

MINUTES
UAF STAFF COUNCIL
MEETING #238
Tuesday, April 16, 2013
8:45-11:00AM
IARC 501

1. CALL TO ORDER AND ROLL CALL

- President Juella Sparks called the meeting to order at 8:49 AM.
- Vice Chancellor, Mike Sfraga was thanked for providing morning refreshments for today's meeting.

A. Roll Call

Present:

Juella Sparks
 Claudia Koch
 Kirsten Bey (Phone)
 Celena Brown (Alt, Phone,
voting for Adam Kane)
 MaryAlice Short
 Debbie Gonzalez
 Lesli Walls
 Debbie Coxon
 Jesse Atencio
 Erin Albertson
 Gary Newman
 Ashley Munro (Phone)
 Kim Eames (Phone)
 Debbie Blevins (Phone)

Present (cont.)

Juan Goula
 Robin Weinant
 Trish Winners
 Jennifer Youngberg
 Brad Krick
 Jeannette Altman
 Travis Brinzow
 Richard Machida
 Chris Beks
 Tom Langdon (Alt, *voting for*
Jarkko Toivanen)
 Toni Abbey (Alt)

Excused:

Pips Veazey
 Adam Kane

Excused (cont.)

Sara Battiest
 Jarkko Toivanen

Absent:

Deb Jeppsen

Guests:

Chancellor Brian Rogers
 Jennifer Reynolds, President - Faculty
 Senate
 Ping Lan, PhD – Arctic Innovation
 Competition
 Greg Simpson
 Mary Kehrhahn Stark
 Maria Russell (Phone)

- Quorum was met

B. Approval of Agenda for Staff Council Meeting #238

- Approved as presented

C. Approval of Minutes for Staff Council Meeting #235

- Approved as presented

D. Approval of Minutes for Staff Council Meeting #236

- Approved as presented

E. Approval of Minutes for Staff Council Meeting #237

- Approved as presented

2. STATUS OF PENDING ACTIONS (none)

3. PUBLIC COMMENT (no one present for public comment)

4. OFFICER REPORTS

A. Juella Sparks, President

- Juella attended last week's Board of Regents (BOR) meeting, which included serious concerns about the FY14 and FY15 budgets. FY15 expected to be worse than FY14. During her public testimony, Juella reminded the board of the value of staff and the fact that cutting staff is often seen as an easy budget cut. She encouraged the board to look for strategic reductions, rather than across the board reductions and relying on staff to balance the budget.

Bullying in the Workplace:

- In her testimony to the regents, Juella noted her prior conversations with President Gamble about bullying in the workplace. President Gamble raised concerns about bullying after reading staff comments from the results of last fall's Staff Alliance survey. The survey produced nearly two-hundred pages of comments, all of which were read by President Gamble. In reviewing these comments, he noted the frequent usage of the term 'bullying.' He discussed this issue with Staff Alliance during their recent retreat during which all eight Staff Alliance members indicated that they had concerns about bullying. Bullying was included in Juella's testimony to the regents in order to place this issue on record. Further discussions with President Gamble are anticipated with a possible awareness campaign on bullying in the workplace to follow.

Grievance Policy and Regulation Review:

- In addressing the regents, Juella also discussed the grievance policy review. She noted that our goal is to create a work environment where we do not need a grievance policy. This would only be possible if we have an ideal work environment. We will need a grievance policy until this goal is reached. Tomorrow, Juella meets with General Council, Brad Lobland, and Julie Larweth to review the current grievance policy and regulations. The goal is to provide general guidelines upon which the policy will be based. Any drafts of this policy will be brought to council for review and comment.

Staff Alliance – Compensation Working Group Proposals (Update)

- The officers recently gave Chancellor Rogers a list of the Compensation Working Group proposals. At that time, the chancellor indicated that he was likely in favor of reviewing the geographic differential policy. The proposals also included volunteer leave time, alternative work schedules, review of the bonus system, personal leave, longevity, leave accrual rates, and university holidays.

CLARIFICATION:

The Staff Alliance Compensation Working Group proposals were meant to be starting points for conversations with the statewide administration. Staff Alliance indicated that they wanted to discuss these proposals. There was a misunderstanding that Staff Alliance actually voted in favor of these proposals, which were then then presented to the administration as approved by Staff Alliance. This is not the case. Some of the proposals included multiple ideas for accomplishing the same goal - Staff Alliance did not endorse any one idea over another. This clarification will be noted on the Staff Alliance blog. Please correct any misinformation you hear. .

Resolution 2013-238-1: Resolution of Appreciation for Gary Newman

- Handout 238-2: Resolution 2013-238-1: Resolution of Appreciation for Gary Newman
- This resolution recognized Gary Newman's extended and exemplary service on UAF Staff Council. Juella read the resolution aloud (See Handout 238-2 for more information). A motion and second were made to approve the resolution. The resolution passed unanimously. Gary set a wonderful example of patience and dedication when working on issues that are important to staff. Gary described his experience on Staff Council as both fun and challenging. He encouraged staff to find issues they are passionate about and work towards those goals as part of Staff Council. He encouraged council to continue working to improve communication, especially among fellow Staff Council members.
- Juella expressed thanks to MaryAlice Short for presiding over the April meeting and for attending the recent Staff Alliance Retreat.

(Portions of the President's Report appearing below were presented following the Chancellor's Remarks.) The conclusion of the Presidents Report was followed by a break.

- The statewide Internal Audit Office is currently auditing methods for reporting fraud at the university. The office contacted Juella following the Board of Regents meeting regarding this. In order to get a general idea of how much staff knew about fraud, the grievance process, and bullying at the university, an informal vote was taken of those Staff Council members present in the room (not including members attending by phone).
 - i. No one present knew how to report fraud at the university.
 - ii. Three people had experienced or observed the grievance policy
 - iii. Ten people indicated they had experienced or observed what they considered bullying in the workplace.
- Statewide Internal Audit is auditing the methods for reporting fraud; they are interested in determining if the average staff person knows how to report fraud. Juella will share more information on reporting fraud at the university after she meets with statewide Internal Audit.

UAF Strategic Plan

- We recently requested input on the UAF Strategic Plan. The responses we received aptly noted the absence of the word 'staff' from the plan. Based on this feedback, Juella put forward a formal suggestion to add the word 'staff.' The UAF Strategic Planning Committee received the suggestion. Pips Veazey is the Staff Council

representative on this committee. She is aware of this proposed change. Chancellor Rogers is also aware of this proposed change.

B. Claudia Koch, Vice President

- Claudia thanked Gary Newman for his service. Claudia announced that this was her final Staff Council meeting.

5. REMARKS BY CHANCELLOR ROGERS

- Chancellor Rogers joined the meeting immediately after attending the Scholarship Breakfast, which connects donors with scholarship awardees. The chancellor was impressed with number of staff and faculty who attended as donors. UAF awarded almost 1.2 million in scholarships and awards this fiscal year.

Capital Budget

- The legislature has completed their budget; the governor must now sign it.
- Thanks to Representative Steve Thompson and others, we received fifteen million for engineering, allowing construction to continue after phase one, shelling in of the building, is complete. Without this funding, construction would have stopped in late Jan. or early Feb. of 2014. We now have enough money to get to July 1, 2014, allowing the project to proceed without a delay as long as we receive funding next year.
- With the awarding of funds for the engineering building, differed maintenance funding was slightly reduced at the system level. At the system level, we received thirty-million dollars, as opposed to thirty-seven and a half million, for differed maintenance. UAF receives slightly over fifty percent of the thirty million. Some of the deferred maintenance funding will be used for combined heat and power plant planning, but we will not make as much progress on this project as previously hoped. The legislature approved funding for the Center for Energy and Power energy R&D. They approved our use of external funds, essentially the debt service for the Wood Center project, and authorized the next phase of the Sustainable Village to be constructed in the summer of 2014.
- We signed a contract with Siemens for the initial planning and design of the solar photovoltaic project, which will be placed just below the Butrovich Building.

Operating Budget

- The operating budget is a bigger challenge on both the revenue and expense sides. The state funded half of the money for faculty and staff pay raises. We did not receive any funding for fixed cost inflation. In addition to these new expenses for FY14, we also have to begin debt service on the twenty million dollars we borrowed for the Life Sciences Building. We also face the smallest tuition increase in some time, essentially flat enrollment, and decreased funding due to the federal sequestration.
- United States Geological Survey (USGS) has stopped funding UAF's portion of the Alaska Volcano Observatory due to federal sequestration. This affected graduate students and our ability to deliver real-time data. This is an example of the kinds of things we will likely see in the coming year as federal agencies adjust to budget changes.
- We also have prior expense commitments associated with the Sikuliaq. In 2007, when UAF submitted the proposal to fund the new research ship, we pledged five hundred thousand dollars for ship time for Alaska based projects. We have to meet one quarter of this commitment in FY14 this coming fiscal year.
- The legislature provided funding for new programs and expansion, including operating costs for the Life Sciences Facility, funding for the Bristol Bay Nursing Program, the UA Press, expansion of eLearning, and advising at community campuses.

Addressing This Year's Budget Gap:

- We will begin the fiscal year seven or eight million dollars in the hole. It has yet to be determined how this gap will be closed. Each school, college, and unit will have to cover the unfunded portion of salary increases. There will not be central funding or pullback this year. In recent year's we have made across the board pullbacks. If we wanted to solve this year's problem with a pullback, it would be approximately a four to five percent pullback. This is too much for many units. We are electing not to pursue such an approach this year.

Vacancy Management Plan

- A 'vacancy management plan' will be implemented. Vacancies will be held open for a fixed period. The savings will be used to cover as much as a third of the budget shortfall for the coming year. This is a way of achieving savings since this funding would not involve cuts. However, it does essentially impose a tax on everyone else since remaining staff have to pick up the extra workload. Chancellor Rogers is aware of this drawback. His Executive Officer, Bob Shefchik is retiring and his position will be one of the first to be affected by the mandatory savings.
- We continue to look for space and energy conservation savings, which do not affect programs directly. Attempts are being made to identify underutilized space and smaller, underutilized classrooms are being converted into offices. The goal is to identify off campus offices that can be moved onto campus. Savings around seven hundred fifty thousand dollars are expected between energy conservation and leasing less space off campus,
- We will use whatever carry forward we can generate this year to offset some of next year's shortfall.

- The specifics of the vacancy management plan have yet to be discussed. Forty, sixty, and ninety-day hiring delays have been discussed. Internal recruitments may be exempt in the plan, but this depends upon the outcome of discussions. The vacancy management plan will focus on Fund 1 positions. It costs us money to hold Fund 2 positions vacant since we lose the indirect associated funds.
- Cabinet is currently determining if we will capture a portion centrally and a portion of it at the vice chancellor level. Whatever cuts are made, there will be notice requirements that require us to spend part of the money; we will not get a whole year of savings from this. We cannot finalize anything until we see what is there when the governor signs the budget
- Federal funding is a rolling issue. If the sequestration is resolved sooner, we are in better shape. If they solve it by further reductions to the federal budget, we are in worse shape. We are currently seeing a delay in making decisions, everyone is holding back. Essentially, our pipeline of federal projects is getting smaller. We can continue to work at full speed on most projects, but we will run out of funding on many projects in fewer months. The federal issue will likely hit us harder in FY15 than it will in FY14.
- The vacancy management plan primarily affects all non-faculty positions, including executive positions. Faculty hiring typically occurs on an academic year cycle. Closer reviews of positions when recruiting for tenured faculty positions are likely. The vacancy management plan will not be 100%; there are positions we cannot wait to fill. Our expectation and plan is for cabinet to review requests for exceptions. The system office has had a sixty-day hold on all hiring for the last few years. In part, our estimates for savings are based on their experience. Chancellor Rogers is open to any cost savings ideas. There used to be an opportunity to reward people for savings ideas at the state level. Chancellor Rogers is not sure we have this ability, but it is in everyone's benefit for savings to be identified.

Vertical Cuts

- Each Vice Chancellor area will make some level of vertical cuts. This means that we will stop doing something that we are currently doing. Each Vice Chancellor area will determine what these are and they will be reviewed with the Planning and Budget Committee prior to implementation.
- We maintain a commitment to staff and we will look for alternatives for affected staff and faculty. This is probably the most painful part of some of the reductions. We think this combination of approaches brings us in balance for next year. We will continue to look for savings with FY15 expectations not being favorable.
- In terms of the people, involved, vertical cuts could lead to layoffs. We have a fair bit of turnover every year; there are positions that become vacant. Chancellor Rogers stressed to HR, that it is a priority to find alternatives for those who have been laid off. It is both our policy and our practice to put those who are in lay-off status at the head of the line. Chancellor Rogers would likely try to make an exception for the 90-day hold, if hiring from the layoff pool. This makes it advantageous for the department to fill a position with an existing staff member. The department will either give up ninety days of pay and go without a person for ninety days, or they can hire someone who has been laid-off and they can fill the position immediately. This is a strong incentive. In the past few years that we have had layoffs, we have been able to find alternative employment most of the time. ARSC was difficult because there were so many layoffs and it was specialized work. We were able to find alternatives for most of the people who were not in specialized supercomputing. Our goal as an institution is to find such alternatives.

Staff Appreciation Day

- Chancellor Rogers noted the impressive, wide range of personal and professional development classes offered at Staff Appreciation Day this year. He thanked those involved for their work. If you are aware of supervisors who are discouraging staff from attending, please let the Chancellor's Office know.
- Chancellor Rogers thanked the ad hoc Chancellor's Cornerstone Award Committee for their work.

(Officer Reports were concluded following Chancellor Rogers' presentation.)

6. GOVERNANCE REPORTS

A. Jennifer Reynolds, President – Faculty Senate

- The senate recently changed grade requirements for majors, minors, and prerequisites to a C-, rather than a C.
- UAF transfer credit requirements are now aligned with both UAA and UAS. This means that the grades that transfer from one MAU to another will be the same for all three.
- Senate passed a motion changing the text that describes the meaning of each grade (what is an 'A,' what is a 'B,' etc.), making them closer to the regents description with more detail. These will appear in the new catalog.
- The senate recently approved a new B.A. in Secondary Education that is essentially a double major (a subject area and secondary education). In the current UAF secondary education program, teaching training occurs after completion of the bachelor's degree. The new program may take many five years to complete, but they believe the outcome will be better for students. This was approved by Faculty Senate and submitted to the Chancellor. It will now go to the Board of Regents.

- Faculty Senate recently passed a motion to establish a collection of electronic course information, including expanded descriptions that would include sections of syllabi along with the course description, course goals, learning outcomes, and prerequisites. This collection will not include actual syllabi. The goal is to provide more information for students and their advisors to assist in course selection. A template is now available for viewing in the April Faculty Senate agenda: http://www.uaf.edu/files/uafgov/Agenda_FS-190.pdf. A UA login will be required to access the information. Discussions with OIT will begin soon regarding how the collection will be setup. They are currently considering placing this information within Blackboard.
- Cecile Lardon, from the Psychology Dept., was elected to serve as Faculty Senate – President Elect for 2013-2014. David Valentine will take over as Faculty Senate President at the May Faculty Senate meeting.

(Chancellor Rogers' remarks were presented immediately following the Faculty Senate Report. A break was taken following the chancellor's presentation.)

B. Mari Freitag, President – ASUAF (no report)

7. UNFINISHED BUSINESS

A. Health Care Benefit Update / Open Enrollment

- Michelle Rizk, Associate Vice President – Budget, informed the regents that all HR techs have been trained on the new health care plan. Staff members are strongly encouraged to contact their HR reps for assistance with open enrollment. Please share this information with your constituents.
- Health Care Forums will be held this week. Information on the dates and times has been posted on the Staff Council blog. Please share this information with your constituents.
- We invited Erika Van Flein to join us today. She was unable to be here due to a prior commitment.

B. Officer Elections – May 16

- Nominations for 2013-2014 Staff Council Officers opened at the March Staff Council meeting. You are encouraged to contact Juella for more information, if you are interested in running. Also, please review the constitution and bylaws regarding officer responsibilities. Nominations will be reviewed and representatives will vote for officers at the May Staff Council meeting. You can self-nominate. There is a salary offset for officers.

C. Outstanding Staff Council Achievement Award

- An Outstanding Staff Council Achievement Award ad hoc committee was formed. Juella will chair the committee. Brad Krick, MaryAlice Short, and Lesli Walls were appointed to serve on the committee.

The meeting was running ahead of schedule. As a result, internal committee reports were given following 7C. Unfinished Business.

8. NEW BUSINESS (none)

9. GUEST SPEAKERS

A. Dr. Ping Lan, Arctic Innovation Competition

(Dr. Ping Lan addressed council immediately following the break.)

- Handout 238-1: Arctic Innovation Competition Presentation
- The Arctic Innovation Competition (AIC) is an annual event designed to promote original ideas. It was first held in 2009. The name means that the competition is based in the arctic; it is not limited to the arctic region. The competition is open to anyone. There is no entry fee. There are two tracks, the regular track for those eighteen and older and the junior track for those seventeen and younger. The competition is mainly focused on ideas – you can enter the competition even if you do not have a prototype. If you have a solution to a problem, then you have an innovation. Innovations can be from any field, the idea is to improve something. Every year AIC receives about two hundred entries. Twenty of these ideas are selected from the eighteen and over track for the final part of the competition. There are monetary prizes for both tracks. You remain owner of any ideas that you submit.
- Ideas are judged on four criteria: novelty – what new idea does your idea contain; utility – how is the idea utilized; feasibility – can the idea be created; and value – how can your idea be used to generate profit.
- This is an exciting competition and participation is highly encouraged. For more information on the AIC, including rules and submission forms, visit: www.arcticinno.com
- The deadline for submitting ideas for the 2013 competition is Sept. 20. This year's final competition is Oct. 18.
- Dr. Ping Lan's presentation will be posted online. It will also be emailed to Staff Council members.

COMMITTEE REPORTS

10. INTERNAL COMMITTEE REPORTS

A. Elections, Membership, and Rules – Richard Machida

- Attachment 238-5: April Committee Report
- There are a significant number of bylaw changes resulting from the Reorganization Working Group proposed motions that were forwarded to EMR in February. The motions will likely be presented to council as individual motions in the future. EMR plans to compose many of these motions at their next meeting.
- EMR was instructed to be prepared to clarify the requirements for each bylaw change when motions are returned to council for a vote, including the number of readings necessary for each motion to be approved.

B. Rural Affairs – Jeannette Altman

- Attachment 238-1: April Committee Report
- Rural Affairs recently discussed complexities associated with reporting problems or unfair practices in contexts that have small populations, such as those found on rural campuses. The university does fall under the purview of the state ombudsman. The university does not have its own ombudsman. It may be beneficial for the university to consider have its own ombudsman who would be more focused on and familiar with the university.

Jennifer Reynolds, Faculty Senate President, presented the Faculty Senate governance report immediately following the Rural Affairs report.

C. Staff Affairs – MaryAlice Short

- Has not met – The committee plans to meet later this week
- Friday is Military Child Day. Employees are asked to wear purple in recognition of this event. There will also be cake in the Wood Center from 1-3 pm on Friday.

D. University Advocacy Committee – Lesli Walls

- Attachment 238-10: April Committee Report
- The committee met last Friday.

Carolyn Sampson – Memorial Scholarship

- This year's pool had 39 possible award candidates. Staff Council missed the deadline for working on the award committee this year. There are plans to change the application process in the future. If this change does occur, Staff Council would have the opportunity to promote the scholarship. The scholarship offers an excellent opportunity for single parents who are heads of household attempting to get training in order to change their employment situation or transition to a new career. Funding for this year's scholarship is around two thousand four hundred dollars. Those involved with the scholarship are attempting to determine if this year's award will be one recipient at two thousand or two recipients at one thousand each.

Staff Council Travel Fund

- The Travel Fund has never been used and it is not possible to change the way it is accessed. It is for airfare only. In order to be eligible for the funding, the traveler must exhaust all other avenues of funding, they then have to submit a request, which is to be reviewed by a selection committee consisting of a Staff Council member, someone from the UA Foundation, and a representative from the Chancellor's Office. The current amount in the fund is just over \$400, which would only benefit a portion of one person's travel.
- University Advocacy recently discussed the possibility of modifying the fund to cover non-tuition based fees for staff members, including some non-tuition based personal development courses offered by CTC. Although not covered by the tuition waiver, these courses provide educational opportunities that could help with staff advancement. This could be an alternative fund.
- University Advocacy requested feedback from council prior to moving forward with anything related to the current fund.
- There was discussion in favor of creating a new fund that would allow more flexibility.
- One fundraising suggestion was to put out a donation box during Staff Appreciation Day and ask staff to donate \$1 for the Staff Council Training Fund. . Lesli verified with the foundation that this is an acceptable form of fundraising that would not require any additional permits or paperwork.
- Council could decide to deal with the fund in various ways, including, finding a staff member who can benefit from the current fund for airfare only, building upon the current fund, or creating a new fund to support staff mentoring. Alternatively, the committee could work to close the current account.
- Juella requested that University Advocacy look further into creating a new fund. Additionally, the committee was asked to return to council a list of possible fund choices (travel fund, professional development fund, etc.) for council to vote on. The committee will also bring back information on ways to build the fund.

- Jeannette, Chair of Rural Affairs, will look into the possibility of using the money in the current travel fund to cover part of rural representatives' travel to Staff Appreciation Day in May, which will take care of the current fund. After this is used, it may be better to create a new travel fund.
- Discussion involved the possibility of using the money in the current travel fund to form a new fund, since startup money is needed. Lesli will look into this possibility.
- Submit to University Advocacy, any ideas that you have regarding ways to promote staff to the university and to the public to highlight the importance of staff.
- The committee will also return to council a plan for promoting the scholarship and a calendar of suggested dates for participating in the scholarship process, including when council should form an ad hoc committee.

11. EXTERNAL STATEWIDE COMMITTEE REPORTS

A. Staff Alliance's Staff Health Care Committee – Gary Newman, Debbie Coxon, Mary Sue Dates (Alt), Debbie Gonzalez (Alt)

- SHCC cancelled their last meeting due to the cancellation of the last JHCC meeting. The next SHCC meeting is Tues. 4/23/13 at 9 am in Butrovich 212B. It will be video-conferenced.
- Open enrollment documentation has been distributed.
- With Gary's retirement, one of Staff Council's representative seats on SHCC is now open. Debbie Gonzalez will fill the representative seat if available. Lesli Walls was appointed to serve as either an alternate or representative – depending upon Debbie Gonzalez's decision regarding her availability to serve as a representative. If Debbie is unable to serve as the representative, she will remain an alternate.

12. EXTERNAL UAF COMMITTEE REPORTS (In Written Format)

A. Accreditation Steering Committee - ON HIATUS

B. Chancellor's Advisory Committee for the Naming of Campus Facilities – Debbie Coxon

- Attachment 238-6: April Committee Report

C. Chancellor's Diversity Action Committee (CDAC) – ON HIATUS

- **Student Diversity Task Force – Claudia Koch**
 - Has not met
- **Women's Center Advisory Board – No representative**

D. Chancellor's Planning and Budget Committee – Juella Sparks (Rep), Trish Winners (Alt)

- The committee has held two meetings where they discussed the proposals for funding. They also reviewed the voting process and the criteria for ranking proposals. They must distribute 1.5 million dollars among fifty proposals totaling 46.5 million dollars. The committee will also look at vertical cuts, as discussed earlier today. The administration plans to seek input from the Planning and Budget Committee on the strategic balancing of funds. Due to the number of proposals and limited amount of available funding, the ranking process is expected to take considerable time.
- Trish Winners, the designated Staff Council alternate on the committee, will attend Friday's meeting in place of Juella.

E. Intercollegiate Athletic Council – Debbie Coxon & Jesse Atencio

- Attachment 238-7: April Committee Report
- Candidates for this year's scholar athlete awards were exceptional. The committee had to make difficult decisions since all candidates were personable and community oriented.

F. Master Planning Committee (MPC) – Gary Newman (Rep), Richard Machida (Alt)

- Attachment 238-3: April Committee Report
- The Staff Council representative seat on MPC will be vacant following Gary's upcoming retirement. Richard Machida was appointed to fill this seat. Gary will likely remain on MPC as a community representative.
- Brad noted that Gary's report includes a Sidewalk and Trails Planning Committee. This document includes a lot of focus on improving trails and sidewalks and frequently mentions bikes and non-motorized transport. However, improving road conditions to improve bike travel is not mentioned. Brad explained that this is a concern since bikes are more unsafe on sidewalks due to turning traffic, with state law basically says that if you are hit while riding a bike on a sidewalk, you are at fault. An Alaskan statute says that bikes on sidewalks and bike

paths should exercise caution to avoid collision, which is interpreted to mean bikers riding on sidewalks and bike paths need to yield to traffic. Yet if you were lawfully riding on the road, you would be lawfully protected from a car turning across from you. Brad previously addressed these concerns to the Master Planning Committee. He plans to readdress these concerns with the ad hoc Sidewalk and Trails Planning Committee.

G. Meritorious Service Awards Committee – Claudia Koch

- Has not met

H. Parking Advisory Committee (PAC) – Tom Langdon

- Has not met
- Committee members have independently reviewed three parking citations. Appeals of previous parking tickets have recently had a high approval rating.

I. People's Endowment Committee – Debbie Gonzalez

- Attachment 238-9: April Committee Report
- The committee recently awarded approximately fifteen thousand dollars in funding. More details will be available soon.
- It was noted that the Peoples' Endowment Fund may be a good option to fund projects that Staff Council wishes to work on but cannot fund in any other way. Staff can also donate to the fund.
- A suggestion was made to consider seeking funding for staff mentorship through this program.

J. RISE Board – Ian Olson

- Attachment 238-8: April Committee Report
- You are encouraged to contact Ian Olson directly if you have concerns or questions related to the RISE Board. Please cc Juella so that we can follow up on questions, if needed.

K. Technology Advisory Board Committee (TAB) – Adam Kane & Chris Beks

- The committee met last Friday. They awarded just under two hundred forty thousand dollars to twenty-five different proposals. The largest award went to Chemistry to update their software and research equipment. This was the best-written proposal and the award impacts around twelve hundred students

L. Work-Life Balance Committee – INACTIVE

13. AD HOC COMMITTEE REPORTS

A. Chancellor's Cornerstone Award Committee – Brad Krick

- Attachment 237-2: April Committee Report
- The committee requested that the officers discuss the committee's recommendations for changes to the award with the chancellor during PreStaff. Some of the suggestions were in last year's committee report and it was unclear to the committee if these recommendations had been received or if there had been any follow up. These recommendations included making nominees aware that they were nominated, possibly through publicizing this information. They also suggested allowing nominees to read their nominations. The committee would also like to see the award brought on par with other awards, such as the Staff Make Students Count Award, which states the exact award that the winner receives.
- The Staff Council Office forwarded last year's committee suggestion to the Chancellor's Office. This year's committee report and suggestions will also be forwarded to Chancellor Rogers.
- The ad hoc committee may wish to get an earlier start next year to allow more time for the committee to submit a formal request for changes.

B. Staff Appreciation Day Planning Group – Ashley Munro

- Registration and Calendar Discussion
- Attachment 238-4: April Committee Report
- The Staff Appreciation Day website is scheduled to be completed today. This year's event features sixty personal and professional development sessions.
- The working group is interested in possibly holding a photo contest during the 'Resource and Health Fair' at Staff Appreciation Day. Staff would judge photo submissions and the top three photos would be forwarded to Staff Council for consideration for next year's Staff Council calendar. The Calendar Committee approved the proposal with the understanding that the Calendar Committee still holds the authority to select the winning image.

- Part of the proposed contest on Staff Appreciation Day would be the incentive that any staff member who submits a photo would be entered into a special drawing. The deadline for submitting photos for the Staff Appreciation Day event would be May 10.
- A motion and second were made to support the proposed photo submission contest on Staff Appreciation Day. The motion was unanimously approved.

C. Staff Makes Students Count Award Committee – Richard Machida

- Committee members individually reviewed and scored the nine award nominations. Their scores were forwarded to the Staff Council Office, where they were totaled and a winner was identified. The names of the award winners will be announced at the June Board of Regents (BOR) meeting. Juella will host the award winners.
- The BOR meeting is June 6 & 7, in Fairbanks, during which the regents will set their budget guidelines for preparation of the FY15 budget. They will also discuss a proposal from the School of Management for differentiated tuition. Public testimony at BOR meeting is usually at 10am on the first day and 9am on the second day. You are encouraged to attend the meeting. You must sign up to participate in public comment.

ANNOUNCEMENTS

- There is a Health and Resource Fair on Staff Appreciation Day that will have information on topics such as the Really Free Market, Chancellor's Fittest Winner, and Open Enrollment. This is the last day for Open Enrollment.
- The Really Free Market Committee will hold meetings on April 24 and May 14. There will only be two Really Free Markets this year. The first will be held on Saturday, May 18. This event is open to everyone. Winter Warm Up, the second event, will be held in Hess Rec Center on Sept. 14. This event is for students. Please keep this event in mind when you are getting rid of winter clothing and gear.

14. ROUND TABLE DISCUSSION

15. ADJOURN

- President Juella Sparks adjourned the meeting at 11:19 AM.

Staff Council Rural Affairs

April Monthly Meeting Report

4/2/2013

In Attendance:

Jeannette Altman (Chair), Chris Beks, Kirsten Bey, Travis Brinzow, Deb Jeppsen, Adam Kane, Brad Krick, Ashley Munro, Ben Tucker, Nicole Dufour

Excused:

Sara Battiest, Richard Machida, Evelyn Pensgard, Juella Sparks, Claudia Koch

A. Alternate vs. At-Large Membership

The discussion continued on the benefits vs. potential pitfalls if At-Large membership vs. Alternate seats.

B. Feedback Loops

The office of the Alaska State Ombudsman, as well as the UAF Grapevine, are both good resources for those experiencing conflict at work and may be in a vulnerable position if a complaint is made. While these are great resources, the conversation was begun to explore the need for a UA-centered Ombudsman.

<http://ombud.alaska.gov/>

<http://www.uaf.edu/grapevine/>

C. Travel Proposal to Rural Campuses

The following campuses were proposed for visitation:

- Chuckchi (Kotzebue)
- Northwest (Nome)
- Kuskokwim (Bethel)
- Bristol Bay (Dillingham)
- CTC, Interior-Aleutians

Staff Council Meeting Report
Chancellor's Cornerstone Award Committee

Members: Brad Krick (chair), Robin Weinant, MaryAlice Short, Deb Jeppsen, and Claudia Koch

The committee received the nominations for the 2013 Chancellor's Cornerstone Award on Thursday, March 28. We individually read and scored them and then came together on Wednesday, April 3 to discuss the nominations. On Friday, April 5 we met to finalize our nominations and forward them to the Chancellor. The award will be presented on May 15 during Staff Appreciation Day.

As a committee, we were asked for feedback on the award and the process. We came up with these recommendations:

- The committee would like to receive the nominations earlier so as to have more time to read and review them.
- Nominators were asked to answer at least three of eight questions on the nomination form. Some answered all eight questions. In addition, some answered the question with one sentence; others with detailed paragraphs. This made it difficult to score all the nominations equally. We suggest that either the number of questions be reduced or more questions be required to be answered.
- Ensure that this award is on par with other awards of merit, like Staff Make Students Count. Ideas to increase the appeal of this award:
 - A free parking spot for one year
 - Airlines miles
 - Monetary award
 - Party for department of winner
- All nominees should be recognized, perhaps with a Cornerstone Pin. The list of nominees should also be publicized. Finally, we also think it would be a great morale booster if nominees could read their nominations.

UAF Master Plan Committee (MPC)**April 11, 2013****Meeting Notes by Gary Newman**

1. Presentation by Chas Jones for the UAF Community Garden (on old Fairbank St. alignment south of the bridge. It was created for summer 2012 with 42 plots, demand for at least 83 plots, asking to expand to the south. MPC agreed.
2. West Ridge Plaza rocket installation. The Geophysical Institute had requested permission to mount a rocket in the plaza roughly south of the Elvey Bldg. This was forwarded from the Campus Landscape Subcommittee of the MPC. The size of the rocket, originally 40' is now 70'. Discussion over exact placement so as to not overshadow the Milepost sign. MPC requested these items be rendered to size and to alternate locations and come back to MPC. Deb Coxon is the lead on communicating with the MPC.
3. Troth Yeddha park area development – a many point spreadsheet of items with approximate costs were presented. Total cost \$3.9 mm to be privately funded. Prioritizing of items such as S. of Yukon Dr. viewing platform, Honors' circles, etc. The group is working with landscape architects Jones and Jones – www.jonesandjones.com
4. Trails Committee – continuing progress on Goals, Objectives and Performance Measures. MPC reviewed the plan outline and discussed a number of the specific areas where improvements were needed to encourage non-vehicular access to and within the UAF campus. The Trails Committee entertained a presentation from Nat and Caren Goodhue. Nat is an alumnus of UAF from the 1960's and had been involved in a number of trails development and planning for the Equinox Marathon, Anchorage area and now lives in Stowe, VT. They were in town, intrigued by the effort of the Trails Committee. It was noted that the Yankovich-Miller Hill bike path plans might be available from DOT in June 2013, with construction 2-3 years out.
5. Discussion about desire to establish a roller ski course. No decision and the \$1.2 mm cost would hopefully be privately funded.
6. Biking on specific N. Campus trails had been approved by the N. Campus Subcommittee and it was agreed that a trial period was in order.
7. A second disk golf course is being looked at for the N. Campus area. Conflicts with existing uses will be looked at and mitigated. Due to construction on campus and the Terrain Park, the existing 18 hole course will likely be reduced to a 9 hole course.
8. Art Subcommittee – the wooden piece in front of Wood Center will be moved for construction. Any repairs and an alternate location is being looked at.
9. Communications: There is a Student Cornerstone electronic newsletter in development.
10. Next meeting April 25, 2013 – 9 am – 11 am – Signers Hall – Chancellor's Conference Room

CAMPUS COMMUNITY GARDEN *Proposed Expansion*



Chas Jones
PhD student, Campus Community Garden Committee Chairperson
chas.jones@iarc.uaf.edu



LOCATION & PURPOSE



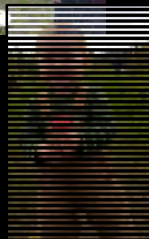
- Place to grow organic foods
- Enhance campus community across disciplines and between students, staff, and faculty
- Outreach: workshops, classes, & campus tours
- Mental & physical well-being
- Site beautification

2012 Garden Process

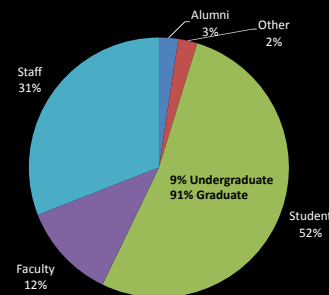


Consulted with

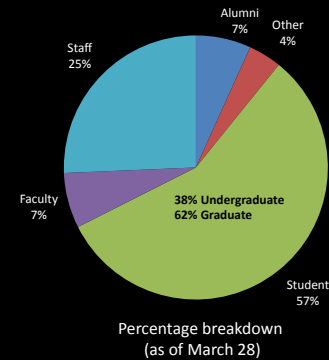
- UAF Lands office
- Facility Services
- CCHRC & Sustainable Village
- Master Planning Committee
- Parking Services
- Environmental Health, Safety and Risk Management
- UAF Police Dept.



2012 – Actual gardeners (42 plots)



2013 – 82 Plots reserved (as of April 8)



Percentage breakdown
(as of March 28)

GARDEN – Proposed expansion

2012:

- 50 ft x 120 ft
- 0.14 Acre

Infrastructure

- 42 plots
- 6 ft wire fence
- 2 Water tanks
- Storage shed
- 2 Picnic tables

2013 Proposed:

- 50 ft x 200 ft (+80 ft)
- 0.23 Acre (+.09 Acre)

Infrastructure

- 100 plots (+48 plots)
- 6 ft wire fence (+ 210 ft)
- 2 Water tanks
- Storage shed
- 2 Picnic tables
- Proposed installation
(May 11 & May 18)

Garden Successes



- Infrastructure
- Committed gardening group
- Email listserve
- Garden Committee
(3 students, 1 faculty, 1 staff)
- 2 gardening workshop
 - 24 participants (2012)
 - ~ 70 participants (2013)
- 2 Garden BBQ Social (2012)
- Sun Star / Cornerstone
- Facility Services cooperation
(most helpful)

Questions / Advice?



Chas Jones



**Master Planning Committee
of
University of Alaska Fairbanks**

Date: April 11, 2013

To: Brian Rogers, Chancellor

Approved

Date

From: Josh Greenberg, Chair

Re: MPC Recommendation 2013-03 – Biking corridor along winter walking trail

The UAF Master Planning Committee recommends allowing winter biking on current walking trail that run north-south from LARS to the ASF antennae, as well as the walking trail immediately south of the stadium, and the walking trail on ASF antennae access road. The impacts of winter biking on the trail system will be reviewed by the North Campus Sub-committee in spring 2014.

Motion made by:

Seconded by:

Passed:



UAF COMPLETE SIDEWALK AND TRAILS PLAN

Definition

The University of Alaska Fairbanks' (UAF) Complete Sidewalk and Trails Plan focuses on non-motorized users. This include sidewalks, recreational activity trails, and specialty trails both on and connection to campus. Sidewalks are portions of a roadways or pathways connecting buildings that are intended for pedestrians. Trails are pathways for recreation and/or travel within natural environment, parks, greenways or designated corridors that are not designated as roadways. The Complete Sidewalk and Trails concept is a derivation of the Complete Street concepts by the National Complete Streets Coalition <http://www.smartgrowthamerica.org/> where sidewalks, trails and roadway elements are considered for all users during design and construction. The main principles are to design and accommodate user safety, prioritize pedestrian movement, sensitivity to the surrounding context while at the same time mitigate environmental impacts. For UAF, the intended users are: runners, walkers, strollers, bicyclists, hikers, snowshoers, roller skiers, skier, and wheelchair users.

Vision Statement

UAF strives to increase overall active living, mobility and wellness by providing an integrated non-motorized sidewalk and trail network of facilities throughout the campus for the purposes of recreation, athletics, conservation, education and research, and alternative modes of commuting. This network should be safe, convenient, efficient, and ease to travel for all ages and abilities.

Goals, Objectives and Performance Measures

The following goals, objectives and performance measures will support the vision statement:

Connectivity and Integration

Goal:

Promote connectivity and integration of new and existing sidewalks and trails to both UAF and adjacent Fairbanks North Star Borough's (FNSB) network.

Objective:

1. Identify and prioritize closing gaps or uncompleted sidewalks and trails that currently exist.
2. Provide sidewalks where pedestrians currently walk with no sidewalks (major goat trails).
3. Provide sidewalks on both sides of major and popular campus roadways.
4. Improve and expand the existing sidewalks and trails system, by completing and connecting to FNSB network and adding segments in high priority corridors.
5. Connect visitors' destination points such as the Museum of the North and UAF Botanical Gardens.

- Promote Fairbanks regional coordination, communication and information sharing amongst agencies on non-motorized plans.

Performance Measure:

- Number of destinations/activity centers connected to sidewalks and trails.
- Track the percent reduction in the presence of gaps in inaccessible sidewalk system per year.
- Number of completed sidewalk and trail connections per year.
- Number of projects in partnership or by other agencies such as DOT/FMATs and FNSB impacting UAF per year.

Accessibility

Goal:

Improve and provide greater access to existing and future sidewalks and trails for all ages and abilities.

Objective:

- Provide safe and convenient roadway crossings for all pedestrians and trail users.
- Create and implement a plan to eliminate barriers to sidewalks and where appropriate to trails using best practice and current ADA (Americans with Disability Act or PROWAG - Public Right of Way Accessible Guidelines) accessibility standards.
- Perform periodic safety inspections to identify potentially harmful or dangerous conditions and create an itemized and prioritized list of necessary repairs, replacements and improvements.
- Focus on partnering with FNSB and AKDOT/FMATs to achieve ADA compliant sidewalk and appropriate trails within a half mile radius of UAF of noncompliant sidewalks and trails.

Performance Measure:

- Number of ADA compliant curb ramps installed or improved per year.
- Number of physical obstructions that have been removed from sidewalks and trails per year.
- Measure compliance towards achieving a fully accessible walkways network by 2025.

Recreation, Fitness and Athletics

Goal:

Promote health/fitness benefits of physical activity.

Objectives:

- Continue to facilitate a high quality outdoor varsity and intramural athletic training, conditioning and competition venue.
- Provide trails for a variety of users including runners, walkers, strollers, bicyclists, hikers, skaters, and wheelchair users.
- Provide recreation trail amenities such as distance markers, drinking fountains, fitness stations, benches, litter receptacles and lighting where appropriate.
- Provide trailheads at locations where parking and other amenities currently exist.

Performance Measure:

- Total number or linear miles of designated bicycle/pedestrian lanes.
- Total number or linear miles of designated athletic trails.

3. Number of students who use trails for training.
4. Number of collegiate or intermural athletic activities conducted in the trails per year.
5. Number of UAF and community-sponsored bicycle/walking/running recreational events.

Maintenance and Stewardship

Goal:

Properly and regularly maintain sidewalks and trails to increase user safety and to enhance the quality of existing amenities and infrastructure.

Objectives:

1. Design and construct trails, sidewalks and amenities for low maintenance.
2. Uniformly maintain all sidewalks and trails by developing a maintenance program which ensures that trails are inspected and maintained on a regular schedule.
3. Promote sustainable and balanced development and maintenance to protect and preserve the open spaces and natural environment.
4. Establish standard signage along the trails for regulatory, identification, and to educate the users about local ecology and ongoing research activities.
5. Provide context sensitive design guidelines and standards for developing and maintaining sidewalks and trails.

Performance Measures:

1. Number of pedestrian wayfinding signs in place.
2. Type and number of sidewalk and trail improvements completed.
3. Existing sidewalk and trail facilities assessed for retrofitting or improvements.
4. Miles of winter trail miles groomed.

Sustainability and Environmental Education

Goal:

Continue to develop sidewalk and trail network that protects greenway corridors that will enhance the environment and conserve wetlands and the natural habitats.

Objective:

1. Promote the use of recycled materials in all aspects of sidewalk and trail development.
2. Provide interpretive signage along trails to highlight the natural resources, cultural and historical attributes, the educational and research sites.
3. Utilize trails to educate the users about the best resource natural management practices.
4. Enhance and protect the already conserved natural habitats and environmentally sensitive areas such as wetlands.
5. Minimize the amount of land devoted to automobile parking.

Performance Measures:

1. Miles of trails in scenic / interpretive/educational corridors.
2. Miles of sidewalk in scenic / interpretive/educational corridors.
3. Percentage of projects that incorporate environmentally friendly and context sensitive designs.

Sustained Funding

Goal:

Identify sustained funding and staffing resources for planning, construction and maintenance.

Objective:

1. Identify and create a prioritized sidewalk and trail project list for inclusion into the yearly Deferred Maintenance List.
2. Develop a Capital Improvement Plan based on priorities, needs and available resources.
3. Reduce backlog of needed maintenance projects and transition the needs into a preventive maintenance program.
4. Apply for local, state or federal funding/grants for sidewalks and trails.
5. Require and establish a method that new and future capital developments provide connected sidewalks and trails.

Performance Measures:

1. Miles of sidewalks and trails constructed as part of a capital projects.
2. Number of projects constructed that included sidewalks, and bike parking spaces.
3. Percentage of funding dedicated during each year's capital improvement program for projects that primarily serve sidewalks and trails.
4. Number and dollar value of sidewalk, bicycle, and trail projects funded each year.
5. Number and amount of grant funding applied for and obtained for sidewalks and trails.

Alternative Commuting

Goal:

Promote alternative modes of commuting to and from UAF using non-motorized methods.

Objective:

1. Support wellness programs and create physical environment and amenities that promote pedestrian travel on campus and alternative commuting.
2. Provide pedestrian links at major entry points to the campus and the areas of interest and destinations.
3. Provide and improve existing amenities (i.e. showers, bicycle parking, lock-ups) at appropriate locations.
4. Whenever possible, promote sidewalk and trail projects in tandem with planned roadway improvements to minimize cost and disruption segments.

Performance Measure:

1. Total number or linear miles of designated and constructed sidewalks and trails.
2. Number of faculty, staff and students who use non-motorized modes of commuting.
3. Percentage of streets with sidewalks or trails.
4. Identify bicycle amenities such a bike racks and bike boxes.
5. Percentage of buildings with bike parking accommodations.
6. Number of shower facilities installed in non-residential buildings.

Safety

Goal:

Design and manage all components of the trail and sidewalk system to maximize safety and security of users.

Objective:

1. Provide appropriate signage and lighting in areas of high usage that are open and used in the winter and at night.
2. Enhance crossings in locations without signal and provide safe cross-walks and signaling where appropriate.
3. Reduce the number of pedestrian related collisions, injuries, slips and falls.
4. Design and construct sidewalks and trails to national standards for user safety.
5. Perform periodic safety inspections to identify potentially harmful or dangerous conditions and create an itemized list of necessary repairs and improvements.

Performance Measure:

1. Number of miles of separated sidewalks and trails.
2. Maintain and compare number of non-motorized users and motor vehicle collisions by location and intersections. Identify if intersection signalized or non-signalized.
3. Number of signalized intersections with bicycle and pedestrian detection systems.

PROPOSED UAF SIDEWALK AND TRAILS PLAN



Staff Appreciation Day Planning Group – April 2013 Committee Report

Save the Date and Cornerstone Announcement

Staff Appreciation Day is May 15. The save-the-date has been posted in the cornerstone, and will continue to post until the day of the event. Currently we plan on having a different part of the day or session highlighted each week.

Registration and Website

We will launch our website with registration the week of April 15 and will close a couple of weeks before the event.

Sessions

We have 60 sessions!!!! This year we have eight different tracks which includes:

- Community, Wellness & Safety
- Professional Development
- Technology
- Travel & Recreation
- Education
- Active
- Craft & Cooking
- Get to know UAF

Eight sessions will also be presented via ELive

Staff Council Calendar

We would like to host Photo Contest in which staff members would submit high res photos for the 2014 SC Calendar. All staff who submit a photo will be entered to win a special door prize. During the Staff Appreciation Day Resource & Health Fair staff will have the opportunity to vote on their favorite photo. The top three photos will be submitted to Staff Council for their consideration on the 2014 calendar.

Volunteers Needed

We will be looking for volunteers from staff council to work the day of the event and in final planning preparations. We are currently creating a volunteer list, and should have that out soon. Look for opportunities to sign up shortly.

***We will send out a Google form asking for volunteers, please feel free to forward this to anyone you know that may be interested in volunteering!

Questions and Contact:

All questions should be email to: UAF-Staff-Appreciation@alaska.edu

EMR Committee Report – April 2013
Richard Machida – Chair

EMR met on April 1, 2013 from 3:00pm to 4:00pm AKDT.

Present: Richard Machida, Toni Abbey, Kirsten Bey

Kristen Bey took the Action Item Register that Toni Abbey sent out after the last meeting and developed a straw man version of the Staff Council By-laws. As a group, we stepped through each change to determine if the change met the intent of the motions passed at the February Staff Council Meeting. The resulting changes will be made in a new document that we will review at the next EMR meeting before bringing it for a first reading at the May meeting.

The motions passed required additions to the by-laws and not simply changes or deletions.

Chancellor's Advisory Committee for the Naming of Campus Facilities
April 2, 2013 - Respectfully Submitted by Debbie Coxon

Attendees:

Martin Klein, Chair

Jennifer Reynolds

Deb Horner

Emily Drygas (by teleconference)

Deborah Coxon

The CAC met on Tuesday, April 2, 2013 to discuss three naming proposals.

The CAC will be submitting recommendations to the Chancellor on those requests once the CAC checks on some naming details with the proposer.

The CAC also had a discussion that clarified when a request is a "naming request" vs. simply an acknowledgement of a gift received. The committee felt we should be addressing actual requests to name or rename a physical, structure or space.

Intercollegiate Athletic Council Meeting – April 5, 2012

During April 2013 the IAC was given a list of UAF Scholar-Athlete nominees athletic highlights and awards, academic GPA details; their majors; and coaches comments. Through email voting the IAC chose three male and three female candidates.

Attendees for the Interview Process:

Andrea Schmidt	Tom Robinson	Carter Crawford
Deborah Coxon	Dillion Ball	Tim Bauer
Chris Eversman	Jesse Atencio	

Dani Sheppard, Chair was out of town and unable to attend.

On Friday, April 5 the IAC met and interviewed all six candidates. All candidates were very well qualified and were exceptional in their commitment to UAF, their sport, and academic career.

At the conclusion of the interviews, the IAC discussed all candidates and voted on a recommendation to give to Gary Gray, UAF Athletic Director.

Intercollegiate Athletic Council Meeting – April 8, 2012

Attendees:

Dani Sheppard, Chair	Gary Gray	Charlie Hill
Andrea Schmidt	Carter Crawford	Deborah Coxon
Dillion Ball	Chris Eversman	

The IAC met on Monday, April 8 for their regularly scheduled meeting.

The IAC members discussed the Scholar-Athletic candidates and gave their recommendation to Gary Gray, UAF Athletic Director. We also discussed the plan to review (and modify if necessary) the selection process for the scholar-athlete awards.

Gary provided Athletic Department updates, and the budgeting process. Gary will be attending several WCHA meetings and the Great Northwest Athletic Council (GNAC).

Gary is working with Scott Bell, Associate Vice Chancellor for Facilities Services on a preliminary plan to remodel and upgrade the UAF Athletic Facilities. The preliminary plan will go to a Facilities committee and then be given to the IAC to review. Once reviewed it will go out for community and public input. Discussion of future funding options for the plan.

Gary discussed the information gathered for a draft drug policy for UAF Athletics. Gary offered information regarding legal drugs that were still banned for use by the NCAA.

Gary and the IAC discussed Athletic Academic Aid Policy and possible changes to that policy.

The next scheduled meeting is May 13.

Report to Staff Council

RISE Board Update
Ian Olson
April 10, 2013

In March, the RISE Board considered 12 proposals for spring term project funding including community garden expansion, a new community garden for the Sustainable Village, a proposal for a bike shelter at MBS, a portable renewable power generation project, research into a diesel-electric hybrid shuttle bus, expansion of recycling in the residence halls, food waste bins, solar photovoltaic cells, and more. The committee had \$150,000 to fund proposals, \$109,000 was requested, and funded \$105,000.

[Earth Day](#) is April 22. Through the Office of Sustainability, RISE is sponsoring a number of events for the day and throughout the week. Be sure to participate in the reusable bag exchange where you have a chance to exchange reusable bags that you might not use for ones that you think you will use. You can also just donate your bags to the effort, too. Other events include learning how to turn an old shirt into a bag, video and microphone/stage events in the Wood Center, the annual Sustainable Art Show in the Wood Center, a Slow Motion Race put on by Green Bikes, booths, trivia, and more. Beware of the Bag Monster! But really, it's a gentle and kind Bag Monster, who will be wearing over 500 plastic grocery bags while collecting signatures to ban plastic grocery bags from campus.

Three subcommittees have been formed around areas of specific need for the RISE Board. Subcommittee membership is limited to RISE Board members. Subcommittees are established with a purpose, but no distinction is made on whether the subcommittee is standing or ad hoc.

- 1) RISE Subcommittee on Recycling – Seeks to a) help the Board formulate its strategy on campus recycling efforts, b) facilitate campus recycling effort coordination with the Fairbanks North Star Borough, and c) identify recycling infrastructure needs and solutions.
- 2) RISE Subcommittee on Sustainability in the Curriculum – Seeks to a) coordinate RISE Board interests in sustainability with ongoing work in Faculty Senate and its General Education Requirements Committee, b) develop opportunities in sustainability curriculum development such as enhancements to existing courses and academic programs, or the development of new courses and academic programs, c) coordinate curricular efforts towards maximizing the institution's sustainability score per the [STARS](#) rubric, and d) develop academic opportunities for student projects in sustainability.
- 3) RISE Subcommittee on RISE Vision – A very new subcommittee dedicated to developing a coherent strategy for the Board as it moves forward. One specific issue to be addressed by this subcommittee will be to come up with ideas for how to make the campus sustainability effort sustainable. The Student Sustainability Fee is due to expire in approximately seven years. RISE would like to make sustainability a permanent feature of campus life in some capacity. This subcommittee will address the long-term outlook for RISE and tackle other issues such as identifying ways to increase the number of submitted student proposals, identification of annual themes or areas of focus for the Board, and giving the Board a strategic, objective outlook.

Miscellany: RISE met with Mark Ha of ABM waste management to discuss current policy on custodial collection of recyclables on campus. Mr Ha was very helpful and offered a number of suggestions while taking Board member input. ... RISE Board members designed a simple logo for the day-glo jackets for use by the UAF Recycling Crew which should be visible on campus over the coming year. ... The Board is developing a simple survey to investigate how the

presence of recycling bins in Moore and Bartlett residence halls has impacted student perspectives on the value of recycling. ... Brett Parks stepped down from chair of RISE in order to finish his thesis. Wyatt Hurlbut will chair the Board for the remainder of the term while Ben Abbott will serve as vice-chair.

People's Endowment April 2013 Committee Report

The People's Endowment was established at the UA Foundation in 1986 with the intent to provide a source of funds for projects that will improve UAF but would likely remain unfunded due to institutional priorities. Grants are intended to be used for a special project or to fill a critical need at UAF. Proposals are accepted from UAF faculty, staff, and students.

The People's Endowment Board met Wednesday April 10 to review proposals submitted for Spring 2013 awards. We reviewed 17 proposals and selected 9 for full or partial funding. Specific award information will be announced shortly.

The Board also discussed expanding membership to include more past awardees and donors, as well as the need for development and advertising strategies for the People's Endowment, so that funds continue to be available for granting. Staff and faculty are encouraged to consider the People's Endowment not only as a source of funding, but as an option for contributing to UAF.

Staff Council University Advocacy

4/12/13

Members in Attendance: Lesli Walls - Chair, Robin Weinant, Debbie Gonzalez

Agenda Items

- **Carolyn Sampson Scholarship** – Committee felt it was important to try and have a staff council member on the selection committee as this scholarship was established by the staff council. The committee contacted Financial Aid to determine their process. They have already pulled possible qualified candidate pool and forwarded it on to the selection committee for the FY13-14. They forwarded on 39 possible applicants. The selection is based up on several factors giving a higher ranking to single head of households needing financial assistance. We may have missed the opportunity to be on this year's selection committee, the Financial Aid is checking into that and will be getting back to us. The staff council member would have to be selected at this meeting if the opportunity is still available. That person cannot be one that has contributed to the fund as it would be a conflict of interest. If more than 1 person would like to participate we recommend a drawing of that name.
- **Staff Council Travel Support Fund** – The committee has checked with the foundation to see if the funds could be modified to be used for other uses other than just airfare. Unfortunately the Administrative Agreement that was established has made it inflexible for such requests to use it for any other purpose. With the funds current balance it would only offer a small portion of a single traveler's airfare. The committee did discuss possible fund raising activities but before moving forward with that Idea we need to discuss with the staff council if this is something that we would like to undertake or would we like to possibly consider a new fund that would be able to be used for other staff training and advancement opportunities such as professional development classes that are not tuition based or conference registration fees.
- **Staff Mentoring** – The committee still believes this to be a good idea but need to find method to see if we could get buy in from the staff to commit time to help mentor those that wish to seek improvement or skill for advancement into positions within the University.
- **Campus Tours** – It was decided to table this topic until after Summer when everyone's schedule resumes a normal pace and find locations and offer them in late fall and early spring. If you know of any locations that would be of interest to the staff to see what the University has to offer please forward on those ideas to Lesli Walls.

This committee would truly benefit from additional members – Please consider volunteering time and Ideas that we could take on to advocate on behalf of the staff to get the message out there how important we are to the daily operations of the University.

UAF Staff Council unanimously approved the following resolution, Resolution 2013-238-1, at Staff Council meeting #238 on April 16, 2013:

UAF Staff Council Resolution 2013-238-1:

**University of Alaska Fairbanks
Staff Council
Resolution of Appreciation
For
Gary Newman**

WHEREAS, Gary Newman has served on UAF Staff Council for twelve years; and

WHEREAS, Gary Newman has continuously advocated on behalf of UAF and UAF staff; and

WHEREAS, Gary Newman has welcomed and mentored new Staff Council members; and


WHEREAS, Gary Newman has provided expertise in facilitating the functions of Staff Council; and

WHEREAS, Gary Newman provided unwavering dedication to UAF staff and UAF Staff Council through service on the UAF – Master Planning Committee and the UA Staff Alliance – Staff Health Care Committee; and

WHEREAS, Gary Newman has worked to preserve institutional knowledge for Staff Council committee processes and the University of Alaska in general; and

WHEREAS, Gary Newman has been our “Go to Rules Man” for Staff Council

NOW THEREFORE BE IT RESOLVED, that the University of Alaska Fairbanks Staff Council extends its gratitude and appreciation to Gary Newman for his dedication and tireless commitment to staff governance.



Juella Sparks, Staff Council President

4/23/13

Date