2023 URSA Summer Project Award
Request for Proposal (RFP)

Description:

Undergraduate students planning to conduct research or pursue creative projects during the Summer Semester 2023 are invited to apply for funding.

- The limit for requests for an individual is $6,000.
- The limit for a group request (2 or more students) is $6,000.
- Funds may be used for a fellowship, tuition (up to 4 credits for a course related to your project), travel to fieldwork location, and/or supplies and services.
- Funds must be spent by August 31, 2023.
- Students MAY NOT receive funding from URSA and another source (such as BLaST or INBRE) during the same semester. This is to allow the maximum number of students to receive funding during a given term.

Application deadline is Sunday, February 26, 2023 at 11:59 pm.

Students will be notified by email on March 24, 2023.

Eligibility:

1. Students in any year of study, any discipline and any UAF campus are eligible to apply.
2. Students must be degree seeking and taking at least 6 credits.
3. Cumulative GPA of 2.3 or better (students are probation are not eligible).
4. Students that have graduated are not eligible.
5. Mentors must be involved in the application process. They also need to complete this confirmation form by the deadline.

Criteria for Selection:

Award selections will be based on:
1) Written quality of the proposal and quality of the work plan.
2) Intellectual merit and scholarly contribution of the project and its potential outcomes.
3) Student learning outcomes articulated in the proposal.
4) Adequate involvement of a faculty or graduate student mentor as demonstrated in a mentoring plan.
5) Feasibility of completion within the given timeline.

Selections will be made by the URSA Review Panel and the URSA Director. Reviewers are from all disciplines - be sure to write for a general audience! Look on the URSA website under "Student Awards" for more details on judging criteria.
1. Applicant Information
   a. Name
   b. UAF ID
   c. UAF Email
   d. Current Year of Study
   e. Major
   f. GPA
   g. Mailing Address
   h. Group Projects
      i. Are you applying as a group for one award?
      ii. If yes, please list name, UAF ID, UAF email, current year of study, major, GPA and mailing addresses for each member.

2. Mentor Information
   a. Mentor Name
   b. Mentor Email
   c. Department related to the proposed reward

3. Fiscal Office to receive the award (ask your mentor if you are not sure)
   a. Career and Technical College (CTC)
   b. Career and Technical College (CTC)
   c. College of Fisheries and Ocean Sciences (CFOS)
   d. College of Liberal Arts (CLA)
   e. College of Natural Science and Mathematics (CNSM)
   f. College of Rural and Community Development (CRCD)
   g. Institute of Arctic Biology (IAB)
   h. Geophysical Institute (GI)
   i. School of Education (SOE)
   j. College of Business and Security Management (CBSM)
   k. UA Museum of the North
   l. Rural Campus
   m. Other:

4. Project Details:
   a. Title of Project
   b. Description of project in less than 50 words
   c. Abstract (200 words max): Provide an introduction to your project including a description of what you are doing, why you are doing it and how you plan to conduct your project.
   d. Background and Significance (300 words max): Provide a brief background to describe the rationale and significance of the proposed work.
   e. Goals (200 words max): Provide a concise listing of your project objectives, creative purpose or research hypothesis.
   f. Design and Methodology (300 words max): Summarize the design of the project and describe the methods, procedures and/or protocols planned to achieve the goals. Describe any equipment or facilities that will be used. Provide a timeline of the project work.
   g. Anticipated Outcomes (300 words max): Describe the anticipated outcome(s) that will result from your activities.
   h. Mentoring Plan (200 words max): Describe the faculty mentor’s role and/or participation in the project. Include a schedule of mentorship (frequency and objectives of meetings between student and mentor).
5. Project Budget Details: Maximum request is $5,000 for individuals and $5,000 for groups.
   a. Reminders: Be sure the amounts add up to the total amount requested; If a category does not apply to you, put 0 (zero) or N/A.; A student may not hire another person to assist them.; Funds may not be used for the mentor.
   b. Upload a complete URSA Budget Form
   c. Total Amount Requested
   d. Budget Justification: Please briefly explain how you intend to use the requested funds.
   e. Have you applied for and received any other funds for this project? If yes, what source?

6. Special Approvals: Some, but not all, research project involve special training and approvals. If your request includes any of these, please complete the following questions. If not, please skip these questions.
   a. Check if your project involves any of the following: Research on human subjects; Use of vertebrates; Use of radiation, lasers or significant chemical hazards; Use of biohazards
   b. Please provide your IACUC, IRB, or IBC number, or indicate when a protocol assurance will be submitted and by whom.
   c. If your project requires these approvals, you must agree to the following conditions: 1) Complete training for the Collaborative Institutional Training Initiative (CITI) (see www.uaf.edu/irb/training ) if applicable. 2) Be listed on the mentor’s approved protocol, IRB or IACUC, if any are applicable to the proposed project.

7. Applicant Agreements:
   a. Students found responsible for plagiarizing any part of their application will be disqualified from receiving funding for this proposal and may be disqualified from future funding opportunities.
   b. I (we) give permission for photographs or representations of my (our) work to be used in web or university publications promoting UAF.
   c. I understand that supplies and materials purchased for my use for this project are the property of my academic department at UAF.
   d. I (we) will complete an online student reflection form by August 11, 2023. Reflection forms may be found on the URSA website under "URSA Resources"> "Forms."
   e. I (we) agree to provide at least one photograph of myself (group) and one of my (our) project to URSA via the reflection form due August 11, 2023.
   f. I (we) agree to complete a 2-3 minute poster presentation video to be submitted to URSA via the reflection form due August 11, 2023.
   g. Outreach requirement: I (we) agree to provide at participate in URSA's promo video project and will work with the URSA Coordinator to schedule a date to film a portion of this project.
   h. I (we) agree to present a poster or display presenting the project outcomes (achieved or anticipated) and to participate in Research Day and Creative Activity Day in April, 2024. If I (we) fail to participate in Research and Creative Activity Day, I (we) understand we will not be eligible for URSA awards for an entire academic year. If there is an issue, I (we) will contact URSA before the event.
   i. I (we) understand that if I (we) fail to complete the work to the satisfaction of our mentor, I (we) will be required to return all the funds we were awarded to URSA within two weeks of the end of the semester.

Plagiarism Notice: Plagiarism includes, but is not limited to, the use of another's words or ideas as if they were one's own, including but not limited to representing, either with the intent to deceive or by the omission of the true source, part of or an entire work produced by someone other than the student, obtained by purchase or otherwise, as the student's original work or representing the identifiable but altered ideas, data, or writing of another person as if those ideas, data, or writing were the student's original work. This includes cutting and pasting text from one student's application to another, even if you are both applying for funding. Students found responsible for plagiarism any part of their application will be disqualified from receiving funding for this proposal and may be disqualified from future URSA funding opportunities.