by phone), Cecile Lardon (by phone), Morris Palter, Jennifer Reynolds.

Open Promotion and Tenure Committees: The Provost's Office (Sarah Lewis) has agreed to help bring the Faculty Senate's 2007 resolution on this subject to the attention of this year's Promotion and Tenure Committees. They will place it on the agenda of the October meetings between the Provost's Office and the committees, prior to the start of the review process. In light of this step, we are not seeking to distribute the resolution to all UAF faculty as was done last fall.

However, members of FAC also pointed out that the other group that should be clearly aware of this resolution are those faculty who are applying for promotion and tenure. There is a perception or culture in some parts of UAF that any candidate's request for an open meeting indicates a problem with their application or an attempt to forestall discussion by the P/T Committee. This emphatically should not be the case. Candidates have the right to attend as participants in the process, and any discussion about the candidate's file should be on a professional level and defensible, whether or not the candidate is present. Statements by P/T committee members from the candidate's own unit should not contain anything that has not already been communicated to the candidate at earlier stages.

To counter this perception, FAC will request that the subject of open committee meetings be addressed with current candidates, and at pre-tenure workshops held by the Provost's Office and by the Faculty Senate Committee on the Status of Women. Those workshops are held in the spring.

Alaska Cooperative Fish and Wildlife Research Unit (ACFWRU): This unit is composed of five faculty who are federal and state employees and hold faculty appointments at UAF. Their status is defined by a 1999 MOU between UAF and several federal and state agencies, modified slightly in 2003. FAC has been asked to consider whether the "rights and responsibilities" of these faculty include participation in the Faculty Senate.

FAC held an initial discussion on this topic, but committee members wanted more time to consider it, so the topic has been tabled until our next meeting.

Teaching by Non-Regular Faculty: UAF currently has no way to track the use of non-regular faculty for teaching classes. (Non-regular faculty are those who are neither tenure-track nor research faculty.) The data are needed to evaluate how and why non-regular faculty are employed for teaching here, whether or not there is a problem, and to create a baseline for comparison in the future. FAC worked on this topic during the spring semester last year, and created a template (spreadsheet) and guidelines for gathering the data. Trial runs were conducted last spring for CLA-Library Science (LS) and for all SFOS classes (FISH, MSL), and those data can serve as examples. Approximately half of the Committee is new this year, so the committee reviewed these documents and discussed how to proceed.

It is clear that gathering these data for all of UAF will be a labor-intensive task and absolutely cannot be done by FAC members alone. Jennifer will talk to the Provost's Office, the Registrar, and the Admin Committee of the Faculty Senate about obtaining assistance.

Unit Criteria Meeting Minutes

Oct 7 2009

2-3pm SFOS Conference room ONL 245

Attending:

Uta Kaden

Julie McIntyre (co-chair)

Tim Wilson

Mark Herrmann

Andy Anger

Brenda Konar (chair)

Heidi Brocious

Comments sent in by Sonja Koukel

Visitor:

Charles Fedullo (Journalism Department)

Old Business:

The status of Math and Stats was quickly discussed. We are waiting to hear from Labor Relations. If it is approved by them, then it will go forward to the Faculty Senate.

New Business:

Unit Criteria of Journalism:

A few spelling errors:

Pg 3... B Please correct spelling of “developing” and “assistance”

Pg 5 C .. The first sentence contains a comma following “scholars” and before “Professional journalists...” This needs clarification.

Pg 5. E. “Published Student Material” should be moved up to “Effectiveness in Teaching” h.

Pg 6 C. 2. h. Should it be magazine websites?... Please correct spelling of “broadcast”.

Pg 6. Define “bylines” and “oral history”

► *Journalism will work on our comments and send us a revision. It is hoped that this can be approved via email. We thank Charles Fedullo for attending the meeting and clarifying certain questions.*

Unit Criteria for Natural Sciences:

Pg 2 B. We don’t understand the BOLD addition. There are no “schools”. Should this be “department”? Does this refer to split appointments? We don’t understand this section.

Pg 3. The first sentence in the bolded section after Bipartite Faculty needs to be re-written. It is very confusing and we don’t understand what you are trying to get across. It was discussed that this paragraph seems out of place. Is this for Bipartite Faculty? We feel that this paragraph needs to be re-written and put elsewhere.

Pg 3. Section A. The last sentence of the first paragraph states everyone is “strongly encouraged to give a seminar on their research” however, not all faculty have a research component to their contract (see, Bipartite Faculty information that follows in the same section). This sentence needs to have a qualifier that states “For faculty who have a research component...”

Pg 4. 1. Clarify what kinds of courses need special consideration and what this consideration should be.

Pg 5. Assistant Professor: Are you sure that you want to include the benchmark for IAS? This can lead to teaching to a score and is influenced by class numbers, grad versus undergrad, required versus elective courses, etc... Also, what is “active support”, does this mean “external funding”? What does this include?

Pg 8. III. C. 2. Specific criteria for science research performance:

Associate Professor, 1st bulleted item. Publications at the “typical rate.” It needs to be defined as to how this is measured. A new faculty member might not know what “typical” is. Also, someone from lower campus reviewing this file may have a different idea what “typical” is. We realize that there are many different units and that each has different ideas of “typical” but this needs to be addressed. You should consider either doing different criteria for each unit or deleting this standard.

Professor, 1st sentence. “sufficient number of publications.” See above comments.

Pg 11. What is “science” service?

For the Assistant, Associate, Professor, be consistent with the arrows as was previously written. It seems like this section was written by someone else.

Pg 12. “Measures of Effectiveness of Performance...” paragraph and bullets seems out of place. Does this belong with the Curator description or is this part of Service.

► *It is recommended that Natural Sciences review our comments and send us a revision so that we can evaluate it at our next meeting. It is also recommended that Natural Sciences send a representative to our next meeting to clarify any remaining questions.*

ATTACHMENT 161/7
UAF Faculty Senate #161, October 12, 2009

Committee for the Status of Women

Minutes: Tuesday, 6 Oct 2009

1-2PM

Gruening 718

Members Present: Elizabeth Allman, Alexandra Fitts, Jenny Liu, Diane Wagner, Jane Weber, Kayt Sunwood, Jessica Larsen, Janet McClellan

Members absent: Stefanie Ickert-Bond (tending newborn daughter Lilli)

Short meeting for prep for CSW Luncheon.

Luncheon set up: Kayt Sunwood, Jessica Larsen, Derek Sikes - 11:30, wood center ballroom

Schedule of future meetings (Gruening 718):

Oct 20, 1-2pm

Nov 24, 10-11am

Dec 8, 1-2pm

Family friendly task force survey. Diane Wagner, reminder will go out today. Not very many faculty or students, ca. 111 faculty so far of over 700 - Diane thought this wasn't a high response rate, others disagreed and thought it good. Lots of staff responded (>600).

Brief discussion and agreement with recent motion from Faculty Senate:

MOTION:

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- Baccalaureate Education and Lifelong Learning
- Research, Scholarship, and Creative Activity with an emphasis on Alaska, the Circumpolar North, and their Diverse peoples
- PhD, Graduate Education, and Advanced Study
- Educating Alaska's Workforce
- Alaska Native and Rural Education and Scholarship
- Community Engagement, Public Service, and Outreach Across Alaska

Meeting was adjourned at 1:30 pm.

Respectfully Submitted,
Derek Sikes

Friday, Aug. 28, 2009 Meeting Minutes
Student Academic Development and Achievement Committee

Attending: Ron Illingworth, Marji Illingworth, Joe Mason, Joe Hickman (SSSP), Dana Greci, Cindy Hardy, Joe Dupras, Rheba Dupras (guest)

Selection of chair: Cindy Hardy was nominated and agreed to serve as chair. Jane Allen has expressed her willingness to stay on as co-chair, but was unable to attend. The co-chair will be officially selected at the next meeting. Amy Keith is willing to record if meeting times change.

Update on Mandatory Placement:

Accuplacer: Testing is ongoing on campus. Next week it will start on the rural campuses. The rural sites still have ASSET tests to use for students without computer access. Ron reported a problem with placement of rural students into English 111X. Cross MAU prerequisites aren't showing on faculty UAOnline, so that it appears that students are being placed in these classes without the prerequisites.

Writing sample: Cindy and Dana G. met with Dana Thomas and members of the English Department to begin work on comparing computer scored writing samples generated through WritePlacer with human scoring. Once the scoring is complete, the scores from two raters will be compared with the WritePlacer scores and developed into a graph. From there, discussion can begin on the best way to evaluate writing samples for those students who do not already have SAT or ACT writing samples. There has been a committee meeting with Dana T on this. Ron expressed that he would like to be on this committee.

We agreed to ask the Developmental Education Department Curriculum committee to bring forward a rubric and scoring cutoffs compared to SAT/ACT scores and to discuss this with the English Department Composition director, then bring this back to the SADA committee to discuss with Advising and Dana T.

Reading placement: This is still on the to-do list. Marji will work with the English Department on a prerequisite change for English 111X that reflects reading scores. She will then go to other departments to see if they need a higher reading cutoff.

Student Learning Commons:

Dana T sent a memo about lack of funding for this; however, Rheba reported that the library and CLA have a development person, and she is enthusiastic about this project.

Rheba talked with Rich Boone and Beth Horner of the Master Planning Committee and they are aware of the project. She has also had meetings with Perkins and Will (to revise the library's five year plan) and they are aware and interested. Finally, the library dean is meeting with the CLA dean, provost, Dana T, and an ad hoc committee, which will work on a plan, budget, etc. Rheba asked for SADA members for the committee. Cindy, Marji or Joe are available to meet, based on meeting schedule. Rheba will schedule the meeting and contact members.

New business for the semester:

TRIO grant film: It's Not Going to Change Unless I Change It, a film about SSSP students is done and available for showing. We agreed that we would like to be part "sponsor" of a showing.

Recognizing student success: In keeping with our “Achievement” mandate, we want to find ways to recognize student successes before graduation. We discussed a number of ideas, including congratulation letters for Dean’s and Chancellor’s list students and other markers of success in our students’ careers. We discussed what, if any, institutional history there was. Some ideas have been discussed by previous committees, such as the NSSE committee and the previous Chancellor’s “Student Success” committee. We need to find out what happened to these ideas.

Other ideas: Jane Allen suggested we look at ways to support student health/well-being through classroom information. We will ask her about this at the next meeting.

Review of student support options on rural campuses.

Meeting times for semester

September 25, 2009 Meeting Minutes Student Academic Development and Achievement Committee

Attending: Dana Greci, Margaret Short, Amy Keith, Linda Hapsmith, Joe Hickman, Cindy Hardy, Joe Dupras, Colleen Angaiak, Sandra Wildfeuer,

Minutes from last meeting were approved by e-mail with some typo corrections.

Confirmation of co-chair:

Jane Allen cannot serve. Would anybody like to co-chair? We would like one rural and one from main campus. We will ask this question next month. Cindy would prefer a rural math person to co-chair, since she is DEVE faculty.

Meeting times: We discussed rotating meeting times (R 8am and F 3:30pm are the most popular times!). Ron would like to meet next week before Friday’s Admin Committee meeting. A suggested time will be sent via Doodle.

Mandatory Placement updates:

Writing sample placement working group: Cindy reports that this group will meet Monday. Dana Thomas said the human-human scoring is similar to human-computer scoring on the 113 WritePlacer samples in the test scoring. Both are about 80% correlated. Machine scored tests would be easiest approach. The working group will be discussing what the best approach is (human vs. machine) and the best means of implementation. They will be working on developing placement scores for our classes. Linda reports that we do have information on placement scores from other schools. Dana T anticipates that the group may be finished with this process by the end of the semester.

Reading placement: Marji could not attend this meeting. We will get more information from her next time.

Math: Jane Allen reported that mandatory placement is working in Bethel. Amy notes that it seems to be working in Fairbanks. Both Bethel and Fairbanks added DEVM 050 sections because of greater demand. Amy mentions that the prerequisites are not “dated” on Banner so that students may still be placed based on tests older than a year, which was not the intent.

Dana Thomas says we cannot change this; it is a statewide Banner issue. We need to bring this to the attention of the committee that is looking into problems with Banner. Overall, mandatory placement seems to be working for math.

Linda reports that students are taking Accuplacer multiple times with the university absorbing the costs. Departments who use it as a pre- and post-test will be charged starting Fall 2010 or Spring 2010. Right now, CRCD is absorbing the cost on its campuses.

Learning Commons:

Joe Hickman reported on a meeting with Provost, library dean, and DEVE faculty. The Provost asked where the money will come from. Can the working group come up with a working plan with financials? What are the minimum groups from whom we need “buy-in”? Advising, Math, DEVM, DEVE, English, OIT? Who will staff a learning commons? How much would each department be willing to give for tutors, advisors, etc? What is the initial start up cost? On-going cost? Joe H has data based on the experience of SSSP.

Joe H. reports that we can get this up and going for very little money. Joe D. reports from Rheba Dupras that we need to make a concrete plan. She suggests that the major players: library, planning person (like Joe H), facilities need to form small committee. Suggested names include Joe Hickman, Rheba Dupras, Dana Greci or Cindy Hardy, and someone from Facilities such as Rich Boone. Cindy will suggest this group to James Huesmann, Library Dean.

Student success recognition:

We reviewed a “Rewarding Student Success” handout from Marji. We need clarification: are certificate students eligible for honors/ distinction upon graduation?

One suggestion is to recognize students who start in the lowest developmental math or English and work their way through the math or English requirement for their degree. (i.e. DEVM 050, 060, 105, 107, 200). Cindy would like to see a formal recognition similar to an occupational endorsement. Joe Dupras suggests maybe we can start with something smaller at the department level.

Developmental Education does recognize a student of the year and rotates recognition between math, English and study skills.

International/ ESL students: How do we better serve them?

UAF actively recruits international students. What are we doing for the international/ ESL students?

Margaret reports sending ESL graduate students to Writing Center. This is a mismatch. Writing Center does not meet the needs of technical writers or nor are they subject-matter experts. We will continue to discuss these issues.

Next meeting: TBD by Doodle poll.