

TO: Staff Council

FROM: Kirsten Bey, Acting Chair of Membership & Rules Committee

DATE: 12-3-13

RE: Membership & Rules Committee Report for Dec Staff Council Mtg

Current committee members continue to be Kirsten Bey (acting chair), Chris Beks & Toni Abbey. We would welcome additional members.

Our action items continue to be the same as last report:

- Review the Parliamentary Procedure materials to prepare a brief presentation/training to staff council members for the February 2014 Orientation Staff Council Meeting
- Bone up on particular parliamentary procedures so that the committee is able to answer parliamentary procedure questions that may arise during meetings
- Review the bylaws to make sure the language accurately reflects the changes that were recently enacted and to see if there are any inconsistencies, outdated provisions, or other things that need changing.

Next regular meeting is Monday, Jan 6th at 3:00 PM.

Tentative work session meeting planned for Friday, Dec 20th at 2:00pm to divvy out assignments for the parliamentary procedure training.